

James, Brooke

From: Hall, Jackie (ACTEDU)
Sent: Wednesday, 3 July 2019 7:59 AM
To: Evans, Rohan (ACTEDU)
Subject: FW: Scope of work at Yarralumla [SEC=UNCLASSIFIED]
Attachments: Plan.png

Rohan

Can you please check this and let me know if there is anything you think needs to be added before I respond to Evan at ACT Property group
 jackie

From: Byrne, Evan <Evan.Byrne@act.gov.au>
Sent: Wednesday, 3 July 2019 7:08 AM
To: Hall, Jackie <Jackie.Hall@ed.act.edu.au>
Cc: Malam, Sarah <Sarah.Malam@ed.act.edu.au>
Subject: RE: Scope of work at Yarralumla [SEC=UNCLASSIFIED]

Jackie,

See below scope for the upcoming work at Yarralumla Primary & Preschool.

After School Care Building

- Removal of asbestos eaves & installation of new fibre cements eaves
- [REDACTED]
- Removal of loose/flaking paint on windows, frames, doors, fascia & pipes
- [REDACTED]

Gambarri/Preschool Building

- Removal of asbestos eaves & installation of new fibre cements eaves
- [REDACTED]
- Removal of loose/flaking paint on windows, frames, doors, fascia & pipes
- Re-fitting of light fittings that have dropped off asbestos eaves
- Seal damaged asbestos wall sheeting to Electrical Switchboard Room
- Confirm if asbestos is present to the oyster light fitting and identify the number and locations where this style of light fitting may be present in the school. Robson Enviro can provide more information on this when the time comes.

Primary School Building

- Removal of loose/flaking paint on windows & walls in cleaner's room

All new eaves and areas that have had paint removed will be sealed and re-painted.

[REDACTED] will be removing the eaves and removing the flaking paint around the school, this will be done in the first week of the holidays.

Robson Environmental will be carrying out inspections and providing clearance certificates for asbestos removals and lead paint remediation.

[REDACTED] will be carrying out power isolations for the asbestos contractors.

[REDACTED] will be installing the new eaves and gutter, this will occur in the second week.

will be doing the painting, I am waiting on confirmation from them, but I am hoping to get them started on the second week of the holidays. I anticipate there will be painting still to be done next term which we can discuss with you or Sarah when the time comes.

Could you send me the contact details of people who will be on site over the holidays?

Let me know if you have any questions.

Evan Byrne

Project Officer

ACT Property Group / Property Upgrades

Chief Minister, Treasury and Economic Development Directorate | **ACT Government**

M: 0411 183 771

E: evan.byrne@act.gov.au

255 Canberra Avenue, Fyshwick, ACT 2609

"If you have any feedback for the ACT Property Group, please email actpgfeedback@act.gov.au"



From: Hall, Jackie [<mailto:Jackie.Hall@ed.act.edu.au>]

Sent: Tuesday, 2 July 2019 1:41 PM

To: Byrne, Evan <Evan.Byrne@act.gov.au>

Subject: Scope of work at Yarralumla

Evan

Just a reminder to send me the list of work happening during the holidays

Regards

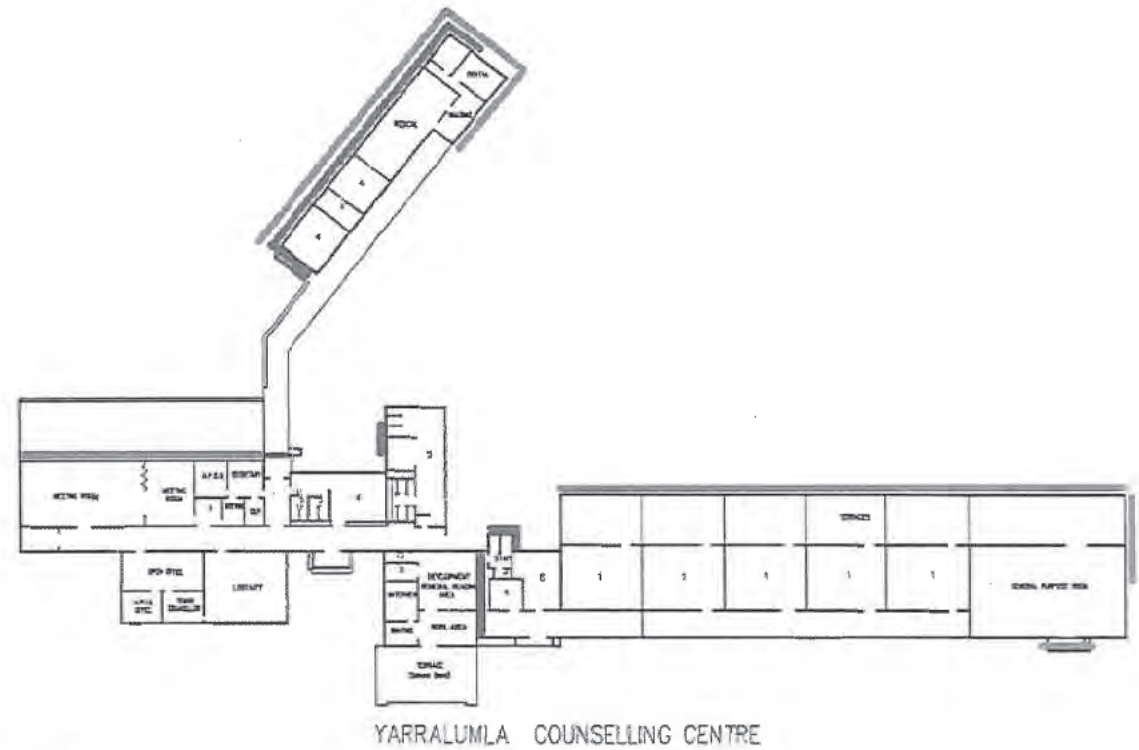
Jackie Hall

A/g Business manager

Yarralumla Primary School

Ph 61423250

This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person.



LEGEND

- | | |
|--------------|----------------|
| 1 Classroom | 9 School Room |
| 2 Classroom | 10 Office |
| 3 Classroom | 11 Principal |
| 4 Store | 12 Reception |
| 5 Library | 13 School Room |
| 6 Staff Room | 14 Kitchen |
| 7 Tea Room | 15 Classroom |
| 8 Music Room | |

SCALE 0 5m 10m 15m 20m

YARRALUMLA PRIMARY SCHOOL

PLAN UPDATED 28/05/93

- Remove asbestos eaves & install new fibro eaves
- Remove flaking lead paint & re-paint

James, Brooke

From: Evans, Rohan (ACTEDU)
Sent: Thursday, 4 July 2019 10:17 AM
To: School Operations
Cc: Cooper, Julie
Subject: FW: Yarralumla Primary School - Lead Paint [REDACTED]
 [SEC=UNCLASSIFIED]

Dear School Operations,

I have just spoken to Julie Cooper. We have just had an unplanned visit from ACECQA who are currently looking at our preschool setting after a complaint has been made. The complaint is in the email chain below.

The directorate are currently working on the identified areas.

ACECQA has informed me that the complaint needs to be forwarded to them at that it is a criminal offence not to disclose a complaint made against the setting.

Can you please ensure this is sent through to the m.

Many Thanks

Rohan Evans | Principal

Yarralumla Primary School | La Scuola Elementare Bilingue Italo-Inglese di Yarralumla

24 Loftus St, Yarralumla ACT 2600

Ph: 6142 3250 | Fax: 6142 3265 rohan.evans@ed.act.edu.au



From: Bray, Rodney <Rodney.Bray@act.gov.au>
Sent: Monday, 1 July 2019 5:28 PM
To: Evans, Rohan <Rohan.Evans@ed.act.edu.au>; Hunter, Stuart (ACTGOV) <Stuart.Hunter@act.gov.au>; Wickham, Ilona (ACTGOV) <Ilona.Wickham@act.gov.au>; Watson, Geoffrey (ACTGOV) <Geoffrey.Watson@act.gov.au>
Cc: Cooper, Julie (ACTGOV) <Julie.Cooper@act.gov.au>; EDU, EDBSD <EDBSD.EDU@act.gov.au>; EDUMCR <EDUMCR@act.gov.au>; Doman, Claudia (ACTGOV) <Claudia.Doman@act.gov.au>; Mulligan, Jo (ACTGOV) <Jo.Mulligan@act.gov.au>; Nakkan, John (ACTGOV) <John.Nakkan@act.gov.au>
Subject: RE: Yarralumla Primary School - Lead Paint and Other Safety Concerns [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Rohan,

Thanks for the advice below.

Stuart,

Would you please contact Andrew Stedman (ACT Health, Health Protection) regarding his enquiry.

Ilona and Geoff,

Would you please co-ordinate what additional works, if any, are required at the school following the advice below from Rohan.

Thanks,

Rodney Bray | Executive Branch Manager
 Phone: +61 2 6205 1289 | Mob: 0417 264 653 | Email: rodney.bray@act.gov.au
 Infrastructure Capital Works | Education | ACT Government
 Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au

From: Evans, Rohan <Rohan.Evans@ed.act.edu.au>
Sent: Monday, 1 July 2019 4:21 PM
To: Bray, Rodney <Rodney.Bray@act.gov.au>
Cc: Cooper, Julie <Julie.Cooper@act.gov.au>
Subject: RE: Yarralumla Primary School - Lead Paint [REDACTED] [SEC=UNCLASSIFIED]

Hi Rodney,

The business manager has received a call this afternoon from

Andrew Stedman – ACT Health – Health Protection – 62049087 – regarding the unhealthy condition of the school – asbestos – lead based paint.

Can you advise who is best to respond to this person.

I have spoken with Deb Sayers the Deputy Principal about the statements made in the report by the parent.
 If you require a further witness to the conversation, [REDACTED]

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- Deb explained when areas in the school are old and no longer working they are replaced. The majority of repair items were covered by the school. The example of capital works funding was given regarding larger repair items.
- [REDACTED]

Happy to answer any other questions [REDACTED]

Many Thanks

Rohan Evans | Principal
 Yarralumla Primary School | La Scuola Elementare Bilingue Italo-Inglese di Yarralumla
 24 Loftus St, Yarralumla ACT 2600
 Ph: 6142 3250 | Fax: 6142 3265 rohan.evans@ed.act.edu.au



From: Bray, Rodney <Rodney.Bray@act.gov.au>
Sent: Monday, 1 July 2019 9:39 AM
To: Moysey, Sean (ACTGOV) <Sean.Moysey@act.gov.au>; EDU, EDBSD <EDBSD.EDU@act.gov.au>; EDUMCR <EDUMCR@act.gov.au>; Doman, Claudia (ACTGOV) <Claudia.Doman@act.gov.au>; Mulligan, Jo (ACTGOV) <Jo.Mulligan@act.gov.au>; Watson, Geoffrey (ACTGOV) <Geoffrey.Watson@act.gov.au>; Evans, Rohan <Rohan.Evans@ed.act.edu.au>; Wickham, Ilona (ACTGOV) <Ilona.Wickham@act.gov.au>
Cc: Nakkan, John (ACTGOV) <John.Nakkan@act.gov.au>; Cooper, Julie (ACTGOV) <Julie.Cooper@act.gov.au>; Hunter, Stuart (ACTGOV) <Stuart.Hunter@act.gov.au>
Subject: FW: Yarralumla Primary School - Lead Paint [REDACTED] [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Sean,
 Thanks for forwarding the correspondence to me.

Ilona and Geoff,
 Would you please investigate the concerns raised in the correspondence (see the link below) and take action accordingly.

Claudia and Jo,
 Would you please work with the principal (Rohan Evans) in relation to communicating with the school community about the concerns raised in the correspondence.

Rohan,
 [REDACTED]

David and EDUMCR,
 FYI

Thanks,

Rodney Bray | Executive Branch Manager
 Phone: +61 2 6205 1289 | Mob: 0417 264 653 | Email: rodney.bray@act.gov.au
 Infrastructure Capital Works | Education | ACT Government
 Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au

From: Moysey, Sean <Sean.Moysey@act.gov.au>
Sent: Monday, 1 July 2019 9:08 AM
To: Dix, Rodney <Rodney.Dix@act.gov.au>; Bray, Rodney <Rodney.Bray@act.gov.au>; Krajina, Danielle <Danielle.Krajina@act.gov.au>
Subject: Re: Lead Paint - Yarralumla Public School [SEC=UNCLASSIFIED]

Good Morning Rodney, I'd recommend Rodney Bray. I've copied Rodney in and Danielle too.
 Regards Sean

Get Outlook for iOS

From: Dix, Rodney <Rodney.Dix@act.gov.au>

Sent: Monday, July 1, 2019 9:04 am

To: Moysey, Sean

Subject: FW: Lead Paint - Yarralumla Public School [SEC=UNCLASSIFIED]

Hi Sean

Can you please advise who would be the appropriate person within education to refer this matter to?

The EPA received this email concerning the Yarralumla Public School. We have reviewed the report and noted a Hazardous Material Report has been completed which clearly identifies that work is required (high risk) to remediate the flaking lead based paint.

Thank you

Rodney Dix | Manager

Phone: +61 2 6207 2586 | Fax: +61 2 6207 6084 | Email: rodney.dix@act.gov.au

Environment Protection | Access Canberra | ACT Government

Ground Floor – TransACT House | 470 Northbourne Ave Dickson | GPO Box 158 Canberra ACT 2601

| www.environment.act.gov.au

From: [REDACTED]

Sent: Sunday, 30 June 2019 1:46 PM

To: Environment Protection <Environment.Protection@act.gov.au>

Subject: Lead Paint - Yarralumla Public School

Dear Sir,

Please find my letter of complaint regarding lead paint at the Yarralumla Public School here via Google Docs:

Please contact me by email [REDACTED]

to discuss this matter.

Regards,



This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person.

Fitzgibbon, Breanna

From: Brown, Kirsty
Sent: Thursday, 4 July 2019 10:42 AM
To: School Operations
Subject: RE: Yarralumla Primary School - Lead Paint [REDACTED]
 [SEC=UNCLASSIFIED]

Follow Up Flag: Follow up
Flag Status: Completed

Categories: BF

UNCLASSIFIED

Hi

Yes, I would think that it does. Give Leanne Fisher a call if not sure about how to proceed.

Cheers

From: School Operations <SchoolOperations@act.gov.au>
Sent: Thursday, 4 July 2019 10:33 AM
To: Brown, Kirsty <Kirsty.Brown@act.gov.au>
Subject: FW: Yarralumla Primary School - Lead Paint [REDACTED] [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Kirsty

Could you advise if this needs to go up in the ACEQA Portal?

Thanks

Breanna

From: Evans, Rohan <Rohan.Evans@ed.act.edu.au>
Sent: Thursday, 4 July 2019 10:17 AM
To: School Operations <SchoolOperations@act.gov.au>
Cc: Cooper, Julie <Julie.Cooper@act.gov.au>
Subject: FW: Yarralumla Primary School - Lead Paint [REDACTED] [SEC=UNCLASSIFIED]

Dear School Operations,

I have just spoken to Julie Cooper. We have just had an unplanned visit from ACECQA who are currently looking at our preschool setting after a complaint has been made. The complaint is in the email chain below.

The directorate are currently working on the identified areas.

ACECQA has informed me that the complaint needs to be forwarded to them at that it is a criminal offence not to disclose a complaint made against the setting.

Can you please ensure this is sent through to the m.

Many Thanks

Rohan Evans | Principal

Yarralumla Primary School | La Scuola Elementare Bilingue Italo-Inglese di Yarralumla

24 Loftus St, Yarralumla ACT 2600

Ph: 6142 3250 | Fax: 6142 3265 rohan.evans@ed.act.edu.au



From: Bray, Rodney <Rodney.Bray@act.gov.au>

Sent: Monday, 1 July 2019 5:28 PM

To: Evans, Rohan <Rohan.Evans@ed.act.edu.au>; Hunter, Stuart (ACTGOV) <Stuart.Hunter@act.gov.au>; Wickham, Ilona (ACTGOV) <Ilona.Wickham@act.gov.au>; Watson, Geoffrey (ACTGOV) <Geoffrey.Watson@act.gov.au>

Cc: Cooper, Julie (ACTGOV) <Julie.Cooper@act.gov.au>; EDU, EDBSD <EDBSD.EDU@act.gov.au>; EDUMCR <EDUMCR@act.gov.au>; Doman, Claudia (ACTGOV) <Claudia.Doman@act.gov.au>; Mulligan, Jo (ACTGOV) <Jo.Mulligan@act.gov.au>; Nakkan, John (ACTGOV) <John.Nakkan@act.gov.au>

Subject: RE: Yarralumla Primary School - Lead Paint [REDACTED] [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Rohan,

Thanks for the advice below.

Stuart,

Would you please contact Andrew Stedman (ACT Health, Health Protection) regarding his enquiry.

Ilona and Geoff,

Would you please co-ordinate what additional works, if any, are required at the school following the advice below from Rohan.

Thanks,

Rodney Bray | Executive Branch Manager

Phone: +61 2 6205 1289 | Mob: 0417 264 653 | Email: rodney.bray@act.gov.au

Infrastructure Capital Works | Education | ACT Government

Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601

www.education.act.gov.au

From: Evans, Rohan <Rohan.Evans@ed.act.edu.au>

Sent: Monday, 1 July 2019 4:21 PM

To: Bray, Rodney <Rodney.Bray@act.gov.au>

Cc: Cooper, Julie <Julie.Cooper@act.gov.au>

Subject: RE: Yarralumla Primary School - Lead Paint and Other Safety Concerns [SEC=UNCLASSIFIED]

Hi Rodney,

The business manager has received a call this afternoon from

Andrew Stedman – ACT Health – Health Protection – [REDACTED] – regarding the unhealthy condition of the school – asbestos – lead based paint.

Can you advise who is best to respond to this person.

I have spoken with Deb Sayers the Deputy Principal about the statements made in the report by [REDACTED]

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

Deb explained when areas in the school are old and no longer working they are replaced. The majority of repair items were covered by the school. The example of capital works funding was given regarding larger repair items

Happy to answer any other questions related to statements made by the parent.

Many Thanks

Rohan Evans | Principal

Yarralumla Primary School | La Scuola Elementare Bilingue Italo-Inglese di Yarralumla

24 Loftus St, Yarralumla ACT 2600

Ph: 6142 3250 | Fax: 6142 3265 rohan.evans@ed.act.edu.au



From: Bray, Rodney <Rodney.Bray@act.gov.au>

Sent: Monday, 1 July 2019 9:39 AM

To: Moysey, Sean (ACTGOV) <Sean.Moysey@act.gov.au>; EDU, EDBSD <EDBSD.EDU@act.gov.au>; EDUMCR <EDUMCR@act.gov.au>; Doman, Claudia (ACTGOV) <Claudia.Doman@act.gov.au>; Mulligan, Jo (ACTGOV) <Jo.Mulligan@act.gov.au>; Watson, Geoffrey (ACTGOV) <Geoffrey.Watson@act.gov.au>; Evans, Rohan <Rohan.Evans@ed.act.edu.au>; Wickham, Ilona (ACTGOV) <Ilona.Wickham@act.gov.au>

Cc: Nakkan, John (ACTGOV) <John.Nakkan@act.gov.au>; Cooper, Julie (ACTGOV) <Julie.Cooper@act.gov.au>; Hunter, Stuart (ACTGOV) <Stuart.Hunter@act.gov.au>

Subject: FW: Yarralumla Primary School - Lead Paint [REDACTED] [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Sean,

Thanks for forwarding the correspondence to me.

Ilona and Geoff,

Would you please investigate the concerns raised in the correspondence (see the link below) and take action accordingly.

Claudia and Jo,

Would you please work with the principal (Rohan Evans) in relation to communicating with the school community about the concerns raised in the correspondence.

David and EDUMCR,
FYI

Thanks,

Rodney Bray | Executive Branch Manager
Phone: +61 2 6205 1289 | Mob: 0417 264 653 | Email: rodney.bray@act.gov.au
Infrastructure Capital Works | Education | ACT Government
Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au

From: Moysey, Sean <Sean.Moysey@act.gov.au>

Sent: Monday, 1 July 2019 9:08 AM

To: Dix, Rodney <Rodney.Dix@act.gov.au>; Bray, Rodney <Rodney.Bray@act.gov.au>; Krajina, Danielle <Danielle.Krajina@act.gov.au>

Subject: Re: Lead Paint - Yarralumla Public School [SEC=UNCLASSIFIED]

Good Morning Rodney, I'd recommend Rodney Bray. I've copied Rodney in and Danielle too.

Regards Sean

Get Outlook for iOS

From: Dix, Rodney <Rodney.Dix@act.gov.au>

Sent: Monday, July 1, 2019 9:04 am

To: Moysey, Sean

Subject: FW: Lead Paint - Yarralumla Public School [SEC=UNCLASSIFIED]

Hi Sean

Can you please advise who would be the appropriate person within education to refer this matter to?

The EPA received this email concerning the Yarralumla Public School. We have reviewed the report and noted a Hazardous Material Report has been completed which clearly identifies that work is required (high risk) to remediate the flaking lead based paint.

Thank you

Rodney Dix | Manager

Phone: +61 2 6207 2586 | Fax: +61 2 6207 6084 | Email: rodney.dix@act.gov.au

Environment Protection | Access Canberra | ACT Government

Ground Floor – TransACT House | 470 Northbourne Ave Dickson | GPO Box 158 Canberra ACT 2601

www.environment.act.gov.au

From [REDACTED]

Sent: Sunday, 30 June 2019 1:46 PM

To: Environment Protection <Environment.Protection@act.gov.au>

Subject: Lead Paint - Yarralumla Public School

Dear Sir,

Please find my letter of complaint regarding lead paint at the Yarralumla Public School here via Google Docs:

[REDACTED]

Please contact me by email [REDACTED] or phone [REDACTED]
to discuss this matter.

Regards,
[REDACTED]

This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person.

Fitzgibbon, Breanna

From: nqaits@acecqa.gov.au
Sent: Thursday, 4 July 2019 11:46 AM
To: Fitzgibbon, Breanna
Cc: Evans, Rohan (ACTEDU)
Subject: Receipt of Notification of Complaints
Attachments: Notification.pdf

Follow Up Flag: Follow up
Flag Status: Completed

Categories: ACECQA/CECA

This is an automated email to acknowledge receipt of the Notification of Complaints, which has not been assessed.

Your reference number is NOT-40361220

Kind Regards
National Quality Agenda IT System

IMPORTANT – The information in this email including any attachments may be confidential and is subject to copyright. If you have received this email in error, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person. This email and any attachments should be scanned to detect any viruses and no liability for loss or damage resulting from the use of any attached file is accepted.



ACT
Government
Education

Notification Number: **NOT-40361220**
Date generated: 04/07/2019

C01 Notification of Complaint

Thank you for submitting your notification. Below is a copy of the information provided in your notification. If there are any issues, please contact your Regulatory Authority for assistance.

Notification of Complaints

Provider

Provider Name	ACT Education Directorate
Provider Number	PR-00006465
Provider Approval Status	Approved

Service

Service Legal Entity Name	
Service Trading Name	Yarralumla Primary School - Preschool Unit
Service Approval Number	SE-00011236
Service Approval Status	Approved

Complaint Details

Please select the relevant notification and provide/attach the information required

Complaints alleging that the Law has been contravened

Please supply the following information:

- Complainant name and contact details

Email: [REDACTED]
Phone: [REDACTED]

Please supply the following information:

- Name of child/children, gender and date of birth to whom complaint relates (if relevant)



ACT
Government
Education

Notification Number: **NOT-40361220**
Date generated: 04/07/2019

Please supply the following information:

- Date complaint received
- Copy of written complaint (or written summary) and any other relevant documentation (including correspondence, photographs, statements, etc)
- Steps taken/actions planned by approved provider in response to the complaint

Saturday 30 June 2019

Complaint was made to Environment Protection, which was forwarded to Sean Moysey in Early Childhood Policy & Regulation and then forwarded on to Rodney Bray in Infrastructure Capital Works.

The complaint about the preschool unit is as follows

1. Lead Paint chipping and flaking off decades old external wood boards, window sills, eaves and sagging / broken gutters in the immediate play areas;
2. Exposed Asbestos in preschool bathroom;

5. Impending Volatile Organic Compounds (VOCs) to pollute indoor air quality with scheduled interior painting;

Rodney Bray has emailed Ilona and Geoffrey in Repairs and Maintenance and asked them to Investigate and take action accordingly, emailed Claudia and Jo in Media and Communications and asked them to work with the Principal (Rohan Evans) in relation to communicating with the school community about concerns that had been raised, and asked the Principal to confirm with the Deputy Principal

Please upload any relevant documentation

Documents to be submitted later.

Contact Details

Name	Rohan Evans
Phone Number	0261423250
Email Address	Rohan.Evans@ed.act.edu.au

Fitzgibbon, Breanna

From: School Operations
Sent: Thursday, 4 July 2019 11:56 AM
To: EDU Complaints CECA
Subject: Yarralumla Primary School Lead Paint [REDACTED]
Attachments: Receipt of Notification of Complaints; FW: Yarralumla Primary School - Lead Paint [REDACTED] [SEC=UNCLASSIFIED]

UNCLASSIFIED For-Official-Use-Only

Good morning

Please see the link below for the document related to the attached Notification of Complaints
 I will also be delivering a paper copy to your office

Kind regards

Breanna

Breanna Fitzgibbon | Administration Officer

Phone: +61 02 620 59661 | Email: Breanna.Fitzgibbon@act.gov.au

School Improvement | Education | ACT Government

Hedley Beare Centre for Teaching and Learning | GPO Box 158 Canberra ACT 2601

www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: [REDACTED]

Sent: Sunday, 30 June 2019 1:46 PM

To: Environment Protection <Environment.Protection@act.gov.au>

Subject: Lead Paint - Yarralumla Public School

Dear Sir,

Please find my letter of complaint regarding lead paint at the Yarralumla Public School here via Google Docs:

Please contact me by email [REDACTED] or phone [REDACTED]
 to discuss this matter.

Regards,
 [REDACTED]

This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You

James, Brooke

From: Evans, Rohan (ACTEDU)
Sent: Friday, 5 July 2019 8:51 AM
To: Atherton, Nicola
Cc: Cooper, Julie
Subject: Yarralumla Preschool
Attachments: 20190705085002324.pdf

Dear Nicola,

Thank you for the discussion yesterday regarding the preschool.

Please find the attached risk minimization document.

The Education Directorate are currently drafting a letter to all families. I will send a copy of that letter to you today.

Many Thanks

Rohan Evans | Principal

Yarralumla Primary School | La Scuola Elementare Bilingue Italo-Inglese di Yarralumla

24 Loftus St, Yarralumla ACT 2600

Ph: 6142 3250 | Fax: 6142 3265 rohan.evans@ed.act.edu.au





ACT
Government

Education and Training

Risk Minimisation Preschool Building

RISK MINIMISATION PLAN

School	Yarralumla Primary School - Preschool Unit
Identified areas	Two areas have been identified externally with the preschool building identifying the presence of asbestos and lead based paint. <ul style="list-style-type: none"> Asbestos has been identified in the eaves at the front of the preschool building. Lead paint has been identified around the window frames at the front of the preschool.
Date	4/7/19

Risk (What could happen and How would it happen)	Likelihood	Consequence	Risk rating	Risk Control / Prevention Measures (What are you going to do to prevent or reduce the risk)	Responsible Officer /s	Control Timetable (by when)	Priority rating
---	------------	-------------	-------------	--	---------------------------	-----------------------------------	-----------------

Risk of children, families and staff being exposed asbestos.	2	3	B	<ul style="list-style-type: none"> Eaves containing asbestos will be replaced during the July stand down period. As the eaves are high at ceiling level it is unlikely that children, families and staff will come into contact with any asbestos contained within the eaves. Children, families and staff will not be on site during the stand down period as the work is conducted. Italian Playgroup will be notified of work being conducted during the July school holiday period and the building being out of service during that time. Cleaners have been notified of the work and will not be on site. The directorate have employed a specialist to remove the materials. Work safe and health have also visited the site and are a part of the decision making process of removal. Soil testing to occur after work and report to be sent to CECA Directorate to provide communication for the school regarding the works. Email to be sent to all families. 		Worked to commence during July stand down period and to be completed before children return to the building on Monday 22 nd July.	A/ B ?
--	---	---	---	--	--	--	--------------

Risk of children, families and staff being exposed to lead in lead-based paint in window frames at the front of the preschool building.	2	3	B	<ul style="list-style-type: none"> • Children will participate in group time discussions about exclusion of play in garden area near front window. Educators will discuss safety with children and ensure adequate supervision of this area. Educators will share this information with relief and release staff to ensure consistency and safety for all children and staff. • Window frames with lead-based paint will be sanded and painted to ensure the removal of all traces of lead. This work will occur during the July stand down period. • The garden area underneath the window will be updated. Existing mulch and soil will be removed and topped up with fresh soil and mulch to ensure all traces of lead based paint are removed from the site. Soil testing will be completed to ensure safety and compliance. • Children, families and staff will not be on site during the stand down period as the work is conducted. • Italian Playgroup will be notified of work being conducted during the July school holiday period and the building being out of service during that time. • Cleaners have been notified of the work and will not be on site. • The directorate have employed a specialist to remove the materials. Work safe and health have also visited the site and are a part of the decision making process regarding the removal process. • Soil testing to occur after work and report to be sent to CECA Directorate to provide communication for the school regarding the works. Email to be sent to all families. 	Worked to commence during July stand down period and to be completed before children return to the building on Monday 22 nd July.	A/ B ?
---	---	---	---	---	--	--------------

Add additional rows or tables, if required

RISK ASSESSMENT MATRIX

		Consequence				
		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost certain	5	Medium	High	High	Extreme	Extreme
Likely	4	Medium	Medium	High	High	Extreme
Possible	3	Low	Medium	Medium	High	Extreme
Unlikely	2	Low	Low	Medium	High	High
Rare	1	Low	Low	Medium	Medium	High

Risk Likelihood

Rating	Scale	Criteria
1	Rare	<ul style="list-style-type: none"> Remote chance of risk event and even then in highly exceptional circumstances, 1 in 10,000
2	Unlikely	<ul style="list-style-type: none"> Risk event unlikely to occur but change of circumstances or situation may create opportunity for risk to arise 1 in 1,000
3	Possible	<ul style="list-style-type: none"> Foreseeable that risk event may occur, but is not expected to occur 1 in 500
4	Likely	<ul style="list-style-type: none"> Risk event likely to occur at least once 1 in 100
5	Almost Certain	<ul style="list-style-type: none"> Expect frequent occurrences 1 in 10

Risk Consequences

Rating	Description	Remarks
1	Insignificant	<ul style="list-style-type: none"> • No Injuries • Negligible community disruption • No disruption to excursion • No environmental or other damage. • Minimal financial risk or loss (1% of budget)
2	Minor	<ul style="list-style-type: none"> • Small number of injuries • Only first aid required • Limited disruption to excursion • Some environmental or other property damage • Some financial risk or loss (2.5% of budget)
3	Moderate	<ul style="list-style-type: none"> • Ambulance / Hospital Treatment required • Some community inconvenience • Some activities unable to proceed • Some environmental damage (minor long term effect) • Other property damage • Significant financial risk or loss (5% of budget)
4	Major	<ul style="list-style-type: none"> • Extensive injuries • Significant hospitalisation • Some community displacement • Extensive environmental damage (long term effect) • Other extensive property damage • Serious financial risk or loss (10 % of budget)
5	Catastrophic	<ul style="list-style-type: none"> • Fatalities • Injuries and extended hospitalisation periods • Widespread community displacement • Extensive and widespread property damage • Significant short or long term environmental damage • Extreme financial risk or loss (25% of budget)

Risk Priority

Description	Priority Ranking
Immediate Requires immediate intervention by Schools Directorate Requires immediate attendance of various emergency services / multiple casualties to hospital	A
High Requires involvement from Schools Directorate Requires attendance of emergency service personnel (ambulance, police, fire brigade) or transportation to hospital	B
Significant Requires involvement or attention from principal Requires immediate attention from first aid officer	C
Low Requires assistance by staff on site / Possible attention by first aid officer	D
Negligible Requires no action	E

		Signed	
Date			
Principal	Kohan Evans	Signed	
Date	5.7.19		

James, Brooke

From: Evans, Rohan (ACTEDU)
Sent: Monday, 8 July 2019 5:47 PM
To: Sloane, Brenton
Cc: Doman, Claudia; Mulligan, Jo; Cooper, Julie
Subject: Re: Yarralumla PS - Lead Paint Concerns: Media Enquiry
Attachments: image1.jpeg



Please see the latest message to one of our parents.

I have been contacted by board members who are also receiving messages from parents.

As I mentioned to Jo on the phone the concern from our community is around communication and why they haven't been informed to date. This is the issue that has me most concerned and needs to be addressed in the communication to our parents this evening.

Many Thanks

Sent from my iPhone

On 8 Jul 2019, at 5:41 pm, Sloane, Brenton <Brenton.Sloane@act.gov.au> wrote:

Hello Rohan,

As Claudia mentioned below, here are some dot points for you in the event that you need them:

- As part of the regular review of the school's asbestos management plan, a recent assessment of the painted surfaces at Yarralumla Primary School was undertaken.
- As a result of this assessment, remediation works to remove some painted surfaces which contain lead paint from the school will be taking place throughout the current school holiday period.
- Specialist environmental consultants Robson have confirmed that Yarralumla Primary School has been - and remains - safe to occupy due to the concentration of lead being very low.
- Should you wish to discuss this issue in more detail, please feel to contact me on XXXX XXXX.

Cheers,

Brenton Sloane | Assistant Director

Media and Communications | Education | ACT Government

P: (02) 6205 4196 | M: 0431 252 698 | E: brenton.sloane@act.gov.au

Level 6, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601

www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Doman, Claudia <Claudia.Doman@act.gov.au>

Sent: Monday, 8 July 2019 5:15 PM

To: Evans, Rohan (ACTEDU) <Rohan.Evans@ed.act.edu.au>

Cc: Sloane, Brenton <Brenton.Sloane@act.gov.au>; Mulligan, Jo <Jo.Mulligan@act.gov.au>

Subject: Re: Yarralumla PS - Lead Paint Concerns: Media Enquiry

Hi Rohan,

Claudia Doman from ESO's Media and Comms team here.

Thanks for keeping us in the loop.

Just wanted to let you know where things are at.

My colleague Brenton Sloane has prepared a comprehensive response to the [REDACTED] on this issue and is just finalising relevant approval process before sending to the reporter. He will send you a copy of the response so you have that information at hand.

We understand the reporter plans to publish a story tomorrow.

Despite it being school holidays, there might be some interest from the school community on this so I've asked my colleagues to provide you with some dot points for you to have in case you need them.

Cheers,

Claudia

Get [Outlook for iOS](#)

From: Mulligan, Jo <Jo.Mulligan@act.gov.au>

Sent: Monday, July 8, 2019 5:00 pm

To: Evans, Rohan (ACTEDU); Doman, Claudia; Bray, Rodney; Hunter, Stuart

Cc: EDU Media; Cursley, Megan; Matthews, David; Stott, Alison; Cooper, Julie; Sloane, Brenton; EDU, EDBSD

Subject: RE: Yarralumla PS - Lead Paint Concerns: Media Enquiry

Thanks for sending this Rohan.

Kind regards

Jo Mulligan

Jo Mulligan | Director, Communications & Engagement

Infrastructure and Capital Works | Education | ACT Government

220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601

Phone +61 2 6205 9137 | Mobile 0466 430 093

www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Pinterest](#) | [LinkedIn](#) | [Google+](#)

From: Evans, Rohan <Rohan.Evans@ed.act.edu.au>

Sent: Monday, 8 July 2019 4:46 PM

To: Doman, Claudia <Claudia.Doman@act.gov.au>; Bray, Rodney <Rodney.Bray@act.gov.au>; Mulligan, Jo <Jo.Mulligan@act.gov.au>; Hunter, Stuart <Stuart.Hunter@act.gov.au>

Cc: EDU Media <EDU.Media@act.gov.au>; Cursley, Megan <Megan.Cursley@act.gov.au>;

Matthews, David <David.Matthews@act.gov.au>; Stott, Alison <Alison.Stott@act.gov.au>; Cooper, Julie <Julie.Cooper@act.gov.au>; Sloane, Brenton <Brenton.Sloane@act.gov.au>; EDU, EDBSD <EDBSD.EDU@act.gov.au>

Subject: RE: Yarralumla PS - Lead Paint Concerns: Media Enquiry

I just wanted to bring your attention to the following correspondence involving the [REDACTED]

Please see the attached sms that was sent to a [REDACTED]

Context:

Many Thanks

Rohan Evans | Principal

Yarralumla Primary School | La Scuola Elementare Bilingue Italo-Inglese di Yarralumla

24 Loftus St, Yarralumla ACT 2600

Ph: 6142 3250 | Fax: 6142 3265 rohan.evans@ed.act.edu.au

<image001.jpg>

From: Doman, Claudia <Claudia.Doman@act.gov.au>

Sent: Monday, 8 July 2019 11:37 AM

To: Bray, Rodney (ACTGOV) <Rodney.Bray@act.gov.au>; Mulligan, Jo (ACTGOV) <Jo.Mulligan@act.gov.au>; Hunter, Stuart (ACTGOV) <Stuart.Hunter@act.gov.au>

Cc: EDU Media <EDU.Media@act.gov.au>; Cursley, Megan (ACTGOV) <Megan.Cursley@act.gov.au>; Matthews, David (ACTGOV) <David.Matthews@act.gov.au>; Stott, Alison (ACTGOV) <Alison.Stott@act.gov.au>; Evans, Rohan <Rohan.Evans@ed.act.edu.au>; Cooper, Julie (ACTGOV)

<Julie.Cooper@act.gov.au>; Sloane, Brenton (ACTGOV) <Brenton.Sloane@act.gov.au>; EDU, EDBSD
<EDBSD.EDU@act.gov.au>

Subject: RE: Yarralumla PS - Lead Paint Concerns: Media Enquiry

Thanks Rod.

We have prepared a statement but waiting for questions from the reporter.

Will be in touch with Jo and Stuart if further info or clarification is needed.

Kind regards,

Claudia

Claudia Doman | Senior Director

Media and Communications | Education | ACT Government

Phone: +61 2 6205 0837 | Mobile: 0466 721 421 | Email: claudia.doman@act.gov.au

Level 6 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601

www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Bray, Rodney <Rodney.Bray@act.gov.au>

Sent: Monday, 8 July 2019 11:29 AM

To: Mulligan, Jo <Jo.Mulligan@act.gov.au>; Hunter, Stuart <Stuart.Hunter@act.gov.au>

Cc: Doman, Claudia <Claudia.Doman@act.gov.au>; EDU Media <EDU.Media@act.gov.au>; Cursley, Megan <Megan.Cursley@act.gov.au>; Matthews, David <David.Matthews@act.gov.au>; Stott, Alison <Alison.Stott@act.gov.au>; Evans, Rohan (ACTEDU) <Rohan.Evans@ed.act.edu.au>; Cooper, Julie <Julie.Cooper@act.gov.au>; Sloane, Brenton <Brenton.Sloane@act.gov.au>; EDU, EDBSD <EDBSD.EDU@act.gov.au>

Subject: RE: Yarralumla PS - Lead Paint Concerns: Media Enquiry

Importance: High

Jo and Stuart,

Please be ready to provide information to Brenton at short notice.

Thanks,

Rodney Bray | Executive Branch Manager

Phone: +61 2 6205 1289 | Mob: 0417 264 653 | Email: rodney.bray@act.gov.au

Infrastructure Capital Works | Education | ACT Government

Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601

www.education.act.gov.au

From: Sloane, Brenton <Brenton.Sloane@act.gov.au>

Sent: Monday, 8 July 2019 11:15 AM

To: Bray, Rodney <Rodney.Bray@act.gov.au>; Mulligan, Jo <Jo.Mulligan@act.gov.au>; Matthews, David <David.Matthews@act.gov.au>; Stott, Alison <Alison.Stott@act.gov.au>

Cc: Doman, Claudia <Claudia.Doman@act.gov.au>; EDU Media <EDU.Media@act.gov.au>; Cursley, Megan <Megan.Cursley@act.gov.au>

Subject: Yarralumla PS

Hello all,

Please be advised we have received a media request from [REDACTED] regarding a [REDACTED] with 'serious concerns' about lead paint and asbestos at Yarralumla Primary School.

Obviously, this is related to current repair works at the school.

[REDACTED] has suggested the 'bosses are keen to run something today', so it is important we provide [REDACTED] with something as quickly as possible.

We will be working to draft a quick media statement based on the letter to parents that has already drafted.

Please stand by for more advice / proposed draft statement for approval process.

Cheers,

Brenton Sloane | Assistant Director

Media and Communications | Education | ACT Government

P: (02) 6205 4196 | M: 0431 252 698 | E: brenton.sloane@act.gov.au

Level 6, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601

www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along

