



**ACT**  
Government  
Education

## Disclosure of Interest Statement

### For the attention and action of School Board Chairs:

In accordance with Section 49 (5) of the *Education Act 2004*, “the School Board Chairperson must provide a statement of any disclosure of interest by any board member in relation to the school board during the financial year within 14 days after the end of the financial year”.

For more information about disclosures of interest and templates for school board meetings, please see the [school board page](#) on the Education Directorate’s web site.

Current School Board Chairs are asked to seek the assistance of the Principal or Business Manager to check the minutes of all school board meetings held from 1 July 2016 to 30 June 2017. Any disclosures of interest by any board member during this period are to be recorded below for the information of the Director-General of the Directorate.

This form is to be completed and signed, even if there is a nil response, by the current School Board Chair and scanned and emailed to Governance and Legal Liaison section by 14 July 2017. A copy should be retained on the school board file. Please complete all fields.

The completed form should be sent to:

*Returning Officer*

Governance and Community Liaison Branch

ACT Education Directorate

Email: [EDUSchoolBoards@act.gov.au](mailto:EDUSchoolBoards@act.gov.au)

If you need assistance please call 6207 6846.

### School information:

(please complete the details below)

School Name:

Principal:

Phone:

**Details:**

Name of Board member 1:

Details of disclosure of interest:

Date of disclosure of interest:

Name of Board member 2:

Details of disclosure of interest:

Date of disclosure of interest:

Name of Board member 3:

Details of disclosure of interest:

Date of disclosure of interest:

Name of Board member 4:

Details of disclosure of interest:

Date of disclosure of interest:

Name of Board member 5:

Details of disclosure of interest:

Date of disclosure of interest:

Name of Board member 6:

Details of disclosure of interest:

Date of disclosure of interest:

**Declaration:**

I declare that this information is being returned to the Director-General by 14 July.

Chairperson Signature:

Name (print):

Date: