



ACT
Government

Education and Training

RETURN TO:

Student Exchange Coordinator – International Education
Unit

ACT Government, Education and Training Directorate
PO Box 158 Canberra ACT 2601

Tel: 02 6205 6764 Fax: 02 6205 9235

Email: Tracy.rood@act.gov.au

OUTBOUND STUDENT REGISTER

Please complete and email to Tracy.rood@act.gov.au before the departure date

Surname	First Name	Gender M / F	D.O.B dd/mm/yyyy	School in Australia	Exchange Country/State	Overseas School	Departure Date dd/mm/yyyy	Return Date dd/mm/yyyy

Name of Organisation: _____

Address:

Post Code: _____

Name of Exchange Coordinator/Contact: _____

Email: _____

Signature:

Date: _____

Mobile: _____

The ACT Government Education and Training Directorate (the Directorate) collects this information to maintain a register of ACT students on exchange as per section 3.2.9 of the National Guidelines.

This is authorised by section 8 of the Education Act 2004 (ACT).

The Directorate usually gives some or all of this information to: Commonwealth Department of Immigration and Citizenship (DIAC)

Minister for Education and Training

Commonwealth Department of Education Employment and Workplace Relations (DEEWR)