

Freedom of Information Schedule

DATE OF REQUEST: 3/3/2022

FILE REFERENCE: [REDACTED]

SCOPE:

1. *(a) Internal correspondence between Directorate staff members relating to the prepared response to questions (15) sent by [REDACTED] on 16 February 2022 at 4:23PM to Louise Momber regarding the Campbell Primary School modernisation project, and*

(b) All correspondence, not limited to emails, that were sent between Directorate staff members and Louise Momber relating to the prepared response to the questions referred to in (a).

2. *Final briefs produced by the Directorate relating to the management of the Campbell Primary School modernisation project created between 1 January 2018 and 3 March 2022, excluding routine financial management reports, addressed to:*
 - o *Executive Group Managers,*
 - o *Deputy Director-General,*
 - o *Director-General, or*
 - o *the Education Minister*

Record Number	Description	Record Date	Decision (Full release, Partial release, Non-release)	Reason for Partial release or Non-release
Point 1(a) and (b)				
1	B Sloane to L Momber re receipt of media enquiry on Campbell PS modernisation	20220217 12:14	Full release	
2	B Sloane to A Parkinson re media enquiry on Campbell PS modernisation	20220218 08:55	Full release	
3	B Sloane to A Parkinson, S Watson re progression of media enquiry on Campbell PS modernisation	20220218 9:05	Full release	

4	B Sloane to P Short re media enquiry on Campbell PS modernisation	20220218 9:31	Full release	
5	B Sloane to N OBrien re media enquiry on Campbell PS modernisation	20220218 11:11	Full release	
6	B Sloane to M Huxley, D Matthews re progression of media enquiry on Campbell PS modernisation	20220218 12:20	Partial release	Schedule 2, 2.2(a)(ii)
7	B Sloane to J Simmons re progression of media enquiry on Campbell PS modernisation	20220218 12:41	Full release	
8	L Momberto B Sloane re progression of media enquiry on Campbell PS modernisation	20220218 13:01	Full release	
Point 2				
9	Brief – Director, Infrastructure and Capital Works to Executive Director, Business Services - Revised project budget for Campbell Primary School modernisation. Attachment: Panel of Project Managers Contract Variation Minute	20180321	Partial release	Schedule 2, 2.2(a)(ii)
10	Brief – Director, Infrastructure Capital Works to Executive Director, Business Services - Campbell PS Modernisation. Attachment: Request for Infrastructure Procurement	20181031	Partial release	Schedule 2 ,2.2(a)(ii), 2.2(a)(xi) and 2.2(a)(xiii)

11	Brief – Executive Branch Manager, Infrastructure and Capital Works to Executive Group Manager, Business Services - Campbell and XXXX Modernisation Projects, Community Engagement. Attachment: Modernisation of Campbell Primary School – overview for parents	20190305 20180907	Partial release	Schedule 2, 2.2(a)(ii) and outside of scope
12	Brief – Executive Branch Manager, Infrastructure and Capital Works to Executive Group Manager, Business Services – Campbell Primary School Modernisation Presentation of Masterplan Options Attachment: 1. Campbell Primary School Masterplan 2. Communications and Engagement Plan	20190529	Partial release	Schedule 2, 2.2(a)(ii) and 2.2(a)(xi)
13	Brief – Executive Branch Manager, Infrastructure and Capital Works to Executive Group Manager, Business Services – Campbell Primary School Modernisation Procurement Plan Minute for Design and Construct Contract Attachment: Procurement Plan Minute – Infrastructure Finance and Capital Works	20190710	Non-release	Sections 43(1)(d) and 45(a) This brief is addressed on the Disclosure Log at EDU_2020_021_Records_Campbell_Part1, pages 1-9

14	Brief – Deputy Director-General to Minister for Education and Early Childhood Development – Minister’s Weekly Brief.	20191011	Non-release	Sections 43(1)(d) and 45(a) This brief is addressed on the Disclosure Log at EDU_2020_021_Records_Campbell_Part1, pages 10-14
15	Executive Branch Manager, Infrastructure and Capital Works to Executive Group Manager, Business Services – Campbell Primary School Modernisation Request for Expression of Interest Report.	20191014	Non-release	Sections 43(1)(d) and 45(a) This brief is addressed on the Disclosure Log at EDU_2020_021_Records_Campbell_Part1, pages 15-16
16	Brief – Deputy Director-General to Minister for Education and Early Childhood Development – Minister’s Weekly Brief.	20200306	Non-release	Sections 43(1)(d) and 45(a) This brief is addressed on the Disclosure Log at EDU_2020_021_Records_Campbell_Part1, pages 17-20
17	Brief – Deputy Director-General to Minister for Education and Early Childhood Development – Minister’s Weekly Brief. Pages 21 to 24 from EDU_2020_021_Records_Campbell_Part1	20200313	Non-release	Sections 43(1)(d) and 45(a) This brief is addressed on the Disclosure Log at EDU_2020_021_Records_Campbell_Part1, pages 21-24

18	<p>Executive Group Manager – Business Services brief to Executive Branch Manager – Infrastructure and Capital Works, Campbell Primary School Modernisation -Tender Evaluation Report- with attachments:</p> <p>Attachments:</p> <ol style="list-style-type: none"> 1. Tender Evaluation Report – Campbell PS <ol style="list-style-type: none"> A. Procurement Plan Minute B. Approval to revise the Tender Evaluation Team C. Conformity of Tenders Schedule D. Tender Evaluation Worksheet D.1. Turner Townsend Cost Plan Tender Report D.2. ESBS Tender Assessment Report D.3. REOI Evaluation Report D.4. Referee Reports D.5. Clarifications – Manteena D.6. Clarifications – Lendlease E. Government Solicitors Advice F. Cost Adjustment Items in a Best and Final Offer <p>Procurement Plan Minute Amendment for BAFO</p>	20200407	Non-release	<p>Sections 43(1)(d) and 45(a)</p> <p>This brief is addressed on the Disclosure Log at EDU_2020_021_Records_Campbell_Part1, page 112</p>
19	<p>Email – A. Parkinson to J. Nakkam and others – For Discussion and Endorsement – Revised TER for Campbell PS Modernisation.</p> <p>Attachment 1 – Tender Evaluation Report Attachment 2 – Infrastructure Delivery Partners Procurement Plan Minute Amendment</p>	20200408	Non-release	<p>Sections 43(1)(d) and 45(a)</p> <p>This brief is addressed on the Disclosure Log at EDU_2020_021_Records_Campbell_Part2, pages 11-12</p>

20	Brief – Deputy Director-General to Minister for Education and Early Childhood Development – Minister’s Weekly Brief.	20200430	Non-release	Sections 43(1)(d) and 45(a) This brief is addressed on the Disclosure Log at EDU_2020_021_Records_Campbell_Part2, pages 1-3
21	Brief – Deputy Director-General to Minister for Education and Early Childhood Development – Minister’s Weekly Brief.	20200528	Non-release	Sections 43(1)(d) and 45(a) This brief is addressed on the Disclosure Log at EDU_2020_021_Records_Campbell_Part2, pages 4-6
22	Brief – a/g Executive Group Manager, Business Services to Director-General – Campbell Primary School – Best and Final Offer – Tender Evaluation Report.	20200622	Non-release	Sections 43(1)(d) and 45(a) This brief is addressed on the Disclosure Log at EDU_2020_021_Records_Campbell_Part2, pages 7-11
23	Brief - Executive Group Manager Business Services to Director-General, Request for external legal services – Procurement probity	20210204	Non-release	Schedule 1, 1.2

24	Brief – Executive Branch Manager, Infrastructure and Capital Works to Executive Group Manager, Business Services – Campbell Primary School Modernisation, Phase 2 Recommendation Attachment: Phase 2 Recommendation - Contract No 81492-RFT-001 For the Provision of Campbell Primary School Modernisation	20210218 20210218	Partial release	Schedule 2, 2.2(a)(ii), 2.2(a)(xi), 2.2(a)(xiii) and outside of scope
25	Minister's Weekly Brief dated 25/2/2021 to Minister for Early Childhood Development, Minister for Education and Youth Affairs – Minister signed – with attachments	20210401	Non-release	Sections 43(1)(d) and 45(a) This brief is addressed on the Disclosure Log at EDU_2022_003
26	Minister's Weekly Brief week ending 28 May 2021 to Minister for Early Childhood Development, Minister for Education and Youth Affairs – Minister signed – with attachments	20210617	Non-release	Sections 43(1)(d) and 45(a) This brief is addressed on the Disclosure Log at EDU_2022_003
27	Signed Minister's Weekly Brief – Week ending 30 July 2021	20210825	Non-release	Sections 43(1)(d) and 45(a) This brief is addressed on the Disclosure Log at EDU_2022_003
28	Brief to Minister for Education and Youth Affairs – Exec GM, Bus. Services, Campbell Primary School (CPS) Construction Services Procurement – Auditor-General's audit background with attachment	20210825	Non-release	Sections 43(1)(d) and 45(a) This brief is addressed on the Disclosure Log at EDU_2022_003

29	Brief to Minister for Education and Youth Affairs - Exec GM Bus. Services - Signed - Update - Campbell Primary School capital works procurement processes – Ombudsman review of FOI decision and Auditor-General performance audit	20211021	Non-release	Sections 43(1)(d) and 45(a) This brief is addressed on the Disclosure Log at EDU_2022_003
30	Email Minister Berry office to R Hobbs, FW: AG Report No. 13 of 2021 - Campbell Primary School Modernisation Project Procurement with attachment: Auditor-General's Report No 13 of 2021	20211223 1045	Non-release	Sections 43(1)(d) and 45(a) This brief is addressed on the Disclosure Log at EDU_2022_003
31	Signed brief Performance Audit Report – Campbell Modernisation Procurement	20211224	Non-release	Sections 43(1)(d) and 45(a) This brief is addressed on the Disclosure Log at EDU_2022_003