

EDU Ref: [REDACTED]

[REDACTED]
Via email: [REDACTED]

Dear [REDACTED]

FREEDOM OF INFORMATION (FOI) REQUEST

I refer to your application under section 30 of the *Freedom of Information Act 2016* (the Act), received by the Education Directorate (the Directorate) on 28 January 2022, in which you sought access to:

Any document that sets out, considers, analyses or otherwise has information about, the reasons for the administrative decision to cancel excursions at Lyneham High School for the first five weeks of Term 1, 2022; and if relevant any other period of time. This includes any notes, emails, maps, notations of discussions, risk registers, and/or analysis that considered this issue.

Thank you for the additional information that you *'would specifically like to know the reasons for the decision given that the information provided in an email of today's date, sent by the new principal Jacqui Ford does not refer to the administrative basis for the decision.'*

I am an Information Officer appointed by the Director-General under section 18 of the Act to deal with access applications made under Part 5 of the Act.

The Education Directorate was required to provide a decision on your access application by 25 February 2022.

A search has been conducted based on the wording of your request as stated above, and it has been identified that the Directorate does not hold any documents relevant to your request. Therefore, in line with sections 35(1)(b) and 53 of the Act, my decision is that the Directorate does not hold the information you are seeking.

However, there are records of principles agreed by the Minister for the return to face-to-face learning in Term 1 of 2022, and further records specifying the policy position in relation to excursions. Whilst these records do not specifically address the scope of your request, they may be of assistance to you. If they are of interest, please advise the Directorate's FOI team by email to EducationFOI@act.gov.au. The team will be able to promptly provide them to you.

Online publishing – disclosure log

Under section 28 of the Act, the Directorate maintains an online record of access applications called a disclosure log. As your request sought your personal information, section 28(6) of the Act provides that your access application will not be published in the Directorate's disclosure log.

Ombudsman review

My decision on your access request is a reviewable decision as identified in Schedule 3 of the Act. You have the right to seek Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day a decision was made, or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision you may write to the Ombudsman at:

The ACT Ombudsman
GPO Box 442
CANBERRA ACT 2601

Email: actfoi@ombudsman.gov.au

ACT Civil and Administrative Tribunal (ACAT) review

Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision.

Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal
Level 4, 1 Moore St
GPO Box 370
Canberra City ACT 2601

Telephone: (02) 6207 1740
<http://www.acat.act.gov.au/>

If you have any queries concerning the Directorate's processing of your request, or would like further information, please contact the Directorate's FOI team on 02 6205 0720 or email EducationFOI@act.gov.au.

Yours sincerely



Paula Murray
Information Officer
25 February 2022