

Functions of a School Board

The functions of the school board of a public school, as specified in section 39 of the *Education Act 2004* (the Act), are:

- to establish strategic direction and priorities for the school
- to monitor and review school performance and to report on it to the Director-General, parents of students at the school and staff
- to develop, maintain and review curriculum for the school
- to develop and review education policies at the school
- to establish budgetary policies for the school and approve the school budget
- to establish policies for the efficient and effective use of school assets and the management of financial risk
- to develop relationships between the school and the community and between the school and community organisations
- to make recommendations to the Director-General on issue affecting the school and to give effect to the Director-General's directions
- to encourage parent participation in their children's learning; and
- to exercise any other function given to the board under this Act or any other Territory law.

Composition of a School Board

General schools

This section applies to a school board of a public school other than a school to which section 43 (Composition of school boards of school-related institutions and other schools in special circumstances) applies.

Section 43 applies to:

- Isabella Plains Early Childhood School
- Lyons Early Childhood School
- Narrabundah Early Childhood School
- Southern Cross Early Childhood School
- University of Canberra High School Kaleen
- University of Canberra Senior Secondary College, Lake Ginninderra
- Telopea Park School
- Woden School
- Murrumbidgee Centre for Education and Training
- Black Mountain School
- Birrigai Outdoor School

The school board of a public school consists of:

- the principal of the school
- 1 member (the **appointed member**) appointed by the Director-General as the appointed member
- 2 members (the **staff members**) elected by staff of the school and appointed by the Director-General
- 3 members (the **parents and citizens members**) elected by the parents and citizens association of the school and appointed by the Director-General
- the members (the **board appointed members**) (if any) appointed by the board under section 41(6) of the Act, and
- for a school prescribed under the regulations—2 members (the **student members**) elected by the students at the school and appointed by the Director-General. This applies to secondary schools and colleges.

Eligibility of each position

For the making of appointments (including acting appointments), see the [Legislation Act 2001](#), pt 19.3.

In particular, a person may be appointed for a particular provision of a law (see Legislation Act, s 7 (3)) and an appointment may be made by naming a person or nominating the occupant of a position (see s 207).

A person is eligible to be elected or appointed as a staff member only if the person is employed as a member of the staff of the school, see the [Education Act 2004](#), s41.

A person is eligible to be elected or appointed a student member only if the person is a student at the school.

A person is eligible to be elected or appointed as a parents and citizens member only if the person is a member of the school's Parents and Citizens Association. Membership is defined in the Association's constitution and is usually automatic for all parents and carers of students at the school, including any who teach there.

The appointed member, staff members, parent and citizens members and student members are appointed for the prescribed period.

The school board may appoint up to two people to be members of the board for a term (not longer than 12 months) decided by the school board. This enables the school board to appoint particular members of the school community to ensure that the unique features of the school are represented (e.g. a school with an interest or specialisation in the arts may

have a representative from a local theatre group or university). These appointments should create balance for the school board and should not be used to provide additional representation from a particular element of the school community. They do not have voting rights.

Appointed members are appointed by the Directorate to present an independent view to the school board, not to act as the agent of the Directorate and does not report to the Directorate. Appointed member are selected, where possible, to complement the school board's existing skill mix, and broaden the governance capacity of the board (e.g. financial management). The appointed member is usually a person that is external to the school community

School-related institutions and other schools in special circumstances

Telopea Park School

The composition of the school board of Telopea Park School, a school in special circumstances, to be as follows:

- the principal of the school
- two teachers (the **staff members**) elected by the staff of the school and appointed by the Director-General
- three parents or other citizens (the **parents and citizens members**) elected by the parents and citizens association of the school and appointed by the Director-General
- two secondary students (the **student members**) elected by the students at the school and appointed by the Director-General
- a nominee of the Education and Training Directorate (the **appointed member**) appointed by the Director-General
- up to three co-opted members (the **board appointed members**) appointed by the board
- two nominees of the French Government appointed by the Director-General, and
- one nominee of the Australian Minister for Education appointed by the Director-General.

Woden School

The composition of the School Board of the Woden School, a School in Special Circumstances, is as follows:

- the principal of the school
- one member (the ***appointed member***) appointed by the Director-General as the appointed member
- two members (the ***staff members***) elected by staff of the school and appointed by the Director-General
- three members (the ***parents and citizens members***) elected by the parents and citizens association of the school and appointed by the Director-General
- one or more members (the ***board appointed members***) elected by the board for a term (not longer than 12 months) decided by the board, and
- two students (the ***student members***) elected by the board for a term (not longer than 12 months) decided by the board.

Black Mountain School

The composition of the School Board of the Black Mountain School, a School in Special Circumstances, to be as follows:

- the principal of the school
- one member (the ***appointed member***) appointed by the Director-General as the appointed member
- two members (the ***staff members***) elected by staff of the school and appointed by the Director-General
- three members (the ***parents and citizens members***) elected by the parents and citizens association of the school and appointed by the Director-General
- one or more members (the ***board appointed members***) elected by the board for a term (not longer than 12 months) decided by the board, and
- two students (the ***student members***) elected by the board for a term (not longer than 12 months) decided by the board.

Birrigai Outdoor School

The composition of the School Board of the Black Outdoor School, a School in Special Circumstances, to be as follows:

- the principal of the school
- the General Manager of the Tidbinbilla Nature Reserve
- one representative of the Education and Training Directorate (Manager) nominated by the Directorate and appointed by the Director-General
- two members (the **Tidbinbilla Board of Management Members**) nominated by the Tidbinbilla Board of Management and appointed by the Director-General
- one member (the **Aboriginal and Torres Strait Islander Member**) nominated by the United Ngunnawal Elders Council and appointed by the Director-General
- one member (the **Principal Member**) nominated by the School Network Reference Group and appointed by the Director-General
- one member of the Birrigai Outdoor School (the **Birrigai Staff Member**) elected by staff of the school and appointed by the Director-General
- one member (the **Tidbinbilla Nature Reserve Staff Member**) elected by the staff of the Tidbinbilla Nature Reserve and appointed by the Director-General
- one member (the **Appointed Member**) appointed by the Director-General, and
- up to two members (the **Board Appointed Members**) representing non-government schools and the Tidbinbilla heritage community.

Murrumbidgee Education and Training Centre

The composition of the School Board of Murrumbidgee Education and Training Centre, a School-Related Institution, to be as follows:

- Bimberi Manager appointed by the Director-General
- Manager, Student Support appointed by the Director-General
- two community members appointed by the Director-General
- one teacher elected by the staff and appointed by the Director-General
- one board appointed member with voting rights (usually a Canberra Institute of Technology representative) appointed by the board, and
- one board appointed member with voting rights (usually a student representative) appointed by the board.

Early Childhood Schools

The composition of the school boards of Early Childhood Schools as school-related institutions, to be as follows:

- the principal of the school
- one member (the **appointed member**) appointed by the Director-General as the appointed member
- two member (the **staff members**) elected by the staff of the school and appointed by the Director-General
- three members (the **parents and citizens members**) elected by the parents and citizens association of the school and appointed by the Director-General, and
- up to two members (the **board appointed member**) (if any) appointed by the board.

A person is eligible to be elected or appointed as the staff member only if the person is employed as a member of the staff of the school.

University of Canberra High School Kaleen

- the principal of the school
- one member (**the appointed member**) appointed by the Director-General as the appointed member
- two members (**the staff members**) elected by staff of the school and appointed by the Director-General
- three members (**the parents and citizens members**) elected by the parents and citizens association of the school and appointed by the Director-General
- two students (**the student members**) elected by the students and appointed by the Director-General
- one member (**the University of Canberra member**) nominated by the University of Canberra and appointed by the Director-General; and
- one or more members (**the board appointed members**) elected by the school board for a term (not longer than 12 months) decided by the board.

University of Canberra Senior Secondary College, Lake Ginninderra

- the principal of the school
- one member (***the appointed member***) appointed by the Director-General as the appointed member
- two members (***the staff members***) elected by staff of the school and appointed by the Director-General
- three members (***the parents and citizens members***) elected by the parents and citizens association of the school and appointed by the Director-General
- two students (***the student members***) elected by the students and appointed by the Director-General
- one member (***the University of Canberra member***) nominated by the University of Canberra and appointed by the Director-General; and
- one or more members (***the board appointed members***) elected by the school board for a term (not longer than 12 months) decided by the board.