

Appendix 1 Compliance Statement

The ACT Education Directorate Annual Report 2020-21 must comply with the Annual Report Directions (the Directions) made under section 8 of the *Annual Reports (Government Agencies) Act 2004*. The Directions are found at the ACT Legislative Register: www.legislation.act.gov.au.

The Compliance Statement indicates the subsections, under Parts 1 to 5 of the Directions, that are applicable to the Education Directorate and the location of information that satisfies these requirements.

Part 1 Directions Overview

The requirements under Part 1 of the Directions relate to the purpose, timing and distribution, and records keeping of annual reports. The Education Directorate complies with all subsections of Part 1 under the Directions.

To meet Section 15 Feedback, Part 1 of the Directions, contact details for Education Directorate are provided within the ACT Education Directorate Annual Report 2020-21 to provide readers with the opportunity to provide feedback.

Part 2 Reporting entity Annual Report Requirements

The requirements within Part 2 of the Directions are mandatory for all reporting entities and the Education Directorate complies with all subsections. The information that satisfies the requirements of Part 2 is found in the ACT Education Directorate Annual Report 2020-21 as follows:

- A. Transmittal Certificate, see page 2;
- B. Organisational Overview and Performance, inclusive of all subsections, see page 4 - 58; and
- C. Financial Management Report, inclusive of all subsections, see page 124 - 211.

Part 3 Reporting by Exception

The Education Directorate has nil information to report by exception under Part 3 of the Directions from 2020-21 reporting year.

Part 4 Directorate and Public Sector Body Specific Annual Report Requirements

The following subsections of Part 4 of the 2019 Directions are applicable to the Education Directorate and can be found within the ACT Education Directorate Annual Report 2020-21:

- Investigation of Complaints, see page 238;
- Teacher Quality Institute, see page 239; and
- Ministerial and Director-General Directions, see page 238.

Part 5 Whole of Government Annual Reporting

Most subsections of Part 5 of the Directions applied to the Education Directorate. Consistent with the Directions, the information satisfying these requirements is reported in the one place for All ACT Public Service directorates as follows:

- Human Rights, see the annual report of the Justice and Community Safety Directorate;
- Legal Services Directions, see the annual report of the Justice and Community Safety Directorate;
- Public Sector Standards and Workforce Profile, see the annual State of the Service Report; and
- Territory Records, see the annual report of Chief Minister, Treasury and Economic Development Directorate.

ACT Public Service Directorate annual reports are found at the following web address:

www.cmd.act.gov.au/open_government/report/annual_reports.

Appendix 2 List of Tables

Table 1: Executive Governance Committee Sub-Committees	18
Table 2: Performance Analysis Overview	21
Table 3: Strategic Indicator 1(a) Reduction in the equity gap between the most advantaged and less advantaged students in reading	22
Table 4: Strategic Indicator 1(b) Reduction in the equity gap between the most advantaged and less advantaged students in numeracy	22
Table 5: Strategic Indicator 2(a) ACT public schools gain for years 3 to 5 in reading	23
Table 6: Strategic Indicator 2(b) – ACT public schools gain for years 3 to 5 in numeracy	24
Table 7: Strategic Indicator 2(c) – ACT public schools gain for years 7 to 9 in reading	24
Table 8: Strategic Indicator 2(d) – ACT public schools gain for years 7 to 9 in numeracy	24
Table 9: Strategic Indicator 3 - Strongly Identified with their school by group, ACT public schools.....	25
Table 10: Home education registrations as at annual February census	35
Table 11: Schools by sector that completed a school review in 2020-21	52
Table 12: Summary of strengths.....	53
Table 13: Summary of areas for improvement	53
Table 14: ACT Auditor-General's Report 2016-17 Financial Audits Financial Results and Audit Findings Report No. 11/2017	62
Table 15: Auditor-General's Report 2016-17 Financial Audits Computer Information Systems Report No. 4/2018	62
Table 16: ACT Auditor-General's Report Physical Security Report No. 6/2018	63
Table 17: ACT Auditor-General's Report Five ACT Public Schools' Engagement with Aboriginal and Torres Strait Islander Students, Families and Community Report No. 7/2018	63
Table 18: ACT Auditor-General's Report 2017-18 Financial Audits - Financial Results and Audit Findings Report No. 12/2018.....	63
Table 19: ACT Auditor-General's Report 2017-18 Financial Audits - Computer Information Systems Report No. 4/2019.....	64
Table 20: ACT Auditor-General's Report Maintenance of ACT Government School Infrastructure Report No. 11/2019	65
Table 21: ACT Auditor-General's Report 2018-19 Financial Audits - Financial Results and Audit Findings Report No. 10/2019.....	67
Table 22: ACT Auditor-General's Report 2018-19 Financial Audits - Computer Information Systems Report No. 2/2020.....	68
Table 23: ACT Auditor-General's Report 2019-20 Financial Audits - Financial Results and Audit Findings Report No. 10/2020.....	68
Table 24: Government Response to the Report of the Select Committee on Estimates 2017-18 on the Inquiry into Appropriate Bill 2017-18 and the appropriation (Office of the Legislative Assembly) Bill 2017-18 including the Government Response to the Pegasus Economic Report review of the ACT Budget 2017-18.	69
Table 25: Standardised Testing in ACT Schools Report Title - Standing Committee on Education, Employment and Youth Affairs - March 2019 - Report 5	70
Table 26: Management and Minimisation of Bullying and Violence in ACT Schools - Standing Committee on Education, Employment and Youth Affairs - September 2019 - Report 6.....	71
Table 27: Report on Annual and Financial Reports 2018-2019 - Standing Committee on Education, Employment and Youth Affairs – March 2020 - Report 8	73
Table 28: Standing Committee on Education, Employment and Youth Affairs, Report on Inquiry into Youth Mental Health in the ACT. August 2020 Report 9	77
Table 29: Report of the Selection Committee on Estimates 2019-20 on the Inquiry into Appropriation Bill 2019-2020 and the Appropriation (Office of the Legislative Assembly) Bill 2019-2020. July 2019	80

Table 30: Report on Annual and Financial Reports 2017-18 - Standing Committee on Education, Employment and Youth Affairs. March 2019 Report 4	81
Table 31: 2020-21 ACT Budget and the Appropriation Bill 2020-2021 - Standing Committee on Education and Community Inclusion – April 2021 - Report 1	83
Table 32: Audit committee membership and meetings in 2020-21.....	85
Table 33: Open Access Information - Section 96 (3) (a) (i), (ii) and (iii).....	87
Table 34: FOI Applications received and decision type - Section 96 (3) (a) (iv), (vii), (viii) and (ix).....	87
Table 35: FOI processing timeframe - Section 96 (3) (v) and (vi); Section 96 (3) (d).....	88
Table 36: Amendment to personal information - Section 96 (a) (x) and Section 96 (3) (e).....	88
Table 37: Reviews – Section 96 (3) (b); Section 96 (3) (c)	88
Table 38: Fees - Section 96 (3) (f)	88
Table 39: 2020-21 Grants	91
Table 40: Type and number of work health and safety audits undertaken during 2020-21	100
Table 41: Target 1 - reduce the incidence rate of claims resulting in one or more weeks off work by at least 30 per cent.....	101
Table 42: Target 2 - reduce the incidence rate of claims for musculoskeletal disorders (MSD) resulting in one or more weeks off work by at least 30 per cent	102
Table 43: FTE and headcount by gender	104
Table 44: Headcount by classification and gender.....	104
Table 45: Headcount by employment category and gender.....	105
Table 46: FTE and headcount by division/branch	105
Table 47: Headcount by age group and gender	105
Table 48: Average years of service by gender.....	106
Table 49: Headcount by diversity group.....	106
Table 50: Recruitment and separation rates.....	106
Table 51: 2020 Public Education Award Recipients	111
Table 52: School-based Sustainable Development Performance: Current and Previous Financial Year	113
Table 53: Education Support Office based Sustainable Development Performance Current (2020-21) and Previous (2019-20) Financial year	120
Table 54: Net Cost of Service.....	127
Table 55: Line item explanation of significant variances from the original budget – Operating Statement	128
Table 56: Line item explanation of significant variances from the original budget – Operating Statement (continued)	128
Table 57: Line item explanation of significant variances from the original budget - Balance Sheet	134
Table 58: Capital Works Management 2020-21.....	217
Table 59: End of Financial Year Reconciliation Schedule 2020-21	221
Table 60: Information, Communication and Technology Projects 2020-21.....	222
Table 61: Assets and their values as at 30 June 2021	224
Table 62: Assets added to the Asset Register in 2020-21	224
Table 63: Expert panel membership.....	225
Table 64: Education Staff Office sites, staff numbers (headcount) and space occupied as at 30 June 2021	227
Table 65: Aboriginal and Torres Strait Islander Procurement Policy performance measures	228

Appendix 3 List of Figures

Figure 1: Our School Network	7
Figure 2: Education Directorate Fast Facts.....	8
Figure 3: Alignment of Future of Education and Set Up for Success foundations	10
Figure 4: ACT Education Directorate Strategic Landscape	11
Figure 5: Attendance rate of public school students years 1 to 10, 2016 to 2020	27
Figure 6: Real retention rates in public schools from preschool to kindergarten, year 6 to year 7 and year 7 to year 12, 2017 to 2021	28
Figure 7: Number of enrolments in preschool in public schools, 2016 to 2020	29
Figure 8: Number of enrolments of Aboriginal and Torres Strait Islander children in Preschool in public schools, 2016 to 2020.....	29
Figure 9: Percentage of year 10 students who proceed to public secondary college education, 2016-17 to 2020-21.....	30
Figure 10: Percentage of year 10 Aboriginal and Torres Strait Islander students who proceed to public secondary college education, 2016-17 to 2020-21	31
Figure 11: Percentage of year 12 students in public schools who received an ACT Senior Secondary Certificate	32
Figure 12: Percentage of year 12 Aboriginal and Torres Strait Islander students in public schools who received an ACT Senior Secondary Certificate	32
Figure 13: Components of Revenue 2020-21	130
Figure 14: Components of Expenditure 2020-21	131
Figure 15: Total Assets at 30 June 2021	132
Figure 16: Total Liabilities at 30 June 2021	133
Figure 17: Sources of Territorial revenue.....	135

Appendix 4 Abbreviations and Acronyms

Initials	Name
ACARA	Australian Curriculum and Reporting Authority
ACER	Australian Council of Educational Research
ACT	Australian Capital Territory
ACTGOV	ACT Government
ACTIA	ACT Insurance Authority
ACTPA	ACT Principals' Association
ACTPS	ACT Public Service
ACU	Australian Catholic University
AESOC	Australian Education Senior Officials Committee
AEU	Australian Education Union
AIS	Association of Independent Schools
ANU	Australian National University
ARENA	Australian Renewable Energy Agency
ASbA	Australian School based Apprenticeship
ASO	Administrative Services Officer
ATAR	Australian Tertiary Admissions Rank
ATSIPP	Aboriginal and Torres Strait Islander Procurement Policy
ATWD	Australian Teacher Workforce Data Strategy
BSO	Building Service Officer
BSSS	ACT Board of Senior Secondary Studies
CECA	Children's Education and Care Assurance
CEO	Chief Executive Officer
CIC	Cultural Integrity Coordinator
CIT	Canberra Institute of Technology
CMTEDD	Chief Minister, Treasury and Economic Development Directorate
CNG	Compressed National Gas
CO ₂ -e	Carbon dioxide equivalent
CONASTA	Conference of the Australian Science Teachers Association
CoP	Community of Practice

Initials	Name
CORPEX	Corporate Executive
CPSU	Community & Public Sector Union
CRICOS	Commonwealth Register of Institutions and Courses for Overseas Students
CSIRO	Commonwealth Scientific and Industrial Research Organisation
DCC	Directorate Consultative Committee
DDG	Deputy Director-General
DG	Director-General
DSI	Directors of School improvement
DSSC	Digital Strategy Sub-Committee
EA	Enterprise Agreement
EAL/D	English as an Additional Language or Dialect
EAP	Employee Assistance Program
ECEC	Early Childhood Education and Care
EDU	Education Directorate
EGC	Executive Governance Committee
ELE	External Learning Environments
ESD	Ecologically Sustainable Development
ESO	Education Support Office
EU	Enforceable Undertaking
FMA	Financial Management Act 1992
FOI	Freedom of Information
FTE	Full Time Equivalent
GHG	Greenhouse gas
HALTs	Highly Accomplished or Lead Teachers
HR	Human Resources
HSR	Health and Safety Representative
HVAC	Heating, Ventilation and Air Conditioning
ICSEA	Index of Community Socio-educational Advantage
ICT	Information Communications Technology
IDAHOBIT	International Day against Homophobia, Biphobia, Interphobia and Transphobia
IEO	Aboriginal and Torres Strait Islander Education Officer
ILP	Individual Learning Plan

Initials	Name
ITE	Initial Teacher Education
LGBTIQ+	Lesbian, Gay, Bisexual, Transgender and Intersex
LPG	Liquid Petroleum Gas
LSA	Learning Support Assistant
Maze	School administration system
MLA	Member of the Legislative Assembly
MSD	Musculoskeletal disorders
NAIDOC	National Aborigines and Islanders Day Observance Committee
NAPLAN	National Assessment Program – Literacy and Numeracy
NCCD	Nationally Consistent Collection of Data
NCI	National Careers Institute
NDA	National Day of Action against Bullying and Violence
NeuEd	Neuroscience in Education
NQF	National Quality Framework
NQS	National Quality Standard
NSET	Network Student Engagement Team
NSIT	National School Improvement Tool
OSHC	Outside School Hours Care
OV	Occupational Violence
OVCCM	Occupational Violence and Complex Case Management
PAG	Principals’ Advisory Group
PBL	Positive Behaviour for Learning
PBS	Positive Behaviour Support
PEA	Priority Enrolment Area
PSIU	Public Schools Infrastructure Upgrade
PSM Act	Public Sector Management Act 1994
PSPF	Attorney-General’s Protective Security Policy Framework
PSWHS	Public Sector Work Health, Safety and Wellbeing Strategy 2019-2022
P&C	Parents and Citizens
RAP	Reconciliation Action Plan
RiskMan	ACT Public Sector Work Injury Reporting online reporting system
RTO	Recognised Training Organisation

Initials	Name
SAIS	Safe and Inclusive Schools
SAMP	Strategic Asset Management Plan
SAS	School Administration System
SASSCOs	Safe and Support School Contact Officers
SEA	Socio-Educational Advantage
SERBIR	Senior Executive Responsible for Business Integrity Risk
SLA	School Leader A
SLB	School Leader B
SLC	School Leader C
SOA	School Operational Allocation
STEM	Science, Technology, Engineering and Mathematics
TCCS	Transport Canberra and City Services Directorate
TEL	Technology Enabled Learning
TEMAG	Teacher Ministerial Advisory Group
TES	Tertiary Entrance Statement
TQI	ACT Teacher Quality Institute
UC	University of Canberra
VEP	Vocational Employment Program
VET	Vocational Education and Training
VLO	Vocational learning options
WEX	Work Experience
WHS	Work Health and Safety
WHSCC	Work Health and Safety Consultative Committee
WHSMS	Work Health and Safety Management System
WwVP	Working with Vulnerable People
YAC	Youth Advisory Council
YAM	Youth Aware Mental Health Program