

Freedom of Information Schedule

[REDACTED] – SCHOOL CHAPLAINCY PROGRAM

DATE OF REQUEST: 5 MARCH 2019 - FILE REFERENCE: [REDACTED]

Document Number	Description	Document Date	Decision (Full release, Partial release, Non-release)	Reason for Partial or Non-release
1	EDU Minister's Meeting notes	18 June 2018	Partial	Schedule 2.2(a)(xi)
2	Email - J Abbott to S Seton – REQUEST: MIN18/513 School Chaplains	19 June 2018 9:43AM	Full	
3	Ministerial Brief – MIN 18/513 Attachments: A. Schools currently receiving funding under 2015 -2018 Program B. Code of conduct for School Chaplains under the National School Chaplaincy Program (NSCP) C. Summary of key findings NSCP evaluation 2016	23 August 2018	Partial	Schedule 2.2(a)(ii) and 2.2(a)(xi)
4	Dot points NSCP	7 September 2018	Partial	Schedule 2.2(a)(xi)
5	Email - B McNally to R Hawkins - MIN 18/513 advice from MO Attachments: A. Attachment 1 MIN18 703 DRAFT Letter Tehan NSCP B. Attachment 2 Burch Letter Cwealth response 2014	7 September 2018 12:30PM	Partial	Schedule 2.2(a)(ii) and 2.2(a)(xi)

6	Email - S Seton to J Ceramidas – Letter re Chaplaincy Attachment: MIN18 703 LETTER Tehan NSCP	12 September 2018 2:55PM	Full	
7	Letter - Y Berry MLA to D Tehan MP	5 October 2018	Partial	Schedule 2.2(a)(ii)
8	Email - R Hawkins to EDU Student Engagement Director's Office – Request for feedback by COB Wednesday 10 October	10 October 2018 5:54PM	Partial	Outside of scope
9	Email - B McNally to R Hawkins – FW: [FOR ACTION, DUE AM 23/10] Feedback/Clearance on NSCP PA by 3pm Tuesday 23 October 2018 Attachments: A. 20181022 NSCP Project Agreement tracked changes B. AG Response to States feedback on NSCP PA 22102018	23 October 2018 12:09PM	Partial	Outside of scope Attachments are not provided as they are outside of scope
10	Email - S Seton to Cwlth-EDU – RE: Feedback on NSCP PA by 5pm (AEDT) Tuesday 23 October 2018 Attachment: Letter Tehan	23 October 2018 5:14PM	Partial	Outside of scope
11	Letter - D Tehan MP to Y Berry MLA	26 October 2018	Partial	Schedule 2.2(a)(ii)
12	Email - S Seton to B McNally – FW: Feedback on NSCP PA by 5pm (AEDT) Tuesday 23 October 2018 Attachment: Departmental Scan 25102018_953303 [REDACTED]	31 October 2018 12:58PM	Partial	Schedule 2.2(a)(ii) and outside of scope
13	Email - K Laurent to R Hawkins - MINSET Dotties - School Chaplains Attachment: School Chaplains 11 November 2018	11 November 2018 12:47PM	Partial	Schedule 2.2(a)(xi)

14	Email - S Seton to B McNally – Re: Chaplains	12 November 2018 9:44AM	Full	
15	Email - B McNally to K Laurent – FW: Chaplains Attachment: School Chaplains 12 November 2018	13 November 2018 10:14AM	Full	
16	Email - K Laurent to B McNally – FW: MIN 18 1122 Brief Revised – NSCP Project Agreement TehanRH Attachment: MIN18 1122 Brief Revised – NSCP Project Agreement TehanRH	15 November 2018 8:55AM	Full	
17	Ministerial Brief MIN18/1122 - FINAL BRIEF Signed by Y Berry MLA A. NSCP Project Agreement 2019-2022 B. Key agreement outputs summary C. List of schools with Chaplaincy tenures under 2015-2018 Program D. Letter Minister Berry to Tehan	12 December 2018	Partial	Schedule 2.2(a)(ii) and 2.2(a)(xi)
18	Email - K Laurent to J Spinks – FW: National School Chaplaincy program: January 2019 follow up	24 December 2018 9:06AM	Full	
19	Planning document: Chaplaincy Tasks	January 2019	Partial	Schedule 2.2(a)(xi)
20	Email - K Laurent to J Spinks – FW: Chaplains	4 January 2019 10:25AM	Full	
21	Email – K Laurent to J Shun Wah and J Spinks – RE: MINSET action Chaplaincy Attachments: A. YB to SU regarding chaplains B. YB to school principals regarding chaplains 2 C. YB to Tehan regarding NSCP signon	7 January 2019 8:52PM	Partial	Schedule 2.2(a)(ii) and 2.2(a)(xi)

22	Email from B McNally to R Hawkins - Meeting outcomes with CMTEDD re: Chaplaincy	14 January 2019 5:13PM	Full	
23	Email - J Spinks to R Hawkins – RE: Advice - Chaplaincy program	16 January 2019 4:14PM	Full	
24	Email - B McNally to R Hawkins – FW: Draft documents NSCP Attachments: A. DG letter to Scripture Union – policy direction from 2020 B. Draft Letter Min to DG – policy direction C. Draft Letter Min to SU – confirmation of policy direction D. List of gov schools NSCP 2015-2018 E. Talking points ED Teleconference with Principals F. Timelines NSCP policy direction comms G. DG letter to Principals – policy direction from 2020	23 January 2019 3:18PM	Partial	Schedule 2.2(a)(ii) and 2.2(a)(xi)
25	Draft Ministerial Brief	24 January 2019	Non-release	Schedule 1.6
26	Email - J Ceramidas to R Hawkins - RE: Draft documents NSCP	4 February 2019 11:13AM	Full	
27	Email - B McNally to R Hawkins – For clearance - Letter to DG and dot points Attachments: A. Dot Points update for DG re Transition from NSCP B. ATTACH A – List of gov schools NSCP 2015-2018 C. ATTACH B – DG letter to Principals – Transition from NSCP	4 February 2019 5:02PM	Full	

28	Email - B McNally to R Hawkins - Talking Points and timings of comms – NSCP Attachments: A. ED Talking Points for telecon B. Timelines re NSCP transition comms C. List of gov schools NSCP 2015-2018	4 February 2019 5:42PM	Full	
29	Letter - Y Berry MLA to Scripture Union QLD	5 February 2019	Partial	Schedule 2.2(a)(ii)
30	Advice - Y Berry MLA to N Howson – Participation of public schools in chaplaincy program	5 February 2019	Partial	Schedule 2.2(a)(ii)
31	Email - B McNally to R Hawkins – Dot Points for ACTPA Attachment: NSCP Dot Points for ACTPA	6 February 2019 4:48PM	Full	
32	Email - N Howson to R Hawkins; DGEDUoffice – RE: For clearance – Letter to DG and dot points	6 February 2019 10:58PM	Full	
33	Notes from second teleconference with principals	7 February 2019 12:28PM	Partial	Outside of scope and schedule 2.2(a)(ii)
34	Email - K Laurent to DGEDUoffice – FW: DG Letter and Information for Principals Attachments: A. DG Letter to Principals – transition from NSCP – revised 7 Feb B. Information for Principals NSCP 7 Feb 2018 C. ATTACH A – List of gov schools NSCP 2015-2018	7 February 2019 3:02PM	Full	
35	Letter - N Howson to G Beecher	7 February 2019	Partial	Schedule 2.2(a)(ii)
36	Email - K Laurent to R Hawkins - draft email for schools	7 February 2019 3:45PM	Full	

37	Email - J Murkins to R Hawkins – RE: Chaplaincy teleconferences this morning	8 February 2019 8:35AM	Partial	Schedule 2.2(a)(ii)
38	Email - K Laurent to R Hawkins – Meeting notes – Scripture Union	15 February 2019 7:57AM	Partial	Schedule 2.2(a)(ii)
39	Email - K Laurent to R Hawkins – RE: draft email text	15 February 2019 2:56PM	Partial	Schedule 2.2(a)(ii)
40	Email - Kristen Laurent to Peter James- RE: National School Chaplaincy Program	15 February 2019 3:32PM	Partial	Schedule 2.2(a)(ii)
41	Email - J Dobbin to Y Berry MLA – Chaplaincy in ACT government schools Attachment: Ltr Minister Yvette Berry ACT	18 February 2019 3:06PM	Partial	Schedule 2.2(a)(ii)
42	Ministerial Brief – MWB19/1-07	19 February 2019	Non-release	Schedule 1.6
43	Email - Kristen Laurent to ██████ – RE: National School Chaplaincy Program	19 February 2019 11:49AM	Partial	Schedule 2.2(a)(ii)
44	Email - P James to R Hawkins - School Chaplaincy ACT's Model of Care Attachment: School Chaplaincy ACT Paper 2019	19 February 2019 4:57PM	Partial	Schedule 2.2(a)(ii)
45	Email - B McNally to M Tranda – FW: Chaplaincy ACT – Chaplains hourly rate	20 February 2019 10:51AM	Partial	Schedule 2.2(a)(ii)
46	Email - M Brighton to R Hawkins – Re: draft email text to Principals re Chaplains	21 February 2019 9:26AM	Full	
47	Email - K Laurent to A King – RE: min19-226 School Chaplains Matter of Public Importance – 21/2/19	21 February 2019 9:40AM	Full	
48	Email - K Laurent to R Hawkins – MPI Attachment: MPI – The Importance of School Chaplains	21 February 2019 11:46AM	Full	

49	Email - A King to R Hawkins and others - RE: min19-226 SCHOOL CHAPLAINS Matter of Public Importance – 21/2/19	21 February 2019 12:37PM	Partial	Schedule 2.2(a)(xi)
50	Email - K Laurent to R Hawkins; K Sturgiss RE: Chaplains	21 February 2019 3:55PM	Full	
51	Email - S Paillas to M Brighton; J Ceramidas – RE: URGENT: School chaplaincy abandoned by ACT government	22 February 2019 12:06PM	Partial	Schedule 2.2(a)(ii)
52	Email - K Laurent to B McNally – FW: Chaplains	22 February 2019 3:18PM	Full	
53	Email - K Laurent to R Hawkins – Wellbeing in schools Attachment: Wellbeing in ACT Public schools examples	22 February 2019 3:51PM	Partial	Schedule 2.2(a)(xi)
54	Email - G Barrett to R Hawkins – RE: Chaplains	22 February 2019 5:25PM	Full	
55	Email - K Laurent to B Sloane – RE: School Chaplains Attachment: Media request number of schools by sector	25 February 2019 11:21AM	Partial	Schedule 2.2(a)(ii) and 2.2(a)(xi)
56	Notes - discussion with Commonwealth	25 February 2019 1:07PM	Partial	Schedule 2.2(a)(ii)
57	Email - B McNally to R Hawkins – Media-Chaplaincy	25 February 2019 3:28PM	Full	

58	Email - K Laurent to R Hawkins; M Brighton – FW: FOR ACTION: Letter to Chaplains Attachments: A. DET13 229 – Brief – MOU School Chaplaincy B. DET13 229 ACT Draft MOU (incorporating legal advice) 18 Jan 2013 C. NSCSWP Guidelines July 2012	25 February 2019 3:36PM	Partial	Schedule 2.2(a)(ii) Attachment C is not provided as it is publicly available
59	Email - M Brighton to K Laurent; R Hawkins – Re: FOR ACTION: Letter to Chaplains	25 February 2019 4:47PM	Partial	Schedule 2.2(a)(ii)
60	Email - R Hughes to M Brighton and others – FYI: P&C Council’s latest media release Attachment: Chaplains MR	25 February 2019 6:23PM	Partial	Schedule 2.2(a)(ii) Attachment is not provided as it is publicly available
61	Email - K Laurent to R Hawkins – FW: List of Chaplains in EDU schools Attachment: EDU letter to Chaplains	25 February 2019 8:24PM	Partial	Schedule 2.2(a)(ii)
62	Email - A King to EDU Student Engagement Director’s Office – ██████████ Letter Support for School Chaplaincy Program ██████████	26 February 2019 8:34AM	Partial	Schedule 2.2(a)(ii)
63	Email - A King to EDU Student Engagement Director’s Office – ██████████ Support for School Chaplaincy Program ██████████	26 February 2019 8:39AM	Partial	Schedule 2.2(a)(ii)
64	Email - A King to EDU Student Engagement Director’s Office – ██████████ Support for Ending School Chaplaincy Program ██████████	26 February 2019 8:47AM	Partial	Schedule 2.2(a)(ii)
65	Email - A King to EDU Student Engagement Director’s Office – ██████████ Support for School Chaplaincy Program ██████████	26 February 2019 8:54AM	Partial	Schedule 2.2(a)(ii)

66	Email - A King to EDU Student Engagement Director's Office – ██████ Support for Ending School Chaplaincy Program ██████	26 February 2019 9:03AM	Partial	Schedule 2.2(a)(ii)
67	Email - A King to EDU Student Engagement Director's Office – ██████ Support for Ending School Chaplaincy Program ██████	26 February 2019 9:11AM	Partial	Schedule 2.2(a)(ii)
68	Email - A King to EDU Student Engagement Director's Office – ██████ Support for Ending School Chaplaincy Program ██████	26 February 2019 9:24AM	Partial	Schedule 2.2(a)(ii)
69	Email - A King to EDU Student Engagement Director's Office – ██████ info Only Support for Ending School Chaplaincy Program Anon	26 February 2019 10:00AM	Partial	Schedule 2.2(a)(ii)
70	Email - A King to EDU Student Engagement Director's Office – ██████ Support for School Chaplaincy Program ██████	26 February 2019 10:07AM	Partial	Schedule 2.2(a)(ii)
71	Email - A King to EDU Student Engagement Director's Office – ██████ Support for School Chaplaincy Program ██████	26 February 2019 10:33AM	Partial	Schedule 2.2(a)(ii)
72	Email - A King to EDU Student Engagement Director's Office – ██████ Support for School Chaplaincy Program ██████	26 February 2019 10:52AM	Partial	Schedule 2.2(a)(ii)
73	Email - A King to EDU Student Engagement Director's Office – ██████ info Only Support for School Chaplaincy Program Anon	26 February 2019 11:00AM	Partial	Schedule 2.2(a)(ii)
74	Email - A King to EDU Student Engagement Director's Office – ██████ Support for School Chaplaincy Program ██████	26 February 2019 11:12AM	Partial	Schedule 2.2(a)(ii)

75	Email - A King to EDU Student Engagement Director's Office – ██████ Support for School Chaplaincy Program ██████	26 February 2019 11:19AM	Partial	Schedule 2.2(a)(ii)
76	Email - A King to EDU Student Engagement Director's Office – ██████ Support for Ending School Chaplaincy Program ██████	26 February 2019 11:54AM	Partial	Schedule 2.2(a)(ii)
77	Email - A King to EDU Student Engagement Director's Office – ██████ FAA banning Christian Religion in Schools ██████ Attachment: myview	26 February 2019 12:10PM	Partial	Schedule 2.2(a)(ii)
78	Email - B McNally to R Hawkins - Deed of Variation and Letter to SU Attachments: A. SU letter NSCP 2019 Deed of Variation 2019 B. NSCP Deed of Variation to Deed of Grant – Rollover 2019 – Scripture Union Pro rataV2	26 February 2019 5:10PM	Partial	Schedule 2.2(a)(ii)
79	Email - M Brighton to R Hawkins; K Laurent – RE: Chaplains: further corro	26 February 2019 7:25PM	Full	
80	Email - K Laurent to M Brighton; R Hawkins – RE: Chaplains: further corro Attachments: A. Transition plan key activities B. EDU letter to Chaplains	27 February 2019 7:26AM	Partial	Schedule 2.2(a)(ii)
81	Email - K Laurent to R Hawkins; A King – RE: Office request Chaplaincy correspondence	27 February 2019 7:39AM	Full	

82	Email - B McNally to C Marsh – RE: National School Chaplaincy Program – advice and draft documents Attachments: A. NSCP Deed of Variation to deed of Grant – Rollover 2019 – Scripture Union Pro rataV3 B. SU letter NSCP 2019 Deed of Variation 2019	27 February 2019 12:07PM	Non-release	Schedule 1.2
83	Australian Education Union Meeting Brief A. List of public schools receiving NSCP funding B. Letter to schools from the Director General	27 February 2019	Partial	Attachments are not provided as they are duplicates of Documents 34 and 35
84	Email - A King to EDU Student Engagement Director's Office – [REDACTED] School Chaplaincy Program [REDACTED] Attachment: A. Correspondence from [REDACTED]	28 February 2019 12:41PM	Partial	Schedule 2.2(a)(ii)
85	Email - K Laurent to R Hawkins – For Urgent Clearance: Media request School Chaplaincy Attachment: List of gov schools NSCP 2019	28 February 2019 2:27PM	Partial	Schedule 2.2(a)(ii) and 2.2(a)(xi)
86	Email - K Laurent to J Shun Wah; B McNally – FW: [For Clearance, due COB today] EDU19/13/01 School Chaplaincy meeting brief	28 February 2019 4:10PM	Full	

87	Email - B McNally to K Laurent – RE: Office request Chaplaincy correspondence Attachments: A. Berry Letter response to constituents that don't support NSCP B. Berry Letter response to constituents that support NSCP	28 February 2019 4:25PM	Full	
88	Email - M Brighton to R Hawkins – Re: Chaplains Deed of Grant	28 February 2019 9:45PM	Partial	Schedule 1.2
89	Email - A King to EDU Student Engagement Director's Office - ██████ Support for Chaplaincy Program ██████ Attachment: scan_abigail Gallagher_2019-03-01-12-11-40	1 March 2019 12:57PM	Partial	Schedule 2.2(a)(ii)
90	Email from A King to EDU Student Engagement Director's Office – ██████ Support for Chaplaincy Program ██████	1 March 2019 1:50PM	Partial	Schedule 2.2(a)(ii)
91	Email - J Ceramidas to R Hawkins – RE: Chaplaincy Program	3 March 2019 9:11PM	Partial	Schedule 2.2(a)(ii)
92	Email - M Brighton to R Hawkins – FW: Chaplains	4 March 2019 8:07AM	Full	
93	Email - A King to EDU Student Engagement Director's Office – ██████ Support for Chaplaincy Program ██████	4 March 2019 8:38AM	Partial	Schedule 2.2(a)(ii)

94	Email- K Laurent to R Hawkins – FW: National School Chaplaincy Program – advice and draft documents Attachments: A. NSCP Deed of Variation to Deed of Grant – Rollover 2019 – ACTGS comments 1 March 19 B. ACTGS Advice Letter – 1 March 2019	4 March 2019 8:47AM	Non-release	Schedule 1.2
95	Email - K Laurent to R Hawkins – RE: Chaplains Attachments: A. List of schools with Chaplains and secular workers in 2014 B. Gov and Non Gov schools and providers Sept 2014	4 March 2019 9:47AM	Partial	Attachment B is not released in accordance with schedule 1.6
96	Email - C Zanetti to K Laurent; B McNally – Chaplain transition A. SA4–Youth-Support-Worker B. SA–Activity–Descriptors-SA4 C. 190227 Classification Comparison table D. 190226 Transition from Chaplains to EDU table E. 190226 ASO4_SA4 Conditions	4 March 2019 11:13AM	Full	
97	Email - K Laurent to M Brighton; R Hawkins – RE: Chaplains: further corro	4 March 2019 11:42AM	Partial	Schedule 2.2(a)(ii)
98	Email - A King to EDU Student Engagement Director’s Office – [REDACTED] Chaplaincy Program – [REDACTED]	4 March 2019 12:52PM	Partial	Schedule 2.2(a)(ii)

99	Email - B McNally to R Hawkins – For Clearance: Letters to Chaplains Attachments: A. Draft Min Letter to Chaplains B. Draft EDU letter to Chaplains	4 March 2019 1:23PM	Full	
100	Email - B McNally to R Hawkins – Letter templates for clearance and progression to MO Attachments: A. Draft Berry Letter response to constituents that support NSCP B. Draft Berry Letter response to constituents that don't support NSCP	4 March 2019 1:41PM	Full	
101	Email - K Laurent to R Hawkins – RE: National School Chaplaincy Program – advice and draft documents	4 March 2019 1:48PM	Non-release	Schedule 1.2
102	Email - A King to EDU Student Engagement Director's Office – ██████ Support for Chaplaincy Program ██████ Attachment: Draft letter from Y Berry MLA to M ██████	4 March 2019 2:42PM	Partial	Schedule 2.2(a)(ii)
103	Email - A King to EDU Student Engagement Director's Office – ██████ FAA Support for Ending Chaplaincy Program	4 March 2019 2:49PM	Partial	Schedule 2.2(a)(ii)
104	Email - A King to EDU Student Engagement Director's Office – ██████ Support for School Chaplaincy Program ██████ Attachments: A. Letter from – ██████ to Y Berry MLA	4 March 2019 3:21PM	Partial	Schedule 2.2(a)(ii)
105	Email - K Laurent to R Hawkins – FW: re Deed of Variation & Chappy Letters	4 March 2019 4:18PM	Partial	Schedule 2.2(a)(ii) and 2.2(a)(xi)

106	Email - M Brighton to R Hawkins – FW: For Clearance: Letters to Chaplains Attachments: A. Min Letter to Chaplains B. EDU letter to Chaplains	4 March 2019 9:24PM	Full	
107	Message from Y Berry MLA – Chaplaincy Dot Points	5 March 2019	Full	
108	Email - K Laurent to B McNally – FW: Letter templates for clearance and progression to MO Attachments: A. Berry Letter response to constituents that support NSCP B. Berry Letter response to constituents that don't support NSCP	5 March 2019 7:09AM	Full	
109	Email - A King to EDU Student Engagement Director's Office – [REDACTED] Support for Chaplaincy Program [REDACTED]	5 March 2019 8:19AM	Partial	Schedule 2.2(a)(ii)
110	Email - A King to EDU Student Engagement Director's Office – [REDACTED] Support for Ending Chaplaincy Program [REDACTED]	5 March 2019 1:17PM	Partial	Schedule 2.2(a)(ii)
111	Email - B McNally to K Laurent – For your review	5 March 2019 1:29PM	Partial	Schedule 1.2 and 2.2(a)(ii)
112	Email - K Laurent to R Hawkins – For Urgent Clearance: Email to Scripture Union	5 March 2019 1:42PM	Partial	Schedule 1.2 and 2.2(a)(ii)
113	Email - A King to EDU Student Engagement Director's Office – [REDACTED] Religious Education in public schools corro Attachment: scan_gracee Flanagan_2019-03-05-12-27-19	5 March 2019 2:22PM	Partial	Schedule 2.2(a)(ii)

114	Email - A King to EDU Student Engagement Director's Office – ██████ Support for Ending School Chaplaincy ██████	5 March 2019 3:06PM	Partial	Schedule 2.2(a)(ii)
115	Email - A King to EDU Student Engagement Director's Office – ██████ Support for Chaplaincy Program to help with school violence ██████	5 March 2019 3:12PM	Partial	Schedule 2.2(a)(ii) and outside of scope