
 Tender Evaluation Report – Campbell Primary School Modernisation

TABLE OF CONTENTS

1.	PURPOSE	3
2.	PROJECT BACKGROUND	3
3.	PROJECT DETAILS	3
4.	PROBITY, DISCLOSURE OF CONFLICTS OF INTEREST & CONFIDENTIALITY	3
5.	TENDERS RECEIVED	3
6.	EVALUATION	4
7.	DEBRIEFING OF UNSUCCESSFUL TENDERERS	4
8.	WORK HEALTH & SAFETY	5
9.	RECOMMENDATION	5
10.	DELEGATE APPROVAL	5
11.	DIRECTOR GENERAL APPROVAL FOR CONFIDENTIAL TEXT	9

ATTACHMENTS

- A. Procurement Plan Minute
- B. Approval to revise the Tender Evaluation Team
- C. Conformity of Tenders Schedule
- D. Tender Evaluation Worksheet
 - D.1. [REDACTED] Cost Plan Tender Report
 - D.2. [REDACTED] Tender Assessment Report
 - D.3. REOI Evaluation Report
 - D.4. Referee Reports
 - D.5. Clarifications – [REDACTED]
 - D.6. Clarifications – Lendlease
- E. [REDACTED]
- F. Cost Adjustment Items in a Best and Final Offer
- G. Procurement Plan Minute Amendment for BAFO

Tender Evaluation Report – Campbell Primary School Modernisation

1. PURPOSE

To advise on assessment of the tender responses for the modernisation of Campbell Primary School and to seek approval to enter into a Best and Final Offer (BAFO) request with [REDACTED] and Lendlease Building Pty Ltd prior to selecting a preferred tenderer.

2. PROJECT BACKGROUND

The original projects Procurement Plan Minute which outlines the projects background is at (Attachment A),

3. PROJECT DETAILS

Program

The following timetable applies to the Project:

No	Tasks	Date
1.	Tenders Advertised / Invited	30/10 /2019
2.	Tenders Closed	23/ 01/2020
3.	Delegate Approval	April 2020
4.	Best and Final Offer process	May 2020
5.	Award Contract	May 2020

4. FUNDING

Funds have been identified in the 2018-19 Budget, "More Schools Better Schools, Campbell Primary School Modernisation" appropriation.

5. PROBITY, DISCLOSURE OF CONFLICTS OF INTEREST & CONFIDENTIALITY

All members of the Tender Evaluation Team (TET) have been asked to disclose any conflict of interest or association they might have with the Tenderers for the Project. No member has disclosed that he or she has a conflict of interest or association with any of the Tenderers.

All documents and proceedings of the TET have been treated as confidential.

A revision to the TET was approved by the delegate, a copy of the approval is at (Attachment B)

6. TENDERS RECEIVED

The following tenders were received.

No	Company	Phase 1 tender price (excl. GST)	Phase 2 tender price (excl. GST)	Total tender price (excl. GST)
1	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
2	Lendlease Building Pty Limited	[REDACTED]	[REDACTED]	[REDACTED]

Conformity of Tenders/ Compliance

Tender Evaluation Report – Campbell Primary School Modernisation

All tenders were conforming. A conformity schedule is at (Attachment C).

7. EVALUATION

The TET met on 30th March 2020 to assess the received tenders. Tenders were evaluated in accordance with the endorsed Procurement Plan including applicable procurement guidelines.

Each tender was assessed by the TET against Assessable Criteria resulting in the following overall scores:

	WC1 – Past Performance	WC2 – Skills and Resources	WC3 – Project completed in Period	WC4 – Clear Understanding of Project	WC5 – Financial Offer	WC6 – SLIC	Total Weighted Score
Weightings	10%	10%	20%	30%	20%	10%	
Lendlease Building Pty Limited							

For further details refer Tender Evaluation Worksheet and supporting attachments- (Attachment D and D.1 to D.6).

All tenderers submitted lump sum prices that were above the Design and Construction budget allocation of \$15,535,200 excluding GST, which forms part of the breakdown of the total appropriation of \$18,819,000 excluding GST as stated within the approved Procurement Plan.

Following the assessment of all tenders, the TET came to a consensus agreement that [REDACTED] and Lendlease Building Pty Ltd both presented strong technical proposals and were low risk for the Territory. In this assessment the TET found the scores based on each submitted tender too close to clearly recommend a preferred Tenderer. The TET are now seeking, under section 29.4 of the *Standard Conditions of Tender – Construction*, entering into a Best and Final Offer process for further assessment with a view to establish final ranking to determine a preferred Tenderer.

In accordance with [REDACTED] (Attachment E), the BAFO guidance documentation (Attachment F) will provide necessary instructions for industry response.

To support industry in responding to the BAFO, undertaking Value Management and redesign processes it has been agreed to increase the Intellectual Property payment as per the Procurement Plan Minute Amendment (Attachment G).

8. DEBRIEFING OF UNSUCCESSFUL TENDERERS

Following completion of the BAFO and further delegate approvals, a letter will be sent to the unsuccessful tenderer and will include:

- appreciation for submitting an offer, registration or pre-qualification information;
- regret that they were unsuccessful on this occasion;

Tender Evaluation Report – Campbell Primary School Modernisation

- advice of public notification on the “Contracts Register” which is available from the TendersACT Website at <https://tenders.act.gov.au/ets/home.do> ;
- an offer to debrief; and
- The encouragement to submit offers in the future.
- Payment of the Intellectual Property amount as specified in the amended Procurement Plan Minute

9. WORK HEALTH & SAFETY

No	Description	Yes/No
1.	Tenders have been checked against the WHS Active Certification Policy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2.	Tenders have been assessed in accordance with the RFT against the agreed WHS assessment criteria, including the tenderers’ past WHS performance.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3.	Tenders project specific WHS Management Plans have been assessed and are suitable for this project.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

10. RECOMMENDATION

The Tender Evaluation Team (TET) recommends entering into a Best and Final Offer (BAFO) process with [REDACTED] and Lendlease Building Pty Limited to establish final ranking to determine a preferred Tenderer. Additionally, the TET recommend increasing the Intellectual Property payment as per the attached Procurement Plan Minute Amendment (Attachment 2). (T)



Chairperson S. Wright
06/ 04 /2020

Member D. Blom
06/4/2020

Member P. Patel
06/04/2020

11. DELEGATE APPROVAL

11.1. RECOMMENDATION

Tender Evaluation Team recommendation:

Approved / Not Approved / Requires Clarification.

The Tender Evaluation Team is authorised to:

- | | | |
|-----------|---|-------------------------------------|
| 1. | Request a Best And Final Offer from both Tenderers within the parameters outlined. | <input checked="" type="checkbox"/> |
| 2. | Report the outcomes of the contract negotiation back to me for approval prior to arranging for a contract to be prepared between the Territory and the preferred Tenderer. | <input type="checkbox"/> |
| OR | | |
| 3. | Arrange for a contract to be prepared between the Territory and a preferred Tenderer, provided the outcomes of the Best And Final Offer are successful as outlined in the TET’s recommendation. | <input type="checkbox"/> |
| 4. | Arrange public announcement (as applicable) following contract execution. | <input type="checkbox"/> |

Tender Evaluation Report – Campbell Primary School Modernisation

5. Provide a debriefing to unsuccessful Tenderers following contract execution.

Signature:



Date:

8/4/20

Name:

Andrew Parkinson

Position:

a/g EGM BSD

Tender Evaluation Report – Campbell Primary School Modernisation

10.2 REPORT ON CONTRACT NEGOTIATIONS AND SUBSEQUENT RECOMMENDATION

(To be completed if required by delegate)

Item No	Negotiated issue	Outcome achieved	Impact of de-scoping
1.			
2.			
3.			
4.			

Following successful contract negotiations as outlined, the Tender Evaluation Team recommends the acceptance of the tender submitted by (insert preferred Tenderer's name) at a total cost of (insert \$ value) (GST is included) as this tender represents the best value for money.

Chairperson
/ /20

Member
/ /20

Member
/ /20

10.3 DELEGATE APPROVAL FOLLOWING CONTRACT NEGOTIATIONS

Tender Evaluation Team recommendation:

Approved / Not Approved / Requires Clarification.

The Tender Evaluation Team is authorised to:

- arrange for a contract to be prepared between the Territory and the preferred Tenderer;
- arrange public announcement (as applicable); and
- provide a debriefing to unsuccessful Tenderers.

Tender Evaluation Report – Campbell Primary School Modernisation

10.4 CONTRACT EXECUTION REQUEST

I have the properly delegated authority from the Director General of the Education Directorate with regard to the above approved procurement expenditure to authorise an officer of Infrastructure Delivery Partners Group, to **sign**, as may be required to effect the delivery of the Project, the following documents:

- | | | |
|----|---|--------------------------|
| 1. | Letter of Acceptance / Intent | <input type="checkbox"/> |
| 2. | Contract / Deed of Agreement | <input type="checkbox"/> |
| 3. | Variation of Contract / Deed of Agreement | <input type="checkbox"/> |
| 4. | Related Document | <input type="checkbox"/> |

I also have the properly delegated authority from the Director General of the Education Directorate with regard to the above approved procurement to expend \$5,500 per Work Health and Safety Audit in accordance with the Active Certification Policy on Procurement website <https://www.procurement.act.gov.au/about/active-certification>.

There is also up to \$10,000 in the project budget to undertake an Industrial Relations and Compliance Audit if necessary.

Signature: _____ Date: _____ / ____ 20____

Name: _____ Position: _____

Tender Evaluation Report – Campbell Primary School Modernisation

12. DIRECTOR GENERAL APPROVAL FOR CONFIDENTIAL TEXT

As part of the Tender process, [REDACTED] has requested under section **34(1)(a)** of the *Government Procurement Act 2001* (GPA) that selected contents of their tender including pricing details and methodology descriptions considered 'trade secrets' to be kept confidential.

In accordance with section 35(1) of the GPA, the responsible Territory entity must not agree to any part of the contract being confidential text, unless satisfied that –

- (a) *the disclosure of the text would –*
- (i) *be an unreasonable disclosure of personal information about a person; or*
 - (ii) *disclose a trade secret; or*
 - (iii) *disclose information (other than a trade secret) having a commercial value that would be, or could reasonably be expected to be, destroyed or diminished if the information were disclosed; or*
 - (iv) *be an unreasonable disclosure of information about the business affairs of a person; or*
 - (v) *disclose information that may put public safety or the security of the Territory at risk; or*
 - (vi) *disclose information prescribed by regulation for this section; or*
- (b) *a requirement imposed under law requires a party to the contract to keep the text confidential*

then the Confidentiality request may be granted.

Infrastructure Delivery Partners is satisfied that the exemption is allowable in accordance with the provisions of the legislation. Therefore, it is recommended that you agree to the request from the Consultant to omit from the public text of the proposed contract the pricing details and methodology descriptions as contained in their tender response, and treat this as confidential text in accordance with section 35 of the GPA.

- * NOTE: The confidential text version of the contract will include all information pertaining to the Agreement.

Signature: _____

Date: _____

Name: _____




Position: Director-General



PROCUREMENT OVERVIEW

To:	Executive Group Manager Business Services, Education Directorate (EDU)
Name of Project:	Campbell Primary School Modernisation
Purpose:	<p>This minute seeks your agreement to increasing the Intellectual Property payment outlined in Attachment A (Procurement Plan Minute) from \$75,000 ex GST to \$225,000 ex GST for the purposes of undergoing a Best and Final Offer (BAFO) process with the shortlisted Tenderers.</p> <p>Both shortlisted Tenderers are to each receive \$75,000 ex GST Intellectual Property Payment and the unsuccessful Tenderer will receive an additional \$75,000 ex GST at the conclusion of the BAFO process.</p> <p>This increased Intellectual Property payment is aimed at attracting and retaining Tenderers during the BAFO process who will incur additional design costs during the process. It also facilitates use of the unsuccessful Tenderer’s intellectual property which will benefit the Territory if incorporated in the Contractor’s final design.</p>
Estimated value (\$) Inclusive of GST:	\$247,500

**MAJOR PROJECTS CANBERRA / INFRASTRUCTURE DELIVERY PARTNERS
RECOMMENDATION**

Project Officer:	Sally Wright		
Signature:		Date:	03.04.2020
Phone Number:		Email Address:	sallya.wright@act.gov.au
Executive Branch Manager:	Rebecca Power		
Signature:		Date:	Enter date 07/04/2020

Procurement Plan Minute Amendment

DIRECTORATE ENDORSEMENT

Name:	Dylan Blom	Phone Number:	[REDACTED]
Position:	Senior Director, Major Projects		
Signature:	[REDACTED]	Date:	6/4/2020

DIRECTOR GENERAL/DELEGATE APPROVAL

Name:	Andrew Parkinson		
Position:	Director General/delegate		
Statement:	The amendment to the Procurement Plan and attachments are approved.		
Signature:	[REDACTED]	Date:	[Enter date] 6/4/20

ATTACHMENT/S

A – Procurement Plan Minute

Bowden, Julia

From: Parkinson, Andrew
Sent: Wednesday, 8 April 2020 8:17 AM
To: Nakkan, John; Power, Rebecca
Cc: Blom, Dylan; ICW Directors Office
Subject: RE: For Discussion and Endorsement - Revised TER for Campbell PS Modernisation
Attachments: 1. Cambpbell PS Tender Evaluation Report (TER) - AP signed.pdf; G. Procurement Plan Minute Amendment - AP signed.pdf

UNCLASSIFIED Sensitive

Hi all

Attached are the signed TER and PPM

I have authorised the BAFO but expect a further TER.

Regards

Andrew Parkinson | a/g Executive Group Manager
Business Services | Education Directorate | **ACT Government**
Phone 02 6205 4593 | **Mobile 0478 301 085**
Level 1 | 220 Northbourne Ave, Braddon | www.act.gov.au

From: Nakkan, John <John.Nakkan@act.gov.au>
Sent: Tuesday, 7 April 2020 6:07 PM
To: Parkinson, Andrew <Andrew.Parkinson@act.gov.au>; Power, Rebecca <Rebecca.Power@act.gov.au>
Cc: Blom, Dylan <Dylan.Blom@act.gov.au>; ICW Directors Office <ICWDirectorsOffice@act.gov.au>
Subject: FW: For Discussion and Endorsement - Revised TER for Campbell PS Modernisation
Importance: High

UNCLASSIFIED Sensitive

Andrew,

Please see the recommendation from the Tender Evaluation Team in the attached brief "Campbell PS Modernisation – BAFO – RFT TER v2" for your consideration and approval.

Can you also sign Attachment G – Procurement Plan Minute Amendment on Page 2, following Rebecca's endorsement.

Rebecca,

Can you please sign Page 1 of Attachment G and return to Andrew.

EII,

When Andrew and Rebecca have signed the documents, can you please update in TRIM container EDU20/457, noting that there are a number of documents that will require replacement as per attachments.

Regards,

John Nakkan | Acting Executive Branch Manager
Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Blom, Dylan <Dylan.Blom@act.gov.au>
Sent: Tuesday, 7 April 2020 1:47 PM
To: Nakkan, John <John.Nakkan@act.gov.au>
Cc: ICW Directors Office <ICWDirectorsOffice@act.gov.au>
Subject: For Discussion and Endorsement - Revised TER for Campbell PS Modernisation
Importance: High

UNCLASSIFIED Sensitive

John,

For discussion this afternoon.

Can you please review and endorse prior to issuing to the delegate (Andrew) for approval to proceed with Best and Final Offer process.

Regards,

Dylan Blom | Senior Director, Major Projects
Phone: 6207 1411 | Mobile: 0466 313 607 | Email: dylan.blom@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

Bowden, Julia

From: Wright, SallyA
Sent: Wednesday, 8 April 2020 4:06 PM
To: Patel, Pal; Blom, Dylan; Young, Kelly
Cc: Power, Rebecca
Subject: RE: Campbell PS - BAFO - RFIs [SEC=UNCLASSIFIED]

Agreed. Thanks Kel.

Kind regards
Sally

Sally Wright | Senior Project Manager

Infrastructure Delivery Partners Group | **Major Projects Canberra** | ACT Government
P: 02 6205 3530 | M: 0466 922 893 | E: SallyA.Wright@act.gov.au
GPO Box 158, Canberra ACT 2601
www.act.gov.au



From: Patel, Pal
Sent: Wednesday, 8 April 2020 3:59 PM
To: Blom, Dylan <Dylan.Blom@act.gov.au>; Young, Kelly <Kelly.Young@act.gov.au>
Cc: Wright, SallyA <SallyA.Wright@act.gov.au>; Power, Rebecca <Rebecca.Power@act.gov.au>
Subject: RE: Campbell PS - BAFO - RFIs [SEC=UNCLASSIFIED]

UNCLASSIFIED

Noted thanks.

No objections.

Regards

Pal Patel | Director, Major Projects

Phone: 6207 6702 | Mobile: 0435 195 790 | Email: Pal.Patel@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Blom, Dylan <Dylan.Blom@act.gov.au>
Sent: Wednesday, 8 April 2020 3:38 PM
To: Young, Kelly <Kelly.Young@act.gov.au>
Cc: Patel, Pal <Pal.Patel@act.gov.au>; Wright, SallyA <SallyA.Wright@act.gov.au>; Power, Rebecca <Rebecca.Power@act.gov.au>
Subject: RE: Campbell PS - BAFO - RFIs [SEC=UNCLASSIFIED]

UNCLASSIFIED

I concur on both points. Thanks Kelly.

Dylan Blom | Senior Director, Major Projects

Phone: 6207 1411 | Mobile: 0466 313 607 | Email: dylan.blom@act.gov.au

Infrastructure and Capital Works | Education | ACT Government

Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601

www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Young, Kelly <Kelly.Young@act.gov.au>

Sent: Wednesday, 8 April 2020 3:04 PM

To: Blom, Dylan <Dylan.Blom@act.gov.au>

Cc: Patel, Pal <Pal.Patel@act.gov.au>; Wright, SallyA <SallyA.Wright@act.gov.au>; Power, Rebecca <Rebecca.Power@act.gov.au>

Subject: Campbell PS - BAFO - RFIs [SEC=UNCLASSIFIED]

Hi Dylan,

The BAFO has been sent out this afternoon to the tenderers.

We have our first questions.

01. Re payment of the \$75k.

I am assuming, like most work, that we don't pay anything until the BAFO work is received through Tenders ACT on 5th May.

02. A shorter period of time may be accepted. Both tenderers have indicated, without yet reading the requirements, that 4 weeks should be more than enough and are instead keen to get into contract earlier. I have no problem to shortening to 2-3 weeks if both tenderers agree.

If you have an opposing view please let me know.

Regards,

Kelly Young | Senior Project Manager

Phone: 02 6205 2074 – this number is currently forwarded to a mobile

Infrastructure Delivery Partners

Major Projects Canberra | ACT Government

Level 2, Nature Conservation House, 186 Emu Bank Belconnen 2617

GPO Box 158 Canberra ACT 2601

www.act.gov.au



Bowden, Julia

From: Patel, Pal
Sent: Friday, 17 April 2020 4:11 PM
To: Blom, Dylan; Young, Kelly; Wright, SallyA
Subject: FW: Draft - Further design considerations - BAFO Campbell PS [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Team,

I was exploring the opportunities to review civil works components for both the tenderers while we have more architectural inputs already.
Unfortunately, its not much that tenderers could review to minimise the total civil works costs (i.e. Earthworks, civils etc.).

I am ok to with the responses.

Regards

Pal Patel | Director, Major Projects

Phone: 6207 6702 | Mobile: 0435 195 790 | Email: Pal.Patel@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Wright, SallyA <SallyA.Wright@act.gov.au>
Sent: Friday, 17 April 2020 3:17 PM
To: Blom, Dylan <Dylan.Blom@act.gov.au>; Young, Kelly <Kelly.Young@act.gov.au>; Patel, Pal <Pal.Patel@act.gov.au>
Subject: RE: Draft - Further design considerations - BAFO Campbell PS [SEC=UNCLASSIFIED]

Hi guys,

I'm happy to go with the responses. Sorry for the late reply I've been caught up on 

Kind regards
Sally

Sally Wright | Senior Project Manager

Infrastructure Delivery Partners Group | **Major Projects Canberra** | ACT Government
P: 02 6205 3530 | **M: 0466 922 893** | E: SallyA.Wright@act.gov.au
GPO Box 158, Canberra ACT 2601
www.act.gov.au



From: Blom, Dylan
Sent: Friday, 17 April 2020 1:09 PM
To: Young, Kelly <Kelly.Young@act.gov.au>; Wright, SallyA <SallyA.Wright@act.gov.au>; Patel, Pal <Pal.Patel@act.gov.au>
Subject: RE: Draft - Further design considerations - BAFO Campbell PS [SEC=UNCLASSIFIED]

UNCLASSIFIED

Kelly,

I support your changes. Pal and Sal, anything to add or do we release this as the response to the RFIs?

Dylan Blom | Senior Director, Major Projects
 Phone: 6207 1411 | Mobile: 0466 313 607 | Email: dylan.blom@act.gov.au
 Infrastructure and Capital Works | Education | ACT Government
 Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Young, Kelly <Kelly.Young@act.gov.au>
Sent: Friday, 17 April 2020 12:54 PM
To: Blom, Dylan <Dylan.Blom@act.gov.au>; Wright, SallyA <SallyA.Wright@act.gov.au>; Patel, Pal <Pal.Patel@act.gov.au>
Subject: RE: Draft - Further design considerations - BAFO Campbell PS [SEC=UNCLASSIFIED]

My two bobs worth but up to you guys as the TET.

Ive added some items from our original review that is giving it away...however if we are to get the best outcome for the school.

I have added clarification info from SSICT regarding location of comms rooms, that came to light after tender closed, late Feb. This is more relevant to [REDACTED] who actually included the comms rooms.

Also: might want to consider any other comments about the engineering aspects. [REDACTED]

Have also added the comment that ammeniteis are to provide as per the Output Spec, noting that this is above the NCC requirement. [REDACTED] issues of primary schools requiring more toilets as stipulated in the NCC to cater for the bell ringing and everyone rushing to the toilet. Most kids cant wait. For further explanation talk to Ben or Jurgen.

As noted to Dylan the other day, [REDACTED]

Regards,

Kelly Young | Senior Project Manager

Phone: 02 6205 2074 – this number is currently forwarded to a mobile

Infrastructure Delivery Partners

Major Projects Canberra | ACT Government

Level 2, Nature Conservation House, 186 Emu Bank Belconnen 2617

GPO Box 158 Canberra ACT 2601

www.act.gov.au



From: Blom, Dylan

Sent: Friday, 17 April 2020 11:24 AM

To: Young, Kelly <Kelly.Young@act.gov.au>; Wright, SallyA <SallyA.Wright@act.gov.au>; Patel, Pal <Pal.Patel@act.gov.au>

Subject: Draft - Further design considerations - BAFO Campbell PS

UNCLASSIFIED

My first cut based on our discussion. Can you please review and add or amend as you see fit?

Bowden, Julia

From: Young, Kelly
Sent: Monday, 20 April 2020 6:21 PM
To: Wright, SallyA; Blom, Dylan; Patel, Pal
Cc: Pilgrim-Day, Erica
Subject: Campbell Primary School - BAFO Addenda 01B [SEC=UNCLASSIFIED]
Attachments: 81492-RFT-001B CPS BAFO Addendum Notice 01B 20200420.pdf

Dear TET,

Following IDP review the attached Addenda 01B was sent out to tenderers this afternoon.

Main changes from your approved response is:

- removal of explicit instructions on specific items of designs to reduce bias toward any particular tenderer and inclusion of more generic advice in line with probity.
- Inclusion of references back to the RFT and Principal documents that formed the brief.
- Reference back to the BAFO Important Notice to Tenderers
- Addenda format

The tenderers have also been advised this answers both tenderers separate RFI 01.

Regards,

Kelly Young | Senior Project Manager

Phone: 02 6205 2074 – this number is currently forwarded to a mobile

Infrastructure Delivery Partners

Major Projects Canberra | ACT Government

Level 2, Nature Conservation House, 186 Emu Bank Belconnen 2617

GPO Box 158 Canberra ACT 2601

www.act.gov.au





IMPORTANT NOTICE

ADDENDUM 1B TO REQUEST FOR TENDER NO 81492-RFT-001B CAMPBELL PRIMARY SCHOOL MODERNISATION PROJECT - BAFO

Further to the Important Notice to Tenderers regarding the Best And Final Offer, tenderers are to consider the following additional information identified as areas for possible improvement and clarification of matters under **Item 2.2 : Design Review**.

In accordance with best practice tender probity, this same advice is being provided to both tenderers, as a result not all items will apply to your current design or may not apply to the same extent.

Further Design Considerations

1. Where seeking to provide a response in alignment with the design and construction budget outlined in item 1.3 Best and Final Offer Request tenderers may seek to reduce the provision of non-essential architectural features to reduce build cost.
 - a. Reference: **RFT, item 3.5, Overall Assessment of Value for Money**.
2. Where seeking to provide a response in alignment with the design and construction budget outlined in item 1.3 Best and Final Offer Request tenderers are encouraged to review building and facade materials and ensure they are cost effective.
 - a. Reference: **RFT, item 3.5, Overall Assessment of Value for Money**.
3. Ensure the design promotes good supervision of all internal and external areas by minimum numbers of staff and that connections between learning and staff spaces enable line of sight vision of activity, paying particular attention to line of sight to external play areas.
 - a. Reference: **Vol 2, Part C, Masterplanning and Architectural Specification, 3.6.3 and 3.8, dot point 11**.
4. Undertake a detailed check of areas against the brief and output specification and ensure alignment. Focus on minimising circulation space and ensure efficient functional arrangements while avoiding main thoroughfares through learning areas.
 - a. Reference: **BAFO Important Notice to Tenderers and Volume 2, Education Directorates Infrastructure Specification (EDIS), Part B: Functional Brief, clause 5.5.4 and Table 6 Summary of Indicative Areas for Functional Areas**.
 - b. Reference: **Vol2, Part B, Functional Brief, Table 10: Spatial layout – circulation**
 - c. Reference: **Vol 2, Part C Functional Brief, Functional Unit: Cleaners Rooms**
 - d. Reference: **SSICT Technical specification for Building Cabling, Clause 11.1 – Minimum Room Dimensions**.
5. Ensure toilets are located and accessible in accordance with the Specification.
 - a. Reference: **Vol 2, Part C, Masterplanning and Architectural Specification, 3.6.3 and 3.8, dot point 11 and Vol 2, Part D, Technical Specifications, item 7.5**.

Primary School Modernisation

6. Provide amenities as per the Output Specification, except where updated by the BAFO Notice regarding shower provision.
 - a. Reference: **BAFO Important Notice to Tenderers , item 2.2.1.b. and Vol 2, Part B, Functional Brief, Table 7. Amenities Provision and notes.**
7. Rationalise ramping and minimise external path length where possible.
 - a. Reference: **BAFO Important Notice to Tenderers , 2.2 – Design Review, item 1.a. and Vol 2, Part C, Masterplanning and Architectural Specification, Clause 3, dot point 20 - Circulation and RFT, item 3.5, Overall Assessment of Value for Money.**
8. Ensure the foyer and lobby spaces meet the functional requirements outlined in the Specification whilst rationalising circulation space.
 - a. Reference: **BAFO Important Notice to Tenderers 2.2 – Design Review, item 1.a. and Vol 2, Part C, Masterplanning and Architectural Specification, Clause 3, dot point 20 - Circulation. And Vol 2, Part D, Technical Specification, Clause 5.13.2 and Vol 2, Part B, Functional Brief, item 5.5.4 Travel and Circulation.**
9. Ensure operational factors relating to the Primary Small Group Program Unit are considered within the design whilst maintaining adjacent functional relationships.
 - a. Reference: **Vol 2, Part B, Functional Brief, Primary Small Group Program Unit, Operational Factors to Consider.**
10. Ensure equal (covered/uncovered) access is provided between building connections to provide equitable access to education.
 - a. Reference: **Vol 2, Part A, Project Specific Requirements, Access, the Disability Discrimination Act Division 2, 22 Education, (2) (a) and (c) and the Education Act, Chapter 3, Part 3.1, clause 18 (a).**
11. Ensure the building's position adheres to Utilities requirements and site constraints.
 - a. Reference: **Building Approval requirements and drawing CB1829-3 Site Survey**
12. Ensure coordination of documents between disciplines and to the tendered amount.
 - a. Reference: **QA requirement.**
13. The provision of a two storey and single storey component, as outlined in the Masterplan, is to be maintained.
 - a. Reference: **Masterplan drawings and Vol 2, Part A Project Specific requirements, Site, Masterplanning and building design consideration and site constraints.**
14. Additional information - Communications rooms; SSICT have confirmed *there can be a single communications room in the two storey building, assuming the comms room is placed in a location where cable lengths are 90 metres maximum.*

For further information, please contact Kelly Young, as the contact officer who is also named on the cover page/at Section CT1.04/CT1.4 of this RFT.

Tender Evaluation Team
tendersACT@act.gov.au
(02) 620 52074

20/04/2020

Bowden, Julia

From: Parkinson, Andrew
Sent: Friday, 24 April 2020 6:40 PM
To: EDU, EDBSD
Cc: ICW Directors Office
Subject: FW: FOR CLEARANCE: MWB 24-30 APR
Attachments: MWB 24 - 30 Apr.docx

UNCLASSIFIED

Cleared (with some edits made to the document)

Andrew Parkinson | a/g Executive Group Manager
Business Services | Education Directorate | **ACT Government**
Phone 02 6205 4593 | **Mobile 0478 301 085**
Level 6 | 220 Northbourne Ave, Braddon | www.act.gov.au

Gulanyin dhuniang, ngalawirinyin, dhunayinyin, Ngunnawal dhawra

From: Stewart, EII <EII.Stewart@act.gov.au> **On Behalf Of** ICW Directors Office
Sent: Friday, 24 April 2020 12:20 PM
To: EDU, EDBSD <EDBSD.EDU@act.gov.au>
Cc: EDUMCR <EDUMCR@act.gov.au>; ICW Directors Office <ICWDirectorsOffice@act.gov.au>
Subject: FW: FOR CLEARANCE: MWB 24-30 APR

UNCLASSIFIED

Good afternoon

For clearance please – MWB 24-30 Apr.

Thank you

EII

From: Nakkan, John <John.Nakkan@act.gov.au>
Sent: Friday, 24 April 2020 10:45 AM
To: ICW Directors Office <ICWDirectorsOffice@act.gov.au>
Subject: RE: FOR CLEARANCE: MWB 24-30 APR

UNCLASSIFIED

Thanks EII,

The MWB has been reviewed and is cleared to go to EGM BSD and MCR.

Regards,

John Nakkan | Acting Executive Branch Manager
Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au

Infrastructure and Capital Works | Education | ACT Government
Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)





MINISTERIAL BRIEF

Education Directorate

Tracking No.: MWB20/1-03

To: Minister for Education and Early Childhood Development

From: Director-General

Date: Thursday, 30 April 2020

Subject: Minister's Weekly Brief

Critical Date: Thursday, 30 April 2020

Critical Reason: To ensure you are briefed on current issues and events.

Recommendations

That you note the:

- Information in the Minister's Weekly Brief for 30 April 2020



Noted / Please Discuss

Yvette Berry MLA /...../.....

Minister's Office Feedback

Empty rectangular box for feedback

Error! Reference source not found.

Error! Reference source not found.

KEY TOPICS/EMERGING ISSUES

DG/MO REQUESTED UPDATES

INFRASTRUCTURE AND CAPITAL WORKS PROJECTS

'Upgrading Campbell Primary School'

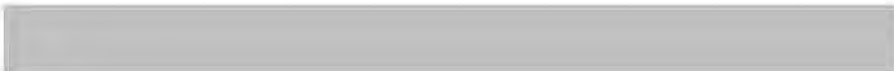
The Best and Final Offer (BAFO) process has been initiated with the two short listed tenderers to achieve a value for money solution. The tenderers were requested to submit their BAFO by early May 2020 with contract award to the successful tenderer by the end of May 2020. The BAFO process is required as both tenders received exceeded the project budget allocation and required further negotiations prior to making a final recommendation.

'Delivering a new Primary School at Throsby'

The Tender Evaluation Report has been approved by the delegate and clarifications have been received from the preferred tenderer, with the Territory intending to proceed to contract week ending 1 May 2020.

Error! Reference source not found.

Error! Reference source not found.



Signatory Name: Katy Haire Phone: 59158
Action Officer: Cristina de Jongh Phone: 71317

Attachments

Attachment	Title	

Error! Reference source not found.

Bowden, Julia

From: Lupton, Liam
Sent: Monday, 4 May 2020 1:10 PM
To: Parkinson, Andrew; Attridge, Vanessa; Nakkan, John; Piani, Adrian; Power, Rebecca; Basic, Philip; Blom, Dylan; Wang, Cherry; Hatton, Scott; Ryan, JohnW; Player, Ben; Jones, David; Pilgrim-Day, Erica; Johnston, Grant; El Husseini, Susu; Abeysekera, Srimal; Churcher, Peter; Evans, Ben; Blakely-Kidd, Richard; Dhuri, Kanchan; Sun, Silas
Subject: Education Capital Works Steering Committee Meeting - No.72 [SEC=UNCLASSIFIED]
Attachments: ECWSC PCG Reports - April 2020 No.72.pdf; Attachment 1_ECWSC No.72 - Meeting Agenda.pdf; Decisions and Actions Register_April 2020.pdf

Hi all,

Please find the attached papers above for meeting No.72, Tuesday 5 May at 10.30am.

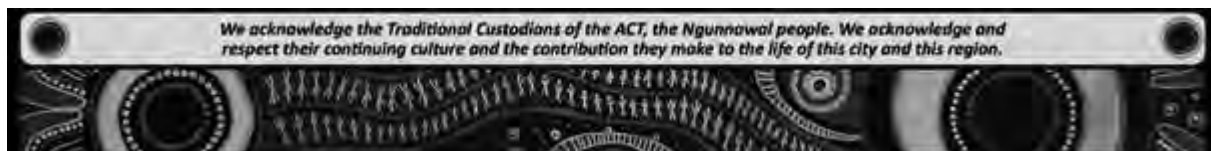
- Actions and Decisions Register_April
- Agenda No.72
- ECWSC PCG Reports

Reminder: The calendar invitation has the link for this steering committee via - Webex Meeting.

Please let me know if you did not receive the calendar invitation.

Thanks,

Liam Lupton | Project Support Officer
 Infrastructure Delivery Partners Group | **Major Projects Canberra** | ACT Government
 M 0411 700 031 | E Liam.Lupton@act.gov.au
 GPO Box 158, Canberra ACT 2601



EDUCATION CAPITAL WORKS STEERING COMMITTEE #72

AGENDA

Time/Date: 10:30 AM – 12 PM | Tuesday 5 May 2020
Venue: Communication Teleconference - Webex

Attendees

Steering Committee		
A/g Executive Branch Manager – Business Services Division, Education Directorate (EDU) - <i>CHAIR</i>	Andrew Parkinson	AP
A/g Executive Branch Manager Enrolment and Planning, Education Directorate (EDU)	Vanessa Attridge	VA
A/g Executive Branch Manager – Business Services Division, Education Directorate (EDU)	John Nakkan	JN
Executive Group Manager, Infrastructure Delivery Partners and Chief Engineer –Major Projects Canberra (MPC)	Adrian Piani	AP
Executive Branch Manager, Infrastructure Delivery Partners Group (IDPG), Commercial (MPC)	Rebecca Power	RP
Observers		
A/g Senior Director – Infrastructure and Capital Works, EDU	Phil Busic	PB
Senior Director – MPC, EDU	Dylan Blom	DB
Legislation, Policy and Programs, JACS	Cherry Wang	CW
Economic, Budget and Industrial Relations, CMTEDD	Scott Hatton	SH
Senior Director – ICW, EDU	JohnW Ryan	JR
Director – ICW, EDU	Ben Player	BP
Senior Director – Enrolments and Planning, EDU	David Jones	DJ
Senior Director – IDP, MPC	Erica Pilgram-Day	EP
Senior Director – IDP, MPC	Grant Johnston	GJ
Senior Director – IDP, MPC	Susu El Hussenini	SE
Senior Director – Treasury, Social Policy (SP), CMTEDD	Srimal Abeysekera	SA

Reporting

Business Case Preparations & Delivering a New Primary School at Throsby

Agenda Items		Lead
1. Confirm Agenda 2. Review <i>Attachment 3</i> _Decisions and Actions Register 3. Current projects – Discussion items for each project: <u>Decision/Actions required</u> <ul style="list-style-type: none"> ▪ Refer to the Decisions and Actions Register <u>Project Status Update</u> <ul style="list-style-type: none"> ▪ Project Officer to provide a verbal update 		AP
Project Name	Delivery Due Dates	Lead
Meeting Agenda Items – Meeting No.72		
c. Delivering A New Primary School at Throsby	Nov 2021	BE
j. Campbell Primary School Modernisation	Feb 2022	KY
4. Other Business		AP
5. Next Meeting		AP
Time/Date:	Tues 2 nd June	
Venue:	Teleconference	



Education Capital Works Steering Committee Report No. 72

April 2020

Project Reports:



Delivering a New Primary School at Throsby



Campbell Primary School Modernisation



Delivering A New Primary School at Throsby	(Delivering Throsby P-6 - 81002)	Report – April 2020																																										
Project Scope	Progress and Planned Action	Financial and Time Status																																										
<p>Tier 1 Project: P-6 School in Throsby.</p> <p>Capacity – 516 FTE Students (TBC) Site – Block 1, Section 29, THROSBY Site area – 5.14ha</p> <p>Gross floor area – TBA</p> <p>Contract conditions – TBA</p> <p>Contract – One two-phase GC21 Contract</p> <p>Quality Management</p> <p>An initial Masterplan has been prepared by [REDACTED] which provided the briefing information for the Request for Expression of interest (Stage 1 of the procurement) for the new school.</p> <p>The Schools infrastructure Output Specification (SIOS) will be used as applicable and specific requirements defined by EDU.</p> <p>Risk Management</p> <p>Initial Risk Management plan has been prepared and approved as part of the procurement plan for the project. Further risk workshops will be held upon engagement of a contractor.</p> <p>Ministerial Briefing</p> <p>A Request for Expression of Interest has been issued to the market, this closed on 12 September 2019. The responses received are currently being evaluated for the shortlisting of two shortlisted tenderers to continue to the second stage of the procurement process.</p> <p>Background</p> <p>The scope of works for this project includes the delivery of a P-6 School and further master planning for an Early Childhood Education Centre in Throsby.</p> <p>EDU has identified that there will be enrolment demand for Preschool to Year 6 students from the suburb of Throsby, and the broader area. EDU's Five Year Enrolment projections indicate a future need for additional preschool to year 6 school facilities commencing in 2022.</p> <p>It is expected that the design for the Throsby P-6 School will incorporate the design principles established for recent ACT schools notably Margarete Hendry P-6 School.</p> <p>Attachments:</p> <p>1. Financial summary spreadsheet – February 2020</p>	<p>Progress of Work and Current Issues</p> <p>Preferred Tenderer Negotiations complete.</p> <p>Delegate Approval received 30/04/2020.</p> <p>Request to enter into Contract being processed.</p> <p>Planned Action</p> <p>Execute contract.</p> <p>Organise GC21 start-up workshop.</p> <p>Begin Phase 1 of the contract and proceed with design development.</p>	<p>Financial</p> <table border="1"> <tr> <td>Project Budget Appropriation</td> <td rowspan="4"></td> </tr> <tr> <td>Committed to date</td> </tr> <tr> <td>Uncommitted</td> </tr> <tr> <td>Expenditure to date</td> </tr> <tr> <td>Contingency (Design and Construction)</td> <td></td> </tr> </table>		Project Budget Appropriation		Committed to date	Uncommitted	Expenditure to date	Contingency (Design and Construction)																																			
		Project Budget Appropriation																																										
		Committed to date																																										
		Uncommitted																																										
		Expenditure to date																																										
		Contingency (Design and Construction)																																										
				<p>Time schedule</p> <table border="1"> <thead> <tr> <th>Activity</th> <th>Milestone Date</th> <th>Actual Date</th> </tr> </thead> <tbody> <tr> <td>Request for Infrastructure Procurement</td> <td>12/06/2019</td> <td>12/06/2019</td> </tr> <tr> <td>Approval of Procurement Methodology</td> <td>15/07/2019</td> <td>15/07/2019</td> </tr> <tr> <td>GPM Approval</td> <td>02/08/2019</td> <td>02/08/2019</td> </tr> <tr> <td>REOI to market</td> <td>13/08/2019</td> <td>13/08/2019</td> </tr> <tr> <td>REOI Report - Delegate Approval</td> <td>29/10/2019</td> <td>29/10/2019</td> </tr> <tr> <td>RFT to market</td> <td>8/12/2019</td> <td>11/12/2019</td> </tr> <tr> <td>RFT Report - Delegate Approval</td> <td>10/04/2020</td> <td>30/04/2020</td> </tr> <tr> <td>Contract let</td> <td>24/04/2020</td> <td></td> </tr> <tr> <td>DA Approval</td> <td>June 2020</td> <td></td> </tr> <tr> <td>Construction commencement</td> <td>August 2020</td> <td></td> </tr> <tr> <td>Completion</td> <td>December 2021</td> <td></td> </tr> <tr> <td>School to commence operational readiness</td> <td>January 2022</td> <td></td> </tr> </tbody> </table>		Activity	Milestone Date	Actual Date	Request for Infrastructure Procurement	12/06/2019	12/06/2019	Approval of Procurement Methodology	15/07/2019	15/07/2019	GPM Approval	02/08/2019	02/08/2019	REOI to market	13/08/2019	13/08/2019	REOI Report - Delegate Approval	29/10/2019	29/10/2019	RFT to market	8/12/2019	11/12/2019	RFT Report - Delegate Approval	10/04/2020	30/04/2020	Contract let	24/04/2020		DA Approval	June 2020		Construction commencement	August 2020		Completion	December 2021		School to commence operational readiness	January 2022	
		Activity	Milestone Date	Actual Date																																								
		Request for Infrastructure Procurement	12/06/2019	12/06/2019																																								
		Approval of Procurement Methodology	15/07/2019	15/07/2019																																								
		GPM Approval	02/08/2019	02/08/2019																																								
		REOI to market	13/08/2019	13/08/2019																																								
REOI Report - Delegate Approval	29/10/2019	29/10/2019																																										
RFT to market	8/12/2019	11/12/2019																																										
RFT Report - Delegate Approval	10/04/2020	30/04/2020																																										
Contract let	24/04/2020																																											
DA Approval	June 2020																																											
Construction commencement	August 2020																																											
Completion	December 2021																																											
School to commence operational readiness	January 2022																																											

PROJECT INFORMATION SUMMARY

Client Directorate: Education Directorate
 Project Sponsor: David Matthews
 PMARS Project No.: 81002
 Project Manager: Ben Evans
 Project Duration: 3 years
 Reporting Month: April 2020

Project Name: Delivering a New Primary School at Throsby

Total Original Appropriation: \$
 Approved Appropriation Variations to Project Budget: \$
 Current Approved Project Budget: \$
 Current Forecast Cost to Complete: \$
 Forecast Residual at Completion: \$

Reporting Month: April 2020

DOCUMENT 42

Risk Management	Project Risk Indicators				
	BRIEF	SCOPE	COST	TIME	WHS
Active Certification	Active Certification Dates and Issues				

Item	Item Description	Project Budget Item Allocation			Committed Amounts			Uncommitted Amounts			Budget Risk		Contract Sum Paid	
		Item/Sub-Item Budget	Transfers within the Original Project Budget	Adjusted Item Budget	Original Contract Sum (as let)	Approved Contract Variations	Current Contract Sum	Uncommitted/ Quotation Requests	Uncommitted Forecast Costs	Current Forecast Cost to Complete	Variance between Item Budget and Forecast Cost to Complete	Total Payments against the Current Contract Sum	% of Current Contract Sum Paid to Date	Balance of Current Contract Sum
		A	B	C = A+B	D	E	F = D + E	G	H	I = F + G + H	J = C - I	K	L = K / F %	M = F - K
PROJECT SUB-TOTAL (ex. GST)														
1.0	Procurement and Tendering Costs (sub total)													
1.2	Technical Team (Mech, Elec, Hydro, Fire, Acoustic etc.) - Design Review													
1.3	Design Commission from Unsuccessful Tenderer													
2.0	Construction (sub-total)													
2.1	GC21 - Phase 1 (Design and Early Works)													
2.2	GC21 - Phase 2 (Construction Works)													
2.4	WHS Active Certification Audits													
3.0	EDU Managed Project Costs (sub-total)													
3.1	ICW Capitalisation (ACTPS Staff)													
3.2	ACT Insurance Authority													
3.3	ICT - Fibre Connection to Site													
3.4	ICT - Site Infrastructure													
3.5	Independent Commissioning Agent													
3.6	Independent Valuer													
3.7	Legal Services													
3.8	Escalation													
4.0	IDP (sub-total)													
4.1	DP Capitalisation - (4% of Appropriation)													
4.2	PAP Services													
5.0	Contingency (sub-total)													
5.1	Project Design Contingency													
5.2	Project Construction Contingency													

Key project activities this month:

1	Preferred Tenderer Negotiations Complete.
2	Delegate Approval provided 30/04/2020.
3	Request to Enter into Contract being processed.
4	GC21 startup workshop being organised.
5	
6	

Project Risks and Workplace Health and Safety:

BRIEF	Low Risk - no known risks
SCOPE	Low Risk - no known risks
COST	Low Risk - no known risks
TIME	Covid19 may cause delay/ difficulty in speed of finalising the procurement process/ start of the contract process.
WHS	Low Risk - there are no known significant WHS risks
QUALITY	Low Risk - no known risks
HR	Low Risk - no known risks
PROCUREMENT	Low Risk - no known risks
COMMUNIC'S	Low Risk - well established and successful lines of communication have been implemented

MILESTONE DATES:

	Baseline	Actual
Functional Brief issued to IFCW		
Request for Infrastructure Procurement	12/06/2019	12/06/2019
Approval of Procurement Methodology	15/07/2019	15/07/2019
GPM Approval	02/08/2019	02/08/2019
REQI to market	13/08/2019	13/09/2019
REQI Report - Delegate Approval	29/10/2019	29/10/2019
RFT to market	08/12/2019	11/12/2019
RFT Report - Delegate Approval	10/04/2019	30/04/2020
Contract let	24/04/2020	
DA Approval	01/06/2020	
Construction commencement	01/08/2020	
Completion	01/12/2021	
School to commence operational readiness	01/01/2022	
Post Completion Period		
Final Completion		

Campbell Primary School Modernisation - Project Control Group Report (Campbell Primary School Modernisation 81492)		Report – April 2020												
Project Scope	Progress and Planned Action	Financial and Time Status												
<p>Tier 2 Project: Campbell Primary School Modernisation – Stages 3 and 4.</p> <p>Capacity – 450 Students (new build), plus max 44 FTE in existing preschool. Total maximum school size is 494 students</p> <p>Site area – 32,462m²</p> <p>Gross floor area – approx. 2500m²</p> <p>Contract conditions – two phase GC21 and Construction Related Services Agreements</p> <p>Contracts –</p> <p>Construction Related Services Agreement – Architectural master planning – [REDACTED]</p> <p>PMA – [REDACTED] as variation to SIUP works for due diligence.</p> <p>D&C projected as a two phase GC21 contract – contractor TBA</p> <p>Scope –</p> <p>Master planning, design and construction of new learning and teaching areas for 450 students and associated facilities to replace the senior learning areas demolished in a previous stage. Refurbishment of the Hall and roof replacement on existing older buildings.</p> <p>Quality Management</p> <p>The Education Directorates Infrastructure Specification (EDIS) which is an update of the Output Specifications developed for the Sustainable Delivery of Public School Facilities (SDOPSF)</p> <p>Contractor quality management and WHS systems.</p> <p>Risk Management</p> <p>Risk workshops will be undertaken as part of the design process and as part of the GC21 StartUp Workshop.</p> <p>Ministerial Briefing</p> <p>Design and Construction funding was appropriated in the 2018-19 Budget for the construction of replacement learning spaces for 250 students, following demolition of 10 classrooms, along with major refurbishment of existing buildings. Consultation with community stakeholders is ongoing with community needs informing the design. Masterplans have been developed with the preference for a new building for the whole primary school of 450 students and demolition of the older classrooms which would otherwise require significant refurbishment. The project is currently at tender with two shortlisted tenderers to provide a design solution with their tender price.</p> <p>Attachments:</p> <p>1. Financial summary spreadsheet – April 2020</p>	<p>Progress of Work and Current Issues</p> <p>EDU advised Concept Master Plan 2 is the preferred option, which includes demolition of the Junior wing instead of refurbishment, and a new build for all learning communities for a 450 student school.</p> <p>Feedback of Community consultation from EDU</p> <p>An RFT was issued to a shortlist of two tenderers and closed on 23 January 2020.</p> <p>The tenders received indicate that a reduction in scope and a best offer will be required to align with the available budget before entering into contract.</p> <p>Following GSO advice a Tender Evaluation Report was issued to EDU 16/3/2020.</p> <p>The tender was re-evaluated by a new TET and the delegate approved a TER for a Best and Final Offer process to be entered into and an increase in the copyright assignment fee.</p> <p>The proposition of a Best and Final Offer process was requested of both tenderers through TendersACT on 8 April 2020.</p> <p>Following requests for further information from both tenderers, an addendum was issued 21 April.</p> <p>Both tenderers have indicated they will provide a best and final offer in design and tender amount.</p> <p>Planned Action</p> <p>Development of a Community consultation plan by EDU</p> <p>Comms and Media in consultation with school.</p> <p>Close of Best and Final Offer tender through Tenders ACT 5 May 2020.</p> <p>Evaluation by the TET and submission of the TER.</p> <p>TER approval by the delegate.</p> <p>Contract Award.</p>	<p>Financial</p> <table border="1"> <tr> <td>Total Appropriation</td> <td colspan="2" rowspan="6" style="background-color: #cccccc;"></td> </tr> <tr> <td>Current Commitment:</td> </tr> <tr> <td>Current Uncommitted</td> </tr> <tr> <td>Current Expenditure</td> </tr> <tr> <td>Current Forecast Cost to Complete:</td> </tr> <tr> <td>Forecast Residual at Completion:</td> </tr> <tr> <td colspan="3">Appropriation: <i>More Schools Better Schools – Campbell Primary School Modernisation 2018-19 Budget.</i></td> </tr> </table>		Total Appropriation			Current Commitment:	Current Uncommitted	Current Expenditure	Current Forecast Cost to Complete:	Forecast Residual at Completion:	Appropriation: <i>More Schools Better Schools – Campbell Primary School Modernisation 2018-19 Budget.</i>		
		Total Appropriation												
		Current Commitment:												
		Current Uncommitted												
		Current Expenditure												
		Current Forecast Cost to Complete:												
		Forecast Residual at Completion:												
		Appropriation: <i>More Schools Better Schools – Campbell Primary School Modernisation 2018-19 Budget.</i>												
		Time schedule												
		Activity	Milestone Date	Actual Date										
		Engage Masterplan Architects												
		Master planning, review and completion	June 2019	15 June 2019										
		Community Consultation	31 July 2019	31 July 2019										
		REOI issued	31 July 2019	31 July 2019										
		REOI Evaluated and Approved	11 October 2019	15 October 2019										
		RFT Issued	Late October 2019	30 October 2019										
		Close RFT (close ECI)	19 December 2019	23 January 2020										
RFT Evaluated and Approved	Late Feb 2020													
Contract Awarded	March 2020													
Design Development commencement (Phase 1)	early 2020													
Community Consultation	March 2020													
End Design Development (Phase 1)	mid 2020													
Construction commencement (Phase 2)	Late 2020													
Learning Community Completion	Mid/late 2021													
Learning Community ready for use	Term 4 2021													
Landscape completion	Late 2021													
Project Completion	Late 2021													

PROJECT INFORMATION SUMMARY		Project Name: Campbell Primary School Modernisation		Report Month: Apr-20	
Client Directorate	Education Directorate	Total Original Appropriation		Project Risk Indicators	
Project Sponsor	David Matthews	Approved Variations to Appropriation		BRIEF	SCOPE
Project I 30357	Treasury Project No B1492	Current Approved Appropriation		COST	TIME
Project Manager	Kelly Young	Current Forecast Cost to Complete		WHS	
Project Duration	Four years	Forecast Residual at Completion		Active Certification Dates and Issues	
Reporting Month	Apr-20			Date	Date
ALL COSTS EXCLUDE GST				Date	Date
VERSION 2.2				Date	Date

Item	Item Description	Project Budget Item Allocation			Committed Amounts			Uncommitted Amounts			Budget Risk	Contract Sum Paid by PCW		
		Item/Sub-Item Budget	Transfers within the Original Project Budget	Adjusted Item Budget	Original Contract Sum (as Inv)	Approved Contract Variations	Current Contract Sum	Uncommitted Quotation Requests	Uncommitted Forecast Costs	Current Forecast Cost to Complete	Variance between Item Budget and Forecast Cost to Complete	Total Payments against the Current Contract Sum	% of Current Contract Sum Paid to Date	Balance of Current Contract Sum
		A	B	C = A + B	D	E	F = D + E	G	H	I = F + G + H	J = C - I	K	L = K / F %	M = F - K
PROJECT SUB-TOTAL (ex. GST)														
IDP Managed Costs														
1.0 Master planning/Design - direct costs (sub total)														
1.0.1	Architect	Architect -		NCT-001										
1.0.2														
1.0.3	Cost Planner / QS-Tender	Cost Planner/QS -		SUB-002										
1.0.4	Tender Copyright Amount	Unsuccessful tenderer TBA												
1.0.5	Tree Assessment			SUB-001										
1.0.6	Technical Advice - Tender			SUB-003										
1.1 Design Costs - GC21 Contract Phase 1 (sub total)														
1.1.1	GC21 - PHASE 1 - DESIGN	Contractor/ Design team - TBA												
2.0 Construction Costs - GC21 Contract Phase 2 (sub total)														
2.0.1	GC21 PHASE 2 - CONSTRUCTION	Construction Contractor TBA												
2.0.2	FF&E Provisional Sum													
2.0.3	Statutory Charges													
2.0.4	Escalation													
Design and Construction contractor costs (total of above)														
2.1 Construction Costs - direct Costs (sub-total)														
2.1.2	Valuer	Valuer TBA												
2.1.3	Commissioning (ICA)	ICA TBA		NCT-002 C										
2.1.1	WHS Active Certification Auditor	Active Cert Auditor TBA												
5.0 Contingency (sub-total)														
5.1	Design Contingency													
5.2	Construction Contingency													
5.3	Unallocated													
3.0 EDU Managed Project Costs and Overheads (Total)														
3.1	PAP Services	TBC												
3.2	EDU Capitalisation													
3.3	IDP Capitalisation	4.00%												
3.4	Project Insurance	ACTIA												
3.5	SSICT	SSICT												

Key project activities this month	
1	RFT closed 23rd January 2020.
2	Best And Final Offer (BAFO) request out to tenderers 8/4/2020
3	Addenda issued 21/4/2020
4	BAFO tender to close 5/5/2020
5	
6	
7	
8	
Project Risks and Workplace Health and Safety	
BRIEF	EDU Priorities from Community Consultations.
SCOPE	The current scope will need to be reduced.
COST	The project will require value management and is currently estimated to come in over budget.
TIME	
WHS	
QUALITY	
HR	
PROCURE	
COMMUN	

MILESTONE DATES	Baseline	Actual	Cash flow	July	August	September	October	November	December	January	February	March	April	May	June	Totals
				Master planning, review and consultation engaged	Nov 2018	13/11/2018										
EOI Design and Construct - commenced	Feb 2019	29/07/2019														
RFT Design and Construct - commenced ECI	May 2019	30/10/2019														
Closed ECI		23 /01/2020														
Close Best And Final Offer (BAFO)		5/5/2020														
Contract Awarded - Phase 1 Design		Feb 2020														
Phase 1 - Design development and documentation - end		April 2020														
Phase 2 - Building Approval/Construction - commence		May 2020														
Construction Complete - New Build		May 2021														
Construction Complete - Refurbishment		July 2021														

EDUCATION Decisions_Actions Register
April

Closed Actions

No	Item	Issue	Closed	Action required	Responsible	Status
165	Campbell Primary Modernisation	Confirmation	3/12/19	EDU to confirm evaluation team member.	Kelly Young	EDU to follow up – Complete.

Bowden, Julia

From: tendersACT
Sent: Tuesday, 5 May 2020 2:50 PM
To: 'construction@actleave.act.gov.au'; Environment Protection; 'unionsact@unionsact.org.au'; CMTEDD WorkSafe; Secure Local Jobs Code
Cc: Gardner, JoanneL
Subject: Closed Union Notification MPC (IDP) Tenders Response received 05/05/2020 [SEC=UNCLASSIFIED]
Attachments: RespondentReport224921.pdf

Importance: High
Sensitivity: Confidential

Good afternoon all,

Please find attached closed tenders for ACT Government – MPC (IDP) tenders responses received 05/05/2020

Regards

Helen Meek

Tenders ACT T 02 6207 9000 E tendersACT@act.gov.au

ACT Government

PO Box 158 Canberra City ACT 2601 | <http://www.procurement.act.gov.au> | <http://www.act.gov.au> | tenders.act.gov.au

Please consider the environment before printing this email, if printing is necessary, print double-sided and black and white

Tenders ACT - ACT Government

Notification of Tender Submissions

Tender Details

Tender Number: 81492-RFT-001B
Tender Title: Campbell Primary School Modernisation project - BAFO
Directorate/Agency: Education Directorate
Closing Date/Time: 05/05/2020 02:00 PM

Responses

Supplier

Lend Lease Building Pty Ltd
[REDACTED]

ABN

97000098162
[REDACTED]

TENDER ASSESSMENT - SUMMARY

Campbell PS Modernisation - BAFO

		Lend Lease	
WC 1			
WC 2			
WC 3			
WC 4			
WC 5			
WC 6			
TENDERER	TOTAL SCORE	COST \$ (incl. GST)	RANKING
Lendlease Building Pty Ltd			2

TENDER EVALUATION FORM

Tender Evaluations that are undertaken or facilitated by Infrastructure Delivery Partners Group, Major Projects Canberra.

Tender Evaluation undertaken in accordance with the approved Evaluation Plan/Request Tender documentation including Evaluation Criteria.

IFCW PO must confirm legal status of Preferred Tenderer before the Tender Evaluation Report proceeds to Delegate for signature.

Updated with (6) LABOUR RELATIONS, TRAINING AND WORKPLACE EQUITY PLAN - LIPP AND SLJC CRITERION NOTES FOR SLJC assessment of LWTREP on sheets 1-6 approved RP 06 May 2019





SCORING METHODOLOGY	
10 = Superior	Highly convincing and credible. Response demonstrates superior capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. Comprehensively documented with all claims fully substantiated. Low risk.
9 = Outstanding	Highly convincing and credible. Response demonstrates outstanding capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. Documentation provides complete details. All claims adequately demonstrated and substantiated. Low risk.
8 = Excellent	Response complies, is convincing and credible. Response demonstrates excellent capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. Some minor lack of substantiation but the Tenderer's overall claim is supported. Low risk.
7 = Very Good	Response complies, is convincing and credible. Response demonstrates very good capability, capacity and experience, relevant to, or understanding of, the requirements of the Evaluation Criterion. Minor uncertainties and shortcomings in the Tenderer's claims or documentation. Low risk.
6 = Good	Response complies and is credible but not completely convincing. Response demonstrates adequate capability, capacity and experience, relevant to, or understanding of, the requirements of the Evaluation Criterion. Tenderer's claims have some gaps. Low risk.
5 = Adequate	Response has minor omissions. Credible but barely convincing. Response demonstrates only a marginal capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. Medium risk.
4 - Reservations	Barely convincing. Response has shortcomings and deficiencies in demonstrating the Tenderer's capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. Medium risk.
3 = Poor	Unconvincing. Response has significant flaws in demonstrating the Tenderer's capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. High risk.
2 = Very Poor	Unconvincing. Response is significantly flawed and fundamental details are lacking. Minimal information has been provided to demonstrate the Tenderer's capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. High risk.
1 = Inadequate	Response is totally unconvincing and requirements have not been met. Response has inadequate information to demonstrate the Tenderer's capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. High risk.
0 = Not Acceptable	Tenderer was not evaluated as it did not provide any requested information and/or contravened nominated restrictions. Extreme risk.

Bowden, Julia

From: Young, Kelly
Sent: Monday, 11 May 2020 12:01 PM
To: Wright, SallyA
Cc: Blom, Dylan; Patel, Pal
Subject: RE: meeting today - Campbell [SEC=UNCLASSIFIED]

sure

Kelly Young | Senior Project Manager
Phone: 02 6205 2074 | Email: Kelly.Young@act.gov.au
Infrastructure Delivery Partners | Major Projects Canberra | ACT Government
Level 2, Nature Conservation House, 186 Emu Bank Belconnen 2617 | GPO Box 158 Canberra ACT 2601 | act.gov.au



From: Wright, SallyA
Sent: Monday, 11 May 2020 12:00 PM
To: Young, Kelly <Kelly.Young@act.gov.au>
Cc: Blom, Dylan <Dylan.Blom@act.gov.au>; Patel, Pal <Pal.Patel@act.gov.au>
Subject: RE: meeting today - Campbell [SEC=UNCLASSIFIED]

Hi Kel,

Thanks for your email. I'm going to send through an invitation for Wednesday so we can all get together (including Chris J) to discuss the design. Would you be ready for initial review on Wednesday?

Kind regards
Sally

Sally Wright | Senior Project Manager
P: 02 6205 3530 | M: 0466 922 893 | E: SallyA.Wright@act.gov.au
Infrastructure Delivery Partners Group | Major Projects Canberra | ACT Government
GPO Box 158, Canberra ACT 2601 | act.gov.au



From: Young, Kelly
Sent: Monday, 11 May 2020 11:55 AM
To: Wright, SallyA <SallyA.Wright@act.gov.au>
Cc: Blom, Dylan <Dylan.Blom@act.gov.au>; Patel, Pal <Pal.Patel@act.gov.au>
Subject: RE: meeting today - Campbell [SEC=UNCLASSIFIED]

Ok.

I'll provide a review on the designs only, if you like, and you guys as the TET can decide what you do with it.

Let me know when you want it by or if you want to 'meet' to give a run down after Ive made a list on each design.

This assistance also provided given the following :

I had to provide Duncan Edghill with details of the RFT process for Campbell PS, given its extended timeframe for RFT and Evaluation. Duncan has asked that the evaluation be expedited. From Duncan; "Given we've asked the respondents to go through a BAFO process it would be great of we could expedite the evaluation of this project please."



Hope you are OK

with that response. If so, there is no further action. if you want any further clarification please call.

Regards,

Kelly Young | Senior Project Manager

Phone: 02 6205 2074 | Email: Kelly.Young@act.gov.au

Infrastructure Delivery Partners | Major Projects Canberra | ACT Government

Level 2, Nature Conservation House, 186 Emu Bank Belconnen 2617 | GPO Box 158 Canberra ACT 2601 | act.gov.au



From: Wright, SallyA

Sent: Monday, 11 May 2020 11:33 AM

To: Young, Kelly <Kelly.Young@act.gov.au>

Subject: Re: meeting today [SEC=UNCLASSIFIED]

It's now

Get [Outlook for iOS](#)

From: Young, Kelly <Kelly.Young@act.gov.au>

Sent: Monday, May 11, 2020 11:31:58 AM

To: Wright, SallyA <SallyA.Wright@act.gov.au>

Subject: meeting today [SEC=UNCLASSIFIED]

Hi Sally,

When is your meeting re Campbell?

Kelly Young | Senior Project Manager

Phone: 02 6205 2074 | Email: Kelly.Young@act.gov.au

Infrastructure Delivery Partners | Major Projects Canberra | ACT Government

Level 2, Nature Conservation House, 186 Emu Bank Belconnen 2617 | GPO Box 158 Canberra ACT 2601 | act.gov.au



Bowden, Julia

From: Wright, SallyA
Sent: Wednesday, 13 May 2020 12:31 PM
To: Jacobi, Chris; Patel, Pal; Blom, Dylan; Young, Kelly
Subject: 20200513 Campbell BAFO Cost Comparison [SEC=UNCLASSIFIED]
Attachments: 20200513 Cost Comparison - IDP.xlsx

For our meeting today...

See you soon
Sal

Financials	
A. Tender Breakdown – Phase 1	
1	Fees to complete Design and Documentation as equ ed
	Professional and Design Contingency
	Total
	GS
	Total including GS
A. Tender Breakdown – Phase 2	
1.1	Fees to Complete design & documentation – Milestones 3, 4 & 5
1.2	Site Establishment
1.3	Ground Works/ Site Works
1.4	Substructure/ External Pile / Floor slabs
1.4a	Suspended Slabs and Stairs
1.5	Structural Steelwork / Roof Members
1.6	Metal Roofing / Gutters and Flashings
1.7	External Walls / Masonry and Concrete
1.8	Windows / Glazed doors
1.9	External Bay doors
1.11	Skylights / Flashings
1.11	Metal Wall Cladding
1.12	External Structure / Plant Rooms, Wash Down Bay
1.13	Carpets
1.14	Internal Walls
1.15	Internal Linings
1.16	Ceilings
1.17	Doors External & Internal
1.18	Hatchways / Accesses
1.19	Water Sealing
1.2	Tiling / Wet Area Wall Finishes
1.21	Furniture / Joinery / Crew Rooms
1.22	Furniture / Kitchens / Vanities
1.23	Lockers
1.24	Floor Finishes / Material
1.25	Floor Finishes / Epoxy
1.26	Painting
1.27	White Goods, Bathroom Fixings
1.28	Hydraulic Services
1.29	Electrical Services
1.3	Mechanical Services
1.31	Communication Services
1.32	Fire Protection Services
1.33	Landscape and Improvements
1.34	Civil Works / Roads / Footpaths
1.35	Security Services
1.36	CT
1.37	Boundary walls / Fencing / Gates
1.38	Site Offices / Halls
1.39	Waste Management
1.4	Demolition
1.41	Roof replacement to existing roofs
1.42	Provisional Sums (from Annexure to Attachment 2)
1.43	DA fees
1.44	BA fees
1.45	Permit fees
1.46	Management
	Other
	Removal of AHU System and new A/C to hall
	Total Phase
	Total Phase
	Total Phase 1 and
	Total including GS
"Below the line items"	
	Ongoing consultation/support to school in use of adaptive spaces and
	overarching pedagogy
	PS - Hazardous Material and Dangerous Substance Removal
	Carpa - design and construction
	Greenstar and ASHRE Modelling (Energy, Thermal Comfort, Daylight,
	Water consumption)
	CDV D-19 - Cost and time
	Geotechnical - 30, 60, 90, 120, 150, 180, 210, 240, 270, 300, 330, 360, 390, 420, 450, 480, 510, 540, 570, 600, 630, 660, 690, 720, 750, 780, 810, 840, 870, 900, 930, 960, 990, 1020, 1050, 1080, 1110, 1140, 1170, 1200, 1230, 1260, 1290, 1320, 1350, 1380, 1410, 1440, 1470, 1500, 1530, 1560, 1590, 1620, 1650, 1680, 1710, 1740, 1770, 1800, 1830, 1860, 1890, 1920, 1950, 1980, 2010, 2040, 2070, 2100, 2130, 2160, 2190, 2220, 2250, 2280, 2310, 2340, 2370, 2400, 2430, 2460, 2490, 2520, 2550, 2580, 2610, 2640, 2670, 2700, 2730, 2760, 2790, 2820, 2850, 2880, 2910, 2940, 2970, 3000, 3030, 3060, 3090, 3120, 3150, 3180, 3210, 3240, 3270, 3300, 3330, 3360, 3390, 3420, 3450, 3480, 3510, 3540, 3570, 3600, 3630, 3660, 3690, 3720, 3750, 3780, 3810, 3840, 3870, 3900, 3930, 3960, 3990, 4020, 4050, 4080, 4110, 4140, 4170, 4200, 4230, 4260, 4290, 4320, 4350, 4380, 4410, 4440, 4470, 4500, 4530, 4560, 4590, 4620, 4650, 4680, 4710, 4740, 4770, 4800, 4830, 4860, 4890, 4920, 4950, 4980, 5010, 5040, 5070, 5100, 5130, 5160, 5190, 5220, 5250, 5280, 5310, 5340, 5370, 5400, 5430, 5460, 5490, 5520, 5550, 5580, 5610, 5640, 5670, 5700, 5730, 5760, 5790, 5820, 5850, 5880, 5910, 5940, 5970, 6000, 6030, 6060, 6090, 6120, 6150, 6180, 6210, 6240, 6270, 6300, 6330, 6360, 6390, 6420, 6450, 6480, 6510, 6540, 6570, 6600, 6630, 6660, 6690, 6720, 6750, 6780, 6810, 6840, 6870, 6900, 6930, 6960, 6990, 7020, 7050, 7080, 7110, 7140, 7170, 7200, 7230, 7260, 7290, 7320, 7350, 7380, 7410, 7440, 7470, 7500, 7530, 7560, 7590, 7620, 7650, 7680, 7710, 7740, 7770, 7800, 7830, 7860, 7890, 7920, 7950, 7980, 8010, 8040, 8070, 8100, 8130, 8160, 8190, 8220, 8250, 8280, 8310, 8340, 8370, 8400, 8430, 8460, 8490, 8520, 8550, 8580, 8610, 8640, 8670, 8700, 8730, 8760, 8790, 8820, 8850, 8880, 8910, 8940, 8970, 9000, 9030, 9060, 9090, 9120, 9150, 9180, 9210, 9240, 9270, 9300, 9330, 9360, 9390, 9420, 9450, 9480, 9510, 9540, 9570, 9600, 9630, 9660, 9690, 9720, 9750, 9780, 9810, 9840, 9870, 9900, 9930, 9960, 9990
	Impact Check to 2100mm high
	Impact Check to 1200mm high
	Approved by test and member equipment
	Joist not allowed for as desc bed
	Hall AC maintenance
	Common lead in 10m boundary (PS)
	Expense by school (PS)
	Total (ex GST)
	Phase 1, Phase 2 and below line Total ex GST
	Phase 1, Phase 2 and below line Total including GST

Bowden, Julia

From: Parkinson, Andrew
Sent: Friday, 15 May 2020 11:54 AM
To: EDUMCR
Cc: EDU, EDBSD; ICW Directors Office
Subject: FW: FOR CLEARANCE: MWB & PMS 15-21 MAY DUE 12PM THU
Attachments: MWB 15 - 21 May.docx

UNCLASSIFIED

cleared

Andrew Parkinson | a/g Executive Group Manager
Business Services | Education Directorate | **ACT Government**
Phone 02 6205 4593 | **Mobile 0478 301 085**
Level 6 | 220 Northbourne Ave, Braddon | www.act.gov.au

Gulanyin dhuniang, ngalawirinyin, dhunayinyin, Ngunnawal dhawra

From: Stewart, Eil <Eil.Stewart@act.gov.au> **On Behalf Of** ICW Directors Office
Sent: Thursday, 14 May 2020 2:45 PM
To: EDU, EDBSD <EDBSD.EDU@act.gov.au>
Cc: EDUMCR <EDUMCR@act.gov.au>; ICW Directors Office <ICWDirectorsOffice@act.gov.au>
Subject: FW: FOR CLEARANCE: MWB & PMS 15-21 MAY DUE 12PM THU

UNCLASSIFIED

Good afternoon

ICW cleared MWB attached.

Thank you, Eil

From: Nakkan, John <John.Nakkan@act.gov.au>
Sent: Thursday, 14 May 2020 2:10 PM
To: ICW Directors Office <ICWDirectorsOffice@act.gov.au>
Subject: RE: FOR CLEARANCE: MWB & PMS 15-21 MAY DUE 12PM THU

UNCLASSIFIED

Thanks Eil,

The MWB has been reviewed and is cleared to go to EGM BSD and MCR.

Regards,

John Nakkan | Acting Executive Branch Manager
Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601

From: Stewart, Ell <Ell.Stewart@act.gov.au> **On Behalf Of** ICW Directors Office
Sent: Thursday, 14 May 2020 1:23 PM
To: Nakkan, John <John.Nakkan@act.gov.au>
Cc: ICW Directors Office <ICWDirectorsOffice@act.gov.au>
Subject: FOR CLEARANCE: MWB & PMS 15-21 MAY DUE 12PM THU

UNCLASSIFIED

For clearance please John:

[MWB 15 - 21 May.docx](#)

Thank you

ELL

From: Hunter, Stuart <Stuart.Hunter@act.gov.au>
Sent: Thursday, 14 May 2020 1:17 PM
To: Stewart, Ell <Ell.Stewart@act.gov.au>; ICW Directors Office <ICWDirectorsOffice@act.gov.au>
Subject: FW: FOR INPUT: MWB & PMS 15-21 MAY DUE 12PM THU

UNCLASSIFIED

Hi Ell,

I have reviewed [REDACTED] and have cleared for John's review.

Thanks,

Stuart Hunter | A/Senior Director, School Infrastructure Management
Phone: +61 2 6207 8831 | Mobile: 0478 488 885 | Email: stuart.hunter@act.gov.au
Infrastructure & Capital Works | Education | ACT Government
Level 1 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601 |
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#) | [Google+](#)

From: Wickham, Ilona <Ilona.Wickham@act.gov.au>
Sent: Thursday, 14 May 2020 12:51 PM
To: Hunter, Stuart <Stuart.Hunter@act.gov.au>
Subject: FW: FOR INPUT: MWB & PMS 15-21 MAY DUE 12PM THU

UNCLASSIFIED

Done stu, [REDACTED]

From: Stewart, Ell <Ell.Stewart@act.gov.au> **On Behalf Of** ICW Directors Office
Sent: Monday, 11 May 2020 9:18 AM
To: Ryan, JohnW <JohnW.Ryan@act.gov.au>; Mitchell, BethL <BethL.Mitchell@act.gov.au>; Flint, Katrina

<Katrina.Flint@act.gov.au>; Hammond, Carole <Carole.Hammond@act.gov.au>; Basic, Philip
<Philip.Basic@act.gov.au>; Hunter, Stuart <Stuart.Hunter@act.gov.au>; Peswani, Pragati
<Pragati.Peswani@act.gov.au>; Wickham, Ilona <Ilona.Wickham@act.gov.au>; Blom, Dylan
<Dylan.Blom@act.gov.au>; Player, Ben <Ben.Player@act.gov.au>; Patel, Pal <Pal.Patel@act.gov.au>; Mulligan, Jo
<Jo.Mulligan@act.gov.au>

Cc: ICW Directors Office <ICWDirectorsOffice@act.gov.au>

Subject: FOR INPUT: MWB & PMS 15-21 MAY DUE 12PM THU

UNCLASSIFIED





MINISTERIAL BRIEF

Education Directorate

Tracking No.: MWB20/1-06

To: Minister for Education and Early Childhood Development

From: Director-General

Date: Thursday, 21 May 2020

Subject: Minister's Weekly Brief

Critical Date: Thursday, 21 May 2020

Critical Reason: To ensure you are briefed on current issues and events.

Recommendations

That you note the:

- Information in the Minister's Weekly Brief for 14 May 2020



Noted / Please Discuss

Yvette Berry MLA /...../.....

Minister's Office Feedback

Empty box for Minister's Office Feedback

Error! Reference source not found.

Error! Reference source not found.

KEY TOPICS/EMERGING ISSUES

DG/MO REQUESTED UPDATES

INFRASTRUCTURE AND CAPITAL WORKS PROJECTS

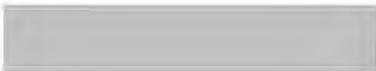
'New Primary School at Throsby'

The Territory has entered into contract with the successful tenderer (ICON SI (Aust) Pty Ltd) for Phase One of the Design and Construct of the P-6 School. The Phase One P-6 design is progressing towards Development Application lodgement on 12 June 2020.

'Upgrading Campbell Primary School'

The Tender Evaluation Team is currently reviewing the BAFO submissions and will complete a recommendation report for Delegate approval once the evaluation is finalised.

Error! Reference source not found.



Error! Reference source not found.

Error! Reference source not found.

Signatory Name: Katy Haire Phone: 59158
Action Officer: Cristina de Jongh Phone: 71317

Attachments

Attachment	Title
------------	-------



Error! Reference source not found.

Bowden, Julia

From: Blom, Dylan
Sent: Friday, 15 May 2020 4:36 PM
To: Wright, SallyA
Subject: RE: Areas [SEC=UNCLASSIFIED]

UNCLASSIFIED

I can send him the plans tonight and ask for feedback early next week. We should progress our assessment soon and start scoring.

Dylan Blom | Senior Director, Major Projects

Phone: 6207 1411 | Mobile: 0466 313 607 | Email: dylan.blom@act.gov.au
 Infrastructure and Capital Works | Education | ACT Government
 Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Wright, SallyA <SallyA.Wright@act.gov.au>
Sent: Friday, 15 May 2020 3:48 PM
To: Patel, Pal <Pal.Patel@act.gov.au>; Blom, Dylan <Dylan.Blom@act.gov.au>
Subject: RE: Areas [SEC=UNCLASSIFIED]

How quickly could that be turned around?

Kind regards
 Sally

Sally Wright | Senior Project Manager

P: 02 6205 3530 | M: 0466 922 893 | E: SallyA.Wright@act.gov.au
 Infrastructure Delivery Partners Group | Major Projects Canberra | ACT Government
 GPO Box 158, Canberra ACT 2601 | act.gov.au



From: Patel, Pal
Sent: Friday, 15 May 2020 3:32 PM
To: Blom, Dylan <Dylan.Blom@act.gov.au>; Wright, SallyA <SallyA.Wright@act.gov.au>
Subject: RE: Areas [SEC=UNCLASSIFIED]

UNCLASSIFIED

I support Dylan's suggestion. It would give better understandings from a pedagogy perspective.

Regards

Pal Patel | Director, Major Projects

Phone: 6207 6702 | Mobile: 0435 195 790 | Email: Pal.Patel@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Blom, Dylan <Dylan.Blom@act.gov.au>
Sent: Friday, 15 May 2020 11:20 AM
To: Wright, SallyA <SallyA.Wright@act.gov.au>; Patel, Pal <Pal.Patel@act.gov.au>
Subject: RE: Areas [SEC=UNCLASSIFIED]

UNCLASSIFIED

I was thinking is it worth me having David McCarthy to review the plans from a pedagogy perspective? He will have good insights as a teacher/principal.

Dylan Blom | Senior Director, Major Projects
Phone: 6207 1411 | Mobile: 0466 313 607 | Email: dylan.blom@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Young, Kelly <Kelly.Young@act.gov.au>
Sent: Friday, 15 May 2020 11:12 AM
To: Wright, SallyA <SallyA.Wright@act.gov.au>; Blom, Dylan <Dylan.Blom@act.gov.au>; Patel, Pal <Pal.Patel@act.gov.au>
Subject: FW: Areas [SEC=UNCLASSIFIED]

Kelly Young | Senior Project Manager

Phone: 02 6205 2074 | Email: Kelly.Young@act.gov.au

Infrastructure Delivery Partners | Major Projects Canberra | ACT Government

Level 2, Nature Conservation House, 186 Emu Bank Belconnen 2617 | GPO Box 158 Canberra ACT 2601 | act.gov.au



Bowden, Julia

From: Parkinson, Andrew
Sent: Friday, 22 May 2020 9:02 AM
To: EDU, EDBSD
Subject: FW: FOR CLEARANCE: FOR INPUT: MWB & PMS 22-28 MAY DUE 12PM THU
Attachments: MWB 22 - 28 May.docx

UNCLASSIFIED

cleared

Andrew Parkinson | a/g Executive Group Manager
Business Services | Education Directorate | **ACT Government**
Phone 02 6205 4593 | **Mobile 0478 301 085**
Level 6 | 220 Northbourne Ave, Braddon | www.act.gov.au

Gulanyin dhuniang, ngalawirinyin, dhunayinyin, Ngunnawal dhawra

From: Nakkan, John <John.Nakkan@act.gov.au>
Sent: Thursday, 21 May 2020 5:46 PM
To: EDU, EDBSD <EDBSD.EDU@act.gov.au>; EDUMCR <EDUMCR@act.gov.au>
Cc: ICW Directors Office <ICWDirectorsOffice@act.gov.au>
Subject: FW: FOR CLEARANCE: FOR INPUT: MWB & PMS 22-28 MAY DUE 12PM THU

UNCLASSIFIED

Hello,

Please find MWB report from ICW for the week of 22-28 May attached.

Regards,

John Nakkan | Acting Executive Branch Manager
Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Stewart, Ell <Ell.Stewart@act.gov.au> **On Behalf Of** ICW Directors Office
Sent: Thursday, 21 May 2020 4:15 PM
To: Nakkan, John <John.Nakkan@act.gov.au>
Cc: ICW Directors Office <ICWDirectorsOffice@act.gov.au>
Subject: FOR CLEARANCE: FOR INPUT: MWB & PMS 22-28 MAY DUE 12PM THU

UNCLASSIFIED

Hi John, MWB for clearance please:

[MWB 22 - 28 May.docx](#)

Could you please send to EGM BS and MCR, as an attachment, when you have cleared.

Thank you, Ell

From: Stewart, Ell <Ell.Stewart@act.gov.au> **On Behalf Of** ICW Directors Office
Sent: Monday, 18 May 2020 9:26 AM
To: Ryan, JohnW <JohnW.Ryan@act.gov.au>; Mitchell, BethL <BethL.Mitchell@act.gov.au>; Flint, Katrina <Katrina.Flint@act.gov.au>; Hammond, Carole <Carole.Hammond@act.gov.au>; Busic, Philip <Philip.Busic@act.gov.au>; Hunter, Stuart <Stuart.Hunter@act.gov.au>; Peswani, Pragati <Pragati.Peswani@act.gov.au>; Wickham, Ilona <Ilona.Wickham@act.gov.au>; Blom, Dylan <Dylan.Blom@act.gov.au>; Player, Ben <Ben.Player@act.gov.au>; Patel, Pal <Pal.Patel@act.gov.au>; Mulligan, Jo <Jo.Mulligan@act.gov.au>
Cc: ICW Directors Office <ICWDirectorsOffice@act.gov.au>
Subject: FOR INPUT: MWB & PMS 22-28 MAY DUE 12PM THU

UNCLASSIFIED

Good morning

Please update MWB and PMS via the below links for EBM clearance by **12PM THU 21 MAY:**

[MWB 22 - 28 May.docx](#)

[ICW - Project Milestone Schedule - 22 May.xlsx](#)

Ell

Ell Stewart | Office Manager
Infrastructure & Capital Works | Education | ACT Government
02 6207 9047 | ell.stewart@act.gov.au
Level 1 220 Northbourne Avenue Braddon | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au



MINISTERIAL BRIEF

Education Directorate

Tracking No.: MWB20/1-07

To: Minister for Education and Early Childhood Development

From: Director-General

Date: Thursday, 28 May 2020

Subject: Minister's Weekly Brief

Critical Date: Thursday, 28 May 2020

Critical Reason: To ensure you are briefed on current issues and events.

Recommendations

That you note the:



Noted / Please Discuss

Yvette Berry MLA/...../.....

Minister's Office Feedback

Empty rectangular box for feedback

Error! Reference source not found.

Error! Reference source not found.

KEY TOPICS/EMERGING ISSUES

DG/MO REQUESTED UPDATES

INFRASTRUCTURE AND CAPITAL WORKS PROJECTS

'Upgrading Campbell Primary School'

The Tender Evaluation Team is currently reviewing the Best and Final Offer (BAFO) submissions and design documentation. A recommendation report for Delegate approval will be completed once the evaluation is finalised. The EDU project team has been providing regular updates to the school principal during this process.





Information included in the Chief Minister's Weekly Brief

Signatory Name: Katy Haire Phone: 59158
Action Officer: Cristina de Jongh Phone: 71317

Attachments

Attachment	Title

Error! Reference source not found.

Bowden, Julia

From: Young, Kelly
Sent: Friday, 22 May 2020 2:58 PM
To: Patel, Pal
Cc: Wright, SallyA; Blom Dylan
Subject: Campbell PS - [REDACTED] [SEC=UNCLASSIFIED]

Pal,

[REDACTED]

[REDACTED]

(I'm checking requirements of clarifications and negotiations in a BAFO situation and before we get into contract (or confirm with the delegate) as discussed.)

[REDACTED]

School holidays highlighted.

[REDACTED]

2020	<p>Friday 31 January to Thursday 9 April</p> <p>New students start school on Monday 3 February 2020. Continuing students return to school on Tuesday 4 February 2020.</p> <p>Term 1 concludes on Thursday 9 April 2020.</p> <p>Teachers commence on Friday 31 January 2020 (Pupil free day).</p>	<p>Tuesday 28 April to Friday 3 July</p> <p>Note: Monday 27 April is a public holiday.</p>	<p>Monday 20 July to Friday 25 September</p>
2021	<p>Friday 29 January to Thursday 1 April</p> <p>New students start school on Monday 1 February 2021. Continuing students return to school on Tuesday 2 February 2021.</p> <p>Teachers commence on Friday 29 January 2021 (Pupil free day).</p>	<p>Monday 19 April to Friday 25 June</p>	<p>Monday 12 July to Friday 17 September</p>

Kelly Young | Senior Project Manager

Phone: 02 6205 2074 | Email: Kelly.Young@act.gov.au

Infrastructure Delivery Partners | Major Projects Canberra | ACT Government

Level 2, Nature Conservation House, 186 Emu Bank Belconnen 2617 | GPO Box 158 Canberra ACT 2601 | act.gov.au



Bowden, Julia

From: Patel, Pal
Sent: Tuesday, 26 May 2020 7:07 AM
To: Blom, Dylan; Young, Kelly; Wright, SallyA
Subject: RE: Campbell PS - clarification and negotiation advice [SEC=UNCLASSIFIED]

UNCLASSIFIED

Agreed with Dylan's comments.

Thanks

Regards

Pal Patel | Director, Major Projects

Phone: 6207 6702 | Mobile: 0435 195 790 | Email: Pal.Patel@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Blom, Dylan <Dylan.Blom@act.gov.au>
Sent: Monday, 25 May 2020 5:46 PM
To: Young, Kelly <Kelly.Young@act.gov.au>; Wright, SallyA <SallyA.Wright@act.gov.au>
Cc: Patel, Pal <Pal.Patel@act.gov.au>
Subject: RE: Campbell PS - clarification and negotiation advice [SEC=UNCLASSIFIED]

UNCLASSIFIED

I am fine with that approach. We just need to make it clear to the delegate on what we are getting approved.

Dylan Blom | Senior Director, Major Projects

Phone: 6207 1411 | Mobile: 0466 313 607 | Email: dylan.blom@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Young, Kelly <Kelly.Young@act.gov.au>
Sent: Monday, 25 May 2020 4:36 PM
To: Wright, SallyA <SallyA.Wright@act.gov.au>
Cc: Blom, Dylan <Dylan.Blom@act.gov.au>; Patel, Pal <Pal.Patel@act.gov.au>
Subject: RE: Campbell PS - clarification and negotiation advice [SEC=UNCLASSIFIED]

Thanks Sally,

Well we could do either way...in the end it is up to EDU. If we negotiate now we still have bargaining power but are delaying getting into contract. If we do it during Stage 1 then we can have a frank and open discussion about the pros and cons of each solution and ramifications on the design and cost and include the ICA / Building Engineering Review Consultant (this work can also be undertaken in parallel with other design work)...you're probably right and this is best left for design development during Phase 1 especially if we/EDU are unsure of the full ramifications.

Are EDU in agreement?

Regards,

Kelly Young | Senior Project Manager
Phone: 02 6205 2074 | Email: Kelly.Young@act.gov.au
Infrastructure Delivery Partners | Major Projects Canberra | ACT Government
Level 2, Nature Conservation House, 186 Emu Bank Belconnen 2617 | GPO Box 158 Canberra ACT 2601 | act.gov.au



From: Wright, SallyA
Sent: Monday, 25 May 2020 4:17 PM
To: Young, Kelly <Kelly.Young@act.gov.au>
Cc: Blom, Dylan <Dylan.Blom@act.gov.au>; Patel, Pal <Pal.Patel@act.gov.au>
Subject: RE: Campbell PS - clarification and negotiation advice [SEC=UNCLASSIFIED]

Hi Kelly,

My comments in green below.

Kind regards
Sally

Sally Wright | Senior Project Manager
P: 02 6205 3530 | M: 0466 922 893 | E: SallyA.Wright@act.gov.au
Infrastructure Delivery Partners Group | Major Projects Canberra | ACT Government
GPO Box 158, Canberra ACT 2601 | act.gov.au



From: Young, Kelly
Sent: Monday, 25 May 2020 4:11 PM
To: Wright, SallyA <SallyA.Wright@act.gov.au>
Cc: Blom, Dylan <Dylan.Blom@act.gov.au>; Patel, Pal <Pal.Patel@act.gov.au>
Subject: RE: Campbell PS - clarification and negotiation advice [SEC=UNCLASSIFIED]

Hi Sally and TET,



. My understanding is that this negotiation should happen within Phase 1 for the Phase 2 contract recommendation, not for the Phase 1 contract recommendation. Happy to discuss further.

Erica mentioned you should also include in the TER the approval for payment of the copyright assignment amount – so that all approvals get covered in the one correspondence to the delegate. **Already included 😊 I did the same on the [REDACTED]**

Pal – Just looking at the areas and doing a cross check. Call when you'd like to discuss.

Regards,

Kelly Young | Senior Project Manager
Phone: 02 6205 2074 | Email: Kelly.Young@act.gov.au
Infrastructure Delivery Partners | Major Projects Canberra | ACT Government
Level 2, Nature Conservation House, 186 Emu Bank Belconnen 2617 | GPO Box 158 Canberra ACT 2601 | act.gov.au



From: Young, Kelly
Sent: Monday, 25 May 2020 9:49 AM
To: Wright, SallyA (SallyA.Wright@act.gov.au) <SallyA.Wright@act.gov.au>
Subject: FW: Campbell PS - clarification and negotiation advice [SEC=UNCLASSIFIED]

Hi Sally,

Please see below responses from David Grey to questions raised by the TET on Friday and my additional comments for the TET to confirm your direction.

Please confirm which way the TET would like to go on the STC. If the STCs are to be taken out of their contract and claimed by EDU then the TER will need to include a request to the delegate to negotiate on that item. But it's possible to get a sign off to proceed to contract, subject to the agreed outcome of the STC's. As mentioned previously Beth should be able to give a more accurate estimation of what <100kW of STCs would be worth.

Regards,

Kelly Young | Senior Project Manager
Phone: 02 6205 2074 | Email: Kelly.Young@act.gov.au
Infrastructure Delivery Partners | Major Projects Canberra | ACT Government
Level 2, Nature Conservation House, 186 Emu Bank Belconnen 2617 | GPO Box 158 Canberra ACT 2601 | act.gov.au



From: Young, Kelly
Sent: Monday, 25 May 2020 9:41 AM
To: Grey, DavidE <DavidE.Grey@act.gov.au>
Subject: RE: Campbell PS - clarification and negotiation advice [SEC=UNCLASSIFIED]

Thanks David. [REDACTED] My response to your advice **below**.

Kelly Young | Senior Project Manager
Phone: 02 6205 2074 | Email: Kelly.Young@act.gov.au
Infrastructure Delivery Partners | Major Projects Canberra | ACT Government
Level 2, Nature Conservation House, 186 Emu Bank Belconnen 2617 | GPO Box 158 Canberra ACT 2601 | act.gov.au



From: Grey, DavidE
Sent: Monday, 25 May 2020 9:18 AM
To: Young, Kelly <Kelly.Young@act.gov.au>
Subject: RE: Campbell PS - clarification and negotiation advice [SEC=UNCLASSIFIED]

Regards

David Grey Senior Director.

Contract and Prequalification Team

Project Development and Support

Major Projects Canberra

Phone +61 2 6207 7604 | Mob: +61 421 098 905 | Fax +61 2 6207 5468 |

Level 2 Nature Conservation House, Emu Bank Parade, Belconnen. PO Box 158 Canberra City ACT 2601 www.act.gov.au

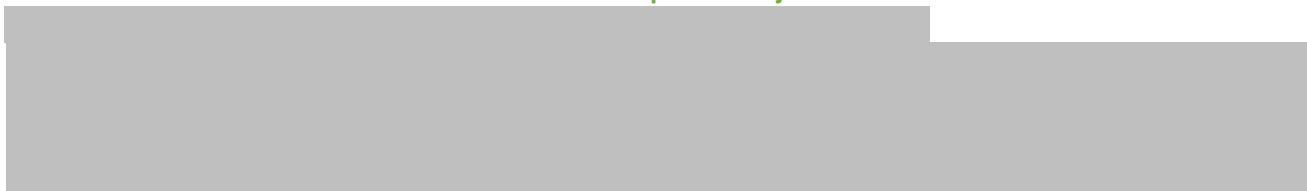


From: Young, Kelly
Sent: Friday, 22 May 2020 8:09 PM
To: Grey, DavidE <DavidE.Grey@act.gov.au>
Subject: Campbell PS - clarification and negotiation advice [SEC=UNCLASSIFIED]

Hi David,

A couple of questions/ confirmations;

- 1) My understanding is that one tenderer cant enhance their offer over another. **Unless there is only one tenderer, my advice is that tenderers should not be given a post tender opportunity to enhance their tender. Two tenderers. OK.**
- Both tenderers have excluded the Optional Adjustment Items. **How was this done. If the BAFO gave them the option to provide prices for the optional adjustment items then they have provided a base contract price and an alternative price if this was asked for in the BAFO. The tenderers were asked to get under the budget amount. They were given the opportunity, at their discretion, to include or exclude the Optional Adjustment Items (or a portion of) in order to get under the budget amount. (Rebecca’s direction) As it was both tenderers excluded the work of all of the Optional Adjustment Items in their base tender.**



- As far as the TER goes and recommending a preferred tenderer to the delegate; Confirming our conversation; if [redacted] is the preferred tenderer then the TET provide a recommendation on the tendered offer and in addition can add in the report the option of taking up [redacted] offer for performing all the Additional Items for \$x amount. **My advice was that the TET should consider both financial offers on the same basis, ie without the options, so that the same financial information can be assessed. If [redacted] BAFO included the options then the TET can provide the Delegate of accepting either the base price or the price that included the options. Good. This is what I will recommend they do. Thanks.**

2) Clarifications.

- a. [redacted]
- b. [redacted]
- i. [redacted]
- c. Change the pricing schedule to remove any ‘contingency’ in ‘Preliminaries, Margin & Design Contingency”. (No change in the price or scope and therefore a clarification only) **My view is that we have asked for a lump sum fixed price fixed time offer. How can that include a contingency? GC21 does not address contingencies, that is why Provisional Sums are allowed for in this form of contract. OK. I’ll confirm with the TET that contingencies are to be removed.**

There were no other clarifications or negotiations required with [redacted]

Could you please advise the correct course of action / confirm my assumptions.

Ultimately this is a matter for the TET. If they have concerns in relation to the assessment of the above the TET should submit an RLA seeking probity advice from the ACTGS all as per our standard Evaluation Plans. **Agree – I’ve previously advised the TET that the GSO is available for them.**

Thanks,

Kelly Young | Senior Project Manager
Phone: 02 6205 2074 | Email: Kelly.Young@act.gov.au
Infrastructure Delivery Partners | Major Projects Canberra | ACT Government
Level 2, Nature Conservation House, 186 Emu Bank Belconnen 2617 | GPO Box 158 Canberra ACT 2601 | act.gov.au

From: Kelly Young
To: Dylan Blom
Cc: Saliya Wright
Subject: RE: Area comparison Campbell PS [SEC=UNCLASSIFIED]
Date: Wednesday, 27 May 2020 8:25:09 PM
Attachments: [Redacted]

includes GST...

Kelly Young | Sen or Proj Act Manager
Phone: 02 6206 3530 | Email: Kelly.Young@act.gov.au
Infrastructure Delivery Partners | Major Projects Canberra | ACT Government
Level 1, Suite 4, Centre for Innovation, 158 Yarralumla (Government) | GPO Box 158, Canberra ACT 2601 | act.gov.au



From: Young, Kelly
Sent: Wednesday, 27 May 2020 8:53 PM
To: Blom, Dylan <Dylan.Blom@act.gov.au>
Cc: Patel, Pal <Pal.Patel@act.gov.au>; Wright, Saliya <Saliya.Wright@act.gov.au>
Subject: RE: Area comparison Campbell PS [SEC=UNCLASSIFIED]

Hi All

Please see attached. Pal and my figures now align (small rounding differences) and are all in Gross Floor Area.

See Summary tab

Costs per m2

Costs per m2 and Gross Floor Areas per Learning Community.

	Cost per m2
Ground Floor Learning Community 1	[Redacted]
Level 1 Learning Community 3	[Redacted]
Learning Community 2	[Redacted]
Total Gross Floor Area	[Redacted]
[includes GST on total tendered amount]	[Redacted]

Offer - Phase 1 and Phase 2 (D&C) \$ 16 081 785.00

Area Comparison per area type:

Occupancy Type	[Redacted]	[Redacted]	Difference between schemes
Circulation	[Redacted]	[Redacted]	[Redacted]
Learning	[Redacted]	[Redacted]	[Redacted]
Services	[Redacted]	[Redacted]	[Redacted]
Store	[Redacted]	[Redacted]	[Redacted]
Total (m2)	[Redacted]	[Redacted]	[Redacted]

Indicators: [Redacted]

Regards

Kelly Young | Sen or Proj Act Manager
Phone: 02 6206 3530 | Email: Kelly.Young@act.gov.au
Infrastructure Delivery Partners | Major Projects Canberra | ACT Government
Level 1, Suite 4, Centre for Innovation, 158 Yarralumla (Government) | GPO Box 158, Canberra ACT 2601 | act.gov.au



From: Blom, Dylan
Sent: Wednesday, 27 May 2020 1:50 PM
To: Young, Kelly <Kelly.Young@act.gov.au>
Cc: Patel, Pal <Pal.Patel@act.gov.au>; Wright, Saliya <Saliya.Wright@act.gov.au>
Subject: FW: Area comparison Campbell PS [SEC=UNCLASSIFIED]
Importance: High

UNCLASSIFIED

Kelly the attached and below are fine for the purpose of review by the delegate. Can you please confirm the figures are equivalent? I am happy to edit the document into a presentable AA once the figures are right.

Dylan Blom | Senior Director, Major Projects
Phone: 6207 1411 | Mobile: 0466 313 607 | Email: dylan.blom@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601
www.act.gov.au | Facebook | Twitter | Instagram | LinkedIn

From: Wright, Saliya <Saliya.Wright@act.gov.au>
Sent: Friday, 22 May 2020 11:18 AM
To: Blom, Dylan <Dylan.Blom@act.gov.au>; Patel, Pal <Pal.Patel@act.gov.au>
Subject: FW: Area comparison Campbell PS [SEC=UNCLASSIFIED]
Importance: High

Hi Dylan and Pal

Kelly and I are working on an area comparison for Campbell so we can lock in a cost per m2 rate we can work from. Kelly's is attached and my overall is below. Have either of you ventured into this to do your own calcs? It's less than scientific as some areas have been measured mid wall on wall etc. and there isn't a lot of consistency but will be a good estimate. Whatever the end result, I think the better calc would be "usable space" but how you define that vs circulation space / "unusable space" is very muddy and subjective.

Kind regards
Saliya

Saliya Wright | Senior Project Manager
P: 02 6206 3530 | M: 0466 922 893 | E: Saliya.Wright@act.gov.au
Infrastructure Delivery Partners Group | Major Projects Canberra | ACT Government
GPO Box 158 Canberra ACT 2601 | act.gov.au



From: Wright, Saliya
Sent: Friday, 22 May 2020 11:12 AM
To: Young, Kelly <Kelly.Young@act.gov.au>
Subject: RE: Area comparison Campbell PS [SEC=UNCLASSIFIED]

This seems to be similar to what I got ...



	Cost per m2	\$ \$ 248.52
--	-------------	-----------------

Kind regards
Sally

Sally Wright | Senior Project Manager
P: 02 6205 3530 | M: 0466 922 893 | E: SallyA.Wright@act.gov.au
Infrastructure Delivery Partners Group | Major Projects Canberra | ACT Government
GPO Box 158 Canberra ACT 2601 | act.gov.au



From: Young, Kelly
Sent: Friday, 22 May 2020 11:11 AM
To: Wright, SallyA <SallyA.Wright@act.gov.au>
Subject: Area comparison Campbell PS [SEC=UNCLASSIFIED]

Sally

Area schedule so far.

Early indications are that [redacted] ...not what I expected so am continuing to check.

See attached draft.

Kelly Young | Senior Project Manager
Phone: 02 6205 2074 | Email: Kelly.Young@act.gov.au
Infrastructure Delivery Partners | Major Projects Canberra | ACT Government
Level 2, Natco e-Consultation House, 186 Emslie Bank (Belconnen 2617) | GPO Box 158 Canberra ACT 2601 | act.gov.au



Bowden, Julia

From: Blom, Dylan
Sent: Tuesday, 2 June 2020 5:34 PM
To: Patel, Pal; Wright, SallyA
Subject: RE: Summary for Proposed Designs Area comparison - Campbell Primary Modernisation

UNCLASSIFIED

Thanks Pal,

Sally and Pal,

I had further discussion with John N and Rebecca today re assessment and TER finalisation. I am making final amendments to the scoring summary (adding latest info and score adjustments) and I am working on a draft TER to highlight the risks [REDACTED].

I hope to have a draft finalised tomorrow and I will circulate for your comments/changes. I am hoping we can meet early Thursday to agree the final document.

Thanks,

Dylan Blom | Senior Director, Major Projects

Phone: 6207 1411 | Mobile: 0466 313 607 | Email: dylan.blom@act.gov.au

Infrastructure and Capital Works | Education | ACT Government

Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601

www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Patel, Pal <Pal.Patel@act.gov.au>
Sent: Tuesday, 2 June 2020 5:16 PM
To: Blom, Dylan <Dylan.Blom@act.gov.au>; Wright, SallyA <SallyA.Wright@act.gov.au>
Subject: Summary for Proposed Designs Area comparison - Campbell Primary Modernisation

UNCLASSIFIED

TET team,

Here is the summary for the Area Comparison between Proposed design for Campbell Primary Modernisation project.

Summary:

In Best And Final Offer (BAFO) process for Design and Construction (D&C) of Campbell Primary School Modernisation works, [REDACTED]

[REDACTED] For reference, detailed break down and area comparison calculations are captured in the attached spread sheet.

Dylan,

I tried to concise the details in few sentences. Please advise should it require more content.

Regards

Pal Patel | Director, Major Projects

Phone: 6207 6702 | Mobile: 0435 195 790 | Email: Pal.Patel@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

Bowden, Julia

From: Lupton, Liam
Sent: Wednesday, 3 June 2020 1:06 PM
To: Power, Rebecca; El Hussein, Susu; Basic, Philip; Player, Ben; Howell, Elizabeth; Hatton, Scott; Wang, Cherry; Nakkan, John; Abeysekera, Srima; Parkinson, Andrew; Young, Kelly; Churcher, Peter; Blakely-Kidd, Richard; Wright, SallyA; Kuczma, Phil; Piani, Adrian; Blom, Dylan; Patel, Pal; Dhuri, Kanchan; Johnston, Grant; Evans, Ben; Hooper, Antonneth; Pilgrim-Day, Erica; Jones, David; Attridge, Vanessa
Subject: Education Capital Works Steering Committee Meeting - No.73 [SEC=UNCLASSIFIED]
Attachments: ECWSC PCG Reports - May 2020 No.73.pdf; Attachment 1_ECWSC No.73- Meeting Agenda.pdf; Decisions and Actions Register_May 2020.pdf

Hi all,

Please find the attached papers above for meeting No.73, Thursday 4 June at 10.30am.

- Actions and Decisions Register_May
- Agenda No.73
- ECWSC PCG Reports

Reminder: The calendar invitation has the link for this steering committee via - Webex Meeting.

Please let me know if you did not receive the calendar invitation.

Thanks,

Liam Lupton | Project Support Officer
Infrastructure Delivery Partners Group | **Major Projects Canberra** | ACT Government
M 0411 700 031 | E Liam.Lupton@act.gov.au
GPO Box 158, Canberra ACT 2601

We acknowledge the Traditional Custodians of the ACT, the Ngunnawal people. We acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.





Education Capital Works Steering Committee Report No. 73

May 2020

Project Reports:



Delivering a New Primary School at Throsby



Campbell Primary School Modernisation



Delivering A New Primary School at Throsby		(Delivering Throsby P-6 - 81002)	Report – May 2020	
Project Scope	Progress and Planned Action	Financial and Time Status		
<p>Tier 1 Project: P-6 School in Throsby.</p> <p>Capacity – 516 FTE Students (TBC)</p> <p>Site – Block 1, Section 29, THROSBY</p> <p>Site area – 5.14ha</p> <p>Gross floor area – TBA</p> <p>Contract conditions – TBA</p> <p>Contract – One two-phase GC21 Contract</p> <p>Quality Management</p> <p>An initial Masterplan has been prepared by [REDACTED] which provided the briefing information for the Request for Expression of interest (Stage 1 of the procurement) for the new school.</p> <p>The Schools infrastructure Output Specification (SIOS) will be used as applicable and specific requirements defined by EDU.</p> <p>Risk Management</p> <p>Initial Risk Management plan has been prepared and approved as part of the procurement plan for the project. Further risk workshops will be held upon engagement of a contractor.</p> <p>Ministerial Briefing</p> <p>A Request for Expression of Interest has been issued to the market, this closed on 12 September 2019. The responses received are currently being evaluated for the shortlisting of two shortlisted tenderers to continue to the second stage of the procurement process.</p> <p>Background</p> <p>The scope of works for this project includes the delivery of a P-6 School and further master planning for an Early Childhood Education Centre in Throsby.</p> <p>EDU has identified that there will be enrolment demand for Preschool to Year 6 students from the suburb of Throsby, and the broader area. EDU's Five Year Enrolment projections indicate a future need for additional preschool to year 6 school facilities commencing in 2022.</p> <p>It is expected that the design for the Throsby P-6 School will incorporate the design principles established for recent ACT schools notably Margarete Hendry P-6 School.</p> <p>Attachments:</p> <p>1. Financial summary spreadsheet – May 2020</p>	<p>Progress of Work and Current Issues</p> <ul style="list-style-type: none"> The Phase 1 contract has been executed. Design has been progressing with the contractor, MPC, and EDU. Safety in Design workshop has been completed and will be revised when the design is being progressed past the DA phase. Pre-Application meeting with the DA Gateway team and various government entities, the design will be progress based on feedback in preparation of the DA submission. A secondary meeting with TCCS Place Coordination will be held to discuss further. Various Cost Options currently under consideration pending EDU Delegate Approval. <p>Planned Action</p> <ul style="list-style-type: none"> Develop the design in preparation of Milestone 1.1. Complete review of submitted documentation. Once comments have been incorporated into the design, submit DA. 	Financial		
		Time schedule		
		Activity	Milestone Date	Actual Date
		Request for Infrastructure Procurement	12/06/2019	12/06/2019
		Approval of Procurement Methodology	15/07/2019	15/07/2019
		GPM Approval	02/08/2019	02/08/2019
		REOI to market	13/08/2019	13/08/2019
		REOI Report - Delegate Approval	29/10/2019	29/10/2019
		RFT to market	8/12/2019	11/12/2019
		RFT Report - Delegate Approval	10/04/2020	30/04/2020
Contract let	24/04/2020	05/05/2020		
DA Approval	June 2020			
Construction commencement	August 2020			
Completion	December 2021			
School to commence operational readiness	January 2022			

PROJECT INFORMATION SUMMARY

Client Directorate: Education Directorate
 Project Sponsor: David Matthews
 PMARS Project No.: 81002
 Project Manager: Ben Evans
 Project Duration: 3 years
 Reporting Month: May 2020

Project Name: Delivering a New Primary School at Throsby

Total Original Appropriation: \$
 Approved Appropriation Variations to Project Budget: \$
 Current Approved Project Budget: \$
 Current Forecast Cost to Complete: \$
 Forecast Residual at Completion: \$

Reporting Month: May 2020

DOCUMENT 55

Risk Management	Project Risk Indicators				
	BRIEF	SCOPE	COST	TIME	WHS
Active Certification	Active Certification Dates and Issues				

Item	Item Description	Project Budget Item Allocation			Committed Amounts			Uncommitted Amounts			Budget Risk	Contract Sum Paid		
		Item/Sub-Item Budget	Transfers within the Original Project Budget	Adjusted Item Budget	Original Contract Sum (as bid)	Approved Contract Variations	Current Contract Sum	Uncommitted Allocation Requests	Uncommitted Forecast Costs	Current Forecast Cost to Complete	Variance between Item Budget and Forecast Cost to Complete	Total Payments Against the Current Contract Sum	% of Current Contract Sum Paid to Date	Balance of Current Contract Sum
		A	B	C = A+B	D	E	F = D+E	G	H	I = F+G+H	J = C-I	K	L = K / F%	M = F-K
PROJECT SUB-TOTAL (ex. GST)														
4.0	Procurement and Tendering Costs (sub total)													
1.2	Technical Team (Mech, Elec, Hydro, Fire, Acoustic etc.) - Design Review													
1.3	Design Commission from Unsuccessful Tenderer													
2.0	Construction (sub-total)													
2.1	GC21 - Phase 1 (Design and Early Works)													
2.2	GC21 - Phase 2 (Construction Works)													
2.4	WHS Active Certification Audits													
3.0	EDU Managed Project Costs (sub-total)													
3.1	ICW Capitalisation (ACTPS Staff)													
3.2	ACT Insurance Authority													
3.3	ICT - Fibre Connection to Site													
3.4	ICT - Site Infrastructure													
3.5	Independent Commissioning Agent													
3.6	Independent Valuer													
3.7	Legal Services													
3.8	Escalation													
4.0	IDP (sub-total)													
4.1	DP Capitalisation - (4% of Appropriation)													
4.2	PAP Services													
5.0	Contingency (sub-total)													
5.1	Project Design Contingency													
5.2	Project Construction Contingency													

Key project activities this month:

1	Phase 1 of the contract has commenced.
2	Design works progressing.
3	DA submission planned for mid June.
4	
5	
6	

Project Risks and Workplace Health and Safety:

BRIEF	Low Risk - no known risks
SCOPE	Low Risk - no known risks
COST	Low Risk - no known risks
TIME	Covid19 may cause delay/ difficulty in speed of finalising the procurement process/ start of the contract process.
WHS	Low Risk - there are no known significant WHS risks
QUALITY	Low Risk - no known risks
HR	Low Risk - no known risks
PROCUREMENT	Low Risk - no known risks
COMMUNIC'S	Low Risk - well established and successful lines of communication have been implemented

MILESTONE DATES:	Baseline	Actual	Baseline 10/20	11/20	12/20	1/21	2/21	3/21	4/21	5/21	6/21	7/21	8/21	9/21	10/21	11/21	12/21	
Functional Brief issued to IFCW																		
Request for Infrastructure Procurement	12/06/2019	12/06/2019																
Approval of Procurement Methodology	15/07/2019	15/07/2019																
GPM Approval	02/08/2019	02/08/2019																
REOI to market	13/08/2019	13/09/2019																
REOI Report - Delegate Approval	29/10/2019	29/10/2019																
RFT to market	08/12/2019	11/12/2019																
RFT Report - Delegate Approval	10/04/2019	30/04/2020																
Contract let	24/04/2020	05/05/2020																
DA Approval	01/06/2020																	
Construction commencement	01/08/2020																	
Completion	01/12/2021																	
School to commence operational readiness	01/01/2022																	
Post Completion Period																		
Final Completion																		

Campbell Primary School Modernisation - Project Control Group Report (Campbell Primary School Modernisation 81492)		Report – May 2020																																																				
Project Scope	Progress and Planned Action	Financial and Time Status																																																				
<p>Tier 2 Project: Campbell Primary School Modernisation – Stages 3 and 4.</p> <p>Capacity – 450 Students (new build), plus max 44 FTE in existing preschool. Total maximum school size is 494 students</p> <p>Site area – 32,462m²</p> <p>Gross floor area – approx. 2500m²</p> <p>Contract conditions – two phase GC21 and Construction Related Services Agreements</p> <p>Contracts –</p> <p>Construction Related Services Agreement – Architectural master planning – [REDACTED]</p> <p>PMA - [REDACTED] as variation to SIUP works for due diligence.</p> <p>D&C projected as a two phase GC21 contract – contractor TBA</p> <p>Scope – Master planning, design and construction of new learning and teaching areas for 450 students and associated facilities to replace the senior learning areas demolished in a previous stage. Refurbishment of the Hall and roof replacement on existing older buildings.</p> <p>Quality Management The Education Directorates Infrastructure Specification (EDIS) which is an update of the Output Specifications developed for the Sustainable Delivery of Public School Facilities (SDOPSF) Contractor quality management and WHS systems.</p> <p>Risk Management The BAFO process is mitigating the risk of projected budget overrun through reduction of scope and value management to align the D&C tenders with the target budget amount. The Risk Management Plan in the Evaluation process will be addressed during the Risk workshops that will be undertaken as part of the GC21 StartUp Workshop.</p> <p>Ministerial Briefing Design and Construction funding was appropriated in the 2018-19 Budget for the construction of replacement learning spaces for 250 students, following demolition of 10 classrooms, along with major refurbishment of existing buildings. Consultation with community stakeholders is ongoing with community needs informing the design. The design and construction tender is currently being evaluated.</p> <p>Attachments:</p> <p>1. Financial summary spreadsheet – May 2020</p>	<p>Progress of Work and Current Issues</p> <p>EDU advised Concept Master Plan 2 is the preferred option, which includes demolition of the Junior wing instead of refurbishment, and a new build for all learning communities for a 450 student school.</p> <p>Feedback of Community consultation from EDU.</p> <p>An RFT was issued to a shortlist of two tenderers and closed on 23 January 2020.</p> <p>The tenders received indicate that a reduction in scope and a best offer will be required to align with the available budget before entering into contract.</p> <p>Following ACTGS advice a Tender Evaluation Report was issued to EDU 16/3/2020.</p> <p>The tender was re-evaluated by a new TET and the delegate approved a new TER for a Best and Final Offer process to be entered into and an increase in the copyright assignment fee.</p> <p>The proposition of a Best and Final Offer process was requested of both tenderers through TendersACT on 8 April 2020.</p> <p>The BAFO tender closed on 5 May 2020.</p> <p>Both tenderers have submitted a Best And Final Offer including revised price and design and this is currently being evaluated by the Tender Evaluation Team.</p> <p>Planned Action</p> <p>Development of a Community consultation plan by EDU Comms and Media in consultation with the school.</p> <p>Finalisation of the evaluation by the TET and submission of the TER.</p> <p>TER approval by the delegate.</p> <p>Contract Award.</p>	<p>Financial</p> <p>Appropriation: <i>More Schools Better Schools – Campbell Primary School Modernisation 2018-19</i> Budget.</p>																																																				
		<p>Time schedule</p> <table border="1"> <thead> <tr> <th>Activity</th> <th>Milestone Date</th> <th>Actual Date</th> </tr> </thead> <tbody> <tr> <td>Engage Masterplan Architects</td> <td></td> <td></td> </tr> <tr> <td>Master planning, review and completion</td> <td>June 2019</td> <td>15 June 2019</td> </tr> <tr> <td>Community Consultation</td> <td>31 July 2019</td> <td>31 July 2019</td> </tr> <tr> <td>REOI issued</td> <td>31 July 2019</td> <td>31 July 2019</td> </tr> <tr> <td>REOI Evaluated and Approved</td> <td>11 October 2019</td> <td>15 October 2019</td> </tr> <tr> <td>RFT Issued</td> <td>Late October 2019</td> <td>30 October 2019</td> </tr> <tr> <td>Close RFT (close ECI)</td> <td>19 December 2019</td> <td>23 January 2020</td> </tr> <tr> <td>RFT Evaluated and Approved</td> <td>Late Feb 2020</td> <td></td> </tr> <tr> <td>Contract Awarded</td> <td>March 2020</td> <td></td> </tr> <tr> <td>Design Development commencement (Phase 1)</td> <td>early 2020</td> <td></td> </tr> <tr> <td>Community Consultation</td> <td>March 2020</td> <td></td> </tr> <tr> <td>End Design Development (Phase 1)</td> <td>mid 2020</td> <td></td> </tr> <tr> <td>Construction commencement (Phase 2)</td> <td>Late 2020</td> <td></td> </tr> <tr> <td>Learning Community Completion</td> <td>Mid/late 2021</td> <td></td> </tr> <tr> <td>Learning Community ready for use</td> <td>Term 4 2021</td> <td></td> </tr> <tr> <td>Landscape completion</td> <td>Late 2021</td> <td></td> </tr> <tr> <td>Project Completion</td> <td>Late 2021</td> <td></td> </tr> </tbody> </table>	Activity	Milestone Date	Actual Date	Engage Masterplan Architects			Master planning, review and completion	June 2019	15 June 2019	Community Consultation	31 July 2019	31 July 2019	REOI issued	31 July 2019	31 July 2019	REOI Evaluated and Approved	11 October 2019	15 October 2019	RFT Issued	Late October 2019	30 October 2019	Close RFT (close ECI)	19 December 2019	23 January 2020	RFT Evaluated and Approved	Late Feb 2020		Contract Awarded	March 2020		Design Development commencement (Phase 1)	early 2020		Community Consultation	March 2020		End Design Development (Phase 1)	mid 2020		Construction commencement (Phase 2)	Late 2020		Learning Community Completion	Mid/late 2021		Learning Community ready for use	Term 4 2021		Landscape completion	Late 2021		Project Completion
Activity	Milestone Date	Actual Date																																																				
Engage Masterplan Architects																																																						
Master planning, review and completion	June 2019	15 June 2019																																																				
Community Consultation	31 July 2019	31 July 2019																																																				
REOI issued	31 July 2019	31 July 2019																																																				
REOI Evaluated and Approved	11 October 2019	15 October 2019																																																				
RFT Issued	Late October 2019	30 October 2019																																																				
Close RFT (close ECI)	19 December 2019	23 January 2020																																																				
RFT Evaluated and Approved	Late Feb 2020																																																					
Contract Awarded	March 2020																																																					
Design Development commencement (Phase 1)	early 2020																																																					
Community Consultation	March 2020																																																					
End Design Development (Phase 1)	mid 2020																																																					
Construction commencement (Phase 2)	Late 2020																																																					
Learning Community Completion	Mid/late 2021																																																					
Learning Community ready for use	Term 4 2021																																																					
Landscape completion	Late 2021																																																					
Project Completion	Late 2021																																																					

PROJECT INFORMATION SUMMARY		Project Name: Campbell Primary School Modernisation		Report Month: May-20	
Client Directorate	Education Directorate	Total Original Appropriation		Risk Management	
Project Sponsor	David Matthews	Approved Variations to Appropriation		BRIEF SCOPE COST TIME WHS	
Project I 30357	Treasury Project No 81492	Current Approved Appropriation		Active Certification	
Project Manager	Kelly Young	Current Forecast Cost to Complete		Date Date Date Date Date Date	
Project Duration	Four years	Forecast Residual at Completion			
Reporting Month	May-20				

Item	Item Description	Project Budget Item Allocation			Committed Amounts			Uncommitted Amounts			Budget Risk	Contract Sum Paid by PCW		
		Item/Sub-Item Budget	Transfers within the Original Project Budget	Adjustment Item Budget	Original Contract Sum (as left)	Approved Contract Variations	Current Contract Sum	Uncommitted Variation Requests	Uncommitted Forecast Costs	Current Forecast Cost to Complete	Variance between Item Budget and Forecast Cost to Complete	Total Payments against the Current Contract Sum	% of Current Contract Sum Paid to Date	Balance of Current Contract Sum
A		E	C=A+B	D	E	F=D+E	G	H	I=F+G+H	J=C-I	K	L=K/F%	M=F-K	
PROJECT SUB-TOTAL (ex. GST)														
IDP Managed Costs														
1.0 Master planning/Design - direct costs (sub total)														
1.0.1	Architect	Architect -												
1.0.2														
1.0.3	Cost Planner / QS-Tender	Cost Planner/QS -												
1.0.4	Tender Copyright Amount	Unsuccessful tenderer TBA												
1.0.5	Tree Assessment													
1.0.6	Technical Advice - Tender													
1.1 Design Costs - GC21 Contract Phase 1 (sub total)														
1.1.1	GC21 - PHASE 1 - DESIGN	Contractor/ Design team - TBA												
2.0 Construction Costs - GC21 Contract Phase 2 (sub-total)														
2.0.1	GC21 PHASE 2 - CONSTRUCTION	Construction Contractor TBA												
2.0.2	FF&E Provisional Sum													
2.0.3	Statutory Charges													
2.0.4	Escalation													
Design and Construction contractor costs (total of above)														
2.1 Construction Costs - direct Costs (sub-total)														
2.1.2	Valuer	Valuer TBA												
2.1.3	Commissioning (ICA)	ICA TBA												
2.1.1	WHS Active Certification Auditor	Active Cert Auditor TBA												
5.0 Contingency (sub-total)														
5.1	Design Contingency													
5.2	Construction Contingency													
5.3	Unallocated													
3.0 EDU Managed Project Costs and Overheads (Total)														
3.1	PAP Services	TBC												
3.2	EDU Capitalisation													
3.3	IDP Capitalisation	4.00%												
3.4	Project Insurance	ACTIA												
3.5	SSICT	SSICT												

Key project activities this month	
1	BAFO Close 5/5/2020
2	BAFO Tender Evaluation
3	
4	
5	
6	
7	
8	
Project Risks and Workplace Health and Safety	
BRIEF	EDU Priorities from Community Consultations.
SCOPE	Reduction in scope required to fall within the target budget.
COST	BAFO process expected to obtain better value for money.
TIME	
WHS	
QUALITY	
HR	
PROCURE	
COMMUN	

MILESTONE DATES	Baseline	Actual	Cash flow	Month												Totals
				July	August	September	October	November	December	January	February	March	April	May	June	
Master planning, review and consultation engaged	Nov 2018	13/11/2018														
EOI Design and Construct - commenced	Feb 2019	29/07/2019														
RFT Design and Construct - commenced ECI	May 2019	30/10/2019														
Closed ECI		23 /01/2020														
Close Best And Final Offer (BAFO)	5/5/2020	5/5/2020														
Contract Awarded - Phase 1 Design	Feb 2020															
Phase 1 - Design development and documentation - end	April 2020															
Phase 2 - Building Approval/Construction - commence	May 2020															
Construction Complete - New Build	May 2021															
Construction Complete - Refurbishment	July 2021															

EDUCATION CAPITAL WORKS STEERING COMMITTEE #73

AGENDA

Time/Date: 10:30 AM – 12 PM | Thursday 4 June 2020
Venue: Communication Teleconference - Webex

Attendees

Steering Committee		
A/g Executive Branch Manager – Business Services Division, Education Directorate (EDU) - <i>CHAIR</i>	Andrew Parkinson	AP
A/g Executive Branch Manager Enrolment and Planning, Education Directorate (EDU)	Vanessa Attridge	VA
A/g Executive Branch Manager – Business Services Division, Education Directorate (EDU)	John Nakkan	JN
Executive Group Manager, Infrastructure Delivery Partners and Chief Engineer – Major Projects Canberra (MPC)	Adrian Piani	AP
Executive Branch Manager, Infrastructure Delivery Partners Group (IDPG), Commercial (MPC)	Rebecca Power	RP
Observers		
A/g Senior Director – Infrastructure and Capital Works, EDU	Phil Busic	PB
Senior Director – MPC, EDU	Dylan Blom	DB
Legislation, Policy and Programs, JACS	Cherry Wang	CW
Economic, Budget and Industrial Relations, CMTEDD	Scott Hatton	SH
Senior Director – ICW, EDU	JohnW Ryan	JR
Director – ICW, EDU	Ben Player	BP
Senior Director – Enrolments and Planning, EDU	David Jones	DJ
Senior Director – IDP, MPC	Erica Pilgrim-Day	EP
Senior Director – IDP, MPC	Grant Johnston	GJ
Senior Director – IDP, MPC	Susu El Hussenini	SE
Senior Director – Treasury, Social Policy (SP), CMTEDD	Srimal Abeysekera	SA

Reporting

[Redacted]

Project Manager – Campbell Primary School Modernisation & EDIS Kelly Young KY

[Redacted]

Business Case Preparations & Delivering a New Primary School at Throsby

[Redacted]

Secretariat

Liam Lupton

LL

Agenda Items		Lead
1. Confirm Agenda 2. Review <i>Attachment 3</i> _Decisions and Actions Register 3. Current projects – Discussion items for each project: <u>Decision/Actions required</u> <ul style="list-style-type: none"> ▪ Refer to the Decisions and Actions Register <u>Project Status Update</u> <ul style="list-style-type: none"> ▪ Project Officer to provide a verbal update 		AP
Project Name	Delivery Due Dates	Lead
Meeting Agenda Items – Meeting No.73		
[Redacted]		
c. Delivering A New Primary School at Throsby	Nov 2021	BE
[Redacted]		
g. Campbell Primary School Modernisation	Feb 2022	KY
[Redacted]		
4. Other Business		
[Redacted]		
5. Next Meeting		
Time/Date:	Tues 7 th July	
Venue:	Teleconference	



TENDER EVALUATION REPORT

Version 9.11 of 04 September 2017

**REQUEST FOR TENDER No 81492-RFT-001 and BEST AND FINAL OFFER
FOR THE PROVISION OF DESIGN AND CONSTRUCTION OF THE CAMPBELL
PRIMARY SCHOOL MODERNISATION**

ON BEHALF OF

THE EDUCATION DIRECTORATE

TABLE OF CONTENTS

1.	PURPOSE	3
2.	PROJECT BACKGROUND	3
3.	PROJECT DETAILS	3
4.	PROBITY, DISCLOSURE OF CONFLICTS OF INTEREST & CONFIDENTIALITY	3
5.	TENDERS RECEIVED	4
6.	EVALUATION	4
7.	DEBRIEFING OF UNSUCCESSFUL TENDERERS	5
8.	WORK HEALTH & SAFETY	5
9.	RECOMMENDATION	6
10.	DELEGATE APPROVAL	7

ATTACHMENTS

- A. Procurement Plan Minute - Approved
- B. RFT Tender Evaluation Report - Approved
- C. Procurement Plan Minute Amendment - Approved
- D. BAFO Request Document
- E. BAFO Tender Evaluation Worksheet
- F. Design Area Comparison
- G. Design Cost Comparison

1. PURPOSE

To seek approval to enter into contract for Phase 1 (design) with [REDACTED]

2. PROJECT BACKGROUND

The approved Procurement Plan Minute and covering brief at Attachment A provides a comprehensive project background prior to the procurement phase.

Following submissions of Request For Tender (RFT) documents both tenderers responses were over the pre tender construction estimate. Through the RFT Tender Evaluation Report Attachment B the delegate approved a Best and Final Offer (BAFO) process which set a target design and construction cost of \$15.5m, reduced selected scope items and sought design and construction innovation from tenderers to reduce the cost of their initial submissions. This Tender Evaluation Report now summarizes the assessment of the BAFO submissions.

Procurement Plan Minute Amendment at Attachment C increased the Intellectual Property (IP) payments to support both respondents in submitting compliant responses during the COVID shutdown. The BAFO Request at Attachment D provides full details on the changes requested through the BAFO process.

3. PROJECT DETAILS

Program

The following timetable applies to the Project:

No	Tasks	Date
1.	Tenders Advertised / Invited	30/10 /2019
2.	Tenders Closed	23/ 01/2020
3.	Delegate Approval of RFT and commence BAFO	April 2020
4.	Best and Final Offer process	April/May 2020
5.	Award Contract	June 2020

Funding

An appropriation of \$18.819m has been allocated in the 2018-19 Budget, “More Schools Better Schools, Campbell Primary School Modernisation”.

4. PROBITY, DISCLOSURE OF CONFLICTS OF INTEREST & CONFIDENTIALITY

All members of the Tender Evaluation Team have been asked to disclose any conflict of interest or association they might have with the Tenderers for the Project. No member has disclosed that he or she has a conflict of interest or association with any of the Tenderers.

All documents and proceedings of the Tender Evaluation Team have been treated as confidential.

5. TENDERS RECEIVED

The following Best and Final Offer (BAFO) tenders were received.

No	Company	Phase 1 tender price (excl. GST)	Phase 2 tender price (excl. GST)	Total tender price (excl. GST)
1				
2	Lendlease Building Pty Limited			

Conformity of Tenders/ Compliance

All tenders were conforming.



6. EVALUATION

The Tender Evaluation Team (TET) met on 11th and 22nd of May 2020 to assess the received BAFO tenders. Tenders were evaluated in accordance with the endorsed Procurement Plan including applicable procurement guidelines.

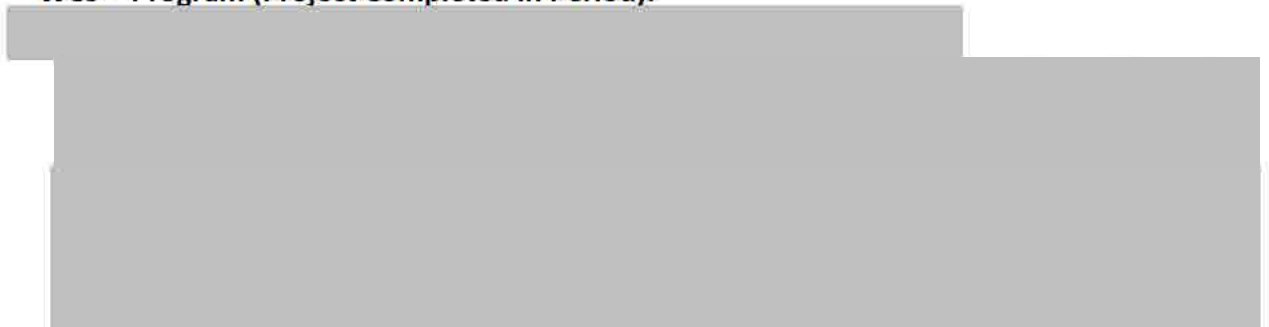
Each tender was assessed by the TET against the BAFO Assessable Criteria. Scores for WC1, WC2 and WC6 were not revised as part of the BAFO so were not assessed further. The following is a summary of the scores:

	WC1 – Past Performance	WC2 – Skills and Resources	WC3 – Project completed in Period	WC4 – Clear Understanding of Project	WC5 – Financial Offer	WC6 – SLIC	Total Weighted Score
Weightings	10%	10%	20%	30%	20%	10%	
Lendlease Building Pty Limited							

For full details of the evaluation and scoring refer to Attachment E– Tender Evaluation Worksheet.

A summary of the reassessed criteria in the BAFO:

WC3 – Program (Project Completed in Period):



WC4 Design Solution – (Understanding of Project):



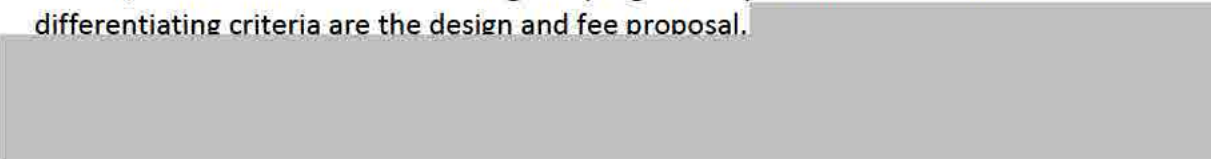
WC5 Financial Offer:

Both tenderers have made significant cost reductions in their BAFO submissions.



Risk Comparison:

Overall, both submission’s resourcing and programs represent low risk. The differentiating criteria are the design and fee proposal.



7. DEBRIEFING OF UNSUCCESSFUL TENDERERS

A letter will be sent to the unsuccessful tenderer and will include:

- appreciation for submitting an offer, registration or pre-qualification information;
- regret that they were unsuccessful on this occasion;
- advice of public notification on the “Contracts Register” which is available from the TendersACT Website at <https://tenders.act.gov.au/ets/home.do> ;
- an offer to debrief; and
- The encouragement to submit offers in the future.
- Payment of the Intellectual Property amount as specified in the amended Procurement Plan Minute

8. WORK HEALTH & SAFETY

No	Description	Yes/No
1.	Tenders have been checked against the WHS Active Certification Policy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Tender Evaluation Report – Campbell Primary School Modernisation

2.	Tenders have been assessed in accordance with the RFT against the agreed WHS assessment criteria, including the tenderers' past WHS performance.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3.	Tenders project specific WHS Management Plans have been assessed and are suitable for this project.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

9. RECOMMENDATION

The Tender Evaluation Team (TET) recommends entering into a contract for Phase 1 (design) with [REDACTED]

Additionally the TET recommend payment of \$75,000 ex GST Intellectual Property Payment to [REDACTED] and \$150,000 ex GST (comprised of \$75,000 ex GST for the BAFO process, and \$75,000 ex GST as the unsuccessful tenderer) Intellectual Property Payment to Lendlease.

[REDACTED]

Chairperson S. Wright
05/06/2020

Member D. Blom
05/06/2020

Member P. Patel
05/06/2020

10. DELEGATE APPROVAL

10.1. RECOMMENDATION

Tender Evaluation Team recommendation:

Approved / **Not Approved** / **Requires Clarification.**

The Tender Evaluation Team is authorised to:

- arrange for a contract to be prepared between the Territory and the preferred Tenderer;
- arrange public announcement (as applicable); and
- provide a debriefing to unsuccessful Tenderers.

Signature: _____

Date: _____

Name: _____

Position: _____

10.2 CONTRACT EXECUTION REQUEST

I have the properly delegated authority from the Director General of the Education Directorate with regard to the above approved procurement expenditure to authorise an officer of Infrastructure Delivery Partners Group, to **sign**, as may be required to effect the delivery of the Project, the following documents:

1.	Letter of Acceptance / Intent	<input type="checkbox"/>
2.	Contract / Deed of Agreement	<input type="checkbox"/>
3.	Variation of Contract / Deed of Agreement	<input type="checkbox"/>
4.	Related Document	<input type="checkbox"/>

I also have the properly delegated authority from the Director General of the Education Directorate with regard to the above approved procurement to expend \$5,500 per Work Health and Safety Audit in accordance with the Active Certification Policy on Procurement website <https://www.procurement.act.gov.au/about/active-certification>.

There is also up to \$10,000 in the project budget to undertake an Industrial Relations and Compliance Audit if necessary.

Signature: _____

Date: _____ / _____ 20

Name: _____

Position: _____

Bowden, Julia

From: Young, Kelly
Sent: Friday, 5 June 2020 12:08 PM
To: Blom, Dylan
Subject: RE: Campbell PS - BAFO and timing for an outcome [SEC=UNCLASSIFIED]

thx

Kelly Young | Senior Project Manager
Phone: 02 6205 2074 | Email: Kelly.Young@act.gov.au
Infrastructure Delivery Partners | Major Projects Canberra | ACT Government
Level 2, Nature Conservation House, 186 Emu Bank Belconnen 2617 | GPO Box 158 Canberra ACT 2601 | act.gov.au



From: Blom, Dylan
Sent: Friday, 5 June 2020 12:07 PM
To: Young, Kelly <Kelly.Young@act.gov.au>
Subject: Re: Campbell PS - BAFO and timing for an outcome [SEC=UNCLASSIFIED]

With Sally for review and comment.

From: Young, Kelly <Kelly.Young@act.gov.au>
Sent: Friday, June 5, 2020 11:58:48 AM
To: Blom, Dylan <Dylan.Blom@act.gov.au>; Wright, SallyA <SallyA.Wright@act.gov.au>; Patel, Pal <Pal.Patel@act.gov.au>
Subject: Campbell PS - BAFO and timing for an outcome [SEC=UNCLASSIFIED]

Hi TET,

Just wondering if there is any further news of likely timing for outcome for Campbell as I have just had my weekly phone call from [REDACTED] wondering where it is all at and likely timing to let them know either way. Obviously there are other tenders coming up that they are wondering whether to apply to or not.

If you have any further update to timing that would be great.

thanks

Kelly Young | Senior Project Manager
Phone: 02 6205 2074 | Email: Kelly.Young@act.gov.au
Infrastructure Delivery Partners | Major Projects Canberra | ACT Government
Level 2, Nature Conservation House, 186 Emu Bank Belconnen 2617 | GPO Box 158 Canberra ACT 2601 | act.gov.au



Bowden, Julia

From: Blom, Dylan
Sent: Friday, 5 June 2020 3:23 PM
To: Nakkan, John; Power, Rebecca
Cc: Wright, SallyA; Patel, Pal; ICW EBM Office
Subject: RE: Draft - Campbell PS - BAFO TER [SEC=UNCLASSIFIED, DLM=Sensitive]

UNCLASSIFIED Sensitive

EDU20/457

Dylan Blom | Senior Director, Major Projects

Phone: 6207 1411 | Mobile: 0466 313 607 | Email: dylan.blom@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Nakkan, John <John.Nakkan@act.gov.au>
Sent: Friday, 5 June 2020 3:12 PM
To: Power, Rebecca <Rebecca.Power@act.gov.au>; Blom, Dylan <Dylan.Blom@act.gov.au>
Cc: Wright, SallyA <SallyA.Wright@act.gov.au>; Patel, Pal <Pal.Patel@act.gov.au>; ICW EBM Office <ICWEBMOffice@act.gov.au>
Subject: RE: Draft - Campbell PS - BAFO TER [SEC=UNCLASSIFIED, DLM=Sensitive]

UNCLASSIFIED Sensitive

Dear all,

I am satisfied with the BAFO TER and appreciate the extensive work the tender evaluation team has done to get the procurement to this point. I will TRIM the supplied documents and forward them to the EGM BSD for reference to the delegate for their approval.

Dylan/Pal is there an existing TRIM container for this?

Regards,

John Nakkan | Acting Executive Branch Manager
Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Power, Rebecca <Rebecca.Power@act.gov.au>
Sent: Friday, 5 June 2020 2:46 PM
To: Blom, Dylan <Dylan.Blom@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>
Cc: Wright, SallyA <SallyA.Wright@act.gov.au>; Patel, Pal <Pal.Patel@act.gov.au>
Subject: RE: Draft - Campbell PS - BAFO TER [SEC=UNCLASSIFIED, DLM=Sensitive]

All,

I have reviewed the TER and the content responds to the tenders received and has been completed in accordance with the evaluation plan.

John - Do we need to have a quick meeting on Tuesday or are you ok with the TER?

Regards
Rebecca

From: Blom, Dylan
Sent: Friday, 5 June 2020 2:34 PM
To: Power, Rebecca <Rebecca.Power@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>
Cc: Wright, SallyA <SallyA.Wright@act.gov.au>; Patel, Pal <Pal.Patel@act.gov.au>
Subject: Draft - Campbell PS - BAFO TER

UNCLASSIFIED Sensitive

Rebecca and John,

Attached is the draft Tender Evaluation Report for Campbell Primary School. Can you please review and discuss how we progress this to the delegate?

Thanks,

Dylan Blom | Senior Director, Major Projects
Phone: 6207 1411 | Mobile: 0466 313 607 | Email: dylan.blom@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

Bowden, Julia

From: Nakkan, John
Sent: Tuesday, 9 June 2020 9:28 AM
To: Parkinson, Andrew
Cc: ICW EBM Office; EDU, EDBSD; Blom, Dylan; Power, Rebecca
Subject: Campbell Primary School - Best and Final Offer - Tender Evaluation Report EDU20457
Attachments: Campbell PS - Tender Evaluation Report (TER) BAFO.pdf; A. PPM Campbell Primary School - EGM BS signed.pdf; B. Campbell PS Tender Evaluation Report (TER) - AP signed.pdf; C. Procurement Plan Minute Amendment - Delegate signed.pdf; D. Campbell PS - BAFO Request.pdf; E Tender Evaluation Worksheet - Campbell BAFO.pdf; F. Campbell BAFO - Area Comparison.pdf; G. Campbell PS - Tender Cost Comparison.pdf

UNCLASSIFIED

Andrew,

Please see the following procurement documents attached for your consideration. I am satisfied that the Tender Evaluation Team has effectively rated both tenderer's Best and Final Offers against the criteria and I support their recommendation:

- **Campbell PS – Tender Evaluation Report (TER) BAFO;**
- A. PPM Campbell Primary School – EGM BS signed;
- B. Campbell PS Tender Evaluation Report (TER) – AP signed;
- C. Procurement Plan Minute Amendment – Delegate signed;
- D. Campbell PS – BAFO Request;
- **E. Tender Evaluation Worksheet – Campbell BAFO;**
- **F. Campbell BAFO – Area Comparison;**
- **G. Campbell PS – Tender Cost Comparison.**

The delegate is required to complete Section 10 on Page 7 of the Tender Evaluation Report. Documents of specific note for the BAFO process are: **E. Tender Evaluation Worksheet, F. Area Comparison and G. Tender Cost Comparison.**

Regards,

John Nakkan | Acting Executive Branch Manager
Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

Bowden, Julia

From: Blom, Dylan
Sent: Monday, 22 June 2020 4:34 PM
To: Parkinson, Andrew
Subject: Campbell Evaluation Plan
Attachments: PPM Attachment B - Tender Evaluation Plan Campbell 20190624.pdf

UNCLASSIFIED

Find attached.

Dylan Blom | Senior Director, Major Projects

Phone: 6207 1411 | Mobile: 0466 313 607 | Email: dylan.blom@act.gov.au

Infrastructure and Capital Works | Education | ACT Government

Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601

www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

Attachment B

Tender Evaluation Plan Campbell Primary School Modernisation

1. Introduction

This Evaluation Plan relates to the tender process of Request for Expression of Interest (REOI) and Request for Tender (RFT) processes to engage a contractor to undertake the Campbell Primary School Modernisation project works. This work comprises of a two phase Design and Construction (D&C) GC21 contract for construction of; replacement learning areas for the demolished two storey building and refurbishment and extension to the remaining class areas (or the replacement with new build of all learning communities to a total 450 student learning communities); the provision of associated amenities including toilets, canteen, STEM, landscaping, covered ways, accessible paths of travel, Covered Outdoor Learning Areas; the replacement of deteriorated roofs; and the refurbishment of the existing multipurpose hall.

This plan details the Tender Evaluation Team (TET) for the REOI and RFT and its responsibilities, the evaluation methodology and the evaluation criteria by which tenders received will be evaluated. The REOI and RFT or other procurement/tender documents must include the evaluation criteria as set out herein (subject to any amendments approved by a relevant Director, noting that the Delegate must approve all changes to an endorsed Evaluation Plan).

The methodology for this procurement will be a publically advertised REOI followed by a select RFT from the shortlisted candidates. The process will be undertaken in accordance with the Government Procurement Act, supporting regulation, the endorsed Procurement Plan Minute (PPM), the Request for Tender issued and the Standard Conditions of Tender.

2. Evaluation Team

The evaluation team detailed below has been formed to evaluate the responses to the tender.

All members of the evaluation team are aware of their responsibilities and obligation to demonstrate impartiality and equity to all respondents.

2.1 Role

The evaluation team will be responsible for:

- a) maintaining probity;
- b) evaluating the responses in accordance with the criteria and methodology;
- c) documenting the evaluation process;
- d) preparing an evaluation report;
- e) seek Director General or Delegate approval to commence post tender negotiations with the preferred tenderer;
- f) seek Director General or Delegate approval to proceed with a contract with the preferred respondent; and

- g) debriefing unsuccessful respondents.

2.2 Members

Members of the evaluation team are personally appointed and cannot be withdrawn or replaced without the approval of the Director General or Delegate.

Position	Name	Directorate
Chair	Kelly young	CMTEDD-IFCW
Member	Phil Morton	EDU - ICW
Member	Chris Jacobi	EDU - ICW
Observer	John Hawkins	CMTEDD-IFCW

2.3 Specialist Advice and Support

The evaluation team may, as required, utilise specialist advice to assist in the evaluation process.

The areas of experience may include:

- a) technical analysis, including advice from Consultants and IFCW Directors/Managers;
- b) past performance, including advice from officers within ACT Government
- c) financial assessment;
- d) assessment of the Work Health and Safety System;
- e) assessment of the Local Industry Participation;
- f) probity and technical procurement advice, including from the ACT Government Solicitor and IFCW Directors/Managers (such advice may include, but not be limited to, technical drafting advice and review of draft evaluation reports for clarity and consistency with the *Government Procurement Act 2001* (ACT) and the RFT)*; and
- g) legal issues, including advice from the ACT Government Solicitor.

2.4 Probity

- a) The members of the evaluation team and advisors are required by the Probity and Ethical Behaviour Circular (PC21) and (if relevant) the Probity Plan (consistent with probity obligations in the *Government Procurement Act 2001* (ACT)) to disclose any actual or apparent conflict of interest and take steps to avoid that conflict. The responsibility lies with each evaluation team member or advisor to promptly identify and disclose to the Chair, Procurement Officer or Delegate (as the case may be) any actual, perceived or potential conflicts of interest involving themselves, their immediate family or any other relevant relationship.
- b) Without limiting the Probity Plan (if any), all disclosures of conflicts of interests will be fully documented. Evaluation team members, specialist advisors and Consultants will be required to provide written acknowledgement of confidentiality and declaration of conflicts of interest prior to the commencement of the evaluation process using the appropriate form. Continued membership of the evaluation team will be dependent on the declaration of, and determination of declared, conflicts of interest. If a conflict of interest is identified, the evaluation team member in question will be required to comply with the direction of the Chair and/or Delegate. This may include being removed from any involvement in the tender evaluation process and

replaced with a Delegate approved officer, if the Delegate considers such a change appropriate.

3. Evaluation Process and Criteria

3.1 Stage 1 – Conformity check including threshold criteria

- a) Any tender that:
- (i) is submitted after the closing time and date;
 - (ii) is at variance with or does not respond to or does not fully comply with any requirement of the RFT (including Standard Conditions of Tender); or
 - (iii) is incomplete, cannot be read or decrypted; or
 - (iv) has failed to comply with section 13 of the Standard Conditions of Tender (disclosure of conflicts of interest); or
 - (v) does not meet any Threshold Assessment Criterion;
- maybe deemed to be non-conforming.
- b) The evaluation team may, in its absolute discretion, in respect of a Tender that is non-conforming or that it deems to be non-conforming decide to:
- (i) reject and not consider the Tender any further;
 - (ii) ignore any non-conformance in the Tender and submit the Tender to further assessment against the Assessment Criteria; or
 - (iii) if it is possible to correct the non-conformance without affecting probity in the process, allow the Tenderer to correct the non-conformance.
- c) The evaluation team must record any non-conformity and, having regard to any probity advice sought from the probity advisor, its decision whether to reject the tender or to allow the tender to be submitted to further evaluation and the reasons.
- d) Late Tenders:** Where a late tender is received, the time and date of receipt shall be noted on the document and endorsed by the recipient. When Tenders ACT receive and process a late tender lodgement, the Tenders ACT Support Team will advise the project officer the time and date of electronic lodgement for a particular tender. Late tenders are considered non-conforming. In deciding whether to admit a late tender for evaluation, the tender evaluation team may take into account any factors it considers relevant, including without limitation:
- (i) whether the late tenderer is likely to have had an opportunity to obtain some unfair advantage from late submission;
 - (ii) how late the tender is, the reasons given for lateness and evidence available;
 - (iii) whether the tender was mishandled by the Territory, by an official postal service or by a reputable delivery service; and
 - (iv) evidence of unfair practices.
- e) **Public Sector Offers:** Any offers received from Government bodies (Local, State, Territory or Commonwealth) will be evaluated using the principle of 'competitive

neutrality' as defined by the National Competition Policy, i.e. offers should include all commercial costs that private sector organisations would include in their offers.

- f) **Alternative Tenders:** An Alternative tender may only be considered if it is submitted together with a conforming tender. If considered, they will initially be evaluated to determine if they provide a product or service which at least equals the project objectives set out in the tender documents. Should such an offer be considered not to provide such benefit it may be excluded from further consideration;
- g) **Clarifications:** The Evaluation Team may seek in writing additional information for clarification of offers received at any stage during the evaluation process. Clarifications must not be permitted to be used by tenderers as an opportunity to change or enhance their tender, including to change their tendered financial offer. All clarifications will be fully documented and appropriately filed.
- h) **Use of WHS adviser:** For Construction Contract tenders the evaluation team may seek an independent Safety Professional's assessment of each Tenderer's submission against Weighted Assessment Criteria – Work Health and Safety System. The independent Safety Professional will provide a written report supporting a suggested score (0 – 10 range in accordance with the attached Risk Rating Table), and this information can be taken into account by the tender evaluation team in its evaluation.
- i) **Use of LIPP adviser:** For procurements with an estimated value greater than \$5million the evaluation team may seek an independent assessment of each Tenderer's submission against the Weighted Assessment Criteria – Local Industry Participation. The independent assessment will provide a written report supporting a suggested score (0 – 10 range in accordance with the attached Risk Rating Table), and this information can be taken into account by the tender evaluation team in its evaluation.
- j) **Post-Tender Presentations:** Where provided for in the RFT, tenderers may be requested by the evaluation team chair to provide a presentation of their tender at a suitable date as determined by the evaluation team Chair. To the extent requested, tender presentations will be conducted separately and will be attended by the wider evaluation team as deemed appropriate by the Chair. All documentation presented and minutes of the interview may be kept, including for possible inclusion in the Contract should the Tenderer be successful.

3.2 Stage 2 - Weighted Evaluation Criteria

- a) Initially a tender will be scored against the Evaluation Criteria using the scoring regime in the Risk Rating Table attached to this plan. The evaluation team will reach a consensus score for each response. The overall score is the cumulative total of individual weighted criteria multiplied by their respective score.
- b) The tenders will then be initially ranked on the basis of the total technical score for weighted criteria. This initial ranking will be noted in the evaluation report.
- c) Where any tender receives an unacceptably low score (generally of 3 or below but may vary according to the nature and relative importance of the Assessment Criterion), for any individual criterion, this may be taken into account as a risk when considering overall value for money in **Stage 4** of the evaluation, including whether the Evaluation Team considers the tender represents an unacceptable risk to the Territory.

3.3 Stage 3 – Non- Weighted Evaluation Criteria

- a) The Evaluation Team must assess all conforming Tenders (and any non-conforming Tenders submitted to further evaluation) against the Non-Weighted Assessment Criteria.
- b) The evaluation team should outline in the evaluation report its analysis and basis for decisions made.

3.4 Stage 4 – Overall Assessment of Value for Money

- a) Following assessment of Tenders against the Assessment Criteria, to determine the overall final ranking of Tenderers, the evaluation team may conduct a final qualitative assessment of overall value for money taking into account, for example:
 - (i) risk (which may include, without limitation, financial risk and risk arising as a result of the Tender being assessed as an unacceptably high risk against any Assessment Criteria);
 - (ii) the results of the evaluation against the Assessment Criteria;
 - (iii) whole of life (WOL) costs; and
 - (iv) any other matter set out in, or relevant to, the Government Procurement Act 2001 (ACT).
- b) A comparison of each Tenderer's submitted prices/rates against the Pre-tender estimate may also be undertaken to identify submitted prices that have a significant variance from current market prices, which might signal a risk to the Territory.
- c) The tenders may be assessed by comparison with the lowest priced tender to test if the difference in price of the highest scored tender represents value for money for the specific project.
- d) To the extent not already taken into account during the assessment of the Assessment Criteria, the evaluation team may also consider such matters as (without limitation):
 - (i) risks associated with:
 - (A) the identification of shortfalls in a Tenderer's response in terms of the offered workforce's capability, capacity (which may be evidenced by the allocation of an unacceptably low score against a relevant criterion);
 - (B) the results of the analysis undertaken on the submitted prices and any associated assumptions;
 - (C) referee reports;
 - (D) financial viability assessment information;
 - (E) offered innovations; or
 - (F) any additional risks and other issues of concern associated with each tender not otherwise dealt with in the evaluation against the Assessment Criteria;
 - (ii) any reports or advice from any specialist advisors;
 - (i) other relevant information that may assist the evaluation process, including the outcome of any tender presentations (if pursued);
 - (ii) any identified significant differences in relative economic benefits, options, departures, and identified risks; and/or

- (iii) whole-of-life costs for the project - including submitted prices/rates and their relationship to the approved budget, the meta-data of historical volumes/ estimated volumes and any related or consequential costs (eg. contract management such as resourcing, equipment, software/hardware, etc.) the implementation of these Works may have for the Territory.
- e) The evaluation team will reach a consensus on the ranking of each tender at the conclusion of this stage.
- f) The preferred tenderer will be the tenderer offering best value for money having regard to all relevant factors and may not necessarily be the tenderer with the highest score. These relevant factors **must** be disclosed in the RFT and must include “the level of risk to which the proposed solution exposes the interests of the ACT”.
- g) If the preferred tenderer is not the tenderer with the highest score, full justification for selection of another tender will be provided.
- h) The risk assessment in the approved Procurement Plan for this project may be utilised to test if reduction in identified risks justifies the selection or otherwise of the tenderer with the highest score.
- i) Once a preferred tenderer has been identified Delegate approval must be sought prior to any post tender negotiations which will take place prior to entering into a Contract.
- j) Negotiations will take place solely with the preferred tenderer until such time as either: (i) a contract is formed; (ii) the preferred tenderer withdraws their offer; (iii) the capacity to negotiate is exhausted; or (iv) the Territory decides to accept no offers and may elect to recall tenders.
- k) On formation of a contract or in the event that no offers are accepted, the unsuccessful tenderers will be notified in writing and offered the opportunity to attend a debriefing session.

3.5 Non-Weighted Criteria - REOI and RFT

The Territory will take into account in its assessment the following non-weighted Assessment Criteria at both REOI and RFT stages:

No.	NON-WEIGHTED ASSESSMENT CRITERIA – REOI and RFT
NWC1	<p>Financial Capacity Assessment</p> <p>The Territory (or its nominated agent, which may be an external consultant) may assess a Tenderer’s financial status and capacity to provide the Services. If the Territory takes up this option the Tenderer will be notified and asked to provide financial information at that time. That information is contained in the <i>Contractor/Consultants Financial Assessment Kit</i> located on the ACT Government Procurement web page at http://www.procurement.act.gov.au/prequalification/prequalification_document_downloads</p>

3.6 Evaluation Criteria: Request for Expression of Interest (REOI)

The table below identifies the criteria and weighting that will be used to assess responses for the REOI phase.

THRESHOLD CRITERIA		COMPLIES YES/NO
TC1	<p>Prequalification</p> <p>The Respondent must be prequalified with the ACT to CB-F20 as at the date of close of responses.</p> <p>The Respondent must maintain this prequalification to the required level at all times throughout the entire process, and the Territory may in its absolute discretion not consider (or not continue to consider) a Response further if the Respondent fails to maintain its prequalification to the required level.</p> <p>The Respondent must be prequalified to the required level as a precondition to participate in the Request for Tender stage of this process.</p> <p>You do not need to supply a copy of your Certificate; the Territory will verify your prequalification status when assessing this tender.</p>	Yes/No
TC2	<p>Industrial Relations and Regional Contribution</p> <p>Part A. Secure Local Jobs Code Certificate</p> <p>The Respondent must hold a Secure Local Jobs Code Certificate as at the date of close of Tenders.</p> <p>You do not need to supply a copy of your Certificate; the Territory will verify your certification status when assessing this Tender</p> <p><i>* Note – Under the Secure Local Jobs Code any subcontractor engaged to perform "Territory Funded Work" (as defined in the Government Procurement Act 2001) will also be required to hold a Secure Local Jobs Code Certificate. Respondents are encouraged to note in their Response the subcontractors it intends to engage for Territory Funded Work, and whether they hold current Secure Local Jobs Code Certificate, noting that commencement of work by those subcontractors will be conditional on holding a Secure Local Jobs Code Certificate.</i></p> <p>Part B Labour Relations, Training and Workplace Equity Plan</p> <p>The Respondent must submit a Labour Relations, Training and Workplace Equity Plan with its Response using the applicable template available at; https://www.procurement.act.gov.au/securelocaljobs.</p> <p><i>A completed LRTWE Plan is to be submitted by the Respondent in accordance with REOI WC 6 below.</i></p>	Yes/No

Tender Evaluation Plan – Campbell Primary School Modernisation

	<p>Part C Ethical Suppliers Declaration - Tender</p> <p>The Respondent is to complete and submit an Ethical Suppliers Declaration - Tender.</p> <p>The contents of the Declaration and, without limitation to any other part of the Response, any other information made available to the Territory referable to the work health and safety and employment and industrial relations performance and record of the Respondent and any Associated Entity of the Respondent (as defined in the Declaration) may be considered by the Territory as part of its assessment of the Response.</p>	
WEIGHTED CRITERIA - REOI		WEIGHTING
WC1	<p>Past performance</p> <p>Provide and describe past performance on completed similar projects in the past 5 years including:</p> <ol style="list-style-type: none"> a. Project scope, value, date and duration; b. Contact details of referees; c. Awards and commendations; d. Any liquidated damages deducted for late time performance; e. Environmental management and safety; f. Claims history including the original contract price and total variations claimed for each project; g. Current litigation/arbitration with the Principal on any other contracts; and h. Role of nominated personnel on the project. <p>Demonstrate experience with projects performed under similar contract forms and project delivery methodology:</p> <ol style="list-style-type: none"> a. GC21; and b. Design and Construct (D&C). <p><i><u>Note:</u> Previous performance information held by the Territory may also refer to records of performance, claims, and compliance of Codes provided by other ACT Government Directorates or Consultants engaged by the ACT Government to determine the Respondents past performance on similar types of projects.</i></p>	20%
WC2	<p>Technical, Managerial Skills and Resources to complete the project</p> <p>Provide and describe the following:</p>	20%

	<p>a. Management structure and personnel including CVs of key personnel (down to level of Leading Hands) and an outline of each person's project role and responsibilities, including backup personnel;</p> <p>b. Professional / technical capability of key personnel to meet the requirements of this project, including;</p> <ol style="list-style-type: none"> 1) Details of the Project Manager to lead the project across all phases. This should include details of relevant projects; 2) Design Management capability and capacity within the team, including the name of the nominated Design Manager and the extent of previous experience in the role under D&C project delivery arrangements. This should include details of relevant projects; 3) CV's, for key design specialists and the extent of their proposed participation and availability in the following key roles: <ul style="list-style-type: none"> ▪ Education Planner; ▪ Education Design Architect; ▪ Design Architect; ▪ Landscape Architect ▪ Mechanical Engineer; ▪ Electrical Engineer; ▪ ICT Engineer ▪ Acoustic Engineer; ▪ Fire Engineer; ▪ ESD specialist; ▪ Structural Engineer; ▪ Civil Engineer; ▪ Hydraulics Engineer; and ▪ Any other specialist considered by the Respondent to add unique skills and capability to the design team for this project e.g., environmentally sustainable design specialist. <p>c. Statement on the availability, percentage of time to be allocated on this project (over the entire project) and details of other commitments of all key personnel, including time the key personnel will spend on site;</p> <p>d. Nominate an example of a Project Management Plan (including QA Plan) used on a similar project in the past 5 years;</p> <p>e. Details of proposed subcontractors, including their relevant experience in the past 5 years on similar projects.</p>	
--	--	--

Tender Evaluation Plan – Campbell Primary School Modernisation

	<i>Note: If the nominated example PMP is from an ACT Government project, the tenderer does not need to provide a copy with the tender. Responses to this criterion may be summarised, where applicable, in a table or composite format.</i>	
WC3	<p>A clear understanding of the specification, associated contract documents, form of contract and delivery methodology.</p> <p>Provide and describe the following:</p> <ol style="list-style-type: none"> a. Demonstrated understanding of the project requirements, planned interface arrangements and the structure of any associated agreements between the Contractor, Consultants and Sub-Contractors, as applicable; b. Ability to manage and undertake effective communication with stakeholders and community representatives including Statutory Authority engagement and approvals; c. Ability to achieve value for money outcomes on the project; d. Design and construction methodology statement for the works, including statutory approvals and draft program (including an allowance for the two phase RFT process); e. Understanding / appreciation of key issues likely to affect the project and strategies to provide certainty of project delivery in accordance with the Education Directorate’s objectives, including identification of key risks and proposed methodology to properly manage those risks; and f. Provide and describe any elements of the innovation associated with the respondent’s proposed approach to the project. It is necessary to demonstrate how such innovation will benefit the Territory. g. Demonstrate experience with projects performed under similar contract forms and project delivery methodology: GC21; and Design and Construct (D&C). <p><i>Note: Previous performance information held by the Territory may also be considered (if available) and the assessment will include consideration of any other significant risks associated with the delivery of this project.</i></p>	20%
WC5	Demonstrated Work Health and Safety system to complete the project	30%

	<p>Provide evidence of the following:</p> <ul style="list-style-type: none"> a. An AS/ISO/OFSC accredited system to proactively manage the Work Health and Safety (WHS) requirements of the project; b. That nominated personnel have experience in implementation of a WHS site management system; c. Any fines or other penalties (including Prohibition Notices) issued by WorkSafe ACT (or similar organisation in another jurisdiction) in the past 5 years and describe how the issue/s was/were closed out; and d. Effective operation of the WHS site management system, including past performance related to safety. 	
<p>WC6</p>	<p>Industrial Relations and regional contribution</p> <p>A. Secure Local Jobs Code</p> <p>The Territory will assess the extent to which the Respondent has demonstrated that it has systems and processes in place to comply with the Secure Local Jobs Code in the provision of the Works during the term of the proposed contract.</p> <p>For the REOI, the Respondent must complete and submit an preliminary applicable Labour Relations, Training and Workplace Equity Plan by completing the template plan available at; https://www.procurement.act.gov.au/securelocaljobs.</p> <p><i>Should additional space be required for your response on the form please add as an attachment.</i></p> <p>B. Local Industry Participation</p> <p>The Territory will assess the extent to which the Respondent has demonstrated that it will ensure capable local businesses are given full, fair and reasonable opportunity to participate in the provision of the Works during the term of the proposed contract.</p> <p>The Respondent must complete and submit a Local Industry Participation Plan (LIPP). For this procurement (over \$5m) this LIPP requirement is included in the Secure Local Jobs Code LRTWE template referenced at A. above.</p> <p>Further information on LIPP is available at: https://www.procurement.act.gov.au/canberra-region-lipp</p>	<p>10%</p>

3.7 Evaluation Criteria - Request for Tender (RFT)

The table below shows the criteria and weighting that will be used to assess responses at the RFT phase.

No.	THRESHOLD CRITERIA - RFT	COMPLIES YES/NO
TC1	<p>Prequalification</p> <p>The Respondent must be prequalified with the ACT to CB F20 as at the closing date for Tender Responses.</p> <p>You do not need to supply a copy of your Certificate; the Territory will verify your prequalification status when assessing this tender.</p> <p>The Tenderer must maintain this prequalification to the required level at all times throughout the entire process, and the Territory may in its absolute discretion not consider (or not continue to consider) a Tender further if the Tenderer fails to maintain its prequalification to the required level.</p>	Yes/No
TC2	<p>Industrial Relations and Regional Contribution</p> <p>Part A. Secure Local Jobs Code Certificate</p> <p>The Tenderer must hold a Secure Local Jobs Code Certificate as at the date of close of Tenders</p> <p>You do not need to supply a copy of your Certificate; the Territory will verify your certification status when assessing this Tender.</p> <p><i>* Note – Under the Secure Local Jobs Code any subcontractor engaged to perform “Territory Funded Work” (as defined in the Government Procurement Act 2001) will also be required to hold a Secure Local Jobs Code Certificate. Tenderers are encouraged to note in their Tender the subcontractors it intends to engage for Territory Funded Work, and whether they hold current Secure Local Jobs Code Certificate, noting that commencement of work by those subcontractors will be conditional on holding a Secure Local Jobs Code Certificate.</i></p> <p>Part B Labour Relations, Training and Workplace Equity Plan</p> <p>The Tenderer must submit a Labour Relations, Training and Workplace Equity (LRTWE) Plan with its Tender using the applicable template available at https://www.procurement.act.gov.au/securelocaljobs.</p> <p>Part C Ethical Suppliers Declaration - Tender</p> <p>Tenderers are to complete and submit an Ethical Suppliers Declaration - Tender.</p> <p>The contents of the Declaration and, without limitation to any other part of the Tender, any other information made available to the Territory referable to the work health and safety and employment and industrial relations performance and record of the Tenderer and any Associated</p>	Yes/No

	Entity of the Tenderer (as defined in the Declaration) may be considered by the Territory as part of its assessment of Tenders.	
No.	WEIGHTED ASSESSMENT CRITERIA - RFT	WEIGHTING
WC1	<p>Past Response</p> <p>The Tenderer is to confirm or update, as required:</p> <ol style="list-style-type: none"> a. The allocation, availability and percentage time commitment of the same project team which was identified in their REOI response; b. That the other Technical, Managerial Skills and Resources identified in the REOI response remain available; and c. Any changes to the demonstrated Work Health and Safety system capacity (including WorkSafe notices) identified in their REOI response. <p><i>Note: The Tender Evaluation Team may also use records of performance, claims, and compliance of Codes provided by other ACT Government Directorates or Consultants engaged by the ACT Government to determine the Tenderers past performance on similar types of projects.</i></p>	10%
WC2	<p>Technical, Managerial Skills and Resources to complete the project</p> <p>Demonstrate the following:</p> <ol style="list-style-type: none"> a. Confirmation or update of the tenderer's REOI response regarding: <ol style="list-style-type: none"> o the proposed Project Manager to lead the project across all phases; o the project team structure and personnel including an outline of each person's project role and responsibilities, including backup personnel; o the design manager and the extent of previous experience in the role under Design and Construct project delivery arrangements including details of relevant projects; b. Updated details, as applicable, including CV's, for key design specialists and the extent of their proposed participation and availability to undertake this project; c. Statement on the availability, percentage of time to be allocated on this project (over the entire project) and details of other commitments of all key personnel, including time the key personnel will spend on site; and d. Details of proposed subcontractors, including their relevant experience in the past 5 years on similar education projects. 	10%

<p>WC3</p>	<p>A demonstration the project will be completed within the contract Period</p> <p>Provide and describe the following:</p> <ul style="list-style-type: none"> a. A program for the project to complete the works within the contract period, including allowance for design development, consultation, and Territory and other statutory approvals. The program is to comply with the requirements of the Contract, suitable for developing and forming the basis of the initial Contract Program and linked to detail all interdependencies and a critical path; b. Describe critical activities and methods of achieving project milestones and project completion dates; and c. Demonstrate a clear understanding of the specific staging of construction, approvals, utilities services and traffic management required to complete the works within the contract period. <p><i>Note: Previous performance information held by the Territory may also be considered (if available) and the assessment will include consideration of any other significant risks associated with the delivery of this project.</i></p>	<p>20%</p>
<p>WC4</p>	<p>A clear understanding of the project</p> <p>The Tenderer should provide sufficient information for the ACT Government to evaluate the designs for the school. In doing so, the key issues that will be considered include:</p> <ul style="list-style-type: none"> a. Design solution, the extent to which the Tenderer’s design reflects the Principals Documents, design functionality and operational efficiency of the school facility; b. Design documentation, the extent to which the design documentation and associated information illustrates, demonstrates and confirms the proposal in accordance with the requirements of the Principals Documents including Master Planning, architectural design, architectural design intent and features provided in the proposed design; c. Design management processes including Quality Assurance for the Design and Construct delivery methodology and in particular, the Design Development and Construction Ready documentation stages; d. Planning framework, the extent to which proposals consider and respond to the planning and Development Approval framework and the requirement to complete construction by Dec 2021; e. Construction staging, Site access and traffic provisions, the access and traffic arrangements on and around the sites for pedestrian, bicycle and vehicular interaction in an operational school; 	<p>30%</p>

	<ul style="list-style-type: none"> f. Engineering structures and services – the appropriateness, value for money and design intent of the site and building engineering structures and services; g. Innovation - the extent to which the proposals demonstrate innovation in each of the sub-criteria above; h. Functional and operational efficiency of the proposed site, landscape, building and engineering services design; i. Flexibility and adaptability - the extent to which the site and building design, including architecture and engineering structures and services, may be reconfigured or expanded to meet changing operational requirements over the life of the asset; j. Design departures - identification of departures from the Principals Documents and the implications for cost, time and quality of the school facility over the life of the asset; and k. The value for money and quality of equipment, fittings and finishes included in the proposed design. 	
WC5	<p>Financial Offer</p> <p>The Territory will evaluate the extent to which the Tenderer has demonstrated that its' proposed pricing, when considered in conjunction with all other Assessment Criteria and other information taken into account (including risk), constitutes value for money.</p> <p>Provide the completed Tender Schedule with the Tenderer's financial offer.</p>	20%
WC6	<p>Industrial Relations and regional contribution</p> <p>A. Secure Local Jobs Code</p> <p>The Territory will assess the extent to which the Tenderer has demonstrated that it has systems and processes in place to comply with the Secure Local Jobs Code in the provision of the Works during the term of the proposed contract.</p> <p>Tenderers must complete and submit the applicable Labour Relations, Training and Workplace Equity Plan by completing the template plan available at https://www.procurement.act.gov.au/securelocaljobs</p> <p><i>Should additional space be required for your response on the form please add as an attachment.</i></p> <p>B. Local Industry Participation</p> <p>The Territory will assess the extent to which the Tenderer has demonstrated that it will ensure capable local businesses are given full, fair and reasonable opportunity to participate in the provision of the Works during the term of the proposed contract.</p>	10%

	<p>Tenderers must complete and submit a Local Industry Participation Plan (LIPP). For this procurement (over \$5m) this LIP Plan is included in the Secure Local Jobs Code LRTWE template referenced at A. above.</p> <p>Further information on LIPP is available at: https://www.procurement.act.gov.au/canberra-region-lipp</p>	
--	---	--

4. Evaluation Report & Letters of Decline/Debriefings

4.1 Evaluation Report

The evaluation team will prepare the following information for inclusion with the evaluation report:

- d) background to the process;
- e) advice received from consultants, specialist advisors, technical analysis;
- f) the evaluation process, including comments (strengths and weaknesses) and scores against each criteria;
- g) the weighted score of each tender;
- h) value for money;
- i) proposed methods for management of tender specific risks;
- j) identification of any issues which should be resolved by negotiation; and
- k) recommendations to the Director General or approving Delegate.

4.2 Letters of Decline / Debriefings

Letters of decline will be sent to all unsuccessful Tenderers. Letters of decline and debriefings will comply with the requirements outlined in Procurement Circular 2007/05 *Debriefing Unsuccessful Tenderers*.

ATTACHMENT A - Risk Rating Table for use in REOI and RFT Evaluation

Descriptor	Sample Commentary	Rating
Superior	Highly convincing and credible. Response demonstrates superior capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. Comprehensively documented with all claims fully substantiated. Low risk.	10
Outstanding	Highly convincing and credible. Response demonstrates outstanding capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. Documentation provides complete details. All claims adequately demonstrated and substantiated. Low risk.	9
Excellent	Response complies, is convincing and credible. Response demonstrates excellent capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. Some minor lack of substantiation but the Tenderer's overall claim is supported. Low risk.	8
Very Good	Response complies, is convincing and credible. Response demonstrates very good capability, capacity and experience, relevant to, or understanding of, the requirements of the Evaluation Criterion. Minor uncertainties and shortcomings in the Tenderer's claims or documentation. Low risk.	7
Good	Response complies and is credible but not completely convincing. Response demonstrates adequate capability, capacity and experience, relevant to, or understanding of, the requirements of the Evaluation Criterion. Tenderer's claims have some gaps. Low risk.	6
Adequate	Response has minor omissions. Credible but barely convincing. Response demonstrates only a marginal capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. Medium risk.	5
Reservations	Barely convincing. Response has shortcomings and deficiencies in demonstrating the Tenderer's capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. Medium risk.	4
Poor	Unconvincing. Response has significant flaws in demonstrating the Tenderer's capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. High risk.	3
Very Poor	Unconvincing. Response is significantly flawed and fundamental details are lacking. Minimal information has been provided to demonstrate the Tenderer's capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. High risk.	2
Inadequate	Response is totally unconvincing and requirements have not been met. Response has inadequate information to demonstrate the Tenderer's capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. High risk.	1
Not Acceptable	Tenderer was not evaluated as it did not provide any requested information and/or contravened nominated restrictions. Extreme risk.	0

Bowden, Julia

From: Blom, Dylan
Sent: Friday, 26 June 2020 9:18 AM
To: Pilgrim-Day, Erica
Subject: RE: HPE Content Manager EDU : EDU20/877 : Campbell PS - BAFO Brief
Attachments: DG signed Brief - Campbell Primary School - Best and Final Offer - Tender Evaluation Report.PDF

UNCLASSIFIED

Here it is!

Dylan Blom | Senior Director, Major Projects
Phone: 6207 1411 | Mobile: 0466 313 607 | Email: dylan.blom@act.gov.au Infrastructure and Capital Works |
Education | ACT Government Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au | Facebook | Twitter | Instagram | LinkedIn

-----Original Message-----

From: Pilgrim-Day, Erica <Erica.Pilgrim-Day@act.gov.au>
Sent: Friday, 26 June 2020 8:53 AM
To: Blom, Dylan <Dylan.Blom@act.gov.au>
Subject: RE: HPE Content Manager EDU : EDU20/877 : Campbell PS - BAFO Brief

UNCLASSIFIED

Hi Dylan

Do you have access to the TRIM brief, we aren't able to open it.

Thanks

Erica Pilgrim-Day | Project Director

Commercial Infrastructure | Infrastructure Delivery Partners Major Projects Canberra | ACT Government | T 02
6205 4911 | M 0466 481 036 | E erica.pilgrim-day@act.gov.au GPO Box 158, Canberra ACT 2601 Level 2, Nature
Conservation House, Cnr Emu Bank & Benjamin Way, Belconnen

-----Original Message-----

From: Blom, Dylan <Dylan.Blom@act.gov.au>
Sent: Friday, 26 June 2020 8:01 AM
To: Young, Kelly <Kelly.Young@act.gov.au>; Patel, Pal <Pal.Patel@act.gov.au>
Cc: Wright, SallyA <SallyA.Wright@act.gov.au>; Pilgrim-Day, Erica <Erica.Pilgrim-Day@act.gov.au>
Subject: FW: HPE Content Manager EDU : EDU20/877 : Campbell PS - BAFO Brief

UNCLASSIFIED

Kelly and Pal,

Can we please get together to discuss progressing Campbell now that we have a delegate decision? I have good availability after 2pm today.

Sally, CCd for your info only, thank you for your contribution to the assessment process, note John's words below.

Thanks,

Dylan Blom | Senior Director, Major Projects

Phone: 6207 1411 | Mobile: 0466 313 607 | Email: dylan.blom@act.gov.au Infrastructure and Capital Works | Education | ACT Government Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au | Facebook | Twitter | Instagram | LinkedIn

-----Original Message-----

From: Nakkan, John <John.Nakkan@act.gov.au>

Sent: Thursday, 25 June 2020 5:36 PM

To: Blom, Dylan <Dylan.Blom@act.gov.au>; Patel, Pal <Pal.Patel@act.gov.au>; Power, Rebecca <Rebecca.Power@act.gov.au>

Cc: ICW EBM Office <ICWEBMOffice@act.gov.au>; Mulligan, Jo <Jo.Mulligan@act.gov.au>

Subject: FW: HPE Content Manager EDU : EDU20/877 : Campbell PS - BAFO Brief

UNCLASSIFIED

Dear Dylan, Pal, Rebecca,

The delegate has approved the engagement of Lendlease Building Pty Ltd for Phase 1 of Campbell Primary School Modernisation, based on the recommendation from the Executive Group Manager, Business Services. The details of the recommendation, the decision and feedback from the delegate are in the attached TRIM container EDU20/877, document (DOC20/19365).

I wish to note my thanks to the Tender Evaluation Team for their work in conducting and reviewing the tenders and the Best and Final Offers. I note that the recommendation to the delegate differs from the TET recommendation but this is in no way is a reflection on the diligence or professionalism of the TET.

Please commence engagement and notification activities.

Regards,

John Nakkan | Acting Executive Branch Manager

Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au Infrastructure and Capital Works | Education | ACT Government Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au | Facebook | Twitter | Instagram | LinkedIn

-----Original Message-----

From: Ruediger, Jessica <Jessica.Ruediger@act.gov.au> On Behalf Of EDU, EDBSD

Sent: Thursday, 25 June 2020 5:19 PM

To: Nakkan, John <John.Nakkan@act.gov.au>; Parkinson, Andrew <Andrew.Parkinson@act.gov.au>

Subject: FW: HPE Content Manager EDU : EDU20/877 : Campbell PS - BAFO Brief

UNCLASSIFIED

FYI

-----Original Message-----

From: Flaherty, Hannah <Hannah.Flaherty@act.gov.au> On Behalf Of DGEDUoffice

Sent: Thursday, 25 June 2020 4:39 PM

To: EDU, EDBSD <EDBSD.EDU@act.gov.au>

Subject: HPE Content Manager EDU : EDU20/877 : Campbell PS - BAFO Brief

UNCLASSIFIED

Good afternoon

Please find attached and approved by DG - please note comments in the brief

Thank you kindly

Hannah Flaherty | Executive Assistant to Katy Haire, Director-General, Education Directorate
Phone: 02 620 59156 | Mobile: 0466 244 210 Level 6, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601

-----< HPE Content Manager record Information >-----

Record Number: EDU20/877
Title : Campbell PS - BAFO Brief

Education Directorate

UNCLASSIFIED

To: Director-General Tracking No.: EDU20/877

Date: 22/06/2020

From: a/g Executive Group Manager, Business Services

Subject: Campbell Primary School - Best and Final Offer - Tender Evaluation Report

Critical Date: 29/06/2020

Critical Reason: To meet market expectations of a tender outcome

Recommendations

That you:

1. Note the information contained in this brief;

Noted / Please Discuss

2. Agree to enter into contract for Phase 1 of the Campbell Primary School Modernisation with Lendlease Building Pty Ltd for \$499,080 (ex GST); and

Agreed / Not Agreed / Please Discuss

3. Note that intellectual property payments will be made in accordance with tender documents.

Noted / Please Discuss

.....  25/06/2020

Executive Feedback

Approved – noting the reasons identified in paragraphs 12 – 15, in particular the importance of long-term factors

Please keep me informed of how the design risks/issues are being managed, as set out in both the brief and the TET report

UNCLASSIFIED

UNCLASSIFIED

Background

1. Funding of \$18,819 million was allocated in the 2019-20 budget to upgrade Campbell Primary School. The ACT Government will invest \$18.819 million (ex GST) out of the 2018/19 Budget allocation to modernise existing school buildings at Campbell Primary School with permanent 21st century educational facilities designed for contemporary teaching and learning, disability access and environmental sustainability. The briefed works included the construction of three new learning communities providing an additional 450 enrolments for kindergarten to year 6 students. The modernisation project also includes the construction of amenities, canteen, roof replacement to existing facilities, refurbishment of the existing hall, equitable access provisions, landscaping, and a new STEM centre.
2. A Request for Expressions of Interest (REOI) went to market on 30 July 2019 and closed on 27 August 2019. Six construction consortiums responded to the REOI. The Evaluation Team reviewed the six submissions and selected two preferred tenderers to proceed to Request for Tender (RFT) procurement phase.
3. The RFT was issued to both tenderers on 30 October 2019, with a closing date of 19 December 2019. During the RFT phase both tenderers participated in three individual Early Contractor Involvement (ECI) sessions. These sessions enabled the tenderers to pitch their concept design in order to further develop their submissions based on feedback provided by the Tender Evaluation Team (TET). In early December 2019, determination by the Tree Protection Unit was made that required two significant trees to be retained. As a result, the tender period was extended to 23 January 2020 to allow for a redesign by both tenderers. Both tenderers submitted compliant bids by the revised closing date.
4. Both tenderers' financial submissions exceeded the project's budget appropriation. Tenderer 1's submission was [REDACTED] over the available funding appropriation, while tenderer 2's submission was [REDACTED] over the available funding appropriation. An independent review of the both tenderers submissions was undertaken, with the advice that value management would be required to align with the project budget. A list of items has been identified to be removed from the project scope to help facilitate lower pricing.
5. [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]. In evaluating the weighted criteria scores, referee reports and quality of submissions provided by both tenderers, the TET [REDACTED]
[REDACTED] the tenderers be asked to complete a non-interactive BAFO. The BAFO

UNCLASSIFIED

UNCLASSIFIED

process will attempt to get the designed scope of works within the target construction budget which is being set at \$15.54M.

6. Both tenderers submitted a BAFO by the due date.
7. The project will be undertaken under a two phase GC21 Contract. In the first phase the contractor will further develop a design to meet the requirements of the site, the directorate's infrastructure specification and any planning conditions. At the end of this phase, the contractor submits a lump sum price to construct the approved design. While the outcomes of the first phase consider what was submitted as part of the tender, the phase two agreement is not required to be what was submitted at the time of tender.

Issues

8. Evaluation of the BAFO responses has been completed by the TET. A full summary of the evaluation is at Attachment 1, the Tender Evaluation Report – BAFO and the sub attachments (A-G)
9. The TET recommends that [REDACTED] be awarded the contract to undertake phase 1 (design development) of the project on the basis of [REDACTED] BAFO achieving the highest score in their evaluation.
10. The evaluation plan for the Campbell Primary School modernisation project has been approved by authorised officers in the Education Directorate and considered by the Government Procurement Board. Section 3.4(f) of the evaluation plan notes that the “preferred tenderer will be the tenderer offering the best value for money having regard to all relevant factors and may not necessarily be the tenderer with the highest score”.
11. Having reviewed the report, I consider that the other tenderer, Lendlease Building Pty Ltd offers the best value for money despite a lower score in the TET's evaluation. This view is informed by two main factors described below.
12. Firstly, Lendlease outsourced [REDACTED] in the three evaluation criteria that were not reassessed as part of the BAFO. These criteria (WC1 – Past Performance, WC2 – Skills and Resources and WC6 – Secure Local Jobs Code) are reliable long term indicators of a company's ability to deliver quality projects and government initiatives such as Secure Local Jobs.
13. Secondly, while [REDACTED] outsourced Lendlease in the other three evaluation criteria that related to the design solution submitted as part of the tender process, the contract for the project allows for the re-design of the new buildings as part of the next phase of the project. Also under the procurement model, the directorate is assigned the Intellectual Property of the tenderers so that the best elements of each design can be used in the upcoming design development phase to produce the best

UNCLASSIFIED

UNCLASSIFIED

overall design for the new building. At the end of first phase of the contract, the design and cost of the building is agreed in the building contract for phase 2.

14. In my consideration of the two BAFO's, the stronger proven track record of Lendlease over [REDACTED] outweighs the weaker design submission submitted given the opportunity in phase 1 of the contract to further refine the design and cost of the proposal before entering phase 2.
15. In the Tender Evaluation Report, the team notes that "both submission's resourcing and programs represent low risk" before stating that the additional cost of Lendlease's proposal presents increased risk over [REDACTED]'s proposal. Given the opportunity in phase 1 to refine the design and cost before proceeding with phase 2 this risk can be mitigated.
16. I recommend that the Directorate proceed to enter a phase 1 contract with Lendlease Building Pty Ltd as their proposal offers the best value for money having regard to all relevant factors including the published evaluation criteria, the requirements of the Government Procurement Act including Secure Local Jobs and the contracting methodology for the project.

Financial Implications

17. The phase 2 cost submitted by Lendlease is above the target construction of \$15.5million but can be managed within the overall budget allocation of \$18.819 million.

Consultation

Cross Directorate

18. The Tender Evaluation Team was made up of staff from the Education Directorate and Major Projects Canberra

External

19. The procurement methodology was considered by the Government Procurement Board made up of ministerial appointed members from both within and external to the ACT Public Service

Benefits/Sensitivities

20. The Campbell Primary School Modernisation project will provide economic stimulus to the local construction sector.
21. Through legislative changes such as Secure Local Jobs, the government is prioritising its spending to companies that maintaining high ethical and labour standards in their ongoing operations.

UNCLASSIFIED

UNCLASSIFIED

Communications, media and engagement implications

22. The Campbell Primary School community have been strongly engaged with the project to date. They will be interested in news on the next stage of the project.

Signatory Name: Andrew Parkinson Phone: x54593

Action Officer: Andrew Parkinson Phone: X54593

Attachments

Attachment	Document Number	Title
Attachment 1	DOC20/18787	Campbell PS – Tender Evaluation Report - BAFO
Attachment A	DOC20/18780	PPM Campbell Primary School – EGM BS Signed
Attachment A2	DOC20/18788	PPM Tender Evaluation Plan Campbell
Attachment B	DOC20/18781	Campbell PS Tender Evaluation Report (TER) – EGM BS signed
Attachment C	DOC20/18782	Procurement Plan Minute Amendment – Delegate Signed
Attachment D	DOC20/18783	Campbell PD – BAFO Request
Attachment E	DOC20/18784	Tender Evaluation Worksheet – Campbell BAFO
Attachment F	DOC20/18785	Campbell BAFO – Area Comparison
Attachment G	DOC20/18786	Campbell PS – Tender Cost Comparison

UNCLASSIFIED

Bowden, Julia

From: Young, Kelly
Sent: Tuesday, 30 June 2020 4:21 PM
To: Parkinson, Andrew; Blom, Dylan; Power, Rebecca; Patel, Pal; Pilgrim-Day, Erica; Wright, SallyA; Grey, DavidE
Subject: Campbell Primary School Modernisation project - clarification items [SEC=UNCLASSIFIED]
Attachments: Claification Items - Campbell Primary School Modernisation 20200630.xlsx

Dear All,
For discussion this afternoon.

Following direction by EDU provided Friday regarding this tender, please see attached list of items to clarify with the now preferred tenderer – based on Exclusions and Pricing Assumptions in the preferred tenderers submission and outcome sought by ACT Government. Please note that the items that request a change to the Governments conditions of contract will need to be withdrawn otherwise the contract may be offered to the next preferred tenderer.

Regards,

Kelly Young | Senior Project Manager

Please note my new mobile number is: 0435 144 427

Phone: 02 6205 2074 | Email: Kelly.Young@act.gov.au

Infrastructure Delivery Partners | Major Projects Canberra | ACT Government

Level 2, Nature Conservation House, 186 Emu Bank Belconnen 2617 | GPO Box 158 Canberra ACT 2601 | act.gov.au



Bowden, Julia

From: Young, Kelly
Sent: Tuesday, 30 June 2020 5:47 PM
To: Blom, Dylan
Cc: Parkinson, Andrew; Power, Rebecca
Subject: FW: Campbell PS - Contract Approvals [SEC=UNCLASSIFIED]
Attachments: Tender Evaluation Report - Contract Approvals - Campbell PS Modernisation 2000626.pdf;
Tender Evaluation Report - Contract Approvals - Campbell PS Modernisation 2000626.docx

Importance: High

Hi Dylan,

Please see attached word version as requested, and as agreed in this afternoons meeting with RP and AP.

Regards,

Kelly Young | Senior Project Manager

Please note my new mobile number is: 0435 144 427

Phone: 02 6205 2074 | Email: Kelly.Young@act.gov.au

Infrastructure Delivery Partners | Major Projects Canberra | ACT Government

Level 2, Nature Conservation House, 186 Emu Bank Belconnen 2617 | GPO Box 158 Canberra ACT 2601 | act.gov.au



From: Blom, Dylan
Sent: Tuesday, 30 June 2020 9:42 AM
To: Young, Kelly <Kelly.Young@act.gov.au>
Subject: FW: Campbell PS - Contract Approvals
Importance: High

UNCLASSIFIED

Kelly, can you please send the word version through?

Dylan Blom | Senior Director, Major Projects

Phone: 6207 1411 | Mobile: 0466 313 607 | Email: dylan.blom@act.gov.au

Infrastructure and Capital Works | Education | ACT Government

Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601

www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Parkinson, Andrew <Andrew.Parkinson@act.gov.au>
Sent: Tuesday, 30 June 2020 9:39 AM
To: Blom, Dylan <Dylan.Blom@act.gov.au>; Patel, Pal <Pal.Patel@act.gov.au>; Pilgrim-Day, Erica <Erica.Pilgrim-Day@act.gov.au>
Subject: FW: Campbell PS - Contract Approvals
Importance: High

UNCLASSIFIED

Can I have a word copy of that document so that I can amend it for signature

Andrew Parkinson | a/g Executive Group Manager
Business Services | Education Directorate | **ACT Government**
Phone 02 6205 4593 | **Mobile 0478 301 085**
Level 6 | 220 Northbourne Ave, Braddon | www.act.gov.au

Gulanyin dhuniang, ngalawirinyin, dhunayinyin, Ngunnawal dhawra

From: Blom, Dylan <Dylan.Blom@act.gov.au>
Sent: Friday, 26 June 2020 2:51 PM
To: EDU, EDBSD <EDBSD.EDU@act.gov.au>
Cc: Parkinson, Andrew <Andrew.Parkinson@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>
Subject: Fwd: Campbell PS - Contract Approvals [SEC=UNCLASSIFIED]

EGM office,

Can the attached approval page please be issued to the DG for signature then added to EDU20/877 to complete the approval for Campbell?

Thanks.

Dylan. 0466313607

From: Young, Kelly <Kelly.Young@act.gov.au>
Sent: Friday, June 26, 2020 2:36:50 PM
To: Blom, Dylan <Dylan.Blom@act.gov.au>
Cc: Patel, Pal <Pal.Patel@act.gov.au>; Pilgrim-Day, Erica <Erica.Pilgrim-Day@act.gov.au>; Power, Rebecca <Rebecca.Power@act.gov.au>
Subject: Campbell PS - Contract Approvals [SEC=UNCLASSIFIED]

Hi Dylan,

As discussed please see attached request for contract approvals, IP payments etc. for delegate signature.

Regards,

Kelly Young | Senior Project Manager
Please note my new mobile number is: 0435 144 427
Phone: 02 6205 2074 | Email: Kelly.Young@act.gov.au
Infrastructure Delivery Partners | Major Projects Canberra | ACT Government
Level 2, Nature Conservation House, 186 Emu Bank Belconnen 2617 | GPO Box 158 Canberra ACT 2601 | act.gov.au





TENDER EVALUATION REPORT; CONTRACT APPROVALS

**REQUEST FOR TENDER No 81492-RFT-001
FOR THE PROVISION OF DESIGN AND CONSTRUCTION OF THE CAMPBELL
PRIMARY SCHOOL MODERNISATION
(PROJECT)**

ON BEHALF OF

THE EDUCATION DIRECTORATE

FOLLOWING ON FROM THE DIRECTION BY THE DIRECTOR GENERAL, EDUCATION DIRECTORATE, CONTAINED IN EXECUTIVE BRIEF REF EDU20/877, THE FOLLOWING IS REQUESTED;

DELEGATE APPROVAL

Recommendation

Tender Evaluation Team recommendation:

Approved / Not Approved / Requires Clarification.

The Tender Evaluation Team is authorised to:

1.	Arrange for a contract to be prepared between the Territory and Lendlease Pty Ltd for \$499,080 (excl GST) for Phase 1 of the Campbell Primary School Modernisation project.	<input type="checkbox"/>
2.	Arrange public announcement (as applicable) following contract execution.	<input type="checkbox"/>
3.	Send letters of appreciation to the unsuccessful tenderer.	<input type="checkbox"/>
4.	Note that a debrief to the unsuccessful Tenderer will be undertaken by the Delegate or acting Executive Group Manager Business Services.	<input type="checkbox"/>
5.	Pay intellectual property rights of \$150,000 to [REDACTED] (as the unsuccessful tenderer) and \$75,000 to Lendlease (as the successful tenderer).	<input type="checkbox"/>

Signature: _____ Date: _____
 Name: _____ Position: _____

Contract Execution Request

I have the properly delegated authority from the Director General of the Education Directorate with regard to the above approved procurement expenditure to authorise an officer of Infrastructure Delivery Partners Group, to **sign**, as may be required to effect the delivery of the Project, the following documents:

1.	Letter of Acceptance / Intent	<input type="checkbox"/>
2.	Contract / Deed of Agreement	<input type="checkbox"/>
3.	Variation of Contract / Deed of Agreement	<input type="checkbox"/>
4.	Related Document	<input type="checkbox"/>

I also have the properly delegated authority from the Director General of the Education Directorate with regard to the above approved procurement to expend \$5,000 per Work Health and Safety Audit in accordance with the Active Certification Policy on Procurement website <https://www.procurement.act.gov.au/about/active-certification>.

There is also up to \$20,000 in the project budget to undertake an Industrial Relations and Compliance Audit if necessary.

Signature: _____ Date: _____ / 20
 Name: _____ Position: _____

Bowden, Julia

From: Blom, Dylan
Sent: Friday, 24 July 2020 9:28 AM
To: Young, Kelly; Parkinson, Andrew; Patel, Pal
Subject: RE: Campbell PS debrief - [REDACTED] - PLACEHOLDER

UNCLASSIFIED

Dylan Blom | Senior Director, Major Projects

Phone: 6207 1411 | Mobile: 0466 313 607 | Email: dylan.blom@act.gov.au
 Infrastructure and Capital Works | Education | ACT Government
 Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Blom, Dylan
Sent: Friday, 24 July 2020 9:27 AM
To: Young, Kelly <Kelly.Young@act.gov.au>; Parkinson, Andrew <Andrew.Parkinson@act.gov.au>; Patel, Pal <Pal.Patel@act.gov.au>
Subject: RE: Campbell PS debrief - [REDACTED] - PLACEHOLDER

UNCLASSIFIED

Dylan Blom | Senior Director, Major Projects

Phone: 6207 1411 | Mobile: 0466 313 607 | Email: dylan.blom@act.gov.au
 Infrastructure and Capital Works | Education | ACT Government
 Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

-----Original Appointment-----

From: Young, Kelly <Kelly.Young@act.gov.au>
Sent: Thursday, 23 July 2020 9:41 PM
To: Parkinson, Andrew; Blom, Dylan; Patel, Pal
Subject: Canceled: Campbell PS debrief - [REDACTED] - PLACEHOLDER
When: Monday, 27 July 2020 3:00 PM-4:00 PM (UTC+10:00) Canberra, Melbourne, Sydney.
Where: 220 Northbourne, EDU Office
Importance: High

This is a placeholder for a debrief for [REDACTED] that I've been asked to arrange. I'll correspond with Andrews EA tomorrow, and [REDACTED], to confirm the time and day.

MPC staff won't be present.

Regards,

Kelly Young | Senior Project Manager

Mobile: 0435 144 427 | Phone: 02 6205 2074 | Email: Kelly.Young@act.gov.au

Infrastructure Delivery Partners | Major Projects Canberra | ACT Government

Level 2, Nature Conservation House, 186 Emu Bank Belconnen 2617 | GPO Box 158 Canberra ACT 2601 | act.gov.au

<< OLE Object: Picture (Device Independent Bitmap) >>