

REF_ID	STUDENT_ID	SURNAME	FIRST_NAME	GENDER	BIRTHDATE	ACADEM_YR	START_DATE	EXIT_DATE	EXIT_REASON	SCHOOL_CODE	STATUS	DATE_ENTERED
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115762	BBCC	ATTD	16/02/2022 10:36
115763	BBCC	ATTD	16/02/2022 10:36
115764	BBCC	ATTD	16/02/2022 10:36
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115766	BBCC	ATTD	16/02/2022 10:36
115767	BBCC	ATTD	16/02/2022 10:36
115768	BBCC	ATTD	16/02/2022 10:36
116551	BBCC	ATTD	15/03/2022 14:04
116552	BBCC	ATTD	15/03/2022 14:06
116553	BBCC	ATTD	15/03/2022 14:30
116554	BBCC	ATTD	15/03/2022 14:32
116654	BBCC	ATTD	25/03/2022 14:51
116655	BBCC	ATTD	25/03/2022 15:08
116656	BBCC	ATTD	25/03/2022 15:21

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BBCC	ATTD	25/03/2022 15:22
BBCC	ATTD	25/03/2022 15:24
BBCC	ATTD	26/04/2022 9:49
BBCC	ATTD	26/04/2022 9:59
BBCC	ATTD	26/04/2022 10:01
BBCC	ATTD	26/04/2022 15:29
BBCC	ATTD	26/04/2022 15:33
BBCC	ATTD	26/04/2022 15:40
BBCC	ATTD	26/04/2022 15:42
BBCC	ATTD	27/04/2022 13:27
BBCC	ATTD	27/04/2022 15:15
BBCC	ATTD	27/04/2022 15:16
BBCC	ATTD	20/05/2022 8:54
BBCC	LEFT	20/05/2022 8:56
BBCC	ATTD	20/05/2022 8:58
BBCC	ATTD	20/05/2022 9:01
BBCC	ATTD	20/05/2022 13:53
BBCC	ATTD	20/05/2022 13:55
BBCC	ATTD	09/06/2022 13:21
BBCC	ATTD	17/06/2022 11:18
BBCC	ATTD	30/06/2022 15:44



File Ref: 2020/00019

Ms Suzanne Power  
Principal  
Brindabella Christian College  
136 Brigalow Street  
Lyneham ACT 2602

principal@bcc.act.edu.au

Dear Ms Power

On Friday 19 February 2021 the ACT Education Directorate (the Directorate) will conduct a census of ACT schools. This email is to inform you of your school's obligations for this census collection. The school census provides critical information to the Directorate and Government on school enrolments and is used for many purposes including funding and for the administration of NAPLAN testing.

#### **Census procedures manual**

Attached is a copy of the updated *Census Procedures Manual* that provides information on the procedures and processes for the February 2021 census. The manual is also available on the Directorate website at <https://www.education.act.gov.au/schooling/non-government-schools/non-government-school-census>. Changes to the data collection template are detailed in the *Changes since the previous school census* section of the manual.

**Please ensure you use the 2021 version of the census template** which can be downloaded from the above URL. The 2021 template incorporates validation rules which will verify that the data supplied is in the format outlined in Attachment 1 of the Census Procedures Manual. The validation rules will assist with the quality assurance of the census data and save on time spent with rectification of data issues identified. On upload of the data file a validation error report is generated outlining any data issues detected. Please ensure that field names are identical to those in the template together with correct specifications.

#### **Submission and sign-off of census information**

Census information needs to be submitted to the Directorate by close of business on census day on Friday 19 February 2021. Information is to be submitted electronically through the non-government education page on the Directorate website at <https://www.education.act.gov.au/schooling/non-government-schools/non-government-school-census> and by following the instructions outlined in Sections 5 and 6 of the *Census Procedures Manual*.

Please note that when students are enrolled, the student's existing Canberra Student Identifier should be used if the student has previously been enrolled elsewhere in the Canberra school system (rather than allocating a new identifier). Please contact the Directorate if you are unable to provide the above information, or if you would like further details.

Schools will be required to enter a username and password to upload schools data. Please provide the following information only to the person responsible in each school for submitting the data:

Login Name: censusupload

Password: 

Soon after the Directorate has received and processed the raw census information, a summarised version will be sent to your school for final verification and signoff. This information will then be included in the ACT school census publication.

### **Auditing process**

Schools are asked to keep a copy of the reports detailed in Sections 7, 8 and 9 of the Census Procedures Manual in line with record keeping requirements and to support the reported census return. Schools may be selected for audit and if so will be notified two days prior to the audit.

For further information on the February census please contact the Performance and Systems Section by phone on 6205 1845 or by email to [SchoolCensus@act.gov.au](mailto:SchoolCensus@act.gov.au).

Sent on behalf of  
Ken Gordon



For: Robert Gotts  
Executive Branch Manager  
Analytics and Evaluation  
22 January 2021

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Schedule 2, 2.2(a)(ii) and outside of scope



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Schedule 2, 2.2(a)(ii) and outside of scope

**From:** [Boyle, Lisa](#) on behalf of [School Census](#)  
**To:** [REDACTED]  
**Subject:** School Census 2021 Verification Report - Brindabella Christian School  
**Date:** Thursday, 25 February 2021 10:00:00 AM  
**Attachments:** [image001.png](#)  
[BCC.pdf](#)  
**Importance:** High

---

OFFICIAL

Good morning

Please find attached the 2021 Census sign off form for Brindabella Christian School.

Please have your Principal check, verify, sign and date the document and return it by email to [schoolcensus@act.gov.au](mailto:schoolcensus@act.gov.au) at your earliest convenience. You should keep the original document with your census material for future reference as it may be required for audit.

As we are still cross-checking student data for all ACT schools, there may still be some discrepancies identified and/or student ID's that may need to be amended. Should an issue be identified with final numbers, a new sign off form will be provided for verification.

The census is a team effort, and thank you to those who have responded to requests to clarify or correct information. I am happy to respond to any further questions you may have about Census.

Once again, a big thank you for your co-operation and efforts of making this year's Census smooth and transparent.

Kind regards



Lisa Boyle | Performance Analyst | Performance and Systems

📞 | 6205 1845 | 📠 | 6205 5425 | ✉️ | [lisa.boyle@act.gov.au](mailto:lisa.boyle@act.gov.au)

Analytics & Evaluation | Education Directorate | ACT Government

[www.education.act.gov.au](http://www.education.act.gov.au) | [Facebook](#) | [Twitter](#) | [Pinterest](#) | [LinkedIn](#) | [Google+](#)

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# School Census sign off report



Signed forms should be emailed to [schoolcensus@act.gov.au](mailto:schoolcensus@act.gov.au) once you are satisfied that the information is correct

## ACT School Census - February 2021

<b>School Name</b>	Brindabella Christian College	<b>Contact Officer</b>	Ms Suzanne Power	<b>Phone</b>	62474644	<b>Fax</b>	62470287
--------------------	-------------------------------	------------------------	------------------	--------------	----------	------------	----------

Year	P	K	01	02	03	04	05	06	Ungraded Primary	07	08	09	10	11	12	Ungraded secondary	Total
Domestic students	[REDACTED]																909
International students	[REDACTED]																14
Total Students	62	60	71	66	72	82	79	73	0	74	79	75	64	34	32	0	923

\_\_\_\_\_  
 SUZANNE POWER  
 \_\_\_\_\_  
 Authorising Officer (please print)  
 \_\_\_\_\_  
 ACTING PRINCIPAL  
 \_\_\_\_\_  
 Designation  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Signature  
 \_\_\_\_\_  
 26/2/2021

**From:** Boyle, Lisa  
**To:** [Redacted]  
**Subject:** RE: Census 2021 Verification Report Signed  
**Date:** Tuesday, 2 March 2021 11:30:00 AM  
**Attachments:** [image001.png](#)

OFFICIAL

Good morning Cherie

Received with thanks  
Thank you for your co-operation

Until the next census!

Kind regards

Lisa Boyle | Performance Analyst | Performance and Systems  
☎ | 6205 1845 | 📠 6205 5425 | 📧 [lisa.boyle@act.gov.au](mailto:lisa.boyle@act.gov.au)  
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---

**From:** [Redacted] <[Redacted]@bcc.act.edu.au>  
**Sent:** Tuesday, 2 March 2021 11:20 AM  
**To:** Boyle, Lisa <Lisa.Boyle@act.gov.au>  
**Cc:** [Redacted] <[Redacted]@bcc.act.edu.au>; [Redacted] <[Redacted]@bcc.act.edu.au>; [Redacted] <[Redacted]@bcc.act.edu.au>; [Redacted] <[Redacted]@bcc.act.edu.au>  
**Subject:** Census 2021 Verification Report Signed  
**Importance:** High

**CAUTION:** This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Good Morning Lisa,

Please find attached the signed Census 2021 report My apologies for the delay in returning it to you

Thank you for your help as always, it has been good connecting with you again

Warm regards,

[Redacted]  
**Brindabella Christian College**  
**P| 02 6190 7300**

---

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From: [Boyle, Lisa](#)  
To: [Redacted]  
Subject: RE: Census - Cross Sector Duplicate student  
Date: Wednesday, 10 March 2021 9:49:00 AM  
Attachments: [image001.png](#)

OFFICIAL

Hi [Redacted]

Received with thanks

Kind regards

Lisa Boyle | Performance Analyst | Performance and Systems  
☎ | 6205 1845 | 📠 6205 5425 | ✉ [lisa.boyle@act.gov.au](mailto:lisa.boyle@act.gov.au)  
Analytics & Evaluation | Education Directorate | ACT Government

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Please consider the environment before printing this e-mail.

From: [Redacted] <[Redacted]@bcc.act.edu.au>  
Sent: Wednesday, 10 March 2021 9:43 AM  
To: Boyle, Lisa <Lisa.Boyle@act.gov.au>  
Subject: RE: Census - Cross Sector Duplicate student

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Hi Lisa,

So sorry to keep you waiting as it has been so hectic this morning

I have taken a photo (attached) of the Year [Redacted] Class Roll that [Redacted] is in [Redacted] was at [Redacted] but [Redacted]

Warm regards,

[Redacted]  
[Redacted]  
[Redacted]  
**Brindabella Christian College**  
PJ 02 6190 7300  
[Redacted]  
[Redacted]

From: Boyle, Lisa <Lisa.Boyle@act.gov.au>  
Sent: Wednesday, 10 March 2021 9:03 AM  
To: [Redacted] <[Redacted]@bcc.act.edu.au>  
Subject: Census - Cross Sector Duplicate student  
Importance: High

OFFICIAL

Good morning [Redacted]

We have come across a discrepancy with the following student, who is coming up as a duplicate across both schooling sectors  
Could you please confirm whether or not the below student was in attendance at your school on Census day, as soon as possible

CentralID	Family Name	Given Name	GENDER	Census_ST.DateofBirth	School	YearLevel
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]

Kind regards

Lisa Boyle | Performance Analyst | Performance and Systems  
☎ | 6205 1845 | 📠 6205 5425 | ✉ [lisa.boyle@act.gov.au](mailto:lisa.boyle@act.gov.au)  
Analytics & Evaluation | Education Directorate | ACT Government

[www.education.act.gov.au](http://www.education.act.gov.au) | [Facebook](#) | [Twitter](#) | [Pinterest](#) | [LinkedIn](#) | [Google+](#)

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File Ref: 2020/00019

Ms Keturah Jones  
Principal  
Brindabella Christian College  
136 Brigalow Street  
Lyneham ACT 2602

principal@bcc.act.edu.au

Dear Ms Jones

On Friday 18 February 2022 the ACT Education Directorate (the Directorate) will conduct a census of ACT schools. This email is to inform you of your school's obligations for this census collection. The school census provides critical information to the Directorate and Government on school enrolments and is used for many purposes including funding and for the administration of NAPLAN testing.

#### **Census procedures manual**

Attached is a copy of the updated *Census Procedures Manual* that provides information on the procedures and processes for the February 2022 census. The manual is also available on the Directorate website at <https://www.education.act.gov.au/schooling/non-government-schools/non-government-school-census>. Changes to the data collection template are detailed in the *Changes since the previous school census* section of the manual.

**Please ensure you use the 2022 version of the census template** which can be downloaded from the above URL. The 2022 template incorporates validation rules which will verify that the data supplied is in the format outlined in Attachment 1 of the Census Procedures Manual. The validation rules will assist with the quality assurance of the census data and save on time spent with rectification of data issues identified. On upload of the data file a validation error report is generated outlining any data issues detected. Please ensure that field names are identical to those in the template together with correct specifications.

#### **Submission and sign-off of census information**

Census information needs to be submitted to the Directorate by close of business on census day on Friday 18 February 2022. Information is to be submitted electronically through the non-government education page on the Directorate website at <https://www.education.act.gov.au/schooling/non-government-schools/non-government-school-census> and by following the instructions outlined in Sections 5 and 6 of the *Census Procedures Manual*.

Please note that when students are enrolled, the student's existing Canberra Student Identifier should be used if the student has previously been enrolled elsewhere in the Canberra school system (rather than allocating a new identifier). Please contact the Directorate if you are unable to provide the above information, or if you would like further details.



Schools will be required to enter a username and password to upload schools data. Please provide the following information only to the person responsible in each school for submitting the data:

Login Name: censusupload

Password: 

Soon after the Directorate has received and processed the raw census information, a summarised version will be sent to your school for final verification and signoff. This information will then be included in the ACT school census publication.

**Auditing process**

Schools are asked to keep a copy of the reports detailed in Sections 7, 8 and 9 of the Census Procedures Manual in line with record keeping requirements and to support the reported census return. Schools may be selected for audit and if so will be notified two days prior to the audit.

For further information on the February census please contact the Performance and Systems Section by phone on 6205 1845 or by email to [SchoolCensus@act.gov.au](mailto:SchoolCensus@act.gov.au).

Sent on behalf of  
Ken Gordon



For: Robert Gotts  
Executive Branch Manager  
Analytics and Evaluation  
21 January 2022

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Schedule 2, 2.2(a)(ii) and outside of scope

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Schedule 2, 2.2(a)(ii) and outside of scope

**From:** [Redacted]  
**To:** [School Census](#)  
**Subject:** RE: Census upload query  
**Date:** Friday, 18 February 2022 2:22:45 PM  
**Attachments:** [image002.png](#)

**CAUTION:** This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi Lisa,

We don't have any Year 4s at our Charnwood campus

Regards,

[Redacted]  
Brindabella Christian College  
Canberra  
p: 02 6190 7300  
[website](#) | [Facebook](#)



**From:** Boyle, Lisa <Lisa.Boyle@act.gov.au> **On Behalf Of** School Census  
**Sent:** Friday, 18 February 2022 2:19 PM  
**To:** [Redacted] <[Redacted]@bcc.act.edu.au>  
**Subject:** Census upload query

OFFICIAL

Hi there

I just wanted to confirm that your dataset does not include any year 4s  
Can you please confirm?

Kind regards

*Lisa Boyle* | Performance Analyst | Performance and Systems  
📞 | 6205 1845 | ✉️ [lisa.boyle@act.gov.au](mailto:lisa.boyle@act.gov.au)

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**Please consider the environment before printing this e-mail.**

I acknowledge the Traditional Custodians of the ACT the Ngunnawal people. I acknowledge and respect their continuing culture and the contribution they make to the life of the city and this region. I pay my respect to them and the Elders both past and present.



BCC Email Banner



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From: [redacted]  
To: [School Census](mailto:SchoolCensus@act.gov.au)  
Subject: RE: School Census 2022 - Incorrect Student ID's & confirmation of attendance  
Date: Monday, 28 February 2022 12:43:53 PM  
Attachments: [map001.png](#)

CAUTION: This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Thanks Lisa Below records have been amended in our system

Regards,

[redacted]  
Brindabella Christian College  
Canberra  
p: 02 6190 7300  
[website](#) | [Facebook](#)



From: Boyle, Lisa <Lisa.Boyle@act.gov.au> On Behalf Of School Census  
Sent: Monday, 28 February 2022 12:10 PM  
To: [redacted]@bcc.act.edu.au  
Subject: RE: School Census 2022 - Incorrect Student ID's & confirmation of attendance

OFFICIAL

Hi [redacted]

There is no need to re-upload the census return again Please amend your records accordingly to ensure that for future census records, they are updated to the correct historical ID

Thanks for the confirmation of [redacted] and [redacted]

Regards  
Lisa

From: [redacted]@bcc.act.edu.au  
Sent: Monday, 28 February 2022 11:46 AM  
To: School Census <SchoolCensus@act.gov.au>  
Subject: RE: School Census 2022 - Incorrect Student ID's & confirmation of attendance

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Hi Lisa,

Thank you for sending this through I just have a few questions

Do I need to re-upload the students with the incorrect ID s to the STR? and will I need to re send the census Data again or just let you know once I have updated the below ID s?

With regards to [redacted] been attending Brindabella [redacted] absent on census day due to [redacted] A note has been received

Warm regards,

[redacted]  
Brindabella Christian College  
Canberra  
p: 02 6190 7300  
[website](#) | [Facebook](#)



From: Boyle, Lisa <Lisa.Boyle@act.gov.au> On Behalf Of School Census  
Sent: Monday, 28 February 2022 9 55 AM  
To: [redacted]@bcc.act.edu.au  
Subject: School Census 2022 - Incorrect Student ID's & confirmation of attendance  
Importance: High

OFFICIAL

Good morning

Please find attached a list of students who have the incorrect Student ID Please amend your records accordingly to the new student ID (in green column)



As we are still cross-checking student data for all ACT schools, there may still be some discrepancies identified and/or student ID's that may need to be amended Should an issue be identified, I will email you accordingly

Also could you please confirm whether the following students attended your school on Census day, as we have identified them attending another school also:

A verification report will be sent for signing once rectification and amendments of Student ID s have been processed

Should you have any questions, please do not hesitate to contact us

Kind regards

Lisa Boyle | Performance Analyst | Performance and Systems  
📞 | 6205 1845 | ✉️ | [lisa.boyle@act.gov.au](mailto:lisa.boyle@act.gov.au)

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I acknowledge the Traditional Custodians of the ACT the Ngunnawal people. I acknowledge and respect their continuing culture and the contribution they make to the life of the city and this region. I pay my respect to them and the Elders both past and present.



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**From:** School Census <SchoolCensus@act.gov.au>  
**Sent:** Tuesday 1 March 2022 10:30 AM  
**To:** Noble, Cheryl-Lyn <Cheryl-Lyn.Noble@act.gov.au>  
**Subject:** RE: IDs for International Students

Cheryl-Lyn

We have to count the students at the school they were at on Census day (18/2). On that day [redacted] was attending Brindabella. For students who change schools around Census time they are counted at the school they were enrolled on Census day. The [redacted] start date of 31/01/2022 is most likely incorrect. This is the default Sentral automatically puts in for new 2022 enrolments. I have spoken to [redacted] at [redacted] and [redacted] has confirmed [redacted] started at [redacted] on [redacted]

Regards

Louise Oldman | Assistant Director  
Phone +61 2 6205 9358 | Email [louise.oldman@act.gov.au](mailto:louise.oldman@act.gov.au)  
Analytics and Evaluation | Education | ACT Government  
Level 4 220 London Circuit Canberra | GPO Box 158 Canberra ACT 2601  
[www.education.act.gov.au](http://www.education.act.gov.au) | [Facebook](#) | [Twitter](#) | [Pinterest](#) | [LinkedIn](#) | [Google+](#)

**From:** Noble, Cheryl-Lyn <Cheryl-Lyn.Noble@act.gov.au>  
**Sent:** Tuesday 1 March 2022 10:01 AM  
**To:** School Census <SchoolCensus@act.gov.au>  
**Cc:** Rood, Tracy <Tracy.ROOD@act.gov.au>  
**Subject:** RE: IDs for International Students

OFFICIAL

Access Alert	Student ID	Surname ^	First Name	Birthdate	School Name	Start Date	Exit Date	Aboriginal	TSI	EALD	Exit Reason	Status	Academic Year
					Brindabella Christian College								



Please contact me should you have any questions or concerns.

Kind regards

*Cheryl-Lyn Noble (Chell)*

Cheryl-Lyn Noble | Student Finance

Phone +61 2 6205 9328 | Email [Cheryl-Lyn.noble@act.gov.au](mailto:Cheryl-Lyn.noble@act.gov.au)

International Education | Education | ACT Government

51 Fremantle Drive Stirling ACT 2611 | GPO Box 158 Canberra ACT 2601 | [www.det.act.gov.au](http://www.det.act.gov.au)

CRICOS Registration Number 00643J

ABN 71506957312

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**From:** School Census <[SchoolCensus@act.gov.au](mailto:SchoolCensus@act.gov.au)>

**Sent:** Monday 28 February 2022 10 55 AM

**To:** Noble Cheryl-Lyn <[Cheryl-Lyn.Noble@act.gov.au](mailto:Cheryl-Lyn.Noble@act.gov.au)>

**Cc:** Rood Tracy <[Tracy.ROOD@act.gov.au](mailto:Tracy.ROOD@act.gov.au)>

**Subject:** RE: IDs for International Students

Cheryl-Lyn

[REDACTED]

Re: [REDACTED] I can't find this student enrolled in any ACT public school on 18/2. What date did they first attend [REDACTED] ?

To be counted they must be enrolled in Sentral by COB 18/2 and have attended by 18/2. There is an exception for students new to the ACT school system they can be counted if the school has written documentation stating they will be starting on or before 25/2 and this documentation was received by COB 18/2. If the students was enrolled at a NG school on 18/2 they will be counted at that school.

Thank you

Louise Oldman | Assistant Director

Phone +61 2 6205 9358 | Email [louise.oldman@act.gov.au](mailto:louise.oldman@act.gov.au)

Analytics and Evaluation | Education | ACT Government

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# School Census sign off report



Signed forms should be emailed to [schoolcensus@act.gov.au](mailto:schoolcensus@act.gov.au) once you are satisfied that the information is correct

## ACT School Census - February 2022

<b>School Name</b>	Brindabella Christian College	<b>Contact Officer</b>	Ms Keturah Jones	<b>Phone</b>	62474644	<b>Fax</b>	62470287
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Year	P	K	01	02	03	04	05	06	Ungraded Primary	07	08	09	10	11	12	Ungraded secondary	Total
Domestic students	[Redacted]																936
International students	[Redacted]																29
Total Students	38	71	74	76	73	80	84	82	0	88	72	75	72	47	33	0	965

Keturah Jones -----

Authorising Officer (please print)

Executive Principal -----

Designation

[Redacted] 15/3/2022

Signature

**From:** [Boyle, Lisa](#) on behalf of [School Census](#)  
**To:** [REDACTED]  
**Subject:** RE: Census Verification Report - Brindabella ChristianSchool  
**Date:** Thursday, 17 March 2022 3:50:00 PM

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UNOFFICIAL

Received with thanks.

-----Original Message-----

From: [REDACTED] <[REDACTED]@bcc.act.edu.au>  
Sent: Thursday, 17 March 2022 3:18 PM  
To: School Census <SchoolCensus@act.gov.au>  
Subject: RE: Census Verification Report - Brindabella ChristianSchool

CAUTION: This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi Lisa,

Please find attached the signed Verification Report on behalf of our Executive Principal, Keturah Jones.

I do apologise once again for the miscommunication on our part and not returning it earlier.

Many thanks,

[REDACTED]  
Brindabella Christian College  
Canberra  
p: 02 6190 7300  
website | Facebook

-----Original Message-----

From: Boyle, Lisa <Lisa.Boyle@act.gov.au> On Behalf Of School Census  
Sent: Thursday, 17 March 2022 9:52 AM  
To: [REDACTED] <[REDACTED]@bcc.act.edu.au>  
Subject: FW: Census Verification Report - Brindabella ChristianSchool  
Importance: High

OFFICIAL

Hi [REDACTED]

The Verification Report for 2022 Census was sent to the Principal directly.

Sorry for any confusion.

Kind regards

Lisa Boyle | Performance Analyst | Performance and Systems  
|6205 1845 | [lisa.boyle@act.gov.au](mailto:lisa.boyle@act.gov.au)  
Analytics & Evaluation | Education Directorate | ACT Government  
220 London Circuit, Canberra City | GPO Box 158, Canberra ACT 2601 [www.education.act.gov.au](http://www.education.act.gov.au) | Facebook  
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I acknowledge the Traditional Custodians of the ACT, the Ngunnawal people. I acknowledge and respect their continuing culture and the contribution they make to the life of the city and this region. I pay my respect to them, and the Elders both past and present.

-----Original Message-----

From: Boyle, Lisa On Behalf Of School Census  
Sent: Friday, 4 March 2022 2:05 PM  
To: principal@bcc.act.edu.au  
Subject: Census Verification Report - Brindabella ChristianSchool  
Importance: High

OFFICIAL

OFFICIAL

Good afternoon

Please disregard my previous email sent earlier today, apologies.

Please find attached the 2022 Census Sign off Verification Report for Brindabella Christian School.

Please have the Principal check, verify, sign and date the document and return it by email to schoolcensus@act.gov.au at your earliest convenience. You should keep the original document with your census material for future reference as it may be required for audit purposes.

As we are still cross-checking student data across all ACT schools, there may still be some discrepancies identified and/or student ID's which require amending. Should an issue be identified with final numbers, a new Sign off form will be provided for verification.

The Census is a team effort, and thank you to those who have responded to requests to clarify or correct information. I am happy to respond to any further questions you may have about Census.

Once again, a big thank you for your co-operation and efforts of making this year's Census smooth and transparent.

Kind regards

Lisa Boyle | Performance Analyst | Performance and Systems  
|6205 1845 | lisa.boyle@act.gov.au  
Analytics & Evaluation | Education Directorate | ACT Government  
220 London Circuit, Canberra City | GPO Box 158, Canberra ACT 2601 www.education.act.gov.au | Facebook  
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