

# EDUCATION OPTIONS (other than school) PROCEDURE

**This procedure must be read in conjunction and interpreted in line with the** [Education Participation (Enrolment and Attendance)](http://www.det.act.gov.au/publications_and_policies/policy_a-z)**policy.**

**Publication date: March 2015**

## OVERVIEW

The *Education Act 2004* (the Act) requires all children of compulsory education age living in the ACT to be enrolled with an education provider or registered for home education.

A child of compulsory education age enrolled with an education provider other than a school must meet the education participation requirements of the Act as well as the education provider’s full-time participation (attendance) requirements (refer to Section 1.1 and Definitions within the *Education Participation (Enrolment and Attendance)* policy.

A child or young person may enrol in an education course with any of the approved education providers listed in this procedure, without requiring approval from the Director-General.

This procedure does not apply to post-Year 10 work-related training and employment alternatives. Participation in such work-related training and employment alternatives are subject to receiving an Approval Statement. Further information about work-related training and employment alternatives is available in the ACT Education and Training Directorate (the Directorate) *Post Year 10 Alternatives (work- related training and employment)* procedure on the Directorate’s website at: <http://www.det.act.gov.au/publications_and_policies/policy_a-z>.

## RATIONALE

The ACT Government is committed to ensuring all children living in the ACT receive a quality education that meets their individual needs. This procedure outlines the education providers other than schools, in which children may enrol.

## DEFINITIONS

In addition to the definitions detailed in the overarching *Education Participation (Enrolment and Attendance)* policy, the following definitions are specific to this procedure.

**Education course** refers to a variety of courses including study, vocational education and higher education undertaken with an education provider. The Director-General of the Directorate may approve additional education courses.

A non self-accrediting **higher education provider**is an organisation registered by a government accreditation authority to deliver an accredited higher education course.

A **Registered Training Organisation** (RTO) is a training provider registered by the Australian Skills Quality Authority or, in some cases, a state regulator to deliver vocational education and training services.

## PROCEDURES

**Registered Training Organisations**

A child may enrol in an education course delivered by a RTO if the course of study leads to the completion of Year 10 or Year 12, or is a vocational education and training course.

**Higher education providers**

A child may enrol in a higher education course delivered by a non self-accrediting higher education provider registered to deliver accredited higher education courses.

**Universities**

A child may enrol in a higher education course delivered by a university that is established, recognised or approved as a university under law.

**Complaints**

Where there are concerns regarding the application of this procedure or the procedure itself, people should:

* contact the education provider in the first instance;
* contact the Directorate’s Liaison Unit; or
* access the Directorate’s *Complaints* policy, which is available on the Directorate’s website at <http://www.det.act.gov.au/publications_and_policies/policy_a-z>.

## PROCEDURE OWNER

Director, Student Engagement

For support in relation to this procedure please contact Transitions and Careers on   
(02) 6205 7873.

## RELATED DOCUMENTS

* *Education Participation (Enrolment and Attendance)* policy
* *Complaints Resolution policy*
* *Enrolment in ACT Public Schools* procedure
* *Non-compliance* procedure *Post Year 10 Alternatives (work-related training and employment)* procedure
* *Review of Decisions* policy