

Butler, Erin

From: Attridge, Vanessa
Sent: Monday, 10 October 2022 3:13 PM
To: Percival, Tom
Cc: Das, Sean
Subject: FW: FOR INPUT: planning towards new inclusive infrastructure at Nicholls
Attachments: REC22 206987 EGCPSC BRIEF_Planning Towards New Inclusive Infrastructure at Nicholls.DOCX

CABINET

Hi Tom,

Could you please also incorporate ICW's attached input into the trim version using track changes? I will review tomorrow.

Many thanks,

Nessa

From: Nakkan, John <John.Nakkan@act.gov.au>
Sent: Friday, 7 October 2022 6:02 PM
To: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Cc: ICW EBM Office <ICWEBMOffice@act.gov.au>; Player, Ben <Ben.Player@act.gov.au>; McCarthy, David <David.McCarthy@act.gov.au>
Subject: RE: FOR INPUT: planning towards new inclusive infrastructure at Nicholls

Hi Nessa,

Please see my edits in the attached.

Regards,

John Nakkan | Acting Executive Branch Manager
 Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au
 Infrastructure and Capital Works | Education | ACT Government
 Level 4, 220 London Circuit | GPO Box 158 Canberra ACT 2601
 Ngunnawal Country
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Sent: Friday, 30 September 2022 1:05 PM
To: Blom, Dylan <Dylan.Blom@act.gov.au>; Seton, Sam <Sam.Seton@act.gov.au>; Kalyvas, Mandy <Mandy.Kalyvas@act.gov.au>; McCarthy, David <David.McCarthy@act.gov.au>; Ryan, Denise <Denise.Ryan@act.gov.au>
Cc: ICW EBM Office <ICWEBMOffice@act.gov.au>; McKay, Murray <Murray.McKay@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>; EDU Student Engagement Director's Office <EDUDSEOffice@act.gov.au>; EDU, Learning and Wellbeing Policy and Design <EDU.LearningandWellbeingPolicyandDesign@act.gov.au>; Percival, Tom <Tom.Percival@act.gov.au>; Das, Sean <Sean.Das@act.gov.au>; Shun Wah, Jane <Jane.ShunWah@act.gov.au>;

Butler, Erin <Erin.Butler@act.gov.au>; Enrolment and Planning Branch <EnrolmentandPlanning@act.gov.au>
Subject: FOR INPUT: planning towards new inclusive infrastructure at Nicholls

CABINET

Hi all,

Calling for your consideration and input, please, into the attached brief for EGC Planning Sub Committee (16 Oct, papers due 11 Oct) as well as IERGG (26 Oct) ahead of a briefing to Minister by the end of the month.

Please see attached first draft – please feel very welcome to add input or comments using track changes. There is much to consider and work through.

Input due 10 October.

Kind regards,

Nessa

From: Attridge, Vanessa

Sent: Tuesday, 20 September 2022 10:41 AM

To: Blom, Dylan <Dylan.Blom@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>; Seton, Sam <Sam.Seton@act.gov.au>; Kalyvas, Mandy <Mandy.Kalyvas@act.gov.au>; McCarthy, David <David.McCarthy@act.gov.au>; Shun Wah, Jane <Jane.ShunWah@act.gov.au>; Percival, Tom <Tom.Percival@act.gov.au>; Ryan, Denise <Denise.Ryan@act.gov.au>; Das, Sean <Sean.Das@act.gov.au>

Cc: ICW EBM Office <ICWEBMOffice@act.gov.au>

Subject: RE: Business Case Planning - Gold Creek Campus

OFFICIAL

Hi all,

Thanks everyone for your time and input today. Please see attached template for input from each Branch. This will be due to be finalised by 11 October ahead of EGCPSC on 18 October.

Kind regards

Nessa

-----Original Appointment-----

From: ICW EBM Office <ICWEBMOffice@act.gov.au>

Sent: Wednesday, 14 September 2022 11:32 AM

To: ICW EBM Office; Blom, Dylan; Nakkan, John; Attridge, Vanessa; Seton, Sam; Kalyvas, Mandy; McCarthy, David; Shun Wah, Jane; Percival, Tom; Ryan, Denise

Cc: Das, Sean

Subject: Business Case Planning - Gold Creek Campus

When: Tuesday, 20 September 2022 9:30 AM-10:30 AM (UTC+10:00) Canberra, Melbourne, Sydney.

Where: Microsoft Teams Meeting

Hi all,

ICW is required to develop a business case for the new Gold Creek campus (inclusive college/specialist with connection to HS) for Budget submission early next year. The consultant requires EDU direction on high level scope to inform a cost plan and block and stack design. We do not need full functionality or service offerings etc resolved now but it would be useful for us to have in principle agreement on the high level infrastructure requirements.

Please include others who may need to contribute.

Thanks for your time.

Microsoft Teams meeting

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Passcode: qpeN5m

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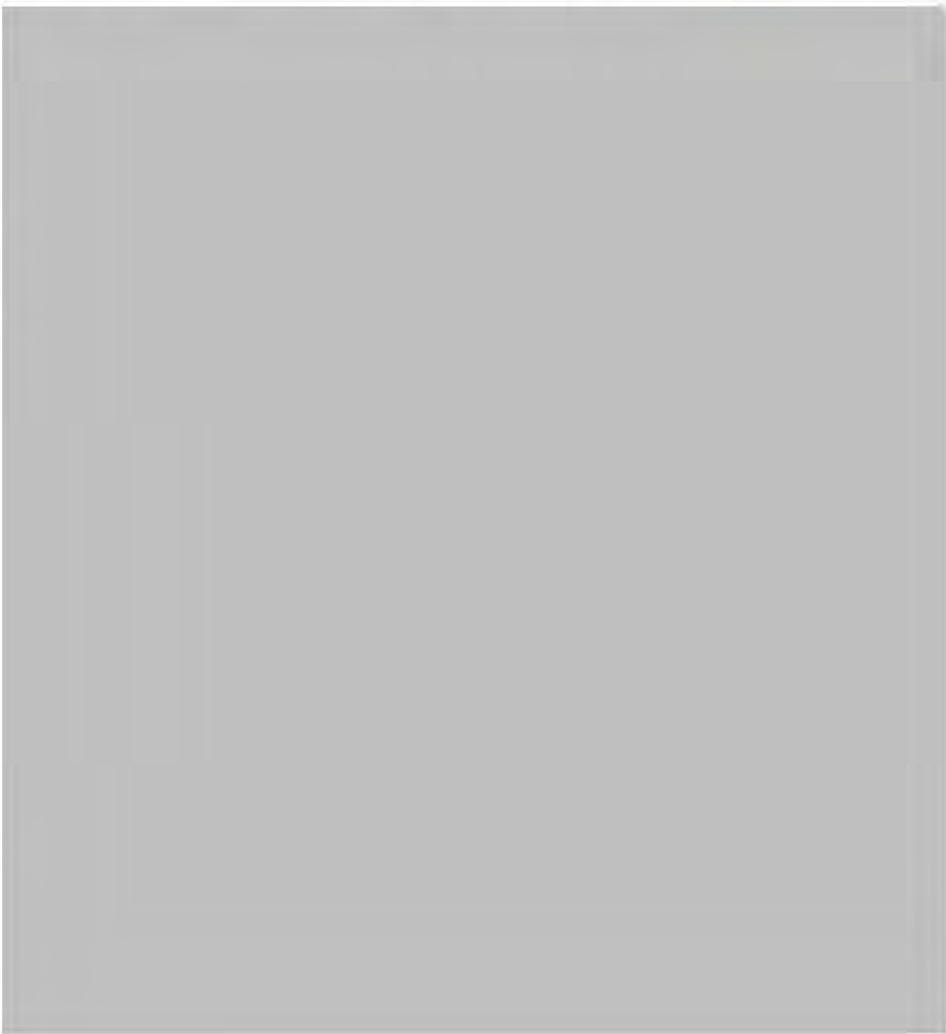
Committee-in-Confidence



Executive Governance Committee
Planning Sub-Committee

Meeting date: 18 October 2022
Agenda item: 1 – FILE2022/11613

Title: This paper is about planning towards new inclusive infrastructure in Nicholls
Sponsor: Executive Branch Manager, Enrolments and Planning as well as



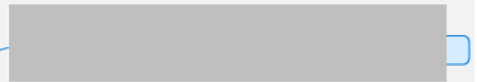


Gungahlin College Demand

Enrolment forecasting and significant (and increasing) enrolment capacity pressure at Gungahlin College have confirmed the requirement for investment in a new College in Gungahlin.

- Work is also underway to support demand and capacity management at Gungahlin College in the short and medium term.
- A new College will deliver on a \$50m 2020 ACT Government priority (election commitment) to *“increase capacity for college students in Canberra’s North through a \$50 million investment over the next term of government”*.





[Redacted]

[Redacted]

- The new College may be required to be delivered first, to support demand management at Gungahlin College which is under significant capacity pressure.

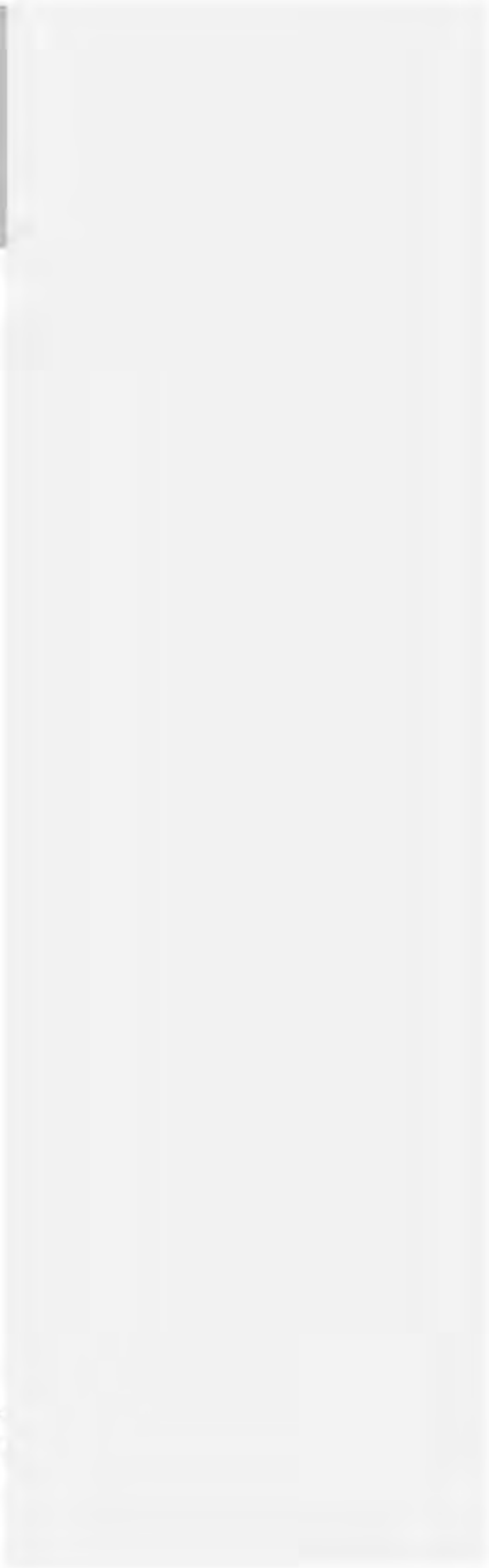
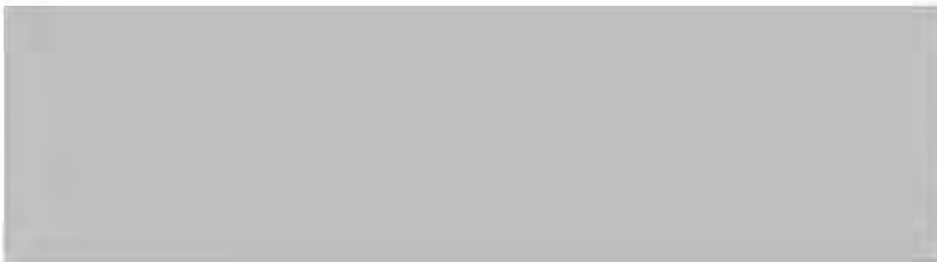
[Redacted]

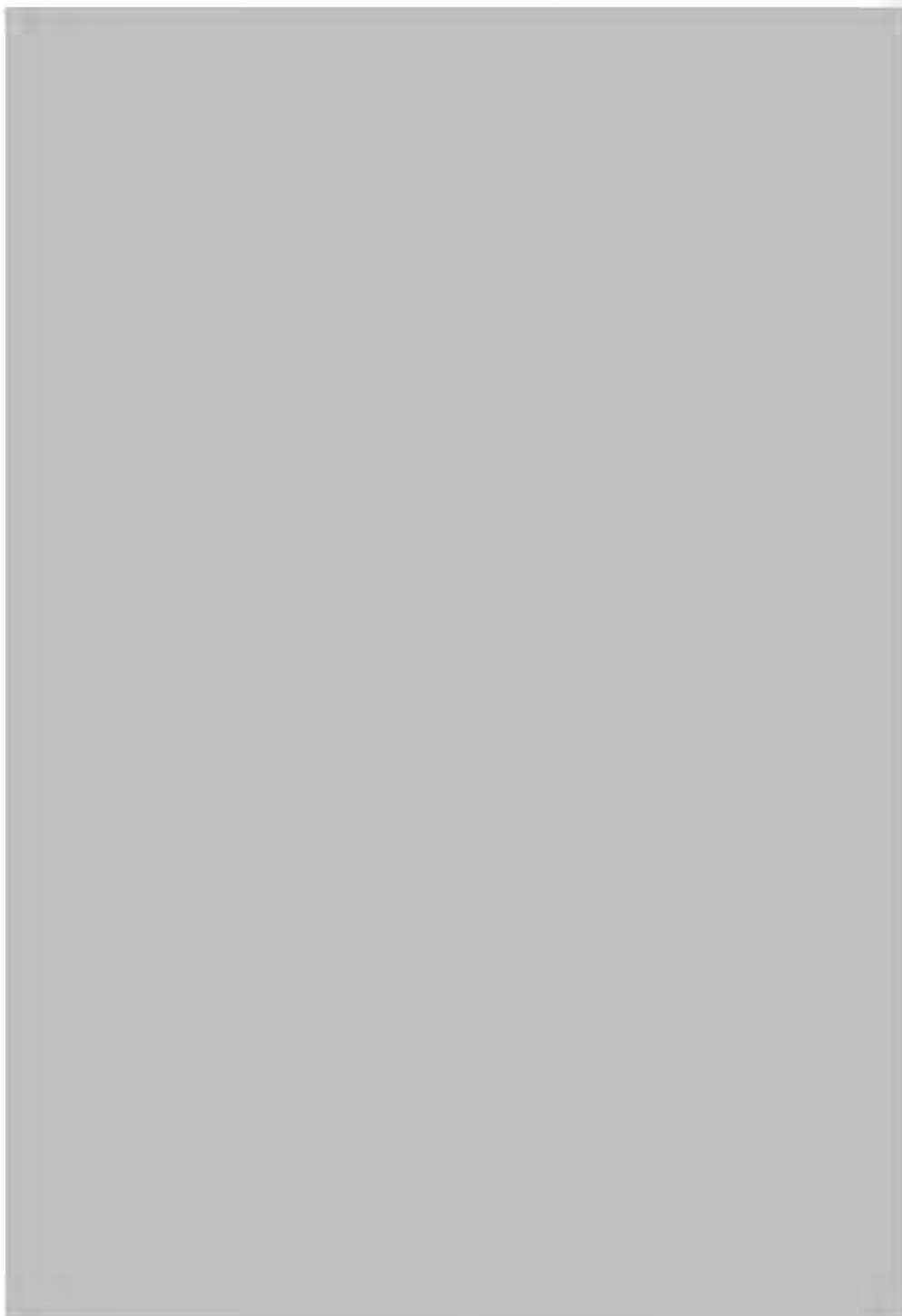
Strategic Risks

[Redacted]

- Timely delivery of new infrastructure is required in order to meet very high growth of enrolments at Gungahlin College which is forecast to exceed operational capacity, as well as to provide new, contemporary fit for purpose infrastructure for inclusive education that meets the needs of all students, including students with disability alongside their peers.

[Redacted]





Butler, Erin

From: Attridge, Vanessa
Sent: Monday, 10 October 2022 3:19 PM
To: Percival, Tom
Cc: Das, Sean
Subject: FW: FOR INPUT: planning towards new inclusive infrastructure at Nicholls
Attachments: REC22 206987 EGCPSC BRIEF_Planning Towards New Inclusive Infrastructure at Nicholls - DMc additions.DOCX

CABINET

Hi Tom,

Please see also input from David McCarthy to be added to the trim version.

Many thanks,
 Nessa

From: McCarthy, David <David.McCarthy@act.gov.au>
Sent: Tuesday, 4 October 2022 2:43 PM
To: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Subject: RE: FOR INPUT: planning towards new inclusive infrastructure at Nicholls

CABINET

Nessa,

Just a couple of suggestions. I could not seem to save it in Trim so attached this copy.

Thanks,

David McCarthy | School Principal, Major Projects

Phone: 0418 630698 | Email: david.mccarthy@act.gov.au

Infrastructure and Capital Works | Education | ACT Government

Level 2, 220 London Crt | Canberra City, ACT

www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)



We acknowledge the Ngunnawal people, the traditional custodians of the lands and waters where we live and learn; and pay our respects to elders past, present, and future.

From: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Sent: Friday, 30 September 2022 1:05 PM
To: Blom, Dylan <Dylan.Blom@act.gov.au>; Seton, Sam <Sam.Seton@act.gov.au>; Kalyvas, Mandy <Mandy.Kalyvas@act.gov.au>; McCarthy, David <David.McCarthy@act.gov.au>; Ryan, Denise <Denise.Ryan@act.gov.au>
Cc: ICW EBM Office <ICWEBMOffice@act.gov.au>; McKay, Murray <Murray.McKay@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>; EDU Student Engagement Director's Office <EDUDSEOffice@act.gov.au>; EDU, Learning and Wellbeing Policy and Design <EDU.LearningandWellbeingPolicyandDesign@act.gov.au>; Percival, Tom <Tom.Percival@act.gov.au>; Das, Sean <Sean.Das@act.gov.au>; Shun Wah, Jane <Jane.ShunWah@act.gov.au>;

Butler, Erin <Erin.Butler@act.gov.au>; Enrolment and Planning Branch <EnrolmentandPlanning@act.gov.au>
Subject: FOR INPUT: planning towards new inclusive infrastructure at Nicholls

CABINET

Hi all,

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Nessa

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Cc: ICW EBM Office <ICWEBMOffice@act.gov.au>

Subject: RE: Business Case Planning - Gold Creek Campus

OFFICIAL

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Kind regards

Nessa

-----Original Appointment-----

From: ICW EBM Office <ICWEBMOffice@act.gov.au>

Sent: Wednesday, 14 September 2022 11:32 AM

To: ICW EBM Office; Blom, Dylan; Nakkan, John; Attridge, Vanessa; Seton, Sam; Kalyvas, Mandy; McCarthy, David; Shun Wah, Jane; Percival, Tom; Ryan, Denise

Cc: Das, Sean

Subject: Business Case Planning - Gold Creek Campus

When: Tuesday, 20 September 2022 9:30 AM-10:30 AM (UTC+10:00) Canberra, Melbourne, Sydney.

Where: Microsoft Teams Meeting

Hi all,

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Please include others who may need to contribute.

Thanks for your time.

Microsoft Teams meeting

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Meeting ID: 482 986 814 60

Passcode: qpeN5m

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Committee-in-Confidence



Executive Governance Committee
Planning Sub-Committee

Meeting date: 18 October 2022
Agenda item: 1 – FILE2022/11613

Title: This paper is about planning towards new inclusive infrastructure in Nicholls
Sponsor: Executive Branch Manager, Enrolments and Planning **as well as**

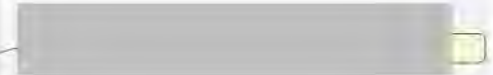
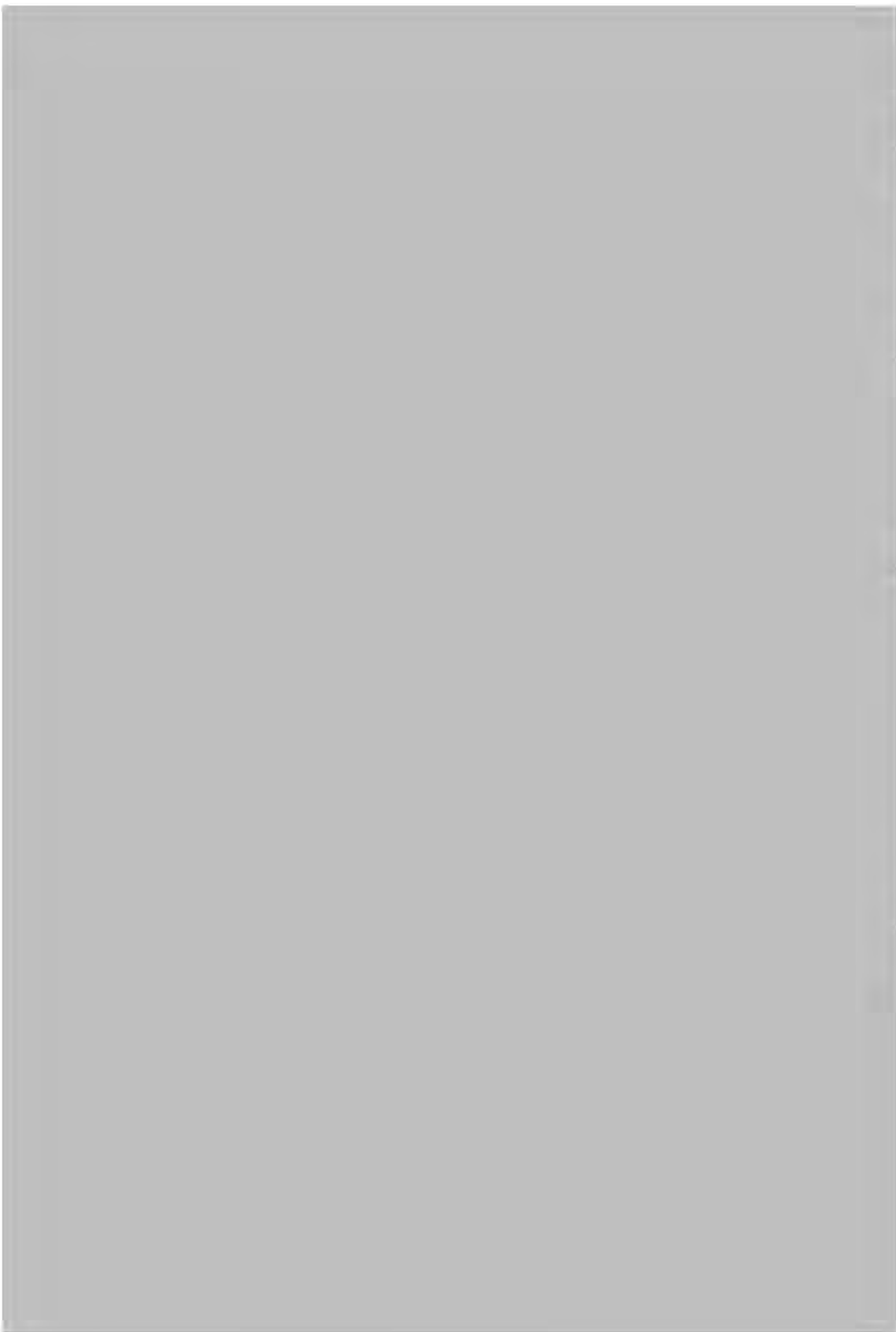


Gungahlin College Demand

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- A new College will deliver on a \$50m 2020 ACT Government priority (election commitment) to *“increase capacity for college students in Canberra’s North through a \$50 million investment over the next term of government”*.

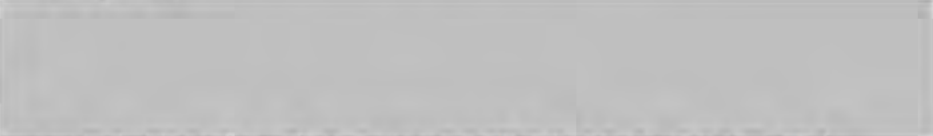




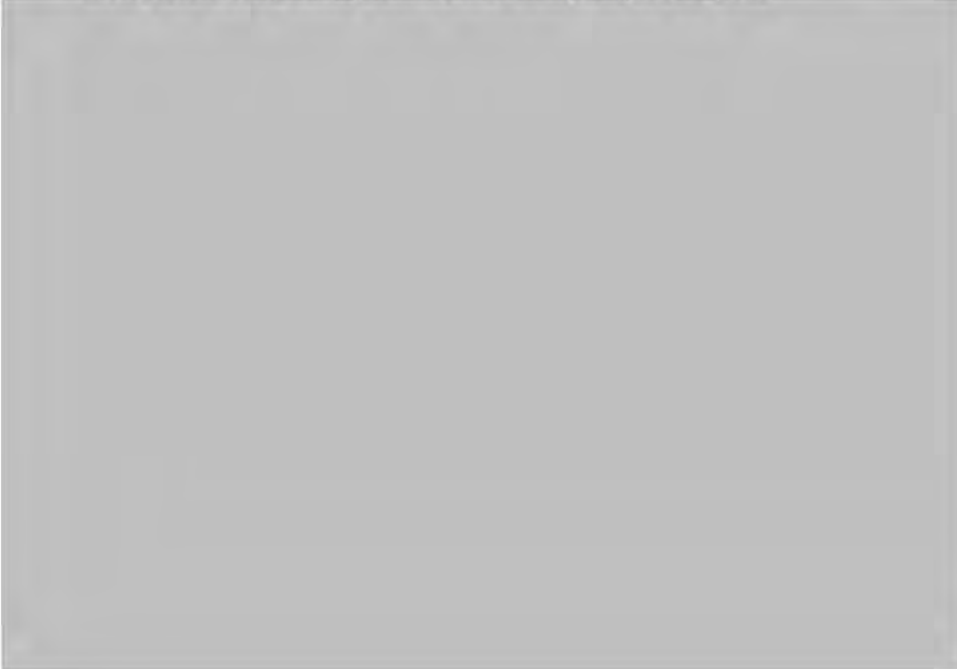


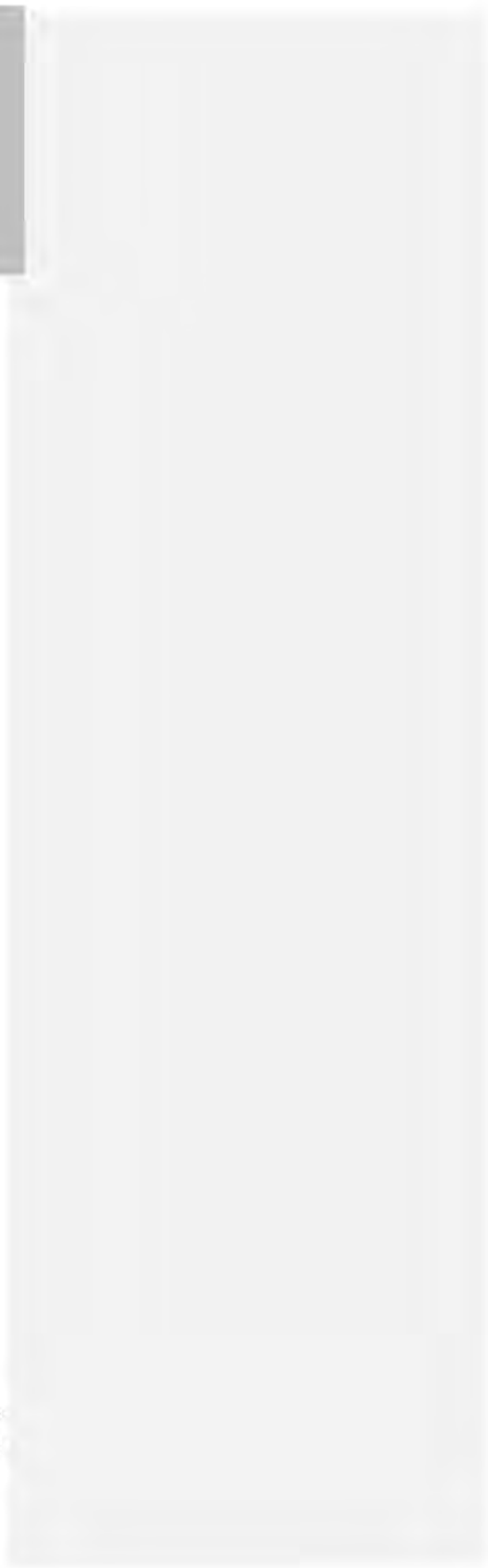
- The new College may be required to be delivered first, to support demand management at Gungahlin College which is under significant capacity pressure.

Strategic Risks



- Timely delivery of new infrastructure is required in order to meet very high growth of enrolments at Gungahlin College which is forecast to exceed operational capacity, as well as to provide new, contemporary fit for purpose infrastructure for inclusive education that meets the needs of all students, including students with disability alongside their peers.







From: [Oldfield, MeghanK](#)
To: [Nakkan, John](#)
Subject: Re: Gungahlin
Date: Thursday, 13 October 2022 6:28:03 PM
Attachments: [image001.jpg](#)

OFFICIAL

Sounds good

Daniel Childs is now a/EGM

Get [Outlook for iOS](#)

From: Nakkan, John <John.Nakkan@act.gov.au>
Sent: Thursday, October 13, 2022 5:45:59 PM
To: Oldfield, MeghanK <MeghanK.Oldfield@cit.edu.au>
Subject: RE: Gungahlin

Thanks for the update Meghan,

I'm very happy to visit the site with CIT to get a better understanding of how the space works and as Vanessa mentioned, there are good opportunities for synergies and efficiencies between all directorates here.

I am thinking that we might need a multi-stage approach to addressing both CIT and Library issues due to EDU's time constraints. i.e actions for the start of 2023 and then additional works during in the year. I am planning on articulating this in an email to Vanessa in the next couple of days. Do you know who your replacement is at TCCS?

Regards,

John Nakkan | Acting Executive Branch Manager
Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 4, 220 London Circuit | GPO Box 158 Canberra ACT 2601
Ngunnawal Country
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Oldfield, MeghanK <MeghanK.Oldfield@cit.edu.au>
Sent: Thursday, 13 October 2022 3:30 PM
To: Ganendran, Jaci <Jaci.Ganendran@cit.edu.au>; Nakkan, John <John.Nakkan@act.gov.au>; Little, Vanessa <Vanessa.Little@act.gov.au>
Subject: Gungahlin

OFFICIAL

Hi John

I haven't forgotten you!

Jaci is helping coordinate utilisation data and we will be able to come back to you with some suggestions. I assume another on-site meeting may be of use in the near future.

Cheers
Meghan

Meghan Oldfield

A/g Executive Director, Corporate Services

Phone: 02 6207 1270 | Email: meghank.oldfield@cit.edu.au | Mobile: 0481 908820

Canberra Institute of Technology

Address: CIT Reid, 37 Constitution Avenue, Reid, Canberra | GPO 826, Canberra 2601

Connect with CIT: cit.edu.au | [Facebook](#) | [Twitter](#) | [YouTube](#) | [LinkedIn](#)



In the spirit of reconciliation, we acknowledge that we are on Ngunnawal land.

This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person.

From: [Nakkan, John](#)
To: [Attridge, Vanessa](#)
Cc: [Gwilliam, Stephen](#); [ICW EBM Office](#); [EDU, EGMB SG](#)
Subject: RE: FOR ACTION: FILE2022/11154 MEETING BRIEF Gungahlin College P&C
Date: Friday, 14 October 2022 5:18:00 PM

Hi Nessa,

We have progressed discussions with CIT and Libraries ACT and I hope to have confirmation of their acceptance of our proposal before the 20th. This will then enable a more specific response than is currently in the brief.

Two transportables will be provided to the school during 2023, we have in-principle support from TCCS to use the town park, but still have to go through the approvals process.

I think we can remove the reference to using a commercial space. There will be planning and re-zoning hurdles to overcome and the school has raised significant concerns around student and staff wellbeing in relation to this option.

I will take stock of where our progress in on the 19th and that will form our response with the knowledge that matters may change leading up to the Minister's meeting. I am attending the meeting on 27 October and will be able to talk to the current confirmed actions at that time.

Regards,

John Nakkan | Acting Executive Branch Manager
Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 4, 220 London Circuit | GPO Box 158 Canberra ACT 2601
Ngunnawal Country
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Sent: Wednesday, 28 September 2022 5:17 PM
To: Gwilliam, Stephen <Stephen.Gwilliam@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>; ICW EBM Office <ICWEBMOffice@act.gov.au>; School Operations <SchoolOperations@act.gov.au>
Cc: Butler, Erin <Erin.Butler@act.gov.au>; Das, Sean <Sean.Das@act.gov.au>; Enrolment and Planning Branch <EnrolmentandPlanning@act.gov.au>
Subject: FW: FOR ACTION: FILE2022/11154 MEETING BRIEF Gungahlin College P&C

OFFICIAL

Hi John & Stephen,

Please see attached draft Min Brief for input/agreement. This is due to the MO 20 October, so there is plenty of time to update content, noting also negotiation with Libraries ACT regarding

additional spaces (and ICW with TCCS regarding RLU siting issues) is still underway.

We would appreciate if you could please confirm approval/input by 13 October to allow time for DDGSPR, EGMSG & DG approval.

Many thanks,

Nessa

From: Efthymiades, Deb <Deb.Efthymiades@act.gov.au>
Sent: Wednesday, 21 September 2022 4:44 PM
To: Education DLO <EDUDLO@act.gov.au>; Attridge, Vanessa <VanessaS.Attridge@act.gov.au>; Enrolment and Planning Branch <EnrolmentandPlanning@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>; ICW EBM Office <ICWEBMOffice@act.gov.au>
Cc: System Policy and Reform Office <SPROffice@act.gov.au>; Matthews, David <David.Matthews@act.gov.au>; EDU, EGMSG <EGMSG.EDU@act.gov.au>; Scholten, Kylie <Kylie.Scholten@act.gov.au>; EGMSDD <EGMSDD@act.gov.au>; EDUMCR <EDUMCR@act.gov.au>
Subject: RE: FOR ACTION: FILE2022/11154 MEETING BRIEF Gungahlin College P&C

Hey all – have confirmed through a phone call with Bec that the nature of the union sub branch motion means that this is mostly about capital with a small amount from planning – E&P and ICW work really closely together so I don't see this as an issue or a redirection, just wanted to flag that

taa

From: Page, Vicki <Vicki.Page@act.gov.au> **On Behalf Of** Education DLO
Sent: Wednesday, 21 September 2022 3:58 PM
To: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>; Enrolment and Planning Branch <EnrolmentandPlanning@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>; ICW EBM Office <ICWEBMOffice@act.gov.au>
Cc: Efthymiades, Deb <Deb.Efthymiades@act.gov.au>; System Policy and Reform Office <SPROffice@act.gov.au>; Matthews, David <David.Matthews@act.gov.au>; EDU, EGMSG <EGMSG.EDU@act.gov.au>; Scholten, Kylie <Kylie.Scholten@act.gov.au>; EGMSDD <EGMSDD@act.gov.au>; Education DLO <EDUDLO@act.gov.au>; EDUMCR <EDUMCR@act.gov.au>
Subject: FOR ACTION: FILE2022/11154 MEETING BRIEF Gungahlin College P&C

Good afternoon,

Please see below for action.

Minister Meeting Brief	
TRIM Number	FILE2022/11154
Title/Question	MEETING BRIEF: Minister meeting with Gungahlin College P&C - 27 October 2022
Action(s)	1. Prepare meeting brief (template in TRIM)

Responsible Area	E&P with input from ICW
Response type	MEETING BRIEF
Clearance level required	DDG SPR / EGM BS
Date due to MCR (for quality assurance check before progressing to MO)	20 October 2022
Date Due to MO	20 October 2022
Further information <i>i.e external deadlines, who requested the input, any additional context</i>	<p>Meeting briefs are due one week prior to the scheduled meeting date.</p> <p>Minister has agreed to meet with the Gungahlin College P&C about managing the growth at their school, this has been a topic of discussion at MINSET in recent weeks.</p> <p>An EDU representative may be required at the meeting, please identify the appropriate EDU representative and the calendar invitation will be forwarded if required.</p>
Comment	<p>Please see the Executive Clearance Protocol document here for additional information on appropriate clearance levels/drop copy requirements.</p> <p>Please contact edumcr@act.gov.au if you have any questions.</p>

EGMSDD – sending to you as Executive lead of the relationship with P&C Association for visibility.

Kind Regards,

Vicki Page | A/g Directorate Liaison Officer

Ministerial & Corporate Reporting | **Education Directorate** | ACT Government

T: via teams | E: edudlo@act.gov.au or vicki.page@act.gov.au

Level 4, 220 Northbourne Avenue Braddon | GPO Box 158, Canberra, ACT 2601 |

Butler, Erin

From: Das, Sean
Sent: Monday, 17 October 2022 3:28 PM
To: Attridge, Vanessa
Subject: RE: GNGC capacity

OFFICIAL

Hi Vanessa,

I have made some minor changes in track mode:

- Included information on how many students from the 3 West Gungahlin suburbs go to Lake G College currently;
- Removed the reference (point 12) to seeking commercial space in light of ICW email about the concerns raised about this option; and
- Updated that TCCS have provided in-principle support for the Town Square option.

Cheers

Sean

From: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Sent: Monday, 17 October 2022 10:11 AM
To: Das, Sean <Sean.Das@act.gov.au>
Subject: RE: GNGC capacity

OFFICIAL

Hi Sean,

Thanks for checking. Can you please check that we have addressed this issue in the attached minbrief FILE2022/11154 (see latest ICW input attached as well, the brief will need to be updated to reflect this also).

The brief should acknowledge this option was raised by the school and provide some v high level analysis (eg, In 2022, of 231 college aged public school students in West Gungahlin (Casey, Crace, Nicholls), 184 went to Gungahlin College, 16 to Lake G college, 12 to Dickson College, 13 to Narrabundah College. While there is some available capacity at Lake G, pea changes to this area are not reccomended given the community may not be supportive of PEA arrangements to a school outside the PEA. Further, PEA changes are not required as students from Gungahlin already have a right of entry through the Category B enrolment criteria for students from the designated High Demand Gungahlin region).

I think I might have already added this to the brief but appreciate if you could check. Then we have fulfilled the request.

Kind regards,
N.

From: Das, Sean <Sean.Das@act.gov.au>
Sent: Monday, 17 October 2022 9:05 AM
To: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>

Subject: RE: GNGC capacity
Importance: Low

OFFICIAL

Hi Vanessa,

I just wanted to check if the Lake G analysis that Deb has requested (we provided some text for the P&C brief previously and I think you spoke to Deb as well last week about this)

- Is this in relation to a shorter term solution until the second College arrives or also as a longer term solution (with or without second College) as the answers/approaches will be different.

We've looked/crunched some numbers last week but the input back to Deb will depend if the analysis required is for a stop gap or a longer term alternative (as unlikely as it may seem) or both.

Thanks

Sean

From: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Sent: Wednesday, 28 September 2022 12:39 PM
To: Das, Sean <Sean.Das@act.gov.au>
Subject: FW: GNGC capacity

OFFICIAL

Hi Sean,

Deb has asked if we could please look into this (as a theoretical exercise for now). Could you please take a look at Lake Ginninderra enrolment forecast & capacity – I believe it is highly unlikely that more Gungahlin College residents would enrol there (noting the current enrolment settings would already allow their OOA enrolment there given Gungahlin is a high demand PEA, and mandating PEAs outside of the region would not meet the expectations of the community).

Many thanks,

Nessa

From: Wray, Priscilla <Priscilla.Wray@ed.act.edu.au>
Sent: Friday, 23 September 2022 1:33 PM
To: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>; McCarthy, David <David.McCarthy@act.gov.au>; Gwilliam, Stephen <Stephen.Gwilliam@act.gov.au>
Cc: Lemmey, Michael (ACTEDU) <Michael.Lemmey@ed.act.edu.au>; Pluis, Lisa (ACTEDU) <Lisa.Pluis@ed.act.edu.au>; Hall, Grant (ACTEDU) <Grant.Hall@ed.act.edu.au>; Yasin, Maha (ACTEDU) <Maha.Yasin@ed.act.edu.au>
Subject: GNGC capacity

OFFICIAL

Good afternoon All

Thank you for the update and onsite meeting this week to look at the range of solutions and strategies that we are working towards to support Gungahlin College.

This week I met with our P&C for a general meeting which included an agenda item about capacity concerns. GNGC P&C have met with the ACT P&C Association and are in the process of securing a meeting with Minister Berry to discuss concerns. The P&C discussed their views on the challenges/perceptions of DC; largely involving transport issues, followed by it needing a refresh and the reputation and general expectation about attending GNGC. In light of the new college site in the future in Nicholls, the P&C suggested that Lake G is more attractive for the suburbs of Nicholls and Casey/Crache with buses to the Belconnen interchange and the close proximity of Lake G to the Belconnen Town centre. This also aligns with PEA changes in the future as these suburbs will attend the new college rather than GNGC.

A range of strategies need to be considered including a range of ICW solutions, noting that all timetabling and internal strategies have been exhausted. Perhaps, policy changes also need to be a part of this suite of solutions involving moving away from the GNGC/DC shared zone given the very limited impact of this and look at a possible Lake G solution. GNGC will support the P&C to collect parental perception data on GNGC capacity issues, alternatives/shared zone and possible solutions to support the P&C going into the meeting with the Minister and to ensure that GNGC P&C views reflect the community more broadly.

For information, our AEU sub-branch met this week passing a motion about capacity concerns and the need for solutions.

Thank you for your ongoing support.

Kind regards,

Priscilla

Priscilla Wray | Principal

02 6142 1000 | priscilla.wray@ed.act.edu.au | www.gungahlincollege.act.edu.au

Gungahlin College | Education Directorate | ACT Government



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Education

 please consider the environment before printing this e-mail.



From: [McCarthy_David](#)
To: [Nakkan_John](#)
Cc: [Blom_Dylan](#)
Subject: RE: Gungahlin College temporary capacity management initiatives
Date: Wednesday, 19 October 2022 3:40:34 PM
Attachments: [image002.png](#)
[image003.png](#)

OFFICIAL: Sensitive

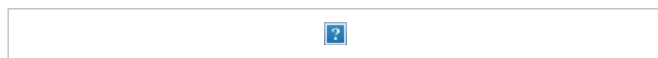
Thanks John,

This seems like a great progression, congratulations. I would like to have a chat with you and Dylan to unpack a couple of the points for the ongoing works.

Please let me know if you wish to o that and I can find us a time

David McCarthy | School Principal, Major Projects

Phone: 0418 630698 | Email: david.mccarthy@act.gov.au
 Infrastructure and Capital Works | Education | ACT Government
 Level 2, 220 London Crt | Canberra City, ACT
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)



We acknowledge the Ngunnawal people, the traditional custodians of the lands and waters where we live and learn; and pay our respects to elders past, present, and future.

From: Nakkan, John <John.Nakkan@act.gov.au>
Sent: Wednesday, 19 October 2022 11:09 AM
To: Oldfield, MeghanK <MeghanK.Oldfield@cit.edu.au>; Childs, Daniel <Daniel.Childs@act.gov.au>; Matthews, David <David.Matthews@act.gov.au>; Little, Vanessa <Vanessa.Little@act.gov.au>; Ganendran, Jaci <Jaci.Ganendran@cit.edu.au>; Blom, Dylan <Dylan.Blom@act.gov.au>
Cc: EDU, EGMBMSG <EGMBMSG.EDU@act.gov.au>; ICW EBM Office <ICWEBMOffice@act.gov.au>; Attridge, Vanessa <VanessaS.Attridge@act.gov.au>; McCarthy, David <David.McCarthy@act.gov.au>
Subject: Gungahlin College temporary capacity management initiatives

OFFICIAL: Sensitive

Dear all,

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I would like to summarise our discussions over last few weeks and the Education Directorate's intent for works associated with this initiative that will impact the shared facility over the coming months.

1. Education will engage an architect immediately to provide design options in consultation with Libraries ACT to create two new community spaces and relocate impacted functionality in area D as shown below.
2. Following design agreement, EDU will commence work as soon as possible to create the new spaces. Expected completion during Quarter 1 2023.
3. Set up the community rooms shown at A in the diagram below for the College use from the start of school term 1 2023. January 2023.
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5. Refit Area B for temporary College learning space and future community use. Subsequent to works at item 4 above.



All building modification works will be funded by the Education Directorate.

Following your consideration of these stages, can you please nominate a contact officer at Gungahlin Library and CIT Campus to work with the Education project team around specific logistics and access.

For your information Education will be undertaking additional capacity works within the college to create more flexible learning spaces and will deliver 2 x relocatable learning units which will temporarily accommodate the equivalent of 4 classrooms. It is intended to site these relocatable learning units adjacent to the visual arts building but within the town park, subject to approvals.

Regards,

John Nakkan | Acting Executive Branch Manager
Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 4, 220 London Circuit | GPO Box 158 Canberra ACT 2601
Ngunnawal Country
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

OFFICIAL

From: System Policy and Reform Office <SPROffice@act.gov.au>
Sent: Thursday, 20 October 2022 9:34 AM
To: Efthymiades, Deb <Deb.Efthymiades@act.gov.au>
Subject: MONDAY AM (BEFORE 10am) FOR CLEARANCE: FILE2022/11154 - MEETING BRIEF
Gungahlin College P&C
Importance: High

OFFICIAL

Hi Deb

Please see attached brief and attachments for your joint clearance with EGM BSG.

Clearance and progression to MCR is required by **10am Monday 24 October**.

Rach

Rachel Burton | System Policy and Reform Business Manager and
Executive Support Officer to Nicole Moore, Executive Branch Manager, Strategic Policy
Education Directorate | ACT Government
Email: rachel.burton@act.gov.au | Phone +61 2 6205 3227
Level 4, 220 London Circuit, Canberra ACT 2601 | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Pinterest](#) | [LinkedIn](#) | [Google+](#)



From: Stewart, Eil <Eil.Stewart@act.gov.au> **On Behalf Of** ICW EBM Office
Sent: Thursday, 20 October 2022 9:27 AM
To: EDU, EGMBSG <EGMBSG.EDU@act.gov.au>; System Policy and Reform Office
<SPROffice@act.gov.au>
Cc: ICW EBM Office <ICWEBMOffice@act.gov.au>; Attridge, Vanessa

<VanessaS.Attridge@act.gov.au>

Subject: FOR CLEARANCE BY 10AM MON 24 OCT: FOR ACTION: FILE2022/11154 MEETING BRIEF Gungahlin College P&C
Importance: High

Good morning

Brief and attachment in TRIM for EGMBS and DDGSPR clearance to MCR/MO by 10am Mon 24 Oct please

Thank you
Ell

From: Nakkan, John <John.Nakkan@act.gov.au>
Sent: Wednesday, 19 October 2022 6:07 PM
To: ICW EBM Office <ICWEBMOffice@act.gov.au>
Cc: EDU, EGMBSG <EGMBSG.EDU@act.gov.au>; Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Subject: FW: FOR ACTION: FILE2022/11154 MEETING BRIEF Gungahlin College P&C

OFFICIAL

Hi Ell,

Updated brief cleared from ICW for EGM BSD approval to Minister's Office.

Regards,

John Nakkan | Acting Executive Branch Manager
Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 4, 220 London Circuit | GPO Box 158 Canberra ACT 2601
Ngunnawal Country
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Evans, JacintaG <JacintaG.Evans@act.gov.au> **On Behalf Of** EDUMCR
Sent: Tuesday, 18 October 2022 10:36 AM
To: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Cc: Nakkan, John <John.Nakkan@act.gov.au>; ICW EBM Office <ICWEBMOffice@act.gov.au>; Das, Sean <Sean.Das@act.gov.au>; EDU, EGMBSG <EGMBSG.EDU@act.gov.au>; System Policy and Reform Office <SPROffice@act.gov.au>; Education DLO <EDUDLO@act.gov.au>; Bessey, Rochelle <Rochelle.Bessey@act.gov.au>; EDUMCR <EDUMCR@act.gov.au>
Subject: RE: FOR ACTION: FILE2022/11154 MEETING BRIEF Gungahlin College P&C

OFFICIAL

Good Morning Nessa,

Thank you for your email.

I have confirmed with Vicki that MCR can extend this one as long as she has it no later than 10am Monday 24 October – the meeting with Gungahlin College P&C is scheduled for 27 October and the Minister will need to be briefed prior to the meeting.

I have updated the TRIM container to reflect the new due date.

Please let me know if you have any queries.

Warm Regards,

Jacinta Grace Evans (*she/her*) | Ministerial Liaison Officer
Phone: Microsoft Teams Email: EDUMCR@act.gov.au or jacintag.evans@act.gov.au
Ministerial and Corporate Reporting | Communication, Engagement and Government Service Branch | Education Directorate | ACT Government

I acknowledge the First Peoples of Canberra and respect their continuing culture and the contribution they make to the life of the city and this region. I respect and acknowledge their Elders - past, present and emerging.

From: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Sent: Monday, 17 October 2022 4:43 PM
To: EDUMCR <EDUMCR@act.gov.au>
Cc: Nakkan, John <John.Nakkan@act.gov.au>; ICW EBM Office <ICWEBMOffice@act.gov.au>; Das, Sean <Sean.Das@act.gov.au>; EDU, EGMB SG <EGMB SG.EDU@act.gov.au>; System Policy and Reform Office <SPROffice@act.gov.au>
Subject: FW: FOR ACTION: FILE2022/11154 MEETING BRIEF Gungahlin College P&C

OFFICIAL

Hi Vicki,

ICW are planning to update this brief on the 19th to ensure it includes the most up to date information. Then it will then need clearance through DDGSPR & EGMB SG, so we may need a short extension please.

Kind regards,
Nessa

From: Page, Vicki <Vicki.Page@act.gov.au> **On Behalf Of** Education DLO
Sent: Wednesday, 21 September 2022 3:58 PM
To: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>; Enrolment and Planning Branch

<EnrolmentandPlanning@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>; ICW EBM Office <ICWEBMOffice@act.gov.au>

Cc: Efthymiades, Deb <Deb.Efthymiades@act.gov.au>; System Policy and Reform Office <SPROffice@act.gov.au>; Matthews, David <David.Matthews@act.gov.au>; EDU, EGMBSG <EGMBSG.EDU@act.gov.au>; Scholten, Kylie <Kylie.Scholten@act.gov.au>; EGMSDD <EGMSDD@act.gov.au>; Education DLO <EDUDLO@act.gov.au>; EDUMCR <EDUMCR@act.gov.au>

Subject: FOR ACTION: FILE2022/11154 MEETING BRIEF Gungahlin College P&C

Good afternoon,

Please see below for action.

Minister Meeting Brief	
TRIM Number	FILE2022/11154
Title/Question	MEETING BRIEF: Minister meeting with Gungahlin College P&C - 27 October 2022
Action(s)	1. Prepare meeting brief (template in TRIM)
Responsible Area	E&P with input from ICW
Response type	MEETING BRIEF
Clearance level required	DDG SPR / EGM BS
Date due to MCR (for quality assurance check before progressing to MO)	20 October 2022
Date Due to MO	20 October 2022
Further information <i>i.e external deadlines, who requested the input, any additional context</i>	<p>Meeting briefs are due one week prior to the scheduled meeting date.</p> <p>Minister has agreed to meet with the Gungahlin College P&C about managing the growth at their school, this has been a topic of discussion at MINSET in recent weeks.</p> <p>An EDU representative may be required at the meeting, please identify the appropriate EDU representative and the calendar invitation will be forwarded if required.</p>
Comment	<p>Please see the Executive Clearance Protocol document here for additional information on appropriate clearance levels/drop copy requirements.</p> <p>Please contact edumcr@act.gov.au if you have any questions.</p>

EGMSDD – sending to you as Executive lead of the relationship with P&C Association for visibility.

Kind Regards,

Vicki Page | A/g Directorate Liaison Officer

Ministerial & Corporate Reporting | **Education Directorate** | ACT Government

T: via teams | E: edudlo@act.gov.au or vicki.page@act.gov.au

Level 4, 220 Northbourne Avenue Braddon | GPO Box 158, Canberra, ACT 2601 |

Whyte, Charmaine

From: Matthews, David
Sent: Thursday, 20 October 2022 9:41 AM
To: Nakkan, John
Subject: FW: Gungahlin College temporary capacity management initiatives

OFFICIAL

From: Childs, Daniel <Daniel.Childs@act.gov.au>
Sent: Wednesday, 19 October 2022 8:21 PM
To: Oldfield, MeghanK <MeghanK.Oldfield@cit.edu.au>; Matthews, David <David.Matthews@act.gov.au>; Ganendran, Jaci <Jaci.Ganendran@cit.edu.au>; Little, Vanessa <Vanessa.Little@act.gov.au>
Subject: RE: Gungahlin College temporary capacity management initiatives

OFFICIAL

Thanks Meghan, appreciate your help. I met with John this week and said that without chatting to Vanessa I'm sure she would be happy to assist with capacity where possible noting Library services would also need to continue to operate and Vanessa would be better placed and can advise – didn't have much of the history to comment any further.

I would suggest that we formalise any changes before external services are engaged.

If you need anything please sing out.

Daniel

From: Oldfield, MeghanK <MeghanK.Oldfield@cit.edu.au>
Sent: Wednesday, 19 October 2022 5:09 PM
To: Childs, Daniel <Daniel.Childs@act.gov.au>; Matthews, David <David.Matthews@act.gov.au>; Ganendran, Jaci <Jaci.Ganendran@cit.edu.au>; Little, Vanessa <Vanessa.Little@act.gov.au>
Subject: Re: Gungahlin College temporary capacity management initiatives

OFFICIAL

Hi everyone

I intend to have CIT assist with this capacity issue as best we can, but we are still assessing our options and I can't commit to these at this point either.

I'll come back as soon as we can.

Meghan

Get [Outlook for iOS](#)

From: Little, Vanessa <Vanessa.Little@act.gov.au>
Sent: Wednesday, October 19, 2022 1:01:17 PM
To: Oldfield, MeghanK <MeghanK.Oldfield@cit.edu.au>; Childs, Daniel (ACTGOV) <Daniel.Childs@act.gov.au>;

Matthews, David (ACTGOV) <David.Matthews@act.gov.au>

Subject: RE: Gungahlin College temporary capacity management initiatives

OFFICIAL: Sensitive

Yuma David, Meghan and Daniel

This doesn't seem to be in line with our discussions and reads to me that we will have no rooms for community use in Term 1 next year.

Area C is currently our cafe area and we did not offer to make this available as a staff area. Can you explain what [accommodate CIT/Library/EDU staff and functionality](#) means? The discussion we had was that that space would become a community space, in line with its current use. We did also discuss it possibly becoming a temporary classroom, but not offices, that will be very difficult to get rid of in the future. At no time did we discuss making space for EDU staff.

Perhaps this is an error and you are actually referring to the exiting staff area which we offered to share with CIT?

There is also nothing in this email about the relocation of the café, something that we made clear was the only 'win' for the community in this situation.

At our onsite meeting, we were assured by David that there would be further discussions between Libraries ACT, CIT and EDU to develop a shared resolution. This has not occurred.

This email presents as the EDU decision, without the promised further consultation, and frankly it just reinforces the difficulty that we have in any partnership with EDU.

The Library has made every effort to assist EDU with its difficulties but as this arrangement is likely to go on for five + years, a more collegiate and respectful approach was expected.

We do not support the 'intent' as outlined below.

Happy to discuss.
Vanessa

From: Nakkan, John <John.Nakkan@act.gov.au>

Sent: Wednesday, 19 October 2022 11:09 AM

To: Oldfield, MeghanK <MeghanK.Oldfield@cit.edu.au>; Childs, Daniel <Daniel.Childs@act.gov.au>; Matthews, David <David.Matthews@act.gov.au>; Little, Vanessa <Vanessa.Little@act.gov.au>; Ganendran, Jaci <Jaci.Ganendran@cit.edu.au>; Blom, Dylan <Dylan.Blom@act.gov.au>

Cc: EDU, EGMSG <EGMSG.EDU@act.gov.au>; ICW EBM Office <ICWEBMOffice@act.gov.au>; Attridge, Vanessa <VanessaS.Attridge@act.gov.au>; McCarthy, David <David.McCarthy@act.gov.au>

Subject: Gungahlin College temporary capacity management initiatives

OFFICIAL: Sensitive

Dear all,

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I would like to summarise our discussions over last few weeks and the Education Directorate's intent for works associated with this initiative that will impact the shared facility over the coming months.

This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person.

Butler, Erin

From: Attridge, Vanessa
Sent: Thursday, 20 October 2022 10:32 AM
To: Efthymiades, Deb
Subject: RE: Gungahlin College temporary capacity management initiatives

OFFICIAL: Sensitive

Thank you.

From: Efthymiades, Deb <Deb.Efthymiades@act.gov.au>
Sent: Thursday, 20 October 2022 10:26 AM
To: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Subject: FW: Gungahlin College temporary capacity management initiatives

Given the reply only came to me

From: Matthews, David <David.Matthews@act.gov.au>
Sent: Thursday, 20 October 2022 9:43 AM
To: Efthymiades, Deb <Deb.Efthymiades@act.gov.au>
Subject: RE: Gungahlin College temporary capacity management initiatives

OFFICIAL: Sensitive

Yes, still pursuing. Will keep you posted.

From: Efthymiades, Deb <Deb.Efthymiades@act.gov.au>
Sent: Wednesday, 19 October 2022 1:41 PM
To: Matthews, David <David.Matthews@act.gov.au>; Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Cc: Nakkam, John <John.Nakkam@act.gov.au>; EDU, EGMSG <EGMSG.EDU@act.gov.au>
Subject: RE: Gungahlin College temporary capacity management initiatives

Thanks – am assuming this will continue to be led through BSG/ICW to resolution?

d

From: Matthews, David <David.Matthews@act.gov.au>
Sent: Wednesday, 19 October 2022 1:24 PM
To: Efthymiades, Deb <Deb.Efthymiades@act.gov.au>; Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Cc: Nakkam, John <John.Nakkam@act.gov.au>; EDU, EGMSG <EGMSG.EDU@act.gov.au>
Subject: FW: Gungahlin College temporary capacity management initiatives

OFFICIAL: Sensitive

Line of sight of ongoing dialogue.

DM

From: Little, Vanessa <Vanessa.Little@act.gov.au>
Sent: Wednesday, 19 October 2022 1:01 PM
To: Oldfield, MeghanK <MeghanK.Oldfield@cit.edu.au>; Childs, Daniel <Daniel.Childs@act.gov.au>; Matthews,

David <David.Matthews@act.gov.au>

Subject: RE: Gungahlin College temporary capacity management initiatives

OFFICIAL: Sensitive

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Happy to discuss.
Vanessa

From: Nakkan, John <John.Nakkan@act.gov.au>

Sent: Wednesday, 19 October 2022 11:09 AM

To: Oldfield, MeghanK <MeghanK.Oldfield@cit.edu.au>; Childs, Daniel <Daniel.Childs@act.gov.au>; Matthews, David <David.Matthews@act.gov.au>; Little, Vanessa <Vanessa.Little@act.gov.au>; Ganendran, Jaci <Jaci.Ganendran@cit.edu.au>; Blom, Dylan <Dylan.Blom@act.gov.au>

Cc: EDU, EGMSG <EGMSG.EDU@act.gov.au>; ICW EBM Office <ICWEBMOffice@act.gov.au>; Attridge, Vanessa <VanessaS.Attridge@act.gov.au>; McCarthy, David <David.McCarthy@act.gov.au>

Subject: Gungahlin College temporary capacity management initiatives

OFFICIAL: Sensitive

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4. Following the completion of internal consultation with CIT staff, redesign area C to accommodate CIT/Library/EDU staff and functionality. Expected completion Quarter 2 2023.
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For your information Education will be undertaking additional capacity works within the college to create more flexible learning spaces and will deliver 2 x relocatable learning units which will temporarily accommodate the equivalent of 4 classrooms. It is intended to site these relocatable learning units adjacent to the visual arts building but within the town park, subject to approvals.

Regards,

John Nakkas | Acting Executive Branch Manager
 Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkas@act.gov.au
 Infrastructure and Capital Works | Education | ACT Government
 Level 4, 220 London Circuit | GPO Box 158 Canberra ACT 2601
 Ngannawal Country
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

Butler, Erin

From: Attridge, Vanessa
Sent: Friday, 21 October 2022 9:42 AM
To: Klein, Liz; Das, Sean
Subject: FW: CHANGES NEEDED: FILE2022/11154 - MEETING BRIEF Gungahlin College P&C
Attachments: GOVERNMENT & STAKEHOLDER RELATIONS - Events - MEETING BRIEF Minister meeting with Gungahlin College P&C - 27 October 2022.tr5

Follow Up Flag: Follow up
Flag Status: Completed

OFFICIAL

Good morning,

Just letting you know this brief is essentially finalised, so that you are both aware of where things are up to. We are likely to be able to include some additional spaces (currently used by Libraries ACT) although specifics are yet to be finalised, in consultation with TCCS.

Cheers,

Nessa

From: Nakkan, John <John.Nakkan@act.gov.au>
Sent: Thursday, 20 October 2022 5:30 PM
To: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>; Efthymiades, Deb <Deb.Efthymiades@act.gov.au>; Matthews, David <David.Matthews@act.gov.au>
Cc: EDU, EGMSG <EGMSG.EDU@act.gov.au>; System Policy and Reform Office <SPROffice@act.gov.au>; ICW EBM Office <ICWEBMOffice@act.gov.au>
Subject: RE: CHANGES NEEDED: FILE2022/11154 - MEETING BRIEF Gungahlin College P&C

OFFICIAL

Cheers Deb, Nessa,

Updated for ICW elements.

Regards,

John Nakkan | Acting Executive Branch Manager
Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 4, 220 London Circuit | GPO Box 158 Canberra ACT 2601
Ngunnawal Country
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Sent: Thursday, 20 October 2022 4:23 PM
To: Efthymiades, Deb <Deb.Efthymiades@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>; Matthews, David <David.Matthews@act.gov.au>

Cc: EDU, EGMSG <EGMSG.EDU@act.gov.au>; System Policy and Reform Office <SPROffice@act.gov.au>
Subject: RE: CHANGES NEEDED: FILE2022/11154 - MEETING BRIEF Gungahlin College P&C

OFFICIAL

Thanks Deb,

I have addressed the planning components and will leave it to ICW to address the other comments.

Kind regards,
Nessa

From: Efthymiades, Deb <Deb.Efthymiades@act.gov.au>
Sent: Thursday, 20 October 2022 11:00 AM
To: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>; Matthews, David <David.Matthews@act.gov.au>
Cc: EDU, EGMSG <EGMSG.EDU@act.gov.au>; System Policy and Reform Office <SPROffice@act.gov.au>
Subject: CHANGES NEEDED: FILE2022/11154 - MEETING BRIEF Gungahlin College P&C
Importance: High

Hey team – thanks for getting this up

I am sorry but in my view it needs tightening for 2023 in particular – a few planning bits – mostly around the Lake G concept – but also needs to be much firmer in terms of capital for 2023 – the meeting is end Oct 2022 so firmer clarity will be required.

All marked up in TRIM doc

D

From: System Policy and Reform Office <SPROffice@act.gov.au>
Sent: Thursday, 20 October 2022 9:34 AM
To: Efthymiades, Deb <Deb.Efthymiades@act.gov.au>
Subject: MONDAY AM (BEFORE 10am) FOR CLEARANCE: FILE2022/11154 - MEETING BRIEF Gungahlin College P&C
Importance: High

OFFICIAL

Hi Deb

Please see attached brief and attachments for your joint clearance with EGM BSG.

Clearance and progression to MCR is required by **10am Monday 24 October**.

Rach

Rachel Burton | System Policy and Reform Business Manager and
Executive Support Officer to Nicole Moore, Executive Branch Manager, Strategic Policy
Education Directorate | ACT Government
Email: rachel.burton@act.gov.au | Phone +61 2 6205 3227
Level 4, 220 London Circuit, Canberra ACT 2601 | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Pinterest](#) | [LinkedIn](#) | [Google+](#)



From: Stewart, Eil <Eil.Stewart@act.gov.au> **On Behalf Of** ICW EBM Office
Sent: Thursday, 20 October 2022 9:27 AM
To: EDU, EGMSG <EGMSG.EDU@act.gov.au>; System Policy and Reform Office <SPROffice@act.gov.au>
Cc: ICW EBM Office <ICWEBMOffice@act.gov.au>; Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Subject: FOR CLEARANCE BY 10AM MON 24 OCT: FOR ACTION: FILE2022/11154 MEETING BRIEF Gungahlin College P&C
Importance: High

Good morning

Brief and attachment in TRIM for EGMSG and DDGSPR clearance to MCR/MO by 10am Mon 24 Oct please

Thank you
 Eil

From: Nakkan, John <John.Nakkan@act.gov.au>
Sent: Wednesday, 19 October 2022 6:07 PM
To: ICW EBM Office <ICWEBMOffice@act.gov.au>
Cc: EDU, EGMSG <EGMSG.EDU@act.gov.au>; Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Subject: FW: FOR ACTION: FILE2022/11154 MEETING BRIEF Gungahlin College P&C

OFFICIAL

Hi Eil,

Updated brief cleared from ICW for EGM BSD approval to Minister's Office.

Regards,

John Nakkan | Acting Executive Branch Manager
 Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au
 Infrastructure and Capital Works | Education | ACT Government
 Level 4, 220 London Circuit | GPO Box 158 Canberra ACT 2601
 Nggunawal Country
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Evans, JacintaG <JacintaG.Evans@act.gov.au> **On Behalf Of** EDUMCR
Sent: Tuesday, 18 October 2022 10:36 AM
To: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Cc: Nakkan, John <John.Nakkan@act.gov.au>; ICW EBM Office <ICWEBMOffice@act.gov.au>; Das, Sean <Sean.Das@act.gov.au>; EDU, EGMSG <EGMSG.EDU@act.gov.au>; System Policy and Reform Office <SPROffice@act.gov.au>; Education DLO <EDUDLO@act.gov.au>; Bessey, Rochelle <Rochelle.Bessey@act.gov.au>; EDUMCR <EDUMCR@act.gov.au>
Subject: RE: FOR ACTION: FILE2022/11154 MEETING BRIEF Gungahlin College P&C

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Good Morning Nessa,

Thank you for your email.

I have confirmed with Vicki that MCR can extend this one as long as she has it no later than 10am Monday 24 October – the meeting with Gungahlin College P&C is scheduled for 27 October and the Minister will need to be briefed prior to the meeting.

I have updated the TRIM container to reflect the new due date.

Please let me know if you have any queries.

Warm Regards,

Jacinta Grace Evans (*she/her*) | Ministerial Liaison Officer
Phone: Microsoft Teams Email: EDUMCR@act.gov.au or jacintag.evans@act.gov.au
Ministerial and Corporate Reporting | Communication, Engagement and Government Service Branch | Education Directorate | ACT Government

I acknowledge the First Peoples of Canberra and respect their continuing culture and the contribution they make to the life of the city and this region. I respect and acknowledge their Elders - past, present and emerging.

From: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Sent: Monday, 17 October 2022 4:43 PM
To: EDUMCR <EDUMCR@act.gov.au>
Cc: Nakkan, John <John.Nakkan@act.gov.au>; ICW EBM Office <ICWEBMOffice@act.gov.au>; Das, Sean <Sean.Das@act.gov.au>; EDU, EGMSG <EGMSG.EDU@act.gov.au>; System Policy and Reform Office <SPROffice@act.gov.au>
Subject: FW: FOR ACTION: FILE2022/11154 MEETING BRIEF Gungahlin College P&C

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Hi Vicki,

ICW are planning to update this brief on the 19th to ensure it includes the most up to date information. Then it will then need clearance through DDGSPR & EGMSG, so we may need a short extension please.

Kind regards,
Nessa

From: Page, Vicki <Vicki.Page@act.gov.au> **On Behalf Of** Education DLO
Sent: Wednesday, 21 September 2022 3:58 PM
To: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>; Enrolment and Planning Branch <EnrolmentandPlanning@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>; ICW EBM Office <ICWEBMOffice@act.gov.au>
Cc: Efthymiades, Deb <Deb.Efthymiades@act.gov.au>; System Policy and Reform Office <SPROffice@act.gov.au>; Matthews, David <David.Matthews@act.gov.au>; EDU, EGMSG <EGMSG.EDU@act.gov.au>; Scholten, Kylie <Kylie.Scholten@act.gov.au>; EGMSDD <EGMSDD@act.gov.au>; Education DLO <EDUDLO@act.gov.au>; EDUMCR <EDUMCR@act.gov.au>
Subject: FOR ACTION: FILE2022/11154 MEETING BRIEF Gungahlin College P&C

Good afternoon,

Please see below for action.

Minister Meeting Brief	
TRIM Number	FILE2022/11154
Title/Question	MEETING BRIEF: Minister meeting with Gungahlin College P&C - 27 October 2022
Action(s)	1. Prepare meeting brief (template in TRIM)
Responsible Area	E&P with input from ICW
Response type	MEETING BRIEF
Clearance level required	DDG SPR / EGM BS
Date due to MCR (for quality assurance check before progressing to MO)	20 October 2022
Date Due to MO	20 October 2022
Further information i.e external deadlines, who requested the input, any additional context	Meeting briefs are due one week prior to the scheduled meeting date. Minister has agreed to meet with the Gungahlin College P&C about managing the growth at their school, this has been a topic of discussion at MINSET in recent weeks. An EDU representative may be required at the meeting, please identify the appropriate EDU representative and the calendar invitation will be forwarded if required.
Comment	Please see the Executive Clearance Protocol document here for additional information on appropriate clearance levels/drop copy requirements. Please contact edumcr@act.gov.au if you have any questions.

EGMSDD – sending to you as Executive lead of the relationship with P&C Association for visibility.

Kind Regards,

Vicki Page | A/g Directorate Liaison Officer

Ministerial & Corporate Reporting | Education Directorate | ACT Government

T: via teams | E: edudlo@act.gov.au or vicki.page@act.gov.au

Level 4, 220 Northbourne Avenue Braddon | GPO Box 158, Canberra, ACT 2601 |

Education Directorate

To:	Minister for Education and Youth Affairs	Tracking No.: FILE2022/11154
Date:	20/10/2022	
CC:	Director-General	
From:	Executive Group Manager, Business Services Group Deputy Director-General, System Policy and Reform	
Subject:	Minister meeting with Gungahlin College P&C on 27 October 2022	
Critical Date:	Due to MO 10am Monday 24 October	
Critical Reason:	Meeting with Gungahlin College P&C on 27 October 2022	

Recommendations

That you:

1. Note the information contained in this brief.

Noted / Please Discuss

Yvette Berry MLA/...../.....

Minister's Office Feedback

Background

1. You have agreed to meet with members of the Gungahlin College P&C on 27 October 2022 to discuss managing growth at the school and capacity pressure in 2023.
2. Gungahlin College capacity has been assessed at 1007 or 1208 including a 9th line of classes. A 9th line is planned for 2023.

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3. Typically, Colleges are able to exercise more flexibility than other schools in managing capacity and demand, due to the nature of college learning and teaching.
4. A Priority Enrolment Area (PEA) Shared Zone came into effect in 2022 to support demand management at Gungahlin College. This PEA change enables families residing in Gungahlin the option to enrol at Dickson College.
 - a. While some Gungahlin residents have enrolled at Dickson College under this arrangement, it has not yet had a significant impact.

Issues**Gungahlin College Enrolment Growth & Capacity Pressure**

5. Enrolment forecasting was updated in August 2022 and while it is slightly lower than previously forecast, it continues to predict strong growth and necessitates additional college capacity investment both in the immediate and longer term.

Table 1. Gungahlin College Enrolment Forecast (August 2022)

	Census	Projection									
	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Demand	1124	1248	1286	1301	1372	1441	1514	1572	1603	1610	1607
Capacity	1280	1280	1280	1280	1280	1280	1280	1280	1280	1280	1280
Utilisation	88%	98%	100%	102%	107%	113%	118%	123%	125%	126%	126%

6. There are currently 1170 enrolments for 2023 (although it is anticipated as many as 70 additional enrolments may be received between October – January 2023) taking the 2023 potential total enrolments to 1240.

Work underway to manage capacity pressure

7. Gungahlin College is expected to experience significant capacity pressure in 2023 and future years, based on enrolment forecasts. Work is underway within the Education Directorate, including ongoing consultation with the school, to plan for capacity solutions in 2023 and beyond, with actions underway to deliver additional capacity for the college by term 1, 2023.
8. The Gungahlin College Australian Education Union Sub-Branch passed a Motion at their meeting on 20 September 2022 regarding capacity concerns and the need for solutions, at Attachment A.
9. The College Principal has provided the following feedback based on a meeting with the P&C in late September 2022:
 - a. Concerns regarding Dickson College including transport issues, ageing infrastructure and reputation impacting enrolment preferences

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- b. Suggestion that Lake Ginninderra College may be attractive for the suburbs of Nicholls and Casey/Crace, with buses to the Belconnen interchange and the close proximity of the College to the Belconnen Town centre.
 - i. It is anticipated there would be strong negative community feedback if PEA changes mandated enrolment from Gungahlin College residents outside of the Gungahlin region. A hard coded PEA change would also need to be communicated to the community well in advance of the following enrolment year, which means a change couldn't come into effect before the 2025 school year.
 - ii. Enrolments at the Lake Ginninderra College are forecast to increase from 668 in 2022 to around 749 in 2024 & 2025 (90% utilisation of 825 overall capacity). Capacity utilisation is expected to stay above 90% from the middle of this decade, so it is likely the school could accommodate a small number additional students from Gungahlin in the short term.
 - iii. If a PEA change is contemplated, EDU recommends this should only be contemplated on a volunteer basis, although students from the Gungahlin region already have out of area enrolment rights under the Category B Gungahlin High Demand PEA enrolment criteria so this would only be a small change but could be communicated more explicitly
 - iv. As very few college age residents from these three suburbs attend Lake Ginninderra College (4%) or Dickson College (3%). This suggests that a voluntary PEA Shared Zone change may not have a significant impact.
- c. The P&C also noted their expectation that those suburbs may be included in a new Nicholls College PEA rather than Gungahlin College however this is yet to be determined.

Short Term options

10. 2023 responses to capacity pressures are being developed and include:

- a. The school has already added a 9th line of classes between 4.00 and 5.00pm to manage demand.
- b. Changes to scheduling of popular hospitality courses (up to 5 concurrent lines), including to make best use of a 9th line of classes.
- c. Education has been negotiating during 2022 for access to additional spaces within the existing shared building, typically used by Libraries ACT and Canberra Institute of Technology (CIT).

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- i. Further negotiations are required to allay Libraries ACT concerns about the duration of impact for any building changes and the extent of support the Education Directorate is prepared to provide to alleviate this inconvenience.
 - ii. These spaces will require minimal works and with Libraries ACT support, can be available for the start of Term 1, 2023.
- d. Installation of two Temporary Relocatable Learning Units (RLU's) during Term 1 2023.
- ii. The College's preferred location for RLU's is the Gungahlin Town Square (corner of Hibberson and Gozzard streets) at the main college entrance.
 - iii. TCCS has provided in-principle support for RLUs to be placed on this TCCS land, with further work underway to address servicing (power, water and drainage) or certification challenges with installation of a temporary building across a land boundary.
 - iv. The community may have concerns regarding temporary use of this land which is currently open space.
 - v. There are two potential alternative RLU locations on the school site (although neither of these is ideally situated for positive educational outcomes).

Medium to Long Term options

11. Each year approximately 20 Year 10 students are enrolled at Gungahlin College. From 2024, those students could be enrolled at Gungahlin high schools.
12. Planning for a longer-term college solution in Gungahlin is underway, with \$1 million for feasibility and design work announced through the 2022-23 ACT Budget.
 - a. This work will be subject to a future decision of Government with 2026-27 the earliest possible delivery date at the preferred site in Nicholls.
 - b. The new college will require PEA changes to create two distinct College PEAs in Gungahlin.
13. Further work is also underway with ICW exploring whether the Gungahlin College Mechatronics Lab and Science Labs could be reconfigured to be used for other purposes as these spaces are not currently set up to be used as a general learning space.
14. There is an option to consider adding 10th, 11th & 12th lines for hospitality, depending on student numbers, however these would require additional general learning areas.

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15. PEA changes would support demand management to colleges outside Gungahlin that have capacity to accept enrolments (eg Dickson College, Lake Ginninderra College), however you have previously not agreed to this option given there is a strong expectation from the community that college places be available for residents of Gungahlin within the region.
16. Enrolments bare expected to grow to around 1607 enrolments by 2032 although it is anticipated new college capacity could come online at Nicholls around 2026-27 (subject to future decisions of Government).

Financial Implications

17. A Business Case is being prepared to seek investment in a new college at Nicholls through the next Budget.

ConsultationInternal

18. Enrolments & Planning Branch; Infrastructure & Capital Works Branch; Director School Improvement.

Cross Directorate

19. TCCS (Libraries ACT); CIT.

External

20. Gungahlin College Principal, Ms Priscilla Wray.

Work Health and Safety

21. Planning for a longer-term college solution in Gungahlin is underway, recognising the need to adhere to Class Size Policy, respond to forecast enrolment growth and continue to ensure the wellbeing of students and staff.

Benefits/Sensitivities

22. There is a high level of interest from the community, media and Members of the ACT Legislative Assembly in schools planning outcomes in Gungahlin and enrolment and capacity pressure at Gungahlin College.
23. Gungahlin College Principal indicated the P&C are intending to collect 'parental perception data on Gungahlin College capacity issues, alternatives/PEA Shared Zone and possible solutions' to share when they meet with you in October.

Communications, media and engagement implications

24. There has been recent community interest and media coverage of schools planning matters in Gungahlin including 2022-23 ACT Budget announcements.

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Signatory Names: Deb Efthymiades Phone: 59171
David Matthews 70384
Action Officers: Vanessa Attridge Phone: 53502
John Nakkan 71876

Attachments

Attachment	Title
Attachment A	Dickson College AEU Sub Branch Motion

Attachment A

Gungahlin College Australian Education Union Sub-Branch Motion

20 September 2022

Gungahlin College was built to accommodate 988 students, however, many years ago it was agreed to implement an ill-considered 'staged attendance profile and night school' which resulted in the college's student capacity being reassessed as 1288.

Whilst the night school 'initiative' has long since been abandoned, the 300 additional student capacity assessment has remained in force and this has left the college in dire circumstances with staff and students teaching and learning experience significantly compromised.

On a daily basis the college is experiencing ongoing capacity issues with the gym size, number of toilets, library size, number of Science labs and kitchen space.

The sub-branch notes that our leadership team have been in discussions about the rising student numbers for three years now, and that some consideration has been given to demountables as a potential stop-gap measure, however given the playing field is a teaching and learning space for PE classes, there is no suitably apparent space.

We have a shared facility with ACT public libraries which could facilitate additional staffroom and classroom spaces, however it is not known if ACT libraries could be relocated.

The college has now exhausted all strategies and avenues to fit students beyond 1200 into the current facility and for safety reasons require a solution.

The Gungahlin College sub-branch seeks support from the AEU office to address the unsustainable capacity pressures currently impacting teaching and learning at Gungahlin College.

From: [Matthews, David](#)
To: [Efthymiades, Deb](#); [Attridge, Vanessa](#)
Subject: FW: Gungahlin College, CIT/Library actions
Date: Friday, 21 October 2022 3:30:00 PM

From: Matthews, David
Sent: Friday, 21 October 2022 3:28 PM
To: Haire, Katy <Katy.Haire@act.gov.au>
Cc: Short, Paul <Paul.Short@act.gov.au>; EDU, Director-General Office <EDUDirectorGeneralOffice@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>
Subject: FW: Gungahlin College, CIT/Library actions
FYI.

John will provide an update after the meeting and advise if escalation is required to the DG level, or indeed the Ministerial level, noting a clear decision is required prior to the Min's meeting with Gungahlin College P&C on 27/10.

Regards

David Matthews

From: Nakkan, John <John.Nakkan@act.gov.au>
Sent: Friday, 21 October 2022 12:05 PM
To: Matthews, David <David.Matthews@act.gov.au>
Cc: ICW EBM Office <ICWEBMOffice@act.gov.au>; EDU, EGMB SG <EGMBSG.EDU@act.gov.au>; Short, Paul <Paul.Short@act.gov.au>; Efthymiades, Deb <Deb.Efthymiades@act.gov.au>
Subject: RE: Gungahlin College, CIT/Library actions

Hi David,

We're planning on catching up at either 11.30am or 12.00pm on Monday.

Regards,

John Nakkan | Acting Executive Branch Manager

Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au

Infrastructure and Capital Works | Education | ACT Government

Level 4, 220 London Circuit | GPO Box 158 Canberra ACT 2601

Ngunnawal Country

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From: Matthews, David <David.Matthews@act.gov.au>
Sent: Friday, 21 October 2022 11:16 AM
To: Nakkan, John <John.Nakkan@act.gov.au>
Cc: ICW EBM Office <ICWEBMOffice@act.gov.au>; EDU, EGMB SG <EGMBSG.EDU@act.gov.au>; Short, Paul <Paul.Short@act.gov.au>; Efthymiades, Deb <Deb.Efthymiades@act.gov.au>
Subject: RE: Gungahlin College, CIT/Library actions

Thanks and noted.

Will the meeting occur prior to the Minister's meeting with the P&C?

Regards

David Matthews

From: Nakkan, John <John.Nakkan@act.gov.au>
Sent: Friday, 21 October 2022 10:44 AM
To: Matthews, David <David.Matthews@act.gov.au>
Cc: ICW EBM Office <ICWEBMOffice@act.gov.au>; EDU, EGMB SG <EGMBSG.EDU@act.gov.au>
Subject: Gungahlin College, CIT/Library actions
David,

I have spoken with Vanessa Little at Libraries ACT and will be meeting with her and our CIT counterpart next week to progress the discussion. Vanessa does not have any in-principle opposition to what we are proposing but requires further assurance about the impact on her operations.

Regards,

John Nakkam | Acting Executive Branch Manager

Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkam@act.gov.au

Infrastructure and Capital Works | Education | ACT Government

Level 4, 220 London Circuit | GPO Box 158 Canberra ACT 2601

Ngunnawal Country

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Whyte, Charmaine

From: Nakkan, John
Sent: Monday, 24 October 2022 2:45 PM
To: Oldfield, Meghank; Little, Vanessa; Ganendran, Jaci
Subject: RE: Gungahlin College temporary capacity management initiatives

They have a couple of training rooms on the ground floor on the public side of the security entry. I'll ask the question.

Regards,

John Nakkan | Acting Executive Branch Manager
 Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au
 Infrastructure and Capital Works | Education | ACT Government
 Level 4, 220 London Circuit | GPO Box 158 Canberra ACT 2601
 Ngunnawal Country
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Oldfield, Meghank <Meghank.Oldfield@cit.edu.au>
Sent: Monday, 24 October 2022 1:48 PM
To: Nakkan, John <John.Nakkan@act.gov.au>; Little, Vanessa <Vanessa.Little@act.gov.au>; Ganendran, Jaci <Jaci.Ganendran@cit.edu.au>
Subject: RE: Gungahlin College temporary capacity management initiatives

OFFICIAL

Does Winyu have any available space

-----Original Appointment-----

From: Nakkan, John (ACTGOV) <John.Nakkan@act.gov.au>
Sent: Friday, 21 October 2022 12:25 PM
To: Nakkan, John (ACTGOV); Oldfield, Meghank; Little, Vanessa (ACTGOV); Ganendran, Jaci
Subject: Gungahlin College temporary capacity management initiatives
When: Monday, 24 October 2022 11:30 AM-12:30 PM (UTC+10:00) Canberra, Melbourne, Sydney.
Where: Gungahlin Library

-----Original Appointment-----

From: Nakkan, John <John.Nakkan@act.gov.au>
Sent: Friday, 21 October 2022 10:58 AM
To: Nakkan, John; Little, Vanessa (ACTGOV); Ganendran, Jaci
Subject: Gungahlin College temporary capacity management initiatives
When: Monday, 24 October 2022 11:30 AM-12:30 PM (UTC+10:00) Canberra, Melbourne, Sydney.
Where: Gungahlin Library

Meeting commencement time updated.

JN

Hi Vanessa, Jaci,

Can we please continue the conversation about the possibilities and impacts of accommodating additional College students at the Gungahlin campus. I will bring along some floor plans for us to put our thoughts down on.

Regards,

John Nakkam | Acting Executive Branch Manager
Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkam@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 4, 220 London Circuit | GPO Box 158 Canberra ACT 2601
Ngunnawal Country
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

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Stewart, Eli

From: Nakkan, John
Sent: Monday, 24 October 2022 5:09 PM
To: Haire, Katy
Cc: Short, Paul; EDU, Director-General Office; EDU, EGMBMSG; ICW EBM Office
Subject: Re: Gungahlin College, CIT/Library actions

Will do, I will also be attending that meeting.

Regards,

John Nakkan
0466 015 922

From: Haire, Katy <Katy.Haire@act.gov.au>
Sent: Monday, October 24, 2022 5:01:58 PM
To: Nakkan, John <John.Nakkan@act.gov.au>
Cc: Short, Paul <Paul.Short@act.gov.au>; EDU, Director-General Office <EDUDirectorGeneralOffice@act.gov.au>; EDU, EGMBMSG <EGMBMSG.EDU@act.gov.au>; ICW EBM Office <ICWEBMOffice@act.gov.au>
Subject: RE: Gungahlin College, CIT/Library actions

Thanks John – that is great news. I understand there is a meeting between the Minister and the Gungahlin P&C on Thursday that Deb is attending – can you please ensure she is updated?

Thanks for all your efforts to resolve this!

KH

Katy Haire (*she/her*) | Director-General **Education Directorate** | ACT Government
T: +61 2 6205 9158 | E: katy.haire@act.gov.au
GPO Box 158 Canberra ACT 2601 | www.education.act.gov.au

From: Nakkan, John <John.Nakkan@act.gov.au>
Sent: Monday, 24 October 2022 4:59 PM
To: Haire, Katy <Katy.Haire@act.gov.au>
Cc: Short, Paul <Paul.Short@act.gov.au>; EDU, Director-General Office <EDUDirectorGeneralOffice@act.gov.au>; EDU, EGMBMSG <EGMBMSG.EDU@act.gov.au>; ICW EBM Office <ICWEBMOffice@act.gov.au>
Subject: RE: Gungahlin College, CIT/Library actions

Hi Katy,

No escalation is required. I met with CIT and Libraries ACT today, they have committed to assist us noting that there will be some impacts on their operations. We are working with them to provide alternative solutions, but they acknowledge that we will occupy 2 spaces for the start of 2023 as a minimum.

Regards,

John Nakkan | Acting Executive Branch Manager
Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au
Infrastructure and Capital Works | Education | ACT Government

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From: Matthews, David <David.Matthews@act.gov.au>
Sent: Friday, 21 October 2022 3:28 PM
To: Haire, Katy <Katy.Haire@act.gov.au>
Cc: Short, Paul <Paul.Short@act.gov.au>; EDU, Director-General Office <EDUDirectorGeneralOffice@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>
Subject: FW: Gungahlin College, CIT/Library actions

FYI.

John will provide an update after the meeting and advise if escalation is required to the DG level, or indeed the Ministerial level, noting a clear decision is required prior to the Min's meeting with Gungahlin College P&C on 27/10.

Regards
David Matthews

From: Nakkan, John <John.Nakkan@act.gov.au>
Sent: Friday, 21 October 2022 12:05 PM
To: Matthews, David <David.Matthews@act.gov.au>
Cc: ICW EBM Office <ICWEBMOffice@act.gov.au>; EDU, EGMB SG <EGMBSG.EDU@act.gov.au>; Short, Paul <Paul.Short@act.gov.au>; Efthymiades, Deb <Deb.Efthymiades@act.gov.au>
Subject: RE: Gungahlin College, CIT/Library actions

Hi David,

We're planning on catching up at either 11.30am or 12.00pm on Monday.

Regards,

John Nakkan | Acting Executive Branch Manager
Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au
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From: Matthews, David <David.Matthews@act.gov.au>
Sent: Friday, 21 October 2022 11:16 AM
To: Nakkan, John <John.Nakkan@act.gov.au>
Cc: ICW EBM Office <ICWEBMOffice@act.gov.au>; EDU, EGMB SG <EGMBSG.EDU@act.gov.au>; Short, Paul <Paul.Short@act.gov.au>; Efthymiades, Deb <Deb.Efthymiades@act.gov.au>
Subject: RE: Gungahlin College, CIT/Library actions

Thanks and noted.

Will the meeting occur prior to the Minister's meeting with the P&C?

Regards

David Matthews

From: Nakkan, John <John.Nakkan@act.gov.au>
Sent: Friday, 21 October 2022 10:44 AM
To: Matthews, David <David.Matthews@act.gov.au>
Cc: ICW EBM Office <ICWEBMOffice@act.gov.au>; EDU, EGMBSG <EGMBSG.EDU@act.gov.au>
Subject: Gungahlin College, CIT/Library actions

David,

I have spoken with Vanessa Little at Libraries ACT and will be meeting with her and our CIT counterpart next week to progress the discussion. Vanessa does not have any in-principle opposition to what we are proposing but requires further assurance about the impact on her operations.

Regards,

John Nakkan | Acting Executive Branch Manager
Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 4, 220 London Circuit | GPO Box 158 Canberra ACT 2601
Ngunnawal Country
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: [Lokvicic, Katarina](#) on behalf of [EDU_EGMBSG](#)
To: [Matthews, David](#)
Subject: FW: Gungahlin College update
Date: Wednesday, 26 October 2022 2:18:18 PM
Attachments: [image001.jpg](#)

OFFICIAL

FYI

Warm regards,

Katarina Lokvicic

Executive Support Officer | Business Services Group

Phone: (02) 620 78358

Business Services | Education | ACT Government

GPO Box 158 Canberra ACT 2601

www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)



We acknowledge the Traditional Custodians of the ACT, the Ngunnawal people. We acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

From: Short, Paul <Paul.Short@act.gov.au>

Sent: Wednesday, 26 October 2022 11:59 AM

To: Hobbs, Rebecca <Rebecca.Hobbs@act.gov.au>; Education DLO <EDUDLO@act.gov.au>

Cc: Nakkan, John <John.Nakkan@act.gov.au>; EDU, Director-General Office <EDUDirectorGeneralOffice@act.gov.au>; ICW EBM Office <ICWEBMOffice@act.gov.au>; EDU, EGMBSG <EGMBSG.EDU@act.gov.au>

Subject: Gungahlin College update

OFFICIAL

Hi Bec and Vicki

A brief update ahead of the Minister's meeting tomorrow with Gungahlin College P&C.

In the meeting brief we advised:

Short Term options

10. 2023 responses to capacity pressures are being developed and include:

- c. Education has been negotiating during 2022 for access to additional spaces within the existing shared building, typically used by Libraries ACT and Canberra Institute of Technology (CIT).
 - i. Further negotiations are required to allay Libraries ACT concerns about the duration of impact for any building changes and the extent of support the Education Directorate is prepared to provide to alleviate this inconvenience.
 - ii. These spaces will require minimal works and with Libraries ACT support, can be available for the start of Term 1, 2023.

Please be aware that EDU met with CIT and Libraries ACT this week and they have committed to turning over the shared spaces to us. This will allow the College to occupy 2 new spaces for the start of 2023, as a minimum.

John and I are planning to attend tomorrow's meeting to support the Minister. John will be able to speak in further detail about the steps we are taking to alleviate enrolment pressure in 2023. Please sing out if there's anything else you need ahead of the meeting.

Cheers,

Paul

Paul Short

A/g Executive Group Manager, Business Services

Education Directorate | ACT Government

Phone: 02 620 72809 | Mobile: 0408 368 746

www.education.act.gov.au

Stewart, Ell

From: Nakkan, John
Sent: Thursday, 27 October 2022 5:29 PM
To: Morton, Phillip; Blom, Dylan; McCarthy, David
Cc: ICW EBM Office
Subject: Gungahlin College capacity works
Attachments: Gungahlin College capacity works.docx

Hi all,

Notes and actions from today's discussion attached.

Regards,

John Nakkan | Acting Executive Branch Manager
Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 4, 220 London Circuit | GPO Box 158 Canberra ACT 2601
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www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

Gungahlin College and Library capacity works

College

1. Science lab and mechatronics lab improve ergonomics to allow general learning in lab space, while retaining science functionality
2. Science prep room. Investigate conversion to learning space or alternatively, teacher amenity. Confirm if ground or first floor.
3. Provide two transportables to Town Park adjacent to visual arts building, or alternative if not viable
4. Review circulation space for student flow and possible increase for non-learning areas for students
5. Include student voice in design of any changes to areas within college (colours and materials)

Library/CIT

6. Freshen up 2 community rooms at A for Day 1 Term 1 2023
7. Design replacement space for community conversation language program currently located in area A in area D
8. Following design agreement, commence work as soon as possible to create the new spaces. Expected completion during Term 1 2023.
9. Following the completion of internal consultation with CIT staff, redesign area C to accommodate CIT/Library/EDU staff and functionality and redesign area B as general learning. Expected construction completion during Term 2 2023.
10. Explore relocation of café to area E or courtyard F

Engage original architects Munns Sly More for CIT/Library designs. SQC for College and transportable works.



Contacts:

Gungahlin College – Priscilla Wray [REDACTED]
Michael Lemmey Acting Principal

Libraries ACT Vanessa Little Executive Branch Manager 6207 6695

CIT Meghan Oldfield Executive Group Manager Corporate 6207 1270

Jaci Ganendran Director Business Digitisation 6205 9782 (I have not spoken with Jaci but Meghan has included her in emails).

From: [Brady, Kim](#) on behalf of [EDU, EGMBBSG](#)
To: [Matthews, David](#)
Subject: FW: FYI - meeting with Minister - Gungahlin College infrastructure
Date: Thursday, 27 October 2022 5:38:33 PM

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FYI

From: Short, Paul <Paul.Short@act.gov.au>
Sent: Thursday, 27 October 2022 5:22 PM
To: Haire, Katy <Katy.Haire@act.gov.au>; Simmons, Jane <Jane.Simmons@act.gov.au>; Huxley, Mark <Mark.Huxley@act.gov.au>; Gwilliam, Stephen <Stephen.Gwilliam@act.gov.au>
Cc: Nakkan, John <John.Nakkan@act.gov.au>; EDU, EGMBBSG <EGMBBSG.EDU@act.gov.au>; EDU, Director-General Office <EDUDirectorGeneralOffice@act.gov.au>; DDGEDUoffice <DDGEDUoffice@act.gov.au>; EGMSloffice <EGMSloffice@act.gov.au>; Burn, Emma <Emma.Burn@act.gov.au>; Van Aalst, Sally <Sally.VanAalst@act.gov.au>
Subject: FYI - meeting with Minister - Gungahlin College infrastructure

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Hi all

Today John and I attended a meeting with the Minister, Gungahlin College P&C and Gungahlin College student representatives.

The group raised concerns about short-term capacity at Gungahlin College, ahead of a second college being built in the region.

John was able to advise:

- We have reached agreement with ACT Libraries to reclaim the current shared library space, which will accommodate 2 classroom spaces from the start of T1, 2023
- We are continuing to engage with CIT about use of their “drop-in” space, to accommodate up to 2 college classroom spaces from late T1 or T2, 2023
- We are committed to delivering 2 transportable classrooms (4 learning spaces), possibly from T2, 2023 – pending completion of planning processes.

This news was very well received by the group.

The Minister has committed to writing to the P&C and School Board tomorrow (cc Principal) to confirm our approach.

Other considerations raised by the students and P&C reps included the need for more study and social spaces, options to address internal foot traffic congestion areas and future modifications to science labs.

We will keep you updated on the progress of these infrastructure solutions and work with the school to support broader communication with the school community as appropriate.

Cheers,

Paul

Paul Short

A/g Executive Group Manager, Business Services

Education Directorate | ACT Government

Phone: 02 620 72809 | Mobile: 0408 368 746

www.education.act.gov.au

Education Directorate

To:	Minister for Education and Youth Affairs	Tracking No.: FILE2022/11154
Date:	20/10/2022	
CC:	Director-General	
From:	Executive Group Manager, Business Services Group Deputy Director-General, System Policy and Reform	
Subject:	Minister meeting with Gungahlin College P&C on 27 October 2022	
Critical Date:	Due to MO 10am Monday 24 October	
Critical Reason:	Meeting with Gungahlin College P&C on 27 October 2022	

Recommendations

That you:

1. Note the information contained in this brief.

Noted / Please Discuss

Yvette Berry MLA/...../.....

Minister's Office Feedback

Background

1. You have agreed to meet with members of the Gungahlin College P&C on 27 October 2022 to discuss managing growth at the school and capacity pressure in 2023.
2. Gungahlin College capacity has been assessed at 1007 or 1208 including a 9th line of classes. A 9th line is planned for 2023.

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3. Typically, Colleges are able to exercise more flexibility than other schools in managing capacity and demand, due to the nature of college learning and teaching.
4. A Priority Enrolment Area (PEA) Shared Zone came into effect in 2022 to support demand management at Gungahlin College. This PEA change enables families residing in Gungahlin the option to enrol at Dickson College.
 - a. While some Gungahlin residents have enrolled at Dickson College under this arrangement, it has not yet had a significant impact.

Issues**Gungahlin College Enrolment Growth & Capacity Pressure**

5. Enrolment forecasting was updated in August 2022 and while it is slightly lower than previously forecast, it continues to predict strong growth and necessitates additional college capacity investment both in the immediate and longer term.

Table 1. Gungahlin College Enrolment Forecast (August 2022)

	Census	Projection									
	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Demand	1124	1248	1286	1301	1372	1441	1514	1572	1603	1610	1607
Capacity	1280	1280	1280	1280	1280	1280	1280	1280	1280	1280	1280
Utilisation	88%	98%	100%	102%	107%	113%	118%	123%	125%	126%	126%

6. There are currently 1170 enrolments for 2023 (although it is anticipated as many as 70 additional enrolments may be received between October – January 2023) taking the 2023 potential total enrolments to 1240.

Work underway to manage capacity pressure

7. Gungahlin College is expected to experience significant capacity pressure in 2023 and future years, based on enrolment forecasts. Work is underway within the Education Directorate, including ongoing consultation with the school, to plan for capacity solutions in 2023 and beyond, with actions underway to deliver additional capacity for the college by term 1, 2023.
8. The Gungahlin College Australian Education Union Sub-Branch passed a Motion at their meeting on 20 September 2022 regarding capacity concerns and the need for solutions, at Attachment A.
9. The College Principal has provided the following feedback based on a meeting with the P&C in late September 2022:
 - a. Concerns regarding Dickson College including transport issues, ageing infrastructure and reputation impacting enrolment preferences

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- b. Suggestion that Lake Ginninderra College may be attractive for the suburbs of Nicholls and Casey/Crace, with buses to the Belconnen interchange and the close proximity of the College to the Belconnen Town centre.
 - i. It is anticipated there would be strong negative community feedback if PEA changes mandated enrolment from Gungahlin College residents outside of the Gungahlin region. A hard coded PEA change would also need to be communicated to the community well in advance of the following enrolment year, which means a change couldn't come into effect before the 2025 school year.
 - ii. Enrolments at the Lake Ginninderra College are forecast to increase from 668 in 2022 to around 749 in 2024 & 2025 (90% utilisation of 825 overall capacity). Capacity utilisation is expected to stay above 90% from the middle of this decade, so it is likely the school could accommodate a small number additional students from Gungahlin in the short term.
 - iii. If a PEA change is contemplated, EDU recommends this should only be contemplated on a volunteer basis, although students from the Gungahlin region already have out of area enrolment rights under the Category B Gungahlin High Demand PEA enrolment criteria so this would only be a small change but could be communicated more explicitly
 - iv. As very few college age residents from these three suburbs attend Lake Ginninderra College (4%) or Dickson College (3%). This suggests that a voluntary PEA Shared Zone change may not have a significant impact.
- c. The P&C also noted their expectation that those suburbs may be included in a new Nicholls College PEA rather than Gungahlin College however this is yet to be determined.

Short Term options

10. 2023 responses to capacity pressures are being developed and include:

- a. The school has already added a 9th line of classes between 4.00 and 5.00pm to manage demand.
- b. Changes to scheduling of popular hospitality courses (up to 5 concurrent lines), including to make best use of a 9th line of classes.
- c. The Education Directorate has been negotiating during 2022 for access to additional spaces within the existing shared building, typically used by Libraries ACT and Canberra Institute of Technology (CIT).

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- i. Further negotiations are required to allay Libraries ACT concerns about the duration of impact for any building changes and the extent of support the Education Directorate is prepared to provide to alleviate this inconvenience.
 - ii. These spaces will require minimal works and with Libraries ACT support, can be available for the start of Term 1, 2023.
- d. Installation of two Temporary Relocatable Learning Units (RLU's) during Term 1 2023.
- ii. The College's preferred location for RLU's is the Gungahlin Town Square (corner of Hibberson and Gozzard streets) at the main college entrance.
 - iii. TCCS has provided in-principle support for RLUs to be placed on this TCCS land, with further work underway to address servicing (power, water and drainage) or certification challenges with installation of a temporary building across a land boundary.
 - iv. The community may have concerns regarding temporary use of this land which is currently open space.
 - v. There are two potential alternative RLU locations on the school site (although neither of these is ideally situated for positive educational outcomes).

Medium to Long Term options

11. Each year approximately 20 Year 10 students are enrolled at Gungahlin College. From 2024, those students could be enrolled at Gungahlin high schools.
12. Planning for a longer-term college solution in Gungahlin is underway, with \$1 million for feasibility and design work announced through the 2022-23 ACT Budget.
 - a. This work will be subject to a future decision of Government with 2026-27 the earliest possible delivery date at the preferred site in Nicholls.
 - b. The new college will require PEA changes to create two distinct College PEAs in Gungahlin.
13. Further work is also underway with ICW exploring whether the Gungahlin College Mechatronics Lab and Science Labs could be reconfigured to be used for other purposes as these spaces are not currently set up to be used as a general learning space.
14. There is an option to consider adding 10th, 11th & 12th lines for hospitality, depending on student numbers, however these would require additional general learning areas.

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15. PEA changes would support demand management to colleges outside Gungahlin that have capacity to accept enrolments (eg Dickson College, Lake Ginninderra College), however you have previously not agreed to this option given there is a strong expectation from the community that college places be available for residents of Gungahlin within the region.
16. Enrolments bare expected to grow to around 1607 enrolments by 2032 although it is anticipated new college capacity could come online at Nicholls around 2026-27 (subject to future decisions of Government).

Financial Implications

17. A Business Case is being prepared to seek investment in a new college at Nicholls through the next Budget.

ConsultationInternal

18. Enrolments & Planning Branch; Infrastructure & Capital Works Branch; Director School Improvement.

Cross Directorate

19. TCCS (Libraries ACT); CIT.

External

20. Gungahlin College Principal, Ms Priscilla Wray.

Work Health and Safety

21. Planning for a longer-term college solution in Gungahlin is underway, recognising the need to adhere to Class Size Policy, respond to forecast enrolment growth and continue to ensure the wellbeing of students and staff.

Benefits/Sensitivities

22. There is a high level of interest from the community, media and Members of the ACT Legislative Assembly in schools planning outcomes in Gungahlin and enrolment and capacity pressure at Gungahlin College.
23. Gungahlin College Principal indicated the P&C are intending to collect 'parental perception data on Gungahlin College capacity issues, alternatives/PEA Shared Zone and possible solutions' to share when they meet with you in October.

Communications, media and engagement implications

24. There has been recent community interest and media coverage of schools planning matters in Gungahlin including 2022-23 ACT Budget announcements.

OFFICIAL

Signatory Names: Deb Efthymiades Phone: 59171
David Matthews 70384
Action Officers: Vanessa Attridge Phone: 53502
John Nakkan 71876

Attachments

Attachment	Title
Attachment A	Dickson College AEU Sub Branch Motion

Attachment A

Gungahlin College Australian Education Union Sub-Branch Motion

20 September 2022

Gungahlin College was built to accommodate 988 students, however, many years ago it was agreed to implement an ill-considered 'staged attendance profile and night school' which resulted in the college's student capacity being reassessed as 1288.

Whilst the night school 'initiative' has long since been abandoned, the 300 additional student capacity assessment has remained in force and this has left the college in dire circumstances with staff and students teaching and learning experience significantly compromised.

On a daily basis the college is experiencing ongoing capacity issues with the gym size, number of toilets, library size, number of Science labs and kitchen space.

The sub-branch notes that our leadership team have been in discussions about the rising student numbers for three years now, and that some consideration has been given to demountables as a potential stop-gap measure, however given the playing field is a teaching and learning space for PE classes, there is no suitably apparent space.

We have a shared facility with ACT public libraries which could facilitate additional staffroom and classroom spaces, however it is not known if ACT libraries could be relocated.

The college has now exhausted all strategies and avenues to fit students beyond 1200 into the current facility and for safety reasons require a solution.

The Gungahlin College sub-branch seeks support from the AEU office to address the unsustainable capacity pressures currently impacting teaching and learning at Gungahlin College.



Yvette Berry MLA
 Deputy Chief Minister
 Minister for Early Childhood Development
 Minister for Education and Youth Affairs
 Minister for Housing and Suburban Development
 Minister for Women
 Minister for the Prevention of Domestic and Family Violence
 Minister for Sport and Recreation

Member for Ginninderra

Mr Chris Steel MLA
 Minister for Transport and City Services
STEEL@act.gov.au

Dear Minister Steel

Chris

You will be aware of the growing needs for ACT public schools in the Gungahlin region and the substantial funding commitments made by the ACT Government to this end.

The Education Directorate has been closely monitoring the enrolment pressure at Gungahlin College. Planning for a second college in Gungahlin is also well underway, with \$1 million provided through the 2022-23 Budget for feasibility work and a preferred site identified in Nicholls adjacent to the existing Gold Creek Senior School.

To meet enrolment demand until a second college in Gungahlin is opened, I have asked the Education Directorate to prioritise work to install additional Relocatable Learning Units (RLUs) at Gungahlin College, providing the College with eight additional learning spaces.

The Directorate has identified several possible sites these RLUs, with the preferred site being the adjacent 'Town Park'. Engagement with Transport Canberra and City Services (TCCS) has already commenced to identify planning and community use requirements.

I would appreciate your support and cooperation in prioritising work to enable the installation of these RLUs, to meet the expectations of the Gungahlin College community for the timely delivery of additional capacity at the College, and I look forward to further discussing these matters with you.

In addition, the Education Directorate continues to engage with Libraries ACT within TCCS around the shared use of facilities. This includes the future use of shared infrastructure and options to

ACT Legislative Assembly London Circuit, GPO Box 1020, Canberra ACT 2601



+61 2 6205 0233



berry@act.gov.au



@YvetteSBerry



YvetteSBerry



Yvette_berry_mla

improve the internal configuration of the current library. The Directorate highly values the partnership with TCCS in providing important community infrastructure to the Gungahlin community, including students at the college.

The contact point for these matters in the Education Directorate is David Matthews, Executive Group Manager, Business Services via david.matthews@act.gov.au.



Minister for Education and Youth Affairs
23/05/2023

Stewart, Eli

From: Nakkan, John
Sent: Friday, 28 October 2022 10:03 AM
To: Attridge, Vanessa; Short, Paul
Cc: EDU, EGMBMSG; ICW EBM Office
Subject: RE: Gungahlin College letter
Attachments: MIN letter to P&C and board.docx

OFFICIAL

Hi Nessa,

My suggestions attached.

Regards,

John Nakkan | Acting Executive Branch Manager
Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 4, 220 London Circuit | GPO Box 158 Canberra ACT 2601
Ngunnawal Country
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Sent: Friday, 28 October 2022 9:57 AM
To: Hobbs, Rebecca <Rebecca.Hobbs@act.gov.au>; Short, Paul <Paul.Short@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>; EDU, EGMBMSG <EGMBMSG.EDU@act.gov.au>
Cc: Education DLO <EDUDLO@act.gov.au>; EDUMCR <EDUMCR@act.gov.au>; Efthymiades, Deb <Deb.Efthymiades@act.gov.au>; System Policy and Reform Office <SPROffice@act.gov.au>
Subject: RE: Gungahlin College letter

OFFICIAL

Hi Bec,

Thank you for your drafting, no worries, we will come back to you later today with a finalised version.

Kind regards,

Nessa

From: Hobbs, Rebecca <Rebecca.Hobbs@act.gov.au>
Sent: Friday, 28 October 2022 9:16 AM
To: Short, Paul <Paul.Short@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>; Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Cc: Education DLO <EDUDLO@act.gov.au>
Subject: Gungahlin College letter

Hi team

Thanks for the support in the meeting with Gungahlin College P&C and SRC yesterday. I thought it went really well.

I've drafted a letter for the Minister to send to the School Board and P&C as promised.

I've highlighted a few areas where I need gaps filled, but can you please fact check the whole letter and confirm you're comfortable with wording? I'm very open to suggested changes.

I'd love to get this finalised today, if possible.

Thanks

Bec

From: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Sent: Friday, 28 October 2022 11:43 AM
To: Efthymiades, Deb <Deb.Efthymiades@act.gov.au>; System Policy and Reform Office <SPROffice@act.gov.au>
Subject: FW: Gungahlin College letter

OFFICIAL

FYI – approved by a/g EGMB SG.

From: Short, Paul <Paul.Short@act.gov.au>
Sent: Friday, 28 October 2022 10:56 AM
To: Hobbs, Rebecca <Rebecca.Hobbs@act.gov.au>
Cc: Education DLO <EDUDLO@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>; Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Subject: RE: Gungahlin College letter

OFFICIAL

Thanks Bec – see version attached with suggested edits tracked from EDU.

Cheers,
Paul

From: Hobbs, Rebecca <Rebecca.Hobbs@act.gov.au>
Sent: Friday, 28 October 2022 9:16 AM
To: Short, Paul <Paul.Short@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>; Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Cc: Education DLO <EDUDLO@act.gov.au>
Subject: Gungahlin College letter

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Thanks

Bec

Butler, Erin

From: Attridge, Vanessa
Sent: Friday, 28 October 2022 11:44 AM
To: Klein, Liz; Das, Sean; Howell, Elizabeth
Subject: FW: Gungahlin College letter
Attachments: REC22 228361 Letter to Gungahlin College community_28 October 2022(3).docx

Follow Up Flag: Follow up
Flag Status: Completed

OFFICIAL

FYI – Minister planning to send the attached letter to the Gungahlin College P&C and Board following a meeting with them yesterday.

Regards,
 Nessa

From: Short, Paul <Paul.Short@act.gov.au>
Sent: Friday, 28 October 2022 10:56 AM
To: Hobbs, Rebecca <Rebecca.Hobbs@act.gov.au>
Cc: Education DLO <EDUDLO@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>; Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Subject: RE: Gungahlin College letter

OFFICIAL

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Cheers,
 Paul

From: Hobbs, Rebecca <Rebecca.Hobbs@act.gov.au>
Sent: Friday, 28 October 2022 9:16 AM
To: Short, Paul <Paul.Short@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>; Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Cc: Education DLO <EDUDLO@act.gov.au>
Subject: Gungahlin College letter

Hi team

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Thanks

Bec



Yvette Berry MLA

Deputy Chief Minister

Minister for Early Childhood Development

Minister for Education and Youth Affairs

Minister for Housing and Suburban Development

Minister for Women

Minister for the Prevention of Domestic and Family Violence

Minister for Sport and Recreation

Member for Ginninderra

Gungahlin College P&C

Gungahlin College Board

I am writing following my meeting with P&C and SRC representatives on 27 October 2022, and to update you on the ongoing work to manage enrolment growth at your school.

As you are aware, the ACT Government invested \$1.0 million in the 2022-23 Budget for feasibility and design work for a future second public college in the Gungahlin region. This longer-term solution will ensure that all Gungahlin families can access a public college in their region.

In the short term, measures such as modified timetabling and the shared PEA with Dickson College have made a modest impact, however they are insufficient to manage the expected growth in the next few years.

In order to accommodate expected enrolments for next year, two extra spaces in Gungahlin Library will be available to the College from 8am to 5pm every weekday from the beginning of term one.

In addition, the government is working to install two modular learning units on the corner of Hibberson and Gozzard streets. These units will have two classrooms each. These units will be available at Gungahlin College in the short term and would be re-located to another school after the second public college in Gungahlin opens. While we aim to have these installed in time for term two 2023, there is more work to do with Transport Canberra and City Services (the land custodians), and to ensure compliance with safety regulations. I have asked the Education Directorate to keep the Gungahlin College community updated with progress.

ACT Legislative Assembly London Circuit, GPO Box 1020, Canberra ACT 2601



+61 2 6205 0233



berry@act.gov.au



@YvetteSBerry



YvetteSBerry




Yvette_berry_mla

The Education Directorate is also exploring how existing spaces within Gungahlin College could be modified according to the needs of the school, so that those learning spaces can be used more flexibly. I have asked the Education Directorate to consult with the school community on the planning of these improvements over the coming months. These changes will be considered for implementation after the modular learning units have been installed.

Please share this update with your community as I know there is a strong interest in these issues. The key contact at the Education Directorate for this work is Mr John Nakkan, A/g Executive Branch Manager Infrastructure Capital Works John.Nakkan@act.gov.au.

Gungahlin College is a great public school, one that students want to attend and teachers want to work at. I look forward to continuing to work with you to ensure the College meets the needs of its growing community into the future.



Minister for Education and Youth Affairs
31/10/2022

cc Michael Lemmey, A/g Principal, Gungahlin College
Michael.Lemmey@ed.act.edu.au

Ms Priscilla Wray, Principal, Gungahlin College
Priscilla.Wray@ed.act.edu.au

From: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>

Sent: Monday, 31 October 2022 10:54 AM

To: Efthymiades, Deb <Deb.Efthymiades@act.gov.au>

Subject: Gungahlin Brief

Importance: High

CABINET

Vanessa Attridge | Executive Branch Manager

02 6205 3502 | vanessas.attridge@act.gov.au

Enrolment & Planning | Education | ACT Government

www.education.act.gov.au

**Yvette Berry MLA**

Deputy Chief Minister

Minister for Early Childhood Development

Minister for Education and Youth Affairs

Minister for Housing and Suburban Development

Minister for Women

Minister for the Prevention of Domestic and Family Violence

Minister for Sport and Recreation

Member for Ginninderra

Gungahlin College P&C

Gungahlin College Board

I am writing following my meeting with P&C and SRC representatives on 27 October 2022, and to update you on the ongoing work to manage enrolment growth at your school.

As you are aware, the ACT Government invested \$1.0 million in the 2022-23 Budget for feasibility and design work for a future second public college in the Gungahlin region. This longer-term solution will ensure that all Gungahlin families can access a public college in their region.

In the short term, measures such as modified timetabling and the shared PEA with Dickson College have made a modest impact, however they are insufficient to manage the expected growth in the next few years.

In order to accommodate expected enrolments for next year, two extra spaces in Gungahlin Library will be available to the College from 8am to 5pm every weekday from the beginning of term one.

In addition, the government is working to install two modular learning units on the corner of Hibberson and Gozzard streets. These units will have two classrooms each. These units will be available at Gungahlin College in the short term and would be re-located to another school after the second public college in Gungahlin opens. While we aim to have these installed in time for term two 2023, there is more work to do with Transport Canberra and City Services (the land custodians), and to ensure compliance with safety regulations. I have asked the Education Directorate to keep the Gungahlin College community updated with progress.

ACT Legislative Assembly London Circuit, GPO Box 1020, Canberra ACT 2601



+61 2 6205 0233



berry@act.gov.au



@YvetteSBerry



YvetteSBerry




Yvette_berry_mla

The Education Directorate is also exploring how existing spaces within Gungahlin College could be modified according to the needs of the school, so that those learning spaces can be used more flexibly. I have asked the Education Directorate to consult with the school community on the planning of these improvements over the coming months. These changes will be considered for implementation after the modular learning units have been installed.

Please share this update with your community as I know there is a strong interest in these issues. The key contact at the Education Directorate for this work is Mr John Nakkan, A/g Executive Branch Manager Infrastructure Capital Works John.Nakkan@act.gov.au.

Gungahlin College is a great public school, one that students want to attend and teachers want to work at. I look forward to continuing to work with you to ensure the College meets the needs of its growing community into the future.

Yours sincerely



Minister for Education and Youth Affairs
31/10/2022

cc Michael Lemmey, A/g Principal, Gungahlin College
Michael.Lemmey@ed.act.edu.au

Ms Priscilla Wray, Principal, Gungahlin College
Priscilla.Wray@ed.act.edu.au

Portfolio/s: Education and Youth Affairs**PLANNING FOR GUNGAHLIN****Talking points**

- Gungahlin has been among the fastest growing regions in Australia in recent years. It has experienced rapid population and student enrolment growth reflecting the pace of its residential building activity as well as high public education affiliation rates.
- The continuing high pace of development in the newer greenfield suburbs in the north will mean enrolment demand will continue to grow in the next few years.
- The ACT Government is delivering the public school infrastructure to match this growth and provide new or expanded public school facilities as they are needed.
- Schools associated with new suburbs typically experience a rapid rise and peak in enrolments followed by a gradual decrease towards a lower level of enrolments.
- Currently Gungahlin has a relatively young demographic profile with a high number of families which is where we see lots of school enrolments.
- Enrolment demand forecasting, analysis, feasibility and planning work is being undertaken to respond to rising enrolments.
- These forecast projections are developed in collaboration with the ANU School of Demography. The partnership with ANU ensures a high level of integrity in the forecasting process and access to specialist demographic techniques and knowledge.
- Gungahlin's enrolment growth is forecast to moderate from the end of this decade as remaining suburbs planned for land release are developed and the district's pronounced demographic 'lifecycle' reaches its peak as those children age.

Planning for New and Expanded Schools

- Growth in public school demand in Gungahlin has been supported by significant investments into new schools and additional capacity.
- Between 2022 and 2024, Gungahlin will see three new schools;
 - Throsby Primary School in 2022;
 - a new high school in Kenny in 2024;
 - a new high school in Taylor in 2024;
- Many schools will also see their capacities expanded during the same period:
 - Gold Creek School (High) in 2022;
 - Amaroo School (High) in 2022;
 - Franklin School in 2022;
 - Margaret Hendry School (Primary) in 2023;
- In 2020 the Government committed to work towards an expansion of Northside college capacity. In recent years the Directorate has closely monitored enrolments at Gungahlin College, which have fluctuated each year since around 2018, so that we can

ANNUAL REPORT HEARING BRIEF

anticipate when new capacity is required to be delivered and ensure sufficient availability of learning spaces in response to enrolment fluctuations.

- The 2022-23 ACT Budget also provided funding to support planning work to enable delivery of additional college capacity in the region. A site adjacent to the existing Gold Creek School has been identified as a potential option.
 - Planning work has developed and progressing in recent months and includes site options analysis, indicative masterplanning and feasibility work to inform the most appropriate demand response and investment decisions by Government.
 - The Education Directorate is aware there is a high level of community interest and anticipation for this project and that enrolment growth in recent years will require additional capacity to be brought online very soon. The Directorate continues to monitor enrolments at Gungahlin College for 2023 and future years.
- The Directorate is mindful that ongoing engagement with schools and their communities provides an ongoing opportunity to further understand, predict and respond to capacity pressures at each unique school.

Stewart, Eli

From: Nakkan, John
Sent: Wednesday, 2 November 2022 5:25 PM
To: Morton, Phillip
Cc: ICW EBM Office; Blom, Dylan; McCarthy, David
Subject: FW: URGENT Community rooms at Gungahlin

OFFICIAL

Hi Phil,

As discussed, please see my response to Vanessa below. Please attend tomorrow as planned.

Regards,

John Nakkan | Acting Executive Branch Manager
Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 4, 220 London Circuit | GPO Box 158 Canberra ACT 2601
Ngunnawal Country
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Nakkan, John
Sent: Wednesday, 2 November 2022 3:27 PM
To: Little, Vanessa <Vanessa.Little@act.gov.au>
Cc: Childs, Daniel <Daniel.Childs@act.gov.au>; Ganendran, Jaci <Jaci.Ganendran@cit.edu.au>; Oldfield, MeghanK <MeghanK.Oldfield@cit.edu.au>; Hopkins, Lela <Lela.Hopkins@act.gov.au>; Short, Paul <Paul.Short@act.gov.au>
Subject: RE: URGENT Community rooms at Gungahlin

OFFICIAL

Hi Vanessa,

Phil Morton is the project officer who will be looking after the whole Gungahlin College works. His need to attend the Library tomorrow is to assist in developing his understanding of the site so that he can prepare a brief to the architects to enable their engagement.

We will need the architects to develop options so that they can be discussed between the parties to be put into the agreement document once all our needs are considered.

I have accepted the meeting invite for Friday afternoon.

Regards,

John Nakkan | Acting Executive Branch Manager
Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 4, 220 London Circuit | GPO Box 158 Canberra ACT 2601
Ngunnawal Country

From: Little, Vanessa <Vanessa.Little@act.gov.au>

Sent: Wednesday, 2 November 2022 9:54 AM

To: Nakkan, John <John.Nakkan@act.gov.au>

Cc: Childs, Daniel <Daniel.Childs@act.gov.au>; Ganendran, Jaci <Jaci.Ganendran@cit.edu.au>; Oldfield, Meghank <MeghanK.Oldfield@cit.edu.au>; Hopkins, Lela <Lela.Hopkins@act.gov.au>

Subject: URGENT Community rooms at Gungahlin

OFFICIAL

Yuma John

I was contacted by someone from Education who wants to visit the rooms at Gungahlin Library to start preparing for converting them into classrooms.

While at the time I agreed to meet with him, on reflection I believe it to be too early as we still don't have a written agreement between us and I have not met with the architects to be sure that what was discussed for the library space is going to work for us.

I appreciate your timelines and suggest that we need urgent written agreement on the way forward. Could you please cancel the person for tomorrow as we are not in a position to agree until we know alternatives?

I understand that you may have alternatives to the library and CIT rooms and we need to weigh up to impact of all options on all parties.

Thanks
Vanessa

Vanessa Little | Executive Branch Manager, Libraries ACT

Phone: 02 6207 6695 | Email: vanessa.little@act.gov.au

Libraries ACT | Territory and Business Services | Transport Canberra and City Services ACT
Government

Level 3, 480 Northbourne Avenue, Dickson ACT 2602 | GPO Box 158, Canberra ACT 2601 |
www.act.gov.au

(*Yuma* – Hello; *Djan yimaba* – Thank you; *Yara* – Goodbye in **Ngunnawal**)

Currently reading: *The Winter Dress* by Lauren Chater

Currenty listening: Don't look away by Danielle Laidley



I acknowledge the Traditional Custodians of the ACT, the Ngunnawal people. We acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

Artwork "Relationships" by Lynnice Letty Church

Stewart, Eli

From: Nakkan, John
Sent: Thursday, 3 November 2022 8:23 AM
To: Wales, PhillipB; Rastogi, Aditya; ACTPG Leasing
Cc: ICW EBM Office
Subject: RE: Accommodation request form
Attachments: Leasing Enquiry Form - EDU Gungahlin.docx

OFFICIAL

Hi Phil, Adi,

Please see an accommodation request form attached seeking a space in Gungahlin Town Centre to temporarily house a Libraries ACT activity while we create more space in the College.

Regards,

John Nakkan | Acting Executive Branch Manager
Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 4, 220 London Circuit | GPO Box 158 Canberra ACT 2601
Ngunnawal Country
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Wales, PhillipB <PhillipB.Wales@act.gov.au>
Sent: Tuesday, 1 November 2022 3:44 PM
To: Nakkan, John <John.Nakkan@act.gov.au>
Cc: Rastogi, Aditya <Aditya.Rastogi@act.gov.au>
Subject: Accommodation request form

OFFICIAL

Hi John,

As discussed.

Kind regards,

Phil.

Philip Wales
Senior Director
Customer Relationship and Lease Management
ACT Property Group
T. 6207 7214 M. 0481 919 359
255 Canberra Avenue, Fyshwick ACT 2609
If you have feedback for ACT Property Group services, please email actpgfeedback@act.gov.au
For repairs and maintenance related matters, please contact the Response Centre: actpg@act.gov.au

The Response Centre, ph. 6213 0700, operates 24 x 7

Leasing Enquiry Form

Directorate / Agency Details

Directorate / Agency:	Education
Business Unit:	Infrastructure and Capital Works
Requested by	
Name and Designation	John Nakkan A/Executive Branch Manager
Email and Contact number	John.nakkan@act.gov.au [REDACTED]

Space Requirement

S No	Particulars	Details
1	Type of Facility Please elaborate on the details of the space required such as office, storage, parking and support amenities required.	2 x Community meeting/education spaces are required to temporarily relocate the Conversational English program being run from Gungahlin Library. The site will need access to, but not exclusive use of, toilets.
2	Area (sqm)	2 x 50 sqm or larger with the ability to partition.
3	Floor Preference	Ground preferred but not essential
4	Public Access – Yes / No	Yes
5	Preferred Location	Close to Gungahlin Library
6	Preferred Lease Start date	January 2023
7	Tenure (Years)	6 to 9 months

Please confirm the funding/budget availability for the premises to be leased by ACT Property Group on behalf of the Territory.

Funding / Budget Approved (Yes/No) –

Request signed and approved by the delegate:

Delegate Name	John Nakkan
Delegate Signature	[REDACTED]
Date	3 November 2023

Please send the completed requisition to actpgleasing@act.gov.au

Butler, Erin

From: Howard, Glen
Sent: Thursday, 3 November 2022 12:48 PM
To: Attridge, Vanessa
Subject: Gungahlin College

OFFICIAL

Nessa

We currently have **564** Y11 2023 enrolments accepted at Gungahlin College (i.e. marked on the system as accepted or offer sent or offer accepted or Sentral imported)

There were **591** active Y11 2022 enrolments as at 23 September 2022 who will be rolled over into 2023 Y12.

Waiting on Y10 data from College.

Glen Howard | Director Enrolment Policy
E. Glen.Howard@act.gov.au
P. 02 6205 5485
Education Directorate | ACT Government
www.education.act.gov.au

Butler, Erin

From: Attridge, Vanessa
Sent: Thursday, 3 November 2022 12:58 PM
To: Sloane, Brenton
Cc: Nakkan, John; Efthymiades, Deb; System Policy and Reform Office
Subject: FW: FOR CLEARANCE TODAY: Gungahlin College letter
Attachments: SIGNED - Letter to Gungahlin College community_28 October 2022.PDF; TO SIGN_MEETING BRIEF_FILE2022 11154.PDF

Importance: High

OFFICIAL

Hi Brenton,

Re today's CT media inquiry re Gungahlin College, see attached FYI letter sent by Minister to P&C and Board last Friday & most recent MinBrief outlining new capacity to be delivered by ICW (FILE2022/11154).

Suggested media responses below, for input from ICW and would need to be approved through DDGSPR as well.

ICW may be able to provide a more up to date picture on the land studies status given they are managing procurement etc with MPC.

Planning and feasibility work is underway at Education owned land in Nicholls (adjacent to Gold Creek high school), for the potential delivery of a second college in Gungahlin.

The site is already in EDU custodianship and zoned appropriately.

Education **has/is** in the process of engaging a number of site due diligence and land planning studies, consisting of:

- Site survey
- Ecological & Tree assessment (including landscape value)
- Heritage assessment
- Hydrology/stormwater
- Environmental studies to consider any environmental hazards/impacts

Enrolment Forecast & 2023 enrolments

- Student demand projections are developed by the Education Directorate in collaboration with the ANU School of Demography, using the School Transition Estimation and Projection (STEP) model.
- Enrolment forecasts are not generally shared with the community given they can only provide a point in time reference and are subject to impacts from external factors. They do not include future enrolment policy changes, investments and planning responses including delivery of new capacity to manage demand.

STEP 5 Year Enrolment projection for Gungahlin College

Colleges				
Gungahlin College	1124	1248	1286	1301
Total	1124	1248	1286	1301

As at 3 November 2022 there are **1175 enrolments for Gungahlin College for 2023**.

For comparison, see below recent enrolments at Gungahlin College since 2015:

- 2022: 1124
- 2021: 1159
- 2020: 1187

- 2019: 1145
- 2018: 1170
- 2017: 1166
- 2016: 1052
- 2015: 968

FYI for internal info, Enrolments as at 3 November:

- **564** Y11 2023 enrolments accepted (this includes 6 Year 10 enrolments)
- **591** active Y11 2022 enrolments as at 23 September 2022 expected to roll over into 2023 Y12
- **Expecting +15** (approx.) additional Y10 enrolments

Total: 1190

Kind regards,
Nessa

From: Attridge, Vanessa

Sent: Friday, 28 October 2022 10:43 AM

To: EDU, EGMB SG <EGMB SG.EDU@act.gov.au>

Cc: Nakkan, John <John.Nakkan@act.gov.au>; Efthymiades, Deb <Deb.Efthymiades@act.gov.au>; System Policy and Reform Office <SPROffice@act.gov.au>; Short, Paul <Paul.Short@act.gov.au>; EDUMCR <EDUMCR@act.gov.au>

Subject: RE: FOR CLEARANCE TODAY: Gungahlin College letter

OFFICIAL

Hi,

Confirming contact details updated and letter ready for final EGMB SG consideration & approval.

Nessa

From: Attridge, Vanessa

Sent: Friday, 28 October 2022 10:19 AM

To: EDU, EGMB SG <EGMB SG.EDU@act.gov.au>

Cc: Nakkan, John <John.Nakkan@act.gov.au>; Efthymiades, Deb <Deb.Efthymiades@act.gov.au>; System Policy and Reform Office <SPROffice@act.gov.au>; Short, Paul <Paul.Short@act.gov.au>; EDUMCR <EDUMCR@act.gov.au>

Subject: FOR CLEARANCE TODAY: Gungahlin College letter

Importance: High

OFFICIAL

Good morning,

Please see letter to Gungahlin College P&C for consideration and approval through to the MO today, please.

(This is mainly a BSG matter, I although I have also updated the letter).

We are awaiting confirmation from the College of who the P&C Chair is and can update that as soon as confirmed later.

Kind regards,

Nessa

From: Nakkan, John <John.Nakkan@act.gov.au>

Sent: Friday, 28 October 2022 10:03 AM

To: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>; Short, Paul <Paul.Short@act.gov.au>

Cc: EDU, EGMSG <EGMSG.EDU@act.gov.au>; ICW EBM Office <ICWEBMOffice@act.gov.au>
Subject: RE: Gungahlin College letter

OFFICIAL

Hi Nessa,

My suggestions attached.

Regards,

John Nakkam | Acting Executive Branch Manager
Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkam@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 4, 220 London Circuit | GPO Box 158 Canberra ACT 2601
Ngunnawal Country
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Sent: Friday, 28 October 2022 9:57 AM
To: Hobbs, Rebecca <Rebecca.Hobbs@act.gov.au>; Short, Paul <Paul.Short@act.gov.au>; Nakkam, John <John.Nakkam@act.gov.au>; EDU, EGMSG <EGMSG.EDU@act.gov.au>
Cc: Education DLO <EDUDLO@act.gov.au>; EDUMCR <EDUMCR@act.gov.au>; Efthymiades, Deb <Deb.Efthymiades@act.gov.au>; System Policy and Reform Office <SPROffice@act.gov.au>
Subject: RE: Gungahlin College letter

OFFICIAL

Hi Bec,

Thank you for your drafting, no worries, we will come back to you later today with a finalised version.

Kind regards,

Nessa

From: Hobbs, Rebecca <Rebecca.Hobbs@act.gov.au>
Sent: Friday, 28 October 2022 9:16 AM
To: Short, Paul <Paul.Short@act.gov.au>; Nakkam, John <John.Nakkam@act.gov.au>; Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Cc: Education DLO <EDUDLO@act.gov.au>
Subject: Gungahlin College letter

Hi team

Thanks for the support in the meeting with Gungahlin College P&C and SRC yesterday. I thought it went really well.

I've drafted a letter for the Minister to send to the School Board and P&C as promised.

I've highlighted a few areas where I need gaps filled, but can you please fact check the whole letter and confirm you're comfortable with wording? I'm very open to suggested changes.

I'd love to get this finalised today, if possible.

Thanks

Bec



Yvette Berry MLA

Deputy Chief Minister

Minister for Early Childhood Development

Minister for Education and Youth Affairs

Minister for Housing and Suburban Development

Minister for Women

Minister for the Prevention of Domestic and Family Violence

Minister for Sport and Recreation

Member for Ginninderra

Gungahlin College P&C

Gungahlin College Board

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In the short term, measures such as modified timetabling and the shared PEA with Dickson College have made a modest impact, however they are insufficient to manage the expected growth in the next few years.

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In addition, the government is working to install two modular learning units on the corner of Hibberson and Gozzard streets. These units will have two classrooms each. These units will be available at Gungahlin College in the short term and would be re-located to another school after the second public college in Gungahlin opens. While we aim to have these installed in time for term two 2023, there is more work to do with Transport Canberra and City Services (the land custodians), and to ensure compliance with safety regulations. I have asked the Education Directorate to keep the Gungahlin College community updated with progress.

ACT Legislative Assembly London Circuit, GPO Box 1020, Canberra ACT 2601



+61 2 6205 0233



berry@act.gov.au



@YvetteSBerry



YvetteSBerry



Yvette_berry_mla

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Please share this update with your community as I know there is a strong interest in these issues. The key contact at the Education Directorate for this work is Mr John Nakkan, A/g Executive Branch Manager Infrastructure Capital Works John.Nakkan@act.gov.au.

Gungahlin College is a great public school, one that students want to attend and teachers want to work at. I look forward to continuing to work with you to ensure the College meets the needs of its growing community into the future.

Yours sincerely



Minister for Education and Youth Affairs
31/10/2022

cc Michael Lemmey, A/g Principal, Gungahlin College
Michael.Lemmey@ed.act.edu.au

Ms Priscilla Wray, Principal, Gungahlin College
Priscilla.Wray@ed.act.edu.au

Education Directorate

To:	Minister for Education and Youth Affairs	Tracking No.: FILE2022/11154
Date:	20/10/2022	
CC:	Director-General	
From:	Executive Group Manager, Business Services Group Deputy Director-General, System Policy and Reform	
Subject:	Minister meeting with Gungahlin College P&C on 27 October 2022	
Critical Date:	Due to MO 10am Monday 24 October	
Critical Reason:	Meeting with Gungahlin College P&C on 27 October 2022	

Recommendations

That you:

1. Note the information contained in this brief.

Noted / Please Discuss

Yvette Berry MLA/...../.....

Minister's Office Feedback

Background

1. You have agreed to meet with members of the Gungahlin College P&C on 27 October 2022 to discuss managing growth at the school and capacity pressure in 2023.
2. Gungahlin College capacity has been assessed at 1007 or 1208 including a 9th line of classes. A 9th line is planned for 2023.

3. Typically, Colleges are able to exercise more flexibility than other schools in managing capacity and demand, due to the nature of college learning and teaching.
4. A Priority Enrolment Area (PEA) Shared Zone came into effect in 2022 to support demand management at Gungahlin College. This PEA change enables families residing in Gungahlin the option to enrol at Dickson College.
 - a. While some Gungahlin residents have enrolled at Dickson College under this arrangement, it has not yet had a significant impact.

Issues

Gungahlin College Enrolment Growth & Capacity Pressure

5. Enrolment forecasting was updated in August 2022 and while it is slightly lower than previously forecast, it continues to predict strong growth and necessitates additional college capacity investment both in the immediate and longer term.

Table 1. Gungahlin College Enrolment Forecast (August 2022)

	Census	Projection									
	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Demand	1124	1248	1286	1301	1372	1441	1514	1572	1603	1610	1607
Capacity	1280	1280	1280	1280	1280	1280	1280	1280	1280	1280	1280
Utilisation	88%	98%	100%	102%	107%	113%	118%	123%	125%	126%	126%

6. There are currently 1170 enrolments for 2023 (although it is anticipated as many as 70 additional enrolments may be received between October – January 2023) taking the 2023 potential total enrolments to 1240.

Work underway to manage capacity pressure

7. Gungahlin College is expected to experience significant capacity pressure in 2023 and future years, based on enrolment forecasts. Work is underway within the Education Directorate, including ongoing consultation with the school, to plan for capacity solutions in 2023 and beyond, with actions underway to deliver additional capacity for the college by term 1, 2023.
8. The Gungahlin College Australian Education Union Sub-Branch passed a Motion at their meeting on 20 September 2022 regarding capacity concerns and the need for solutions, at Attachment A.
9. The College Principal has provided the following feedback based on a meeting with the P&C in late September 2022:
 - a. Concerns regarding Dickson College including transport issues, ageing infrastructure and reputation impacting enrolment preferences

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- b. Suggestion that Lake Ginninderra College may be attractive for the suburbs of Nicholls and Casey/Crace, with buses to the Belconnen interchange and the close proximity of the College to the Belconnen Town centre.
 - i. It is anticipated there would be strong negative community feedback if PEA changes mandated enrolment from Gungahlin College residents outside of the Gungahlin region. A hard coded PEA change would also need to be communicated to the community well in advance of the following enrolment year, which means a change couldn't come into effect before the 2025 school year.
 - ii. Enrolments at the Lake Ginninderra College are forecast to increase from 668 in 2022 to around 749 in 2024 & 2025 (90% utilisation of 825 overall capacity). Capacity utilisation is expected to stay above 90% from the middle of this decade, so it is likely the school could accommodate a small number additional students from Gungahlin in the short term.
 - iii. If a PEA change is contemplated, EDU recommends this should only be contemplated on a volunteer basis, although students from the Gungahlin region already have out of area enrolment rights under the Category B Gungahlin High Demand PEA enrolment criteria so this would only be a small change but could be communicated more explicitly
 - iv. As very few college age residents from these three suburbs attend Lake Ginninderra College (4%) or Dickson College (3%). This suggests that a voluntary PEA Shared Zone change may not have a significant impact.
- c. The P&C also noted their expectation that those suburbs may be included in a new Nicholls College PEA rather than Gungahlin College however this is yet to be determined.

Short Term options

10. 2023 responses to capacity pressures are being developed and include:

- a. The school has already added a 9th line of classes between 4.00 and 5.00pm to manage demand.
- b. Changes to scheduling of popular hospitality courses (up to 5 concurrent lines), including to make best use of a 9th line of classes.
- c. The Education Directorate has been negotiating during 2022 for access to additional spaces within the existing shared building, typically used by Libraries ACT and Canberra Institute of Technology (CIT).

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- i. Further negotiations are required to allay Libraries ACT concerns about the duration of impact for any building changes and the extent of support the Education Directorate is prepared to provide to alleviate this inconvenience.
 - ii. These spaces will require minimal works and with Libraries ACT support, can be available for the start of Term 1, 2023.
- d. Installation of two Temporary Relocatable Learning Units (RLU's) during Term 1 2023.
- ii. The College's preferred location for RLU's is the Gungahlin Town Square (corner of Hibberson and Gozzard streets) at the main college entrance.
 - iii. TCCS has provided in-principle support for RLUs to be placed on this TCCS land, with further work underway to address servicing (power, water and drainage) or certification challenges with installation of a temporary building across a land boundary.
 - iv. The community may have concerns regarding temporary use of this land which is currently open space.
 - v. There are two potential alternative RLU locations on the school site (although neither of these is ideally situated for positive educational outcomes).

Medium to Long Term options

11. Each year approximately 20 Year 10 students are enrolled at Gungahlin College. From 2024, those students could be enrolled at Gungahlin high schools.
12. Planning for a longer-term college solution in Gungahlin is underway, with \$1 million for feasibility and design work announced through the 2022-23 ACT Budget.
 - a. This work will be subject to a future decision of Government with 2026-27 the earliest possible delivery date at the preferred site in Nicholls.
 - b. The new college will require PEA changes to create two distinct College PEAs in Gungahlin.
13. Further work is also underway with ICW exploring whether the Gungahlin College Mechatronics Lab and Science Labs could be reconfigured to be used for other purposes as these spaces are not currently set up to be used as a general learning space.
14. There is an option to consider adding 10th, 11th & 12th lines for hospitality, depending on student numbers, however these would require additional general learning areas.

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15. PEA changes would support demand management to colleges outside Gungahlin that have capacity to accept enrolments (eg Dickson College, Lake Ginninderra College), however you have previously not agreed to this option given there is a strong expectation from the community that college places be available for residents of Gungahlin within the region.
16. Enrolments bare expected to grow to around 1607 enrolments by 2032 although it is anticipated new college capacity could come online at Nicholls around 2026-27 (subject to future decisions of Government).

Financial Implications

17. A Business Case is being prepared to seek investment in a new college at Nicholls through the next Budget.

ConsultationInternal

18. Enrolments & Planning Branch; Infrastructure & Capital Works Branch; Director School Improvement.

Cross Directorate

19. TCCS (Libraries ACT); CIT.

External

20. Gungahlin College Principal, Ms Priscilla Wray.

Work Health and Safety

21. Planning for a longer-term college solution in Gungahlin is underway, recognising the need to adhere to Class Size Policy, respond to forecast enrolment growth and continue to ensure the wellbeing of students and staff.

Benefits/Sensitivities

22. There is a high level of interest from the community, media and Members of the ACT Legislative Assembly in schools planning outcomes in Gungahlin and enrolment and capacity pressure at Gungahlin College.
23. Gungahlin College Principal indicated the P&C are intending to collect 'parental perception data on Gungahlin College capacity issues, alternatives/PEA Shared Zone and possible solutions' to share when they meet with you in October.

Communications, media and engagement implications

24. There has been recent community interest and media coverage of schools planning matters in Gungahlin including 2022-23 ACT Budget announcements.

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Signatory Names: Deb Efthymiades Phone: 59171
David Matthews 70384
Action Officers: Vanessa Attridge Phone: 53502
John Nakkan 71876

Attachments

Attachment	Title
Attachment A	Dickson College AEU Sub Branch Motion

Attachment A

Gungahlin College Australian Education Union Sub-Branch Motion

20 September 2022

Gungahlin College was built to accommodate 988 students, however, many years ago it was agreed to implement an ill-considered 'staged attendance profile and night school' which resulted in the college's student capacity being reassessed as 1288.

Whilst the night school 'initiative' has long since been abandoned, the 300 additional student capacity assessment has remained in force and this has left the college in dire circumstances with staff and students teaching and learning experience significantly compromised.

On a daily basis the college is experiencing ongoing capacity issues with the gym size, number of toilets, library size, number of Science labs and kitchen space.

The sub-branch notes that our leadership team have been in discussions about the rising student numbers for three years now, and that some consideration has been given to demountables as a potential stop-gap measure, however given the playing field is a teaching and learning space for PE classes, there is no suitably apparent space.

We have a shared facility with ACT public libraries which could facilitate additional staffroom and classroom spaces, however it is not known if ACT libraries could be relocated.

The college has now exhausted all strategies and avenues to fit students beyond 1200 into the current facility and for safety reasons require a solution.

The Gungahlin College sub-branch seeks support from the AEU office to address the unsustainable capacity pressures currently impacting teaching and learning at Gungahlin College.

Butler, Erin

From: Attridge, Vanessa
Sent: Thursday, 3 November 2022 1:01 PM
To: Sloane, Brenton
Cc: Nakkam, John; Efthymiades, Deb; System Policy and Reform Office
Subject: RE: FOR CLEARANCE TODAY: Gungahlin College letter
Attachments: SIGNED - Letter to Gungahlin College community_28 October 2022.PDF; TO SIGN_MEETING BRIEF_FILE2022 11154.PDF

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APOLOGIES – correction below.

From: Attridge, Vanessa
Sent: Thursday, 3 November 2022 12:58 PM
To: Sloane, Brenton <Brenton.Sloane@act.gov.au>
Cc: Nakkam, John <John.Nakkam@act.gov.au>; Efthymiades, Deb <Deb.Efthymiades@act.gov.au>; System Policy and Reform Office <SPROffice@act.gov.au>
Subject: FW: FOR CLEARANCE TODAY: Gungahlin College letter
Importance: High

OFFICIAL

Hi Brenton,

Re today's CT media inquiry re Gungahlin College, see attached FYI letter sent by Minister to P&C and Board last Friday & most recent MinBrief outlining new capacity to be delivered by ICW (FILE2022/11154).

Suggested media responses below, for input from ICW and would need to be approved through DDGSPR as well.

ICW may be able to provide a more up to date picture on the land studies status given they are managing procurement etc with MPC.

Planning and feasibility work is underway at Education owned land in Nicholls (adjacent to Gold Creek high school), for the potential delivery of a second college in Gungahlin.

The site is already in EDU custodianship and zoned appropriately.

Education **has/is** in the process of engaging a number of site due diligence and land planning studies, consisting of:

- Site survey
- Ecological & Tree assessment (including landscape value)
- Heritage assessment
- Hydrology/stormwater
- Environmental studies to consider any environmental hazards/impacts

Enrolment Forecast & 2023 enrolments

- Student demand projections are developed by the Education Directorate in collaboration with the ANU School of Demography, using the School Transition Estimation and Projection (STEP) model.
- Enrolment forecasts are not generally shared with the community given they can only provide a point in time reference and are subject to impacts from external factors. They do not include future

enrolment policy changes, investments and planning responses including delivery of new capacity to manage demand.

STEP 5 Year Enrolment projection for Gungahlin College

Colleges				
Gungahlin College	1124	1248	1286	1301
Total	1124	1248	1286	1301

As at 3 November 2022 there are **1155** enrolments for Gungahlin College for 2023.

For comparison, see below recent enrolments at Gungahlin College since 2015:

- 2022: 1124
- 2021: 1159
- 2020: 1187
- 2019: 1145
- 2018: 1170
- 2017: 1166
- 2016: 1052
- 2015: 968

FYI for internal info, Enrolments as at 3 November:

- **564** Y11 2023 enrolments accepted (this includes 6 Year 10 enrolments)
- **591** active Y11 2022 enrolments as at 23 September 2022 expected to roll over into 2023 Y12
- Anticipating **+15** (approx.) additional Y10 enrolments (note there are also likely to be late Y11 & 12 enrolments between Nov-Jan).

Total: 1170

Kind regards,
Nessa

From: Attridge, Vanessa

Sent: Friday, 28 October 2022 10:43 AM

To: EDU, EGMSG <EGMSG.EDU@act.gov.au>

Cc: Nakkan, John <John.Nakkan@act.gov.au>; Efthymiades, Deb <Deb.Efthymiades@act.gov.au>; System Policy and Reform Office <SPROffice@act.gov.au>; Short, Paul <Paul.Short@act.gov.au>; EDUMCR <EDUMCR@act.gov.au>

Subject: RE: FOR CLEARANCE TODAY: Gungahlin College letter

OFFICIAL

Hi,

Confirming contact details updated and letter ready for final EGMSG consideration & approval.

Nessa

From: Attridge, Vanessa

Sent: Friday, 28 October 2022 10:19 AM

To: EDU, EGMSG <EGMSG.EDU@act.gov.au>

Cc: Nakkan, John <John.Nakkan@act.gov.au>; Efthymiades, Deb <Deb.Efthymiades@act.gov.au>; System Policy and Reform Office <SPROffice@act.gov.au>; Short, Paul <Paul.Short@act.gov.au>; EDUMCR <EDUMCR@act.gov.au>

Subject: FOR CLEARANCE TODAY: Gungahlin College letter

Importance: High

OFFICIAL

Good morning,

Please see letter to Gungahlin College P&C for consideration and approval through to the MO today, please.

(This is mainly a BSG matter, I although I have also updated the letter).

We are awaiting confirmation from the College of who the P&C Chair is and can update that as soon as confirmed later.

Kind regards,

Nessa

From: Nakkan, John <John.Nakkan@act.gov.au>
Sent: Friday, 28 October 2022 10:03 AM
To: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>; Short, Paul <Paul.Short@act.gov.au>
Cc: EDU, EGMBMSG <EGMBMSG.EDU@act.gov.au>; ICW EBM Office <ICWEBMOffice@act.gov.au>
Subject: RE: Gungahlin College letter

OFFICIAL

Hi Nessa,

My suggestions attached.

Regards,

John Nakkan | Acting Executive Branch Manager
Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 4, 220 London Circuit | GPO Box 158 Canberra ACT 2601
Ngunnawal Country
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Sent: Friday, 28 October 2022 9:57 AM
To: Hobbs, Rebecca <Rebecca.Hobbs@act.gov.au>; Short, Paul <Paul.Short@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>; EDU, EGMBMSG <EGMBMSG.EDU@act.gov.au>
Cc: Education DLO <EDUDLO@act.gov.au>; EDUMCR <EDUMCR@act.gov.au>; Efthymiades, Deb <Deb.Efthymiades@act.gov.au>; System Policy and Reform Office <SPROffice@act.gov.au>
Subject: RE: Gungahlin College letter

OFFICIAL

Hi Bec,

Thank you for your drafting, no worries, we will come back to you later today with a finalised version.

Kind regards,

Nessa

From: Hobbs, Rebecca <Rebecca.Hobbs@act.gov.au>
Sent: Friday, 28 October 2022 9:16 AM
To: Short, Paul <Paul.Short@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>; Attridge, Vanessa <VanessaS.Attridge@act.gov.au>

Cc: Education DLO <EDUDLO@act.gov.au>

Subject: Gungahlin College letter

Hi team

Thanks for the support in the meeting with Gungahlin College P&C and SRC yesterday. I thought it went really well.

I've drafted a letter for the Minister to send to the School Board and P&C as promised.

I've highlighted a few areas where I need gaps filled, but can you please fact check the whole letter and confirm you're comfortable with wording? I'm very open to suggested changes.

I'd love to get this finalised today, if possible.

Thanks

Bec



Yvette Berry MLA

Deputy Chief Minister

Minister for Early Childhood Development

Minister for Education and Youth Affairs

Minister for Housing and Suburban Development

Minister for Women

Minister for the Prevention of Domestic and Family Violence

Minister for Sport and Recreation

Member for Ginninderra

Gungahlin College P&C

, Gungahlin College Board

I am writing following my meeting with P&C and SRC representatives on 27 October 2022, and to update you on the ongoing work to manage enrolment growth at your school.

As you are aware, the ACT Government invested \$1.0 million in the 2022-23 Budget for feasibility and design work for a future second public college in the Gungahlin region. This longer-term solution will ensure that all Gungahlin families can access a public college in their region.

In the short term, measures such as modified timetabling and the shared PEA with Dickson College have made a modest impact, however they are insufficient to manage the expected growth in the next few years.

In order to accommodate expected enrolments for next year, two extra spaces in Gungahlin Library will be available to the College from 8am to 5pm every weekday from the beginning of term one.

In addition, the government is working to install two modular learning units on the corner of Hibberson and Gozzard streets. These units will have two classrooms each. These units will be available at Gungahlin College in the short term and would be re-located to another school after the second public college in Gungahlin opens. While we aim to have these installed in time for term two 2023, there is more work to do with Transport Canberra and City Services (the land custodians), and to ensure compliance with safety regulations. I have asked the Education Directorate to keep the Gungahlin College community updated with progress.

ACT Legislative Assembly London Circuit, GPO Box 1020, Canberra ACT 2601



+61 2 6205 0233



berry@act.gov.au



@YvetteSBerry



YvetteSBerry



Yvette_berry_mla

The Education Directorate is also exploring how existing spaces within Gungahlin College could be modified according to the needs of the school, so that those learning spaces can be used more flexibly. I have asked the Education Directorate to consult with the school community on the planning of these improvements over the coming months. These changes will be considered for implementation after the modular learning units have been installed.

Please share this update with your community as I know there is a strong interest in these issues. The key contact at the Education Directorate for this work is Mr John Nakkan, A/g Executive Branch Manager Infrastructure Capital Works John.Nakkan@act.gov.au.

Gungahlin College is a great public school, one that students want to attend and teachers want to work at. I look forward to continuing to work with you to ensure the College meets the needs of its growing community into the future.

Yours sincerely



Minister for Education and Youth Affairs
31/10/2022

cc Michael Lemmey, A/g Principal, Gungahlin College
Michael.Lemmey@ed.act.edu.au

Ms Priscilla Wray, Principal, Gungahlin College
Priscilla.Wray@ed.act.edu.au

Education Directorate

To:	Minister for Education and Youth Affairs	Tracking No.: FILE2022/11154
Date:	20/10/2022	
CC:	Director-General	
From:	Executive Group Manager, Business Services Group Deputy Director-General, System Policy and Reform	
Subject:	Minister meeting with Gungahlin College P&C on 27 October 2022	
Critical Date:	Due to MO 10am Monday 24 October	
Critical Reason:	Meeting with Gungahlin College P&C on 27 October 2022	

Recommendations

That you:

1. Note the information contained in this brief.

Noted / Please Discuss

Yvette Berry MLA/...../.....

Minister's Office Feedback

Background

1. You have agreed to meet with members of the Gungahlin College P&C on 27 October 2022 to discuss managing growth at the school and capacity pressure in 2023.
2. Gungahlin College capacity has been assessed at 1007 or 1208 including a 9th line of classes. A 9th line is planned for 2023.

3. Typically, Colleges are able to exercise more flexibility than other schools in managing capacity and demand, due to the nature of college learning and teaching.
4. A Priority Enrolment Area (PEA) Shared Zone came into effect in 2022 to support demand management at Gungahlin College. This PEA change enables families residing in Gungahlin the option to enrol at Dickson College.
 - a. While some Gungahlin residents have enrolled at Dickson College under this arrangement, it has not yet had a significant impact.

Issues

Gungahlin College Enrolment Growth & Capacity Pressure

5. Enrolment forecasting was updated in August 2022 and while it is slightly lower than previously forecast, it continues to predict strong growth and necessitates additional college capacity investment both in the immediate and longer term.

Table 1. Gungahlin College Enrolment Forecast (August 2022)

	Census	Projection									
	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Demand	1124	1248	1286	1301	1372	1441	1514	1572	1603	1610	1607
Capacity	1280	1280	1280	1280	1280	1280	1280	1280	1280	1280	1280
Utilisation	88%	98%	100%	102%	107%	113%	118%	123%	125%	126%	126%

6. There are currently 1170 enrolments for 2023 (although it is anticipated as many as 70 additional enrolments may be received between October – January 2023) taking the 2023 potential total enrolments to 1240.

Work underway to manage capacity pressure

7. Gungahlin College is expected to experience significant capacity pressure in 2023 and future years, based on enrolment forecasts. Work is underway within the Education Directorate, including ongoing consultation with the school, to plan for capacity solutions in 2023 and beyond, with actions underway to deliver additional capacity for the college by term 1, 2023.
8. The Gungahlin College Australian Education Union Sub-Branch passed a Motion at their meeting on 20 September 2022 regarding capacity concerns and the need for solutions, at Attachment A.
9. The College Principal has provided the following feedback based on a meeting with the P&C in late September 2022:
 - a. Concerns regarding Dickson College including transport issues, ageing infrastructure and reputation impacting enrolment preferences

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- b. Suggestion that Lake Ginninderra College may be attractive for the suburbs of Nicholls and Casey/Crace, with buses to the Belconnen interchange and the close proximity of the College to the Belconnen Town centre.
 - i. It is anticipated there would be strong negative community feedback if PEA changes mandated enrolment from Gungahlin College residents outside of the Gungahlin region. A hard coded PEA change would also need to be communicated to the community well in advance of the following enrolment year, which means a change couldn't come into effect before the 2025 school year.
 - ii. Enrolments at the Lake Ginninderra College are forecast to increase from 668 in 2022 to around 749 in 2024 & 2025 (90% utilisation of 825 overall capacity). Capacity utilisation is expected to stay above 90% from the middle of this decade, so it is likely the school could accommodate a small number additional students from Gungahlin in the short term.
 - iii. If a PEA change is contemplated, EDU recommends this should only be contemplated on a volunteer basis, although students from the Gungahlin region already have out of area enrolment rights under the Category B Gungahlin High Demand PEA enrolment criteria so this would only be a small change but could be communicated more explicitly
 - iv. As very few college age residents from these three suburbs attend Lake Ginninderra College (4%) or Dickson College (3%). This suggests that a voluntary PEA Shared Zone change may not have a significant impact.
- c. The P&C also noted their expectation that those suburbs may be included in a new Nicholls College PEA rather than Gungahlin College however this is yet to be determined.

Short Term options

10. 2023 responses to capacity pressures are being developed and include:

- a. The school has already added a 9th line of classes between 4.00 and 5.00pm to manage demand.
- b. Changes to scheduling of popular hospitality courses (up to 5 concurrent lines), including to make best use of a 9th line of classes.
- c. The Education Directorate has been negotiating during 2022 for access to additional spaces within the existing shared building, typically used by Libraries ACT and Canberra Institute of Technology (CIT).

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- i. Further negotiations are required to allay Libraries ACT concerns about the duration of impact for any building changes and the extent of support the Education Directorate is prepared to provide to alleviate this inconvenience.
 - ii. These spaces will require minimal works and with Libraries ACT support, can be available for the start of Term 1, 2023.
- d. Installation of two Temporary Relocatable Learning Units (RLU's) during Term 1 2023.
- ii. The College's preferred location for RLU's is the Gungahlin Town Square (corner of Hibberson and Gozzard streets) at the main college entrance.
 - iii. TCCS has provided in-principle support for RLUs to be placed on this TCCS land, with further work underway to address servicing (power, water and drainage) or certification challenges with installation of a temporary building across a land boundary.
 - iv. The community may have concerns regarding temporary use of this land which is currently open space.
 - v. There are two potential alternative RLU locations on the school site (although neither of these is ideally situated for positive educational outcomes).

Medium to Long Term options

11. Each year approximately 20 Year 10 students are enrolled at Gungahlin College. From 2024, those students could be enrolled at Gungahlin high schools.
12. Planning for a longer-term college solution in Gungahlin is underway, with \$1 million for feasibility and design work announced through the 2022-23 ACT Budget.
 - a. This work will be subject to a future decision of Government with 2026-27 the earliest possible delivery date at the preferred site in Nicholls.
 - b. The new college will require PEA changes to create two distinct College PEAs in Gungahlin.
13. Further work is also underway with ICW exploring whether the Gungahlin College Mechatronics Lab and Science Labs could be reconfigured to be used for other purposes as these spaces are not currently set up to be used as a general learning space.
14. There is an option to consider adding 10th, 11th & 12th lines for hospitality, depending on student numbers, however these would require additional general learning areas.

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16. Enrolments bare expected to grow to around 1607 enrolments by 2032 although it is anticipated new college capacity could come online at Nicholls around 2026-27 (subject to future decisions of Government).

Financial Implications

17. A Business Case is being prepared to seek investment in a new college at Nicholls through the next Budget.

ConsultationInternal

18. Enrolments & Planning Branch; Infrastructure & Capital Works Branch; Director School Improvement.

Cross Directorate

19. TCCS (Libraries ACT); CIT.

External

20. Gungahlin College Principal, Ms Priscilla Wray.

Work Health and Safety

21. Planning for a longer-term college solution in Gungahlin is underway, recognising the need to adhere to Class Size Policy, respond to forecast enrolment growth and continue to ensure the wellbeing of students and staff.

Benefits/Sensitivities

22. There is a high level of interest from the community, media and Members of the ACT Legislative Assembly in schools planning outcomes in Gungahlin and enrolment and capacity pressure at Gungahlin College.
23. Gungahlin College Principal indicated the P&C are intending to collect 'parental perception data on Gungahlin College capacity issues, alternatives/PEA Shared Zone and possible solutions' to share when they meet with you in October.

Communications, media and engagement implications

24. There has been recent community interest and media coverage of schools planning matters in Gungahlin including 2022-23 ACT Budget announcements.

OFFICIAL

Signatory Names: Deb Efthymiades Phone: 59171
David Matthews 70384
Action Officers: Vanessa Attridge Phone: 53502
John Nakkan 71876

Attachments

Attachment	Title
Attachment A	Dickson College AEU Sub Branch Motion

Attachment A

Gungahlin College Australian Education Union Sub-Branch Motion

20 September 2022

Gungahlin College was built to accommodate 988 students, however, many years ago it was agreed to implement an ill-considered 'staged attendance profile and night school' which resulted in the college's student capacity being reassessed as 1288.

Whilst the night school 'initiative' has long since been abandoned, the 300 additional student capacity assessment has remained in force and this has left the college in dire circumstances with staff and students teaching and learning experience significantly compromised.

On a daily basis the college is experiencing ongoing capacity issues with the gym size, number of toilets, library size, number of Science labs and kitchen space.

The sub-branch notes that our leadership team have been in discussions about the rising student numbers for three years now, and that some consideration has been given to demountables as a potential stop-gap measure, however given the playing field is a teaching and learning space for PE classes, there is no suitably apparent space.

We have a shared facility with ACT public libraries which could facilitate additional staffroom and classroom spaces, however it is not known if ACT libraries could be relocated.

The college has now exhausted all strategies and avenues to fit students beyond 1200 into the current facility and for safety reasons require a solution.

The Gungahlin College sub-branch seeks support from the AEU office to address the unsustainable capacity pressures currently impacting teaching and learning at Gungahlin College.

Butler, Erin

From: Attridge, Vanessa
Sent: Thursday, 3 November 2022 2:48 PM
To: Sloane, Brenton; Nakkam, John
Cc: EDU Media
Subject: RE: FOR APPROVAL: plans for Gungahlin

OFFICIAL

Hi Brenton,

Quite a few suggested changes from me below.

My suggestion is to include the 5 year projection although others may not agree.

It's also important to show that at this stage of the year, actual 2023 enrolments don't yet suggest we will reach the projected total (although it is possible given there will be some late enrolments in Dec-Jan. I also suggest we include the previous years comparison to demonstrate that the total 2023 enrolment numbers are not dissimilar to that of recent years.

Regards,
 Nessa

From: Sloane, Brenton <Brenton.Sloane@act.gov.au>
Sent: Thursday, 3 November 2022 1:49 PM
To: Nakkam, John <John.Nakkam@act.gov.au>; Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Cc: EDU Media <EDU.Media@act.gov.au>
Subject: FOR APPROVAL: plans for Gungahlin
Importance: High

OFFICIAL

Hello John and Nessa,

Based on your input, I'm suggesting the below statement in response:

Every Canberra public school is a great school. All ACT children are guaranteed a place in an ACT public school, from preschool through to college.

The Education Directorate is aware of enrolment pressure at Gungahlin College. We are confident that steps we are taking, both at Gungahlin College and in the planning of more college capacity at a second site in Gungahlin, will ensure that all students **continue to be guaranteed a place.** ~~can be accommodated for.~~

The Education Directorate is working closely with Gungahlin College ~~to ensure the school is meeting the needs of the community.~~ We expect to be able to install two Relocatable Learning Units (totalling four classrooms) at the college by Term 2, 2023. Further, some science labs at the school will also be modified next year to allow for **more flexible** ~~the delivery of standard lessons~~ **general learning.**

~~In 2023~~ Two community spaces in the school library will also be repurposed during school days ~~for use as into~~ additional learning spaces **in 2023**, with alternative arrangements provided for the **community** programs using those spaces.

Student demand projections are developed by the Education Directorate in collaboration with the ANU School of Demography. This collaboration ensures a high level of integrity in the forecasting process combined with access to expertise in specialist demographic techniques and knowledge.

The Forecasts are generated using a ‘cohort transition’ approach. The model is based on taking births in an area, allocating them to a local primary school and tracking them as they graduate through to high schools and eventually college. This is calculated based on a number of inputs and underlying assumptions based on observed behaviour including the historical preference for public schools, catchment areas, underlying demographics etc. Significant data input sources include ABS Birth data, ACT Education Census results and ACT Treasury (CMTEDD) Official Population projections.

Current Enrolment projections for Gungahlin College show a indicate it is possible enrolments may significant rise to 1248 students in 2023 although as at 3 November 2022 there are 1155 actual enrolments for 2023.

Low levels of continued growth are forecast the following years followed by much smaller increases in 2024 and 2025 (1286 students and 1301 students respectively). These If these enrolment forecasts are realised, students numbers will be able to be accommodated within the capacity of the school.

Gungahlin College 5 Year STEP Enrolment projection

2022 Census	5 Year STEP Projection				
2022	2023	2024	2025	2026	2027
1124	1248	1286	1301	1372	1441

For comparison, see below recent enrolments at Gungahlin College since 2015:

- 2022: 1124
- 2021: 1159
- 2020: 1187
- 2019: 1145
- 2018: 1170
- 2017: 1166
- 2016: 1052
- 2015: 968

Note Enrolment forecasts can only provide a point in time reference and are subject to impacts from external factors. They do not include future potential enrolment policy changes, investments and planning responses including delivery of new capacity to manage demand. Given all of these important and variable caveats, forecasts are not generally shared with the community.

Planning for the establishment of a second college in Gungahlin remains is at an early stage and includes site due diligence and land planning studies. The Education Directorate will keep the community informed on this planning work as we progress.

Please advise if you approve of the above. If so, I will need to go through Deb and Paul before going back to the MO.

Cheers,

Brenton Sloane | Director

Media and Communications | Education | ACT Government

P: (02) 6205 4196 | M: 0431 252 698 | E: brenton.sloane@act.gov.au

Level 4, Government Office Block, 220 London Circuit Civic | GPO Box 158 Canberra ACT 2601

www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: EDU Media <EDU.Media@act.gov.au>
Sent: Thursday, 3 November 2022 11:47 AM
To: Sloane, Brenton <Brenton.Sloane@act.gov.au>
Cc: Dunne Breen, Michelle <Michelle.DunneBreen@act.gov.au>; EDU Media <EDU.Media@act.gov.au>
Subject: FOR ACTION: plans for Gungahlin
Importance: High

OFFICIAL

Hi Brenton,

Please see the following media query regarding Gungahlin College from [REDACTED]).

Flagging as high importance a response has been requested for 5pm today.

CC'ing Michelle in for visibility.

Kind regards,

Jess Leitch | Communications Officer
Media and Communications | Education | ACT Government
(Pronouns: she/her)

E: jess.leitch@act.gov.au

Level 4, Government Office Block, 220 London Circuit Civic | GPO Box 158 Canberra ACT 2601

www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)



We acknowledge the Traditional Custodians of the ACT, the Ngunnawal people. We acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

From: Rainbow, Jed <Jed.Rainbow@act.gov.au>
Sent: Thursday, 3 November 2022 11:25 AM
To: [REDACTED]
Cc: EDU Media <EDU.Media@act.gov.au>
Subject: RE: plans for Gungahlin

H [REDACTED]

Could you please direct these type of enquiries directly to EDU?

I've copied them in.

Cheers.

Jed Rainbow – Senior Media Adviser
ACT Government Communications Unit
Offices of Deputy Chief Minister Yvette Berry and Minister Chris Steel
0468 847 813 jed.rainbow@act.gov.au

From: [REDACTED]
Sent: Thursday, 3 November 2022 11:22 AM
To: Rainbow, Jed <Jed.Rainbow@act.gov.au>
Subject: plans for Gungahlin

Caution: This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe. [Learn why this is important](#)

Hi Jed,

I'm writing an article today about plans for Gungahlin College. I've been chatting to the P&C who are pleased to have been heard last week but are understandably concerned about the pace of change.

I wanted to check some facts with the ED:

I understand two demountables will be bought in - providing four classrooms.

I understand science laboratories will be modified to allow for regular lessons.

- What modification will happen to the library to free up space?

- When will this work commence? When will it be completed?

In terms of enrollments, why is it anticipated "there'll be an uplift in 2023 but then not a huge change beyond that"? As was forecasted in annual reports.

- Has any planning work been completed at the site in Nicholls since it was announced as the preferred site in July?

It would be great to have some responses by 5pm.

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

From: Sloane, Brenton <Brenton.Sloane@act.gov.au>
Sent: Thursday, 3 November 2022 4:24 PM
To: Efthymiades, Deb <Deb.Efthymiades@act.gov.au>
Subject: RE: FOR APPROVAL - MEDIA: plans for Gungahlin

OFFICIAL

The Clear All Formatting tool gets a workout.

From: Efthymiades, Deb <Deb.Efthymiades@act.gov.au>
Sent: Thursday, 3 November 2022 4:23 PM
To: Sloane, Brenton <Brenton.Sloane@act.gov.au>
Subject: RE: FOR APPROVAL - MEDIA: plans for Gungahlin

Without the highlights?

From: Sloane, Brenton <Brenton.Sloane@act.gov.au>
Sent: Thursday, 3 November 2022 4:09 PM
To: Efthymiades, Deb <Deb.Efthymiades@act.gov.au>; Short, Paul <Paul.Short@act.gov.au>
Cc: EDU Media <EDU.Media@act.gov.au>; Van Aalst, Sally <Sally.VanAalst@act.gov.au>;
Attridge, Vanessa <VanessaS.Attridge@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>;
EDU, EGMBBSG <EGMBBSG.EDU@act.gov.au>; System Policy and Reform Office
<SPROffice@act.gov.au>
Subject: RE: FOR APPROVAL - MEDIA: plans for Gungahlin

OFFICIAL

Thanks all!

Will proceed to MO with this version.

From: Efthymiades, Deb <Deb.Efthymiades@act.gov.au>
Sent: Thursday, 3 November 2022 4:07 PM
To: Short, Paul <Paul.Short@act.gov.au>; Sloane, Brenton <Brenton.Sloane@act.gov.au>
Cc: EDU Media <EDU.Media@act.gov.au>; Van Aalst, Sally <Sally.VanAalst@act.gov.au>;
Attridge, Vanessa <VanessaS.Attridge@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>;
EDU, EGMBBSG <EGMBBSG.EDU@act.gov.au>; System Policy and Reform Office

<SPROffice@act.gov.au>

Subject: RE: FOR APPROVAL - MEDIA: plans for Gungahlin

Thanks Paul & all – I have agreed with most of Paul’s deletions but have left the historical figures there so the stability of the last 5 years is clear.

I have added a few words (yellow highlights below) – if those are OK, then good to go

Taa

d

From: Short, Paul <Paul.Short@act.gov.au>

Sent: Thursday, 3 November 2022 3:39 PM

To: Sloane, Brenton <Brenton.Sloane@act.gov.au>; Efthymiades, Deb <Deb.Efthymiades@act.gov.au>

Cc: EDU Media <EDU.Media@act.gov.au>; Van Aalst, Sally <Sally.VanAalst@act.gov.au>; Attridge, Vanessa <VanessaS.Attridge@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>; EDU, EGMBMSG <EGMBMSG.EDU@act.gov.au>; System Policy and Reform Office <SPROffice@act.gov.au>

Subject: RE: FOR APPROVAL - MEDIA: plans for Gungahlin

OFFICIAL

Thanks Brenton – couple of edits suggested below in red.

I will leave the projections stuff with Deb to clear, but suggest we might consider removing the highlighted content.

Cheers,

Paul

From: Sloane, Brenton <Brenton.Sloane@act.gov.au>

Sent: Thursday, 3 November 2022 3:09 PM

To: Efthymiades, Deb <Deb.Efthymiades@act.gov.au>; Short, Paul <Paul.Short@act.gov.au>

Cc: EDU Media <EDU.Media@act.gov.au>; Van Aalst, Sally <Sally.VanAalst@act.gov.au>; Attridge, Vanessa <VanessaS.Attridge@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>; EDU, EGMBMSG <EGMBMSG.EDU@act.gov.au>; System Policy and Reform Office <SPROffice@act.gov.au>

Subject: FOR APPROVAL - MEDIA: plans for Gungahlin

OFFICIAL

Hello Deb and Paul,

Please see below a media enquiry we have received re: Gungahlin College.

We have developed the below proposed response, with input and approval from John Nakkan

and Vanessa Attridge:

I'm writing an article today about plans for Gungahlin College. I've been chatting to the P&C who are pleased to have been heard last week but are understandably concerned about the pace of change.

I wanted to check some facts with the ED:

I understand two demountables will be bought in - providing four classrooms.

I understand science laboratories will be modified to allow for regular lessons.

- What modification will happen to the library to free up space?

- When will this work commence? When will it be completed?

In terms of enrollments, why is it anticipated "there'll be an uplift in 2023 but then not a huge change beyond that"? As was forecasted in annual reports.

- Has any planning work been completed at the site in Nicholls since it was announced as the preferred site in July?

Every Canberra public school is a great school. All ACT children are guaranteed a place in an ACT public school, from preschool through to college.

The Education Directorate is aware of **emerging** enrolment pressure at Gungahlin College. We are confident that steps we are taking, both at Gungahlin College and in the planning of more college capacity at a second site in Gungahlin, will ensure that all students continue to be guaranteed a place.

The Education Directorate is working closely with Gungahlin College. We expect to install two Relocatable Learning Units (totalling four classrooms) at the college by Term 2, 2023. Some science labs at the school will also be modified next year to allow for more flexible delivery of learning.

Two community spaces in the school library will be repurposed during school days for use as additional learning spaces in 2023, with alternative arrangements provided for the community programs using those spaces.

Student demand projections are developed by the Education Directorate in collaboration with the ANU School of Demography. This collaboration ensures a high level of integrity in the forecasting process combined with access to expertise in specialist demographic techniques and knowledge. Significant data input sources include ABS Birth data, ACT Education Census results and ACT Treasury (CMTEDD) Official Population projections.

Enrolment projections for Gungahlin College indicate it is possible enrolments may rise to 1248 students in 2023- although as at 3 November 2022 there are 1155 actual enrolments for 2023.

Low levels of continued growth are forecast in 2024 and 2025 (1286 students and 1301 students respectively). If these enrolment forecasts are realised, students will be able to be accommodated within the **increased** capacity of the school **as detailed above.**

For comparison, see below recent enrolments at Gungahlin College since 2015:

- 2022: 1124
- 2021: 1159
- 2020: 1187
- 2019: 1145
- 2018: 1170
- 2017: 1166
- 2016: 1052
- 2015: 968

Planning for a second college in Gungahlin is at an early stage and includes site due diligence and land planning studies. The Education Directorate will keep the community informed on this planning work as we progress.

Please advise if you approve. If so, I will progress to the MO for final approvals.

Cheers,

Brenton Sloane | Director

Media and Communications | Education | ACT Government

P: (02) 6205 4196 | M: 0431 252 698 | E: brenton.sloane@act.gov.au

Level 4, Government Office Block, 220 London Circuit Civic | GPO Box 158 Canberra ACT 2601

www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Rainbow, Jed <Jed.Rainbow@act.gov.au>

Sent: Thursday, 3 November 2022 11:25 AM

To: [REDACTED]

Cc: EDU Media <EDU.Media@act.gov.au>

Subject: RE: plans for Gungahlin

Hi [REDACTED]

Could you please direct these type of enquiries directly to EDU?

I've copied them in.

Cheers.

Jed Rainbow – Senior Media Adviser

ACT Government Communications Unit

Offices of Deputy Chief Minister Yvette Berry and Minister Chris Steel

0468 847 813 jed.rainbow@act.gov.au

From: [REDACTED]

Sent: Thursday, 3 November 2022 11:22 AM

To: Rainbow, Jed <Jed.Rainbow@act.gov.au>

Subject: plans for Gungahlin

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Hi Jed,

I'm writing an article today about plans for Gungahlin College. I've been chatting to the P&C who are pleased to have been heard last week but are understandably concerned about the pace of change.

I wanted to check some facts with the ED:

I understand two demountables will be bought in - providing four classrooms.

I understand science laboratories will be modified to allow for regular lessons.

- What modification will happen to the library to free up space?

- When will this work commence? When will it be completed?

In terms of enrollments, why is it anticipated "there'll be an uplift in 2023 but then not a huge change beyond that"? As was forecasted in annual reports.

- Has any planning work been **completed** at the site in Nicholls since it was announced as the preferred site in July?

It would be great to have some responses by 5pm.

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]



Butler, Erin

From: Attridge, Vanessa
Sent: Friday, 4 November 2022 2:09 PM
To: EDU, Director-General Office; Efthymiades, Deb
Cc: EDU, Director-General Office; System Policy and Reform Office; Enrolment and Planning Branch
Subject: Re: FOR FURTHER ADVICE: ECF22/56 - 22/575 PSC 2022 schooling demand submission
Sensitivity: Confidential

Thanks KR, that all looks great to me, thanks for the opportunity to review.

Although I suggest replacing this sentence to align more closely with the actual commitment (which was for new college capacity rather than a new college).

Replace: **A new college in the north of Canberra was an election commitment in 2020.**

With: Increasing college capacity in the north of Canberra was an election commitment in 2020.

Vanessa Attridge
 Executive Branch Manager | Enrolment & Planning

From: Reyes, Kristine <Kristine.Reyes@act.gov.au> on behalf of EDU, Director-General Office <EDUDirectorGeneralOffice@act.gov.au>
Sent: Friday, November 4, 2022 1:45 pm
To: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>; Efthymiades, Deb <Deb.Efthymiades@act.gov.au>
Cc: EDU, Director-General Office <EDUDirectorGeneralOffice@act.gov.au>; System Policy and Reform Office <SPROffice@act.gov.au>; Enrolment and Planning Branch <EnrolmentandPlanning@act.gov.au>
Subject: FOR FURTHER ADVICE: ECF22/56 - 22/575 PSC 2022 schooling demand submission

CABINET

Hi Nessa and Deb

Please see below comment and proposed amendment from Katy below for your consideration.

If you're comfortable with this change DGO will update accordingly.

Thanks
 KR

From: Haire, Katy <Katy.Haire@act.gov.au>
Sent: Friday, 4 November 2022 1:31 PM
To: EDU, Director-General Office <EDUDirectorGeneralOffice@act.gov.au>
Subject: RE: FOR CLEARANCE: ECF22/56 - 22/575 PSC 2022 schooling demand submission
Sensitivity: Confidential

Thanks

Can I propose the following:

These include an expansion of college capacity in Gungahlin through delivering a new College, with feasibility funding for this second college in Gungahlin announced earlier this year through the 2021-22 Budget. **A new college in the north of Canberra was an election commitment in 2020.**

Katy Haire (*she/her*) | Director-General **Education Directorate** | ACT Government
T: +61 2 6205 9158 | E: katy.haire@act.gov.au
GPO Box 158 Canberra ACT 2601 | www.education.act.gov.au

From: Ten Donkelaar, Tara <Tara.TenDonkelaar@act.gov.au> **On Behalf Of** EDU, Director-General Office
Sent: Friday, 4 November 2022 10:16 AM
To: Haire, Katy <Katy.Haire@act.gov.au>
Subject: FOR CLEARANCE: ECF22/56 - 22/575 PSC 2022 schooling demand submission
Sensitivity: Confidential

OFFICIAL

Hi Katy

Requested changes have been made and cleared by DDGSPR.
For your final review please.

Diary has been updated to include the attached version and I will reprint and pop in your folder on Monday morning.

Thank you
Tara

Tara Ten Donkelaar | Executive Support Officer to **Katy Haire, Director-General, Education Directorate**
Phone: 02 6207 4277 | Mobile: 0466 244 210 | Email: edudirectorgeneraloffice@act.gov.au
220 London Circuit, Canberra City ACT 2612 | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Pinterest](#) | [LinkedIn](#) | [Google+](#)

From: Efthymiades, Deb <Deb.Efthymiades@act.gov.au>
Sent: Thursday, 3 November 2022 6:00 PM
To: EDU, Director-General Office <EDUDirectorGeneralOffice@act.gov.au>
Cc: System Policy and Reform Office <SPROffice@act.gov.au>; Enrolment and Planning Branch <EnrolmentandPlanning@act.gov.au>
Subject: REVISED BASED ON DG COMMENTS- FOR FURTHER ACTION: ECF22/56 - 22/575 PSC 2022 schooling demand

submission

Sensitivity: Confidential

Thanks Ness – you superstar. Have cross checked them all and made only small tweaks.

This is the replacement para re college/specialist

These include an expansion of college capacity in Gungahlin through delivering a new College, with feasibility funding for this second college in Gungahlin announced earlier this year through the 2021-22 Budget.

[Redacted]

From: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Sent: Thursday, 3 November 2022 3:55 PM
To: Efthymiades, Deb <Deb.Efthymiades@act.gov.au>
Cc: EDU, Director-General Office <EDUDirectorGeneralOffice@act.gov.au>; System Policy and Reform Office <SPROffice@act.gov.au>
Subject: FOR DDGSPR APPROVAL: DG COMMENTS - FOR FURTHER ACTION: ECF22/56 - 22/575 PSC 2022 schooling demand submission
Sensitivity: Confidential

OFFICIAL

Hi Deb,

For your approval through to DG.

I have reviewed DG’s notes and confirm I have made minor adjustments.

[Redacted]

These include an expansion of college capacity in Gungahlin through a new College.

[Redacted]

Updated description:

These include an expansion of college capacity in Gungahlin through delivering a new College, with feasibility funding for a second college in Gungahlin announced earlier this year through the 2021-22 Budget.

[Redacted]

Regards,

Nessa

From: Ten Donkelaar, Tara <Tara.TenDonkelaar@act.gov.au> **On Behalf Of** EDU, Director-General Office
Sent: Thursday, 3 November 2022 2:15 PM
To: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>; Efthymiades, Deb <Deb.Efthymiades@act.gov.au>
Cc: System Policy and Reform Office <SPROffice@act.gov.au>; EDU, Director-General Office

<EDUDirectorGeneralOffice@act.gov.au>

Subject: DG COMMENTS - FOR FURTHER ACTION: ECF22/56 - 22/575 PSC 2022 schooling demand submission

Sensitivity: Confidential

OFFICIAL

Hi Deb and Nessa

DG has reviewed the attached speaking notes and provided some comments.
For your review and appropriate action please.

Thank you

Tara

Tara Ten Donkelaar | Executive Support Officer to Katy Haire, Director-General, Education Directorate

Phone: 02 6207 4277 | Mobile: 0466 244 210 | Email: edudirectorgeneraloffice@act.gov.au

220 London Circuit, Canberra City ACT 2612 | GPO Box 158 Canberra ACT 2601

www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Pinterest](#) | [LinkedIn](#) | [Google+](#)

From: Efthymiades, Deb <Deb.Efthymiades@act.gov.au>

Sent: Wednesday, 2 November 2022 2:15 PM

To: Haire, Katy <Katy.Haire@act.gov.au>

Cc: EDU, Director-General Office <EDUDirectorGeneralOffice@act.gov.au>

Subject: Fwd: RETURNED FOR AMENDMENT: ECF22/56 - 22/575 PSC 2022 schooling demand submission

Sensitivity: Confidential

OFFICIAL

As promised

[REDACTED]

[REDACTED]

From: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>

Sent: Wednesday, November 2, 2022 1:58:34 PM

To: Efthymiades, Deb <Deb.Efthymiades@act.gov.au>

Cc: System Policy and Reform Office <SPROffice@act.gov.au>; Das, Sean <Sean.Das@act.gov.au>

Subject: FW: RETURNED FOR AMENDMENT: ECF22/56 - 22/575 PSC 2022 schooling demand submission

OFFICIAL

Hi Deb,

The final versions of the Presentation and Discussion Paper are in the attached Container. DG should refer to the *Master – Internal – for EDU use only* Powerpoint presentation, as this includes all speaking notes. I can't see any changes to this since the 20 October version.

Kind regards,
Nessa

From: Attridge, Vanessa

Sent: Thursday, 20 October 2022 5:16 PM

To: Education DLO <EDUDLO@act.gov.au>

Cc: EDU Cabinet Liaison Officer <EDUCabinet@act.gov.au>; Enrolment and Planning Branch

<EnrolmentandPlanning@act.gov.au>; Efthymiades, Deb <Deb.Efthymiades@act.gov.au>; System Policy and Reform Office <SPROffice@act.gov.au>; Das, Sean <Sean.Das@act.gov.au>

Subject: RE: RETURNED FOR AMENDMENT: ECF22/56 - 22/575 PSC 2022 schooling demand submission

Sensitivity: Confidential

OFFICIAL

Hi Vicki,

Please see updated submission with notes below detailing the updates. Apologies for the delay, the graphic design took some time.

Discussion Paper Feedback	20 October Update
<p>Table 1 "Changes to Anticipated Infrastructure Needs: please add in the projects where the timing stays the same, i.e.</p> <p>[Redacted]</p> <p>2nd Gungahlin college, [Redacted] moved from 2025 to 2026</p> <p>[Redacted]</p> <p>Obviously all of that needs fact-checking. I'm using the gantt chart and the attached presentation.</p>	<p>Addressed. Dates have been cross-checked to match the 2021 Gantt Chart and May 2021 Schools Planning Cabinet Submission.</p> <p>[Redacted]</p>
<p>Make the point that the updated projections don't change the projects that we're planning for the next couple of years.</p>	<p>Addressed at 15, 18, & 19.</p>
<p>"Changes to Anticipated Infrastructure Needs: please 'left align' the text rather than 'justify' - makes it hard to read.</p>	<p>Addressed.</p>
Presentation Feedback	20 October Update
<p>Please rename presentation '<i>public</i> school planning' and just check that we're specifying <i>public</i> schools as appropriate throughout presentation.</p>	<p>Addressed.</p>
<p>[Redacted]</p>	<p>[Redacted]</p> <p>[Redacted]</p> <p>[Redacted]</p>

Kind regards,

Nessa

From: Page, Vicki <Vicki.Page@act.gov.au> **On Behalf Of** Education DLO
Sent: Wednesday, 19 October 2022 12:01 PM
To: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>; Enrolment and Planning Branch <EnrolmentandPlanning@act.gov.au>; Efthymiades, Deb <Deb.Efthymiades@act.gov.au>; System Policy and Reform Office <SPROffice@act.gov.au>
Cc: Education DLO <EDUDLO@act.gov.au>; EDU Cabinet Liaison Officer <EDUCabinet@act.gov.au>
Subject: RETURNED FOR AMENDMENT: ECF22/56 - 22/575 PSC 2022 schooling demand submission
Importance: High
Sensitivity: Confidential

Hi Nessa,

Bec has reviewed the discussion paper and presentation and has returned for amendment/update. TRIM has been updated with Bec's amendments to discussion paper in tracked changes.

A few suggested edits to the presentation:

- Please rename presentation '*public* school planning' and just check that we're specifying *public* schools as appropriate throughout presentation.

- 

- 

Can you please update, seek clearance and return to me for provision back to Bec.

If you have any questions on Bec's amendments/feedback, feel free to contact Bec.

Thanks
Vicki

Vicki Page | A/g Directorate Liaison Officer
Ministerial & Corporate Reporting | **Education Directorate** | ACT Government
T: via teams | E: edudlo@act.gov.au or vicki.page@act.gov.au
GPO Box 158, Canberra, ACT 2601 |

Stewart, Eli

From: Morton, Phillip
Sent: Monday, 7 November 2022 12:41 PM
To: Nakkan, John
Cc: Blom, Dylan
Subject: RE: Gungahlin College - Up-date

UNOFFICIAL

Ok. Ill continue the engagement of MSM

From: Nakkan, John <John.Nakkan@act.gov.au>
Sent: Monday, 7 November 2022 12:40 PM
To: Morton, Phillip <Phillip.Morton@act.gov.au>
Cc: Blom, Dylan <Dylan.Blom@act.gov.au>
Subject: RE: Gungahlin College - Up-date

UNOFFICIAL

It's not going to be easy, but right now we need to pursue all alternatives until they are no longer viable. We still have escalation options available to us to encourage their cooperation.

Regards,

John Nakkan | Acting Executive Branch Manager
Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 4, 220 London Circuit | GPO Box 158 Canberra ACT 2601
Ngunnawal Country
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Morton, Phillip <Phillip.Morton@act.gov.au>
Sent: Monday, 7 November 2022 12:35 PM
To: Nakkan, John <John.Nakkan@act.gov.au>
Cc: Blom, Dylan <Dylan.Blom@act.gov.au>
Subject: RE: Gungahlin College - Up-date

UNOFFICIAL

If they are going to renege on those two rooms (which don't need modifications) my guess – making modifications to the other spaces would be unlikely or extremely problematic?

From: Nakkan, John <John.Nakkan@act.gov.au>
Sent: Monday, 7 November 2022 12:28 PM
To: Morton, Phillip <Phillip.Morton@act.gov.au>
Cc: Blom, Dylan <Dylan.Blom@act.gov.au>
Subject: RE: Gungahlin College - Up-date

UNOFFICIAL

Yeah possibly. The Library is already trying to walk back on the 2 rooms for day 1 term 1 😞

Regards,

John Nakkan | Acting Executive Branch Manager
Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 4, 220 London Circuit | GPO Box 158 Canberra ACT 2601
Ngunnawal Country
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Morton, Phillip <Phillip.Morton@act.gov.au>
Sent: Monday, 7 November 2022 12:26 PM
To: Nakkan, John <John.Nakkan@act.gov.au>
Cc: Blom, Dylan <Dylan.Blom@act.gov.au>
Subject: RE: Gungahlin College - Up-date

UNOFFICIAL

And walk away from the other spaces and just agree to the two rooms?

From: Nakkan, John <John.Nakkan@act.gov.au>
Sent: Monday, 7 November 2022 12:17 PM
To: Morton, Phillip <Phillip.Morton@act.gov.au>
Cc: Blom, Dylan <Dylan.Blom@act.gov.au>
Subject: RE: Gungahlin College - Up-date

UNOFFICIAL

Maybe we need to start looking at a third transportable?

Regards,

John Nakkan | Acting Executive Branch Manager
Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 4, 220 London Circuit | GPO Box 158 Canberra ACT 2601
Ngunnawal Country
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Nakkan, John
Sent: Monday, 7 November 2022 12:11 PM
To: Morton, Phillip <Phillip.Morton@act.gov.au>
Cc: Blom, Dylan <Dylan.Blom@act.gov.au>
Subject: RE: Gungahlin College - Up-date

UNOFFICIAL

Thanks Phil,

Just finished another chat with CIT and Libraries ACT, they are very keen to talk to the architects as they are sceptical that we can address their space needs.

Regards,

John Nakkan | Acting Executive Branch Manager
Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 4, 220 London Circuit | GPO Box 158 Canberra ACT 2601
Ngunnawal Country
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Morton, Phillip <Phillip.Morton@act.gov.au>

Sent: Monday, 7 November 2022 11:35 AM

To: Nakkan, John <John.Nakkan@act.gov.au>

Cc: Blom, Dylan <Dylan.Blom@act.gov.au>

Subject: RE: Gungahlin College - Up-date

UNOFFICIAL

Hi John

I will seek a fee proposal from them and use the below/attached as the intended scope.

Library/CIT

1. Freshen up 2 community rooms at **A** for Day 1 Term 1 2023
2. Design replacement space for community conversation language program currently located in area **A** in area **D**
3. Following design agreement, commence work as soon as possible to create the new spaces. Expected completion during Term 1 2023.
4. Following the completion of internal consultation with CIT staff, redesign area **C** to accommodate CIT/Library/EDU staff and functionality and redesign area B as general learning. Expected construction completion during Term 2 2023.
5. Explore relocation of café to area **E** or courtyard **F**

Regards,
Phill M

From: Nakkan, John <John.Nakkan@act.gov.au>

Sent: Monday, 7 November 2022 10:26 AM

To: Morton, Phillip <Phillip.Morton@act.gov.au>

Cc: Blom, Dylan <Dylan.Blom@act.gov.au>

Subject: RE: Gungahlin College - Up-date

UNOFFICIAL

Thanks Phil,

Are we still progressing with the engagement of Munns Sly Moore to look at the other modifications in the Library?

Regards,

John Nakkan | Acting Executive Branch Manager

Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 4, 220 London Circuit | GPO Box 158 Canberra ACT 2601
Ngunnawal Country
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Morton, Phillip <Phillip.Morton@act.gov.au>

Sent: Thursday, 3 November 2022 12:17 PM

To: Nakkan, John <John.Nakkan@act.gov.au>

Cc: Blom, Dylan <Dylan.Blom@act.gov.au>

Subject: Gungahlin College - Up-date

UNOFFICIAL

Hi John,

I inspected the 2 community rooms within the library this morning.

Its my opinion these rooms do not require the input from an architect prior to the College using them as classrooms.

The carpet is in very good condition. The rooms share an operable wall with the other walls being either glazing or exposed blockwork. (no painting required)

We would however need to furnish them and provide white boards and or a smartboards and check the IT is compatible.

Regards,
Phill M

Phill Morton | Assistant Director - Major Projects
Phone:+61 2 6207 6551 | MOB: 0447 734 021 | Email: phillip.morton@act.gov.au
Infrastructure and Capital Works | Education and Training | ACT Government
220 London Crt | GPO Box 158 Canberra ACT 2601 | www.det.act.gov.au

Stewart, Eli

From: Morton, Phillip
Sent: Monday, 7 November 2022 3:58 PM
To: Nakkan, John
Cc: Blom, Dylan
Subject: RE: Gungahlin College

UNOFFICIAL

Ok great.

I've let [REDACTED] know we would like to meet at [REDACTED] office. Ill throw something in your calendar when [REDACTED] comes back to me.

From: Nakkan, John <John.Nakkan@act.gov.au>
Sent: Monday, 7 November 2022 3:52 PM
To: Morton, Phillip <Phillip.Morton@act.gov.au>
Cc: Blom, Dylan <Dylan.Blom@act.gov.au>
Subject: RE: Gungahlin College

UNOFFICIAL

Thanks Phil,

I'd like to meet with [REDACTED] as soon as we can, hopefully this week and face to face (but not on site). My calendar is up to date, so wherever there is a hole (allowing for travel time) is good for me.

Regards,

John Nakkan | Acting Executive Branch Manager
Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 4, 220 London Circuit | GPO Box 158 Canberra ACT 2601
Ngunnawal Country
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Morton, Phillip <Phillip.Morton@act.gov.au>
Sent: Monday, 7 November 2022 3:43 PM
To: Nakkan, John <John.Nakkan@act.gov.au>
Cc: Blom, Dylan <Dylan.Blom@act.gov.au>
Subject: FW: Gungahlin College

UNOFFICIAL

Hi John,

[REDACTED] has come back to me with the below questions/observations.

To be honest I'm not sure I can accurately answer some of [redacted] queries. Would you be available to meet with [redacted] and I to provide some details?

How much space (how many rooms) are you looking for?

Are all the works required – or are they options to generate the required space

- Are you after Area A and Area B or one or the other?

Is the College space – left of C still utilised for such – or has it been repurposed? Training 3,4, Careers, Collaborative Space, office etc? Or are these sub-optimally located for school use.

Are lower level larger meeting rooms also in play for school use? Again perhaps easier to manage. There was original discussion that these may be timetabled for school use during school hours / meetings / community use etc after hours.

Observations

- A and B are low hanging fruit / easily massaged to suit learning spaces – easily accessed by school and to some degree isolated from library activities.
 - o There are meeting spaces off area D that could accommodate language programs perhaps
 - o Area B was open learning for CIT – but probably not utilised that much?
- Café relocation is a bigger cost – though would this make things more palatable for the Library Service – is the current location problematic?
- What did you have planned for area C – is it CIT staff relocated?
- Area F reallocation (unless it was just the dining component/servery stays where it is) is a big impact/big cost to roof, mechanically manage and loss of light would be problematic

Regards,
Phill M

From: [redacted]
Sent: Monday, 7 November 2022 2:22 PM
To: Morton, Phillip <Phillip.Morton@act.gov.au>
Subject: RE: Gungahlin College

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Thanks Phil

Nice to catchup. Probably best if we could catchup for another chat so I understand exactly – I haven't been out there in the last 2-3 years so some of my queries are around what is there at present. [redacted]

I anticipate this is an immediate proposition for construction over Christmas [redacted] – so will make this small project work)?

How much space (how many rooms) are you looking for?

Are all the works required – or are they options to generate the required space

- Are you after Area A and Area B or one or the other?

Is the College space – left of C still utilised for such – or has it been repurposed? Training 3,4, Careers, Collaborative Space, office etc? Or are these sub-optimally located for school use.

Are lower level larger meeting rooms also in play for school use? Again perhaps easier to manage. There was original discussion that these may be timetabled for school use during school hours / meetings / community use etc after hours.

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- What did you have planned for area C – is it CIT staff relocated?
- Area F reallocation (unless it was just the dining component/serverly stays where it is) is a big impact/big cost to roof, mechanically manage and loss of light would be problematic

To generate concepts etc – happy to adjust to match your expectations

- Masterplanning
 - █ 4hrs
 - █ 8hrs
 - Consultation
 - o ACTLIS █ 6hrs
 - o CIT
 - o College/Education
 - Concept Drawings
 - █ 4hrs
 - █ 24hrs
- █ 14hrs @ █
 Project Architect █ 38hrs @ █
 █

This does not allow for working drawings etc – depending on location of the works this may include need for structural/elec/mech/hydraulics input – as well as detailed acoustic partitioning etc.

Regards

█



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Butler, Erin

Subject: Media Prep: [REDACTED] Interview re Enrolments & Planning
Location: Microsoft Teams Meeting

Start: Thu 10/11/2022 11:00 AM
End: Thu 10/11/2022 11:30 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Attridge, Vanessa
Required Attendees: Efthymiades, Deb; Sloane, Brenton
Optional Attendees: System Policy and Reform Office

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 439 085 617 97

Passcode: WmBvVp

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

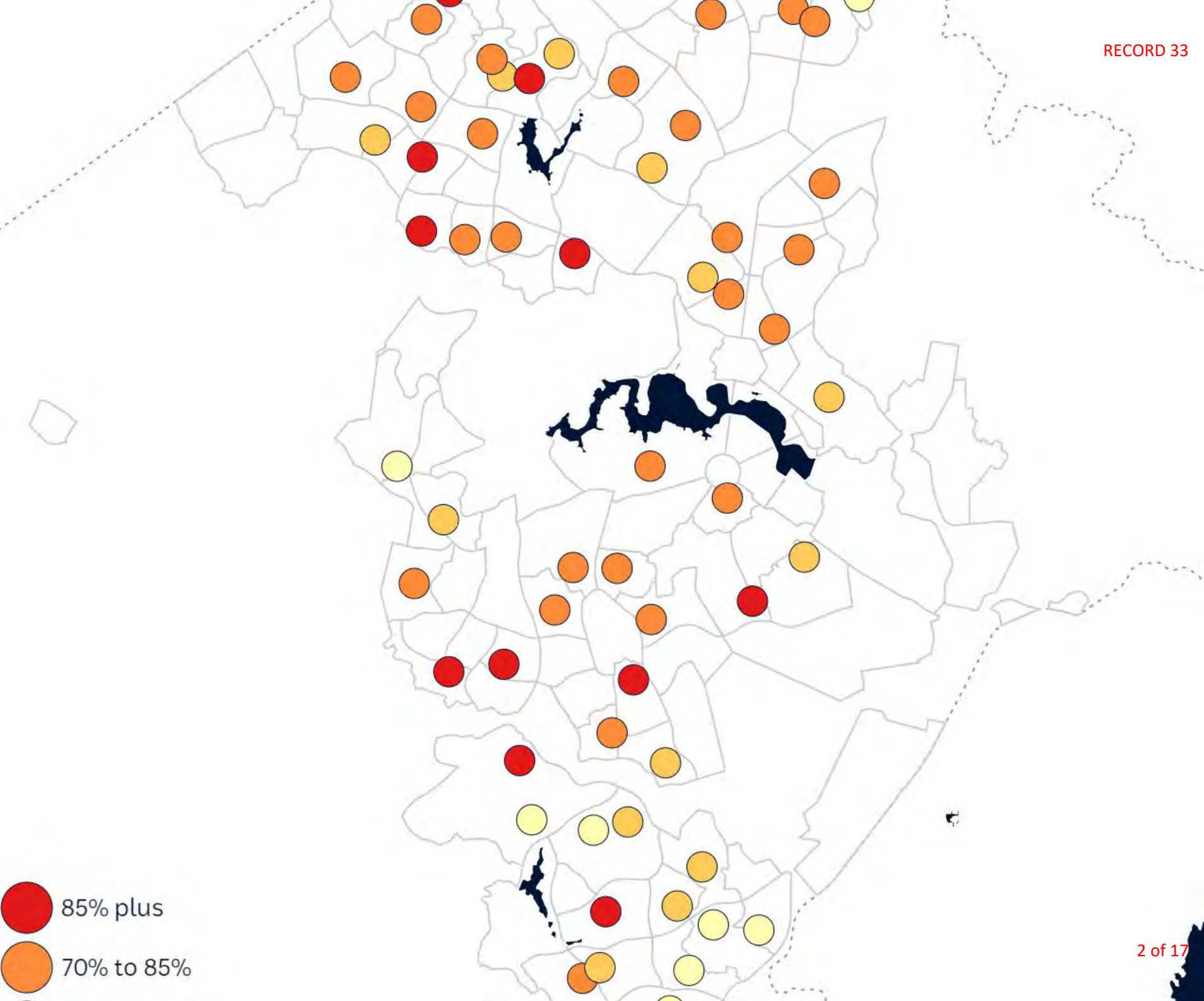
[+61 2 8318 0090,699275914#](#) Australia, Sydney

Phone Conference ID: 699 275 914#

[Find a local number](#) | [Reset PIN](#)



[Learn More](#) | [Help](#) | [Meeting options](#) | [Legal](#)



Butler, Erin

From: Sloane, Brenton
Sent: Tuesday, 8 November 2022 3:44 PM
To: Efthymiades, Deb
Cc: EDU Media; Attridge, Vanessa; System Policy and Reform Office; Van Aalst, Sally; Short, Paul
Subject: FOR DISCUSSION: Interview request
Attachments: [REDACTED]

Follow Up Flag: Follow up
Flag Status: Flagged

OFFICIAL

Hello Deb,

Please see below a request for interview received by the MO yesterday. This is in relation to the enrolment projection data we provided to [REDACTED] in September.

Be advised that the MO have contacted me and asked that the Directorate handle this interview request. I am raising this with yourself and Vanessa now so we can determine how to address this.

Please feel free to contact me about this, but otherwise I propose that we have a talk tomorrow morning. I'm in 220 London Circuit tomorrow and available to go through how this might work.

Cheers,

Brenton Sloane | Director

Media and Communications | Education | ACT Government

P: (02) 6205 4196 | M: 0431 252 698 | E: brenton.sloane@act.gov.au

Level 4, Government Office Block, 220 London Circuit Civic | GPO Box 158 Canberra ACT 2601

www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: [REDACTED]
Sent: Monday, 7 November 2022 2:15 PM
To: Rainbow, Jed <Jed.Rainbow@act.gov.au>; Sloane, Brenton <Brenton.Sloane@act.gov.au>
Cc: [REDACTED]
Subject: Yvette Berry interview request

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Hi Jed and Brenton,

Eons ago, you gave us access to school enrolment projections. We'd love to talk to the education minister about them (on camera). Is this week possible?

We'd like to know what the government is doing to help schools that may overenrolled within five years. Schools like:

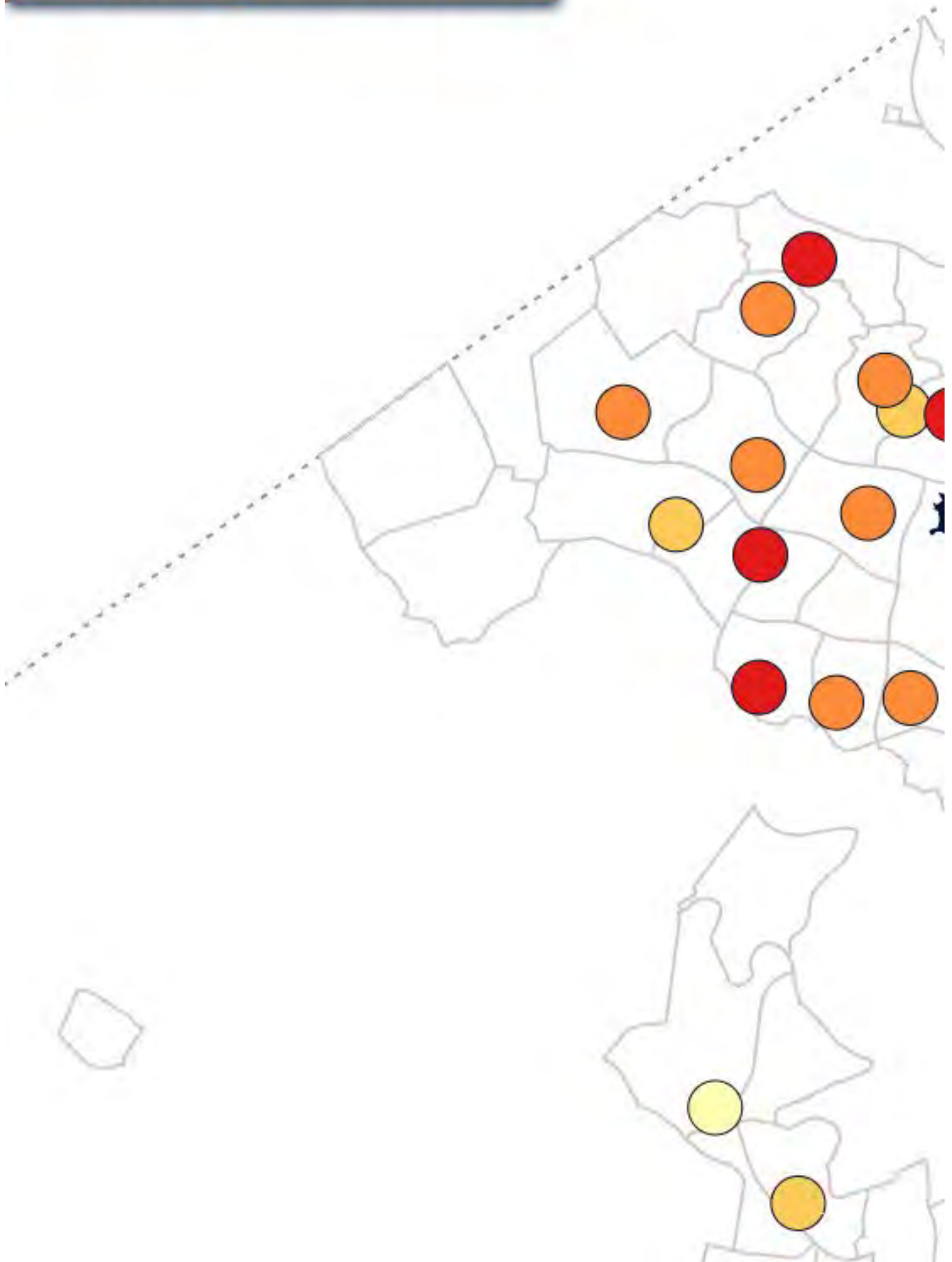
- [REDACTED]
- Gungahlin College
- [REDACTED]

We'd also like to know more about the government's plans in Tuggeranong. When I last spoke to Yvette Berry about school enrolments (mid-2020), she said Tuggeranong was undergoing a demographic change, its schools were growing and younger families were moving in to the area.

However, the latest census data, and the Education Directorate's projections, show this hasn't happened. Nor is it projected to happen.

Here's a map, just of primary schools, which shows the concentration of under-used school capacity in the south.

primary schools ▾



[REDACTED]

Thanks,

[REDACTED]

[REDACTED]

We acknowledge Aboriginal and Torres Strait Islander peoples as the First Australians and Traditional Custodians of the lands where we live, learn and work.

[REDACTED]

Enrolments & Planning Media Talking Points

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Enrolment Forecasting Approach

- The Directorate forecasts enrolments for ACT schools in collaboration with the ANU School of Demography.
- We regularly update projections based on enrolment trends and new demographic information.
- Through this partnership we also undertake demographic research and have improved the accuracy and approach to forecasting.

Education’s enrolment projections model is not driven by total population, it is driven by births, and cohort transitions of students who we know to be already enrolled in ACT public schools.

- Our forecasting is based on a cohort transition approach to estimate future student enrolments based on taking births in an area, allocating them to a local primary school and tracking them as they graduate through to high schools and eventually college.
- The core of the model is a matrix that connects every grade level at every government and non-government school, from one year to the next.
- The model explicitly aligns the enrolment forecast with demographic forecasting and does so by incorporating net migration (entries and exits) into the model.
- It takes into account anticipated affiliation to public schooling based on historical experience, catchment area and underlying demographics. It also takes full advantage of our longitudinal observed Education Census data.

Note: Forecasting for preschool students is undertaken on a different basis to K-12 students, given they attend public preschools for only 15 hours per week and because approximately 20% of public preschool students transfer to the non-government sector for Kindergarten. Specialist school enrolments are also considered under different circumstances, separately to the general approach to enrolment forecasting.

Custom Modelling (if asked)

- We can also do area-specific custom modelling to test different scenarios which take into account the unique circumstances of each ACT region, enrolment policy, changes in school capacity, as well as different development and demographic assumptions such as public/non-government affiliation rates, as well as changing migration levels, which is particularly relevant in the current environment.

Enrolment Forecasting Caveats

- Enrolment projections are an important input into policy considerations and identify where enrolment pressure may be expected in the future.
- Projections inform timely decision making for demand responses which could include enrolment policy shifts as well as infrastructure responses through new or expanded schools.
- Enrolment projections should not be regarded as the single point of reference for responding to demand as they can over or under estimate and are subject to external influences and fluctuations. For this reason, we regularly update forecasts and consider other data sources, including ABS data, the annual Education census and greenfield, infill and urban development data, in relation to the overall urban planning strategy of the ACT Government.

Population Projections

Following the onset of the COVID-19 Pandemic, both the Commonwealth and the ACT have revised their population projections downwards.

Public School Enrolment Growth

In 2003, there were 40,757 students in ACT public schools across preschool to Year 12.

We didn't reach that many students in our system again for another ten years, until 2013.

In 2022, enrolments have increased by 11,000 students compared to 2012.

Births are the main source of enrolments in the ACT. For example, over the last five years, births were responsible for 81 per cent of high school enrolments in the ACT.

We understand based on 2022 data that the ACT population is forecast to grow at a slower rate over the coming decade compared to the previous decade.

As a result, public school enrolments are now forecast to continue growing at an average of around 1% over the 10 year forecast period, which is lower compared to the approximately 3% annual growth we were experiencing in recent years.

While growth is forecast to slow, we still expect to see around 2% growth next year in 2023, reducing to 1.5% in 2024, as we come off the back of very high levels of growth in the last decade.

Distribution of Growth

As with recent years, forecast growth is not evenly distributed across the ACT, it is concentrated in areas of greatest development or redevelopment.

For example in Gungahlin, with the final suburbs in the region coming online in conjunction with higher levels of expected births there in recent years., compared to growth in the central region, coming from infill development.

Pre-Pandemic, Tuggeranong was expected to have around a thousand more public students in 2030 compared to 2020. However the current 10 year forecast for Tuggeranong suggests an overall reduction of 550 public school enrolments over the decade.

Pre-Pandemic / post Pandemic 10 year additional student forecast by each region

Gungahlin - 4,200 / 1,500

Belconnen – 1,700 / 600

Central Canberra – 1,900 / 900

Woden/Weston Creek/Molonglo – 4,000/2000

Tuggeranong – 1,000/ -550

Education Affiliation

Over the last decade, more families have chosen ACT public schools over other non-public schools

- In 2008, the overall ACT public school affiliation rate was 57.1%.
- In 2022 overall public school affiliation rate was 61.2%. This has resulted in 2,800 extra students in the public system that we would not have had if the affiliation rate had stayed the same.
- *In the 5 year period between 2015 & 2020 – Affiliation moved in favour of the public system by:*
 - 62% to 65% at the primary school level
 - 50% to 53% at the high school level, and
 - 63% to 64% at the college level.

Non-Government Schools

There is also demand for non-government school places, particularly arising from greenfield developments, for example in Molonglo and Ginninderry. Land for non-government schools in more developed areas in the ACT is a more complex issue, that we work closely with our colleagues in EPSDD to plan for, with that land identified through future Indicative Land Release programs.

Regional Approach to Schools Planning

- The Directorate is continually considering how best to respond to growth within established, infill areas (like the Inner North), where there is limited availability of vacant or buildable land.

- **Forecasting, analysis and feasibility studies** help us to determine how best to cater to this growth. Any decision taken on how to address future demand will be decisions of government.
 - **Planning and demand studies** include consideration of enrolment projections, population growth, assumptions applied around long-term growth rates, infrastructure options, policy opportunities and site investigation. They provide the evidence base for demand responses and are undertaken on an ongoing basis.
- The Directorate undertakes demand response planning on an ongoing basis, through a regional approach to planning. Through a regional approach we consider the needs, growth and capacity of each public school individually as well as for the region collectively.
- This approach allows the Directorate to test and design effective long term responses that maximise capacity of the overall region and best respond to future growth, while also taking into account circumstances of individual schools. We also take into account the long term multi decade demographic lifecycle of a catchment area, particularly in developing areas.

Planning Responses – Enrolment Policy

- The Directorate considers a range of inputs to respond to enrolment growth. In the first instance, we use enrolment policy levers for demand management and enrolment integrity, building on successful approaches to maximise existing available capacity, by keeping enrolments local. Enrolment policy is also very cost effective.
- This includes changes to limit out of area enrolments in capacity constrained or high demand schools (changing from Category B to Category A schools, designating High Demand Preschools), changes to Priority Enrolment Areas, and redirecting NSW students to NSW Pathway Schools with available capacity.
- We have taken steps to increase enrolment integrity and minimise disingenuous enrolments from applicants who may not genuinely reside in a particular Priority Enrolment Area. We now have a requirement for 100 points of identification to confirm proof of residence within a PEA before enrolment is confirmed.
- We're continuing to see the positive effects of enrolment policy to shift enrolments of Tuggeranong residents in the Woden region back to Tuggeranong.
 - In 2015, there was a net outflow of 2,200 students from Tuggeranong.
 - In 2022, there was a net outflow of 1,750 – a decline of around 20%.
- At a system wide level, in 2017 35.3 per cent of all public-school enrolments were from out of area. This decreased to 30.4 per cent in 2022. This decline will continue as students already enrolled outside their local area finish school.
 - For example Lyneham High School has experienced a significant reduction of out of area students, while its in area enrolments have grown. In 2017, 559 of the school's 1,084 students were out of area, or 52 per cent. By 2022, only 207 of the 1,035 students were out of area, or 19 per cent.

Planning Responses – new infrastructure

Relocatable Learning Units (also known as transportables) provide flexibility for schools experiencing temporary growth in enrolments, as well as to provide time to plan for and deliver permanent investment in capacity.

- Relocatable Learning Units are often planned to be used on a temporary basis, although many schools choose to retain transportable classrooms past an enrolment peak for other valued learning spaces.
- **Relocatable Learning Units** are so different to those of the past – they are highly rated by students and teachers as they are comfortable and climate controlled – and often more flexible in design with shared spaces, quiet spaces and wet areas part of the designs. They are used by Education systems in every State and Territory in Australia.
- Schools that are built in greenfield suburbs experience a demographic peak in enrolments and then decrease towards a lower level of enrolments. Relocatable Learning Units are a normal part of planning for growth at these types of schools.

Permanent expansions are only considered where enrolment growth is projected to continue in future years, and where additional permanent capacity is the most appropriate response.

Modernisation is also a key ongoing element of schools planning, as well as alongside permanent expansions, to update ageing and end of life infrastructure and ensure safe and inclusive environments that support learning and participation.

New schools require very significant investment and are appropriate where projections demonstrate ongoing and sustained population growth which will in turn sustain the viability of the school over the long term.

Modernisation

We need to continue to upgrade public school facilities to meet the learning needs of today's students in environments that support their wellbeing and participation.

Repairs, maintenance and upgrades also address matters of safety and key to this is minimising risk from presence of hazardous materials.

Every ACT public school has improvements every year with many of these upgrades required to ensure inclusive facilities so that all students can take full advantage of educational opportunities on the same basis as their peers.

Capacity Planning for high demand schools

Including for Evelyn Scott School, Throsby School, Gungahlin College, The Canberra College, Red Hill Primary.

- Forecasting and planning occurs in advance of significant capacity pressure. This ensures necessary future infrastructure needs are identified, funded, designed and built in the right place ready for use at the time it will be required.
- Considering forecasts in isolation of planned changes or investment doesn't provide an accurate picture of demand and capacity pressures.
- Identifying the need for investment in public education infrastructure through to opening a new or expanded public school is a multi-year, complex planning process. That work is not always visible to the community when it is in the planning or development stages.
- Modernisation, upgrades and expansions help to keep pace with ageing infrastructure and capacity pressure ahead of longer term investments being delivered.

Lower Demand Schools

Schools with lower levels of enrolments continue to be thriving schools. Those schools make the most of their size by developing deep connections with their families and students, as well as developing a very strong sense of community.

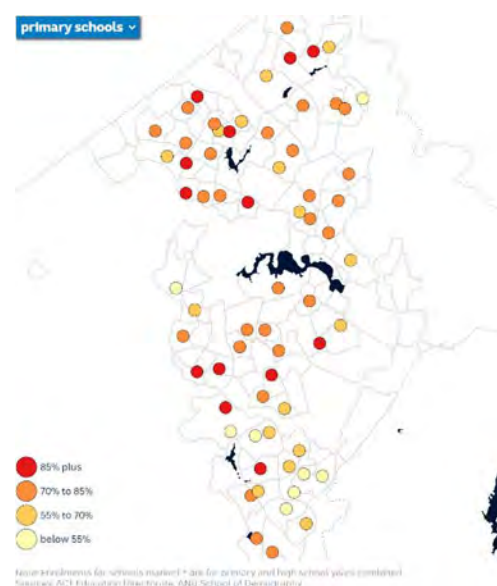
Schools are also key community hubs providing more than access to learning. New schools also contribute **community facilities**, particularly important in greenfield areas where they may contribute the only community facilities for an area.

Include data from last 5 years

Demand Management in Tuggeranong

We'd also like to know more about the government's plans in Tuggeranong. When I last spoke to Yvette Berry about school enrolments (mid-2020), she said Tuggeranong was undergoing a demographic change, its schools were growing and younger families were moving in to the area.

However, the latest census data, and the Education Directorate's projections, show this hasn't happened. Nor is it projected to happen. Here's a map, just of primary schools, which shows the concentration of under-used school capacity in the south.



School Closures

The Minister for Education and Youth Affairs has stated unequivocally that no ACT Public Schools will be closed while she is Minister. I can confirm there are no plans to close any ACT public schools.

Question from [redacted] Four planned new schools

The Education Directorate also referred to four planned new schools: Kenny, Strathnairn, Taylor and a fourth. Can you reveal where the fourth will be?

Response: Whitlam

Priority Enrolment Areas

- All ACT students are guaranteed enrolment at their local (Priority Enrolment Area) school, this is a requirement under the Education Act 2004.
- Regularly considering our enrolment forecasts, existing enrolments and enrolment policy levers helps us to ensure we can continue to guarantee local enrolments and the classroom capacity needed to meet that in-area demand.

Attachment A: 5 year Enrolment Projections, produced October 2022

Belconnen

	Census	Projection				
	2022	2023	2024	2025	2026	2027
Primary Schools						
Aranda Primary School	547	535	527	521	518	504
Charnwood-Dunlop School	395	402	399	394	393	382
Evatt Primary School	282	294	292	287	288	282
Florey Primary School	418	423	425	428	427	430
Fraser Primary School	542	534	530	513	502	496
Giralang Primary School	295	287	276	275	267	253
Hawker Primary School	339	338	326	317	315	311
Kaleen Primary School	459	437	428	425	418	413
Kingsford Smith School (K-6)	354	367	385	372	386	399
Latham Primary School	352	369	382	375	367	351
Macgregor Primary School	522	507	513	515	500	491
Macquarie Primary School	304	306	299	299	296	300
Maribyrnong Primary School	468	466	483	488	486	488
Miles Franklin Primary School	485	479	466	449	437	422
Mount Rogers Primary School	514	517	503	494	468	450
Southern Cross Early Childhood School	147	146	145	145	149	151
New primary school in Strathnairn				43	97	160
Weetangera Primary School	475	484	489	495	504	507
Total	6898	6889	6866	6837	6819	6791
High Schools						
Belconnen High School	586	592	597	592	584	590
Canberra High School	895	901	903	907	909	911
Kingsford Smith School (7-10)	459	452	442	431	423	433
Melba Copland Secondary School (7-10)	719	752	767	772	747	775
UC High School Kaleen	513	520	538	531	526	527
Total	3172	3217	3248	3233	3189	3236
Colleges						
Hawker College	608	635	634	645	671	669
Melba Copland Secondary School (11-12)	179	210	230	254	285	275
UCSS College Lake Ginninderra	668	726	742	749	775	783
Total	1455	1572	1607	1647	1731	1727

Gungahlin

	Census	Projection				
	2022	2023	2024	2025	2026	2027
Primary Schools						
Amaroo School (K-6)	925	908	880	844	812	815
Franklin School*	421	410	394	375	361	339
Gold Creek School (K-6)	578	584	579	582	579	573
Harrison School (K-6)	1005	998	976	942	918	896
Margaret Hendry School (K-6)	487	587	683	769	824	859
Neville Bonner Primary School	697	659	635	609	583	564
Ngunnawal Primary School	646	636	632	631	626	614
Palmerston District Primary School	705	709	716	712	703	692
Throsby School	120	231	316	400	461	513
Total	5584	5722	5810	5863	5867	5866

*Further consideration (including custom projections) will examine the Franklin School projection, given a PEA change came into effect there in 2021 and the STEP projection may have under-projected.

High Schools						
Amaroo School (7-10)	909	953	937	896	859	795
Gold Creek School (7-10)	599	615	620	640	646	649
Harrison School (7-10)	629	646	601	585	576	571
New high school in Kenny			143	259	355	444
New high school in Taylor			97	188	281	366
Total	2137	2214	2397	2570	2717	2825

Colleges						
Gungahlin College	1124	1248	1286	1301	1372	1441
Total	1124	1248	1286	1301	1372	1441

Molonglo

	Census	Projection				
	2022	2023	2024	2025	2026	2027
Primary Schools						
Charles Weston School	508	533	558	580	596	615
Evelyn Scott School (K-6)	239	311	383	452	526	600
New primary school in Whitlam						
Total	747	843	941	1032	1122	1215

High Schools						
Evelyn Scott School (7-10)		62	130	209	300	359
Total		62	130	209	300	359

North Canberra

	Census	Projection				
	2022	2023	2024	2025	2026	2027
Primary Schools						
Ainslie School	377	397	415	423	432	452
Campbell Primary School	296	296	290	299	301	311
Lyneham Primary School	480	470	467	458	448	449
Majura Primary School	723	741	760	754	767	777
North Ainslie Primary School	594	580	572	560	563	556
O'Connor Cooperative School	53	57	56	54	54	56
Turner School	446	458	457	452	462	474
Total	2969	2999	3016	2999	3028	3074

High Schools						
Campbell High School	643	632	634	672	708	709
Lyneham High School	1035	1088	1091	1115	1119	1102
Total	1678	1720	1725	1787	1827	1811

Colleges						
Dickson College	791	807	788	782	782	830
Total	791	807	788	782	782	830

South Canberra

	Census	Projection				
	2022	2023	2024	2025	2026	2027
Primary Schools						
Forrest Primary School	542	562	568	576	584	593
Narrabundah Early Childhood School	60	65	69	71	71	72
Red Hill Primary School	753	761	783	805	827	836
Telopea Park School	575	572	566	565	565	565
Yarralumla Primary School	363	375	360	354	351	345
Total	2293	2335	2345	2371	2398	2410

High Schools						
Alfred Deakin High School	864	867	877	905	884	887
Telopea Park School	993	1022	1038	1025	1023	1021
Total	1857	1889	1915	1930	1907	1908

Colleges						
Narrabundah College	964	975	1002	1028	1036	1042
Total	964	975	1002	1028	1036	1042

Tuggeranong

	Census	Projection				
	2022	2023	2024	2025	2026	2027
Primary Schools						
Bonython Primary School	373	371	396	389	391	393
Calwell Primary School	269	278	284	279	277	268
Caroline Chisholm School (K-6)	253	239	228	223	216	208
Charles Conder Primary School	442	448	457	449	449	433
Fadden Primary School	249	254	251	252	244	235
Gilmore Primary School	121	119	128	125	127	124
Gordon Primary School	452	437	441	437	432	423
Gowrie Primary School	282	285	275	274	268	260
Isabella Plains Early Childhood School	116	108	104	102	101	98
Monash Primary School	443	444	443	447	439	430
Namadgi School (K-6)	388	383	389	384	374	364
Richardson Primary School	153	160	161	153	150	149
Taylor Primary School	318	299	285	278	261	252
Theodore Primary School	258	248	238	230	219	215
Wanniassa Hills Primary School	364	349	345	324	321	315
Wanniassa School (K-6)	206	213	209	211	211	211
Total	4687	4637	4633	4557	4481	4378
High Schools						
Calwell High School	417	420	420	423	428	425
Caroline Chisholm School (7-10)	419	410	419	421	412	412
Lanyon High School	440	473	479	503	493	500
Namadgi School (7-10)	257	257	261	263	272	274
Wanniassa School (7-10)	286	273	281	269	261	262
Total	1819	1834	1859	1880	1867	1874
Colleges						
Erindale College	613	650	655	654	663	667
Lake Tuggeranong College	579	664	712	715	746	753
Total	1192	1315	1367	1370	1409	1421

Butler, Erin

From: Attridge, Vanessa
Sent: Monday, 14 November 2022 7:37 PM
To: Sloane, Brenton
Cc: Howell, Elizabeth; Patenia, Aizanel; Nguyen, Hieu; Klein, Liz; Eppelstun, Krystal; System Policy and Reform Office; Conners, Rohen
Subject: FOR INPUT: draft Talking Points for [REDACTED] Briefing & Interview
Attachments: Enrolment & Planning [REDACTED] Talking Points_1.1_14112022.docx

OFFICIAL

Hi Brenton,

Please see draft TPs attached – we welcome your input asap tomorrow.

The document is intended to support the briefing on Thursday as well as provide TPs for the interview on Friday. If you can please use track changes for any edits that would be great. You will notice one or two placeholders where we are still developing content.

Apologies I didn't manage to get this to you by 3pm this afternoon as intended. Deb is planning to consider this draft after 10am tomorrow so I will share the most recent version with her then.

Kind regards,

Nessa

Vanessa Attridge | Executive Branch Manager

02 6205 3502 | vanessas.attridge@act.gov.au

Enrolment & Planning | Education | ACT Government

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Enrolments & Planning Media – Draft Talking Points

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Enrolment Forecasting Approach

- The Directorate forecasts enrolments for ACT schools in collaboration with the ANU School of Demography.
- We regularly update projections based on enrolment trends and new demographic information.
- Through this partnership we also undertake demographic research and have improved the accuracy and approach to forecasting.

Education's enrolment projections model is not driven by total population, it is driven by births, and cohort transitions of students who we know to be already enrolled in ACT public schools.

- Our forecasting is based on a cohort transition approach to estimate future student enrolments based on taking births in an area, allocating them to a local primary school and tracking them as they graduate through to high schools and eventually college.
- The core of the model is a matrix that connects every grade level at every government and non-government school, from one year to the next.
- The model explicitly aligns the enrolment forecast with demographic forecasting and does so by incorporating net migration (entries and exits) into the model.
- It takes into account anticipated affiliation to public schooling based on historical experience, catchment area and underlying demographics. It also takes full advantage of our longitudinal observed Education Census data.

Note: Forecasting for preschool students is undertaken on a different basis to K-12 students, given they attend public preschools for only 15 hours per week and because approximately 20% of public preschool students transfer to the non-government sector for Kindergarten. Specialist school enrolments are also considered under different circumstances, separately to the general approach to enrolment forecasting.

Custom Modelling (if asked)

- Education can also do area-specific custom modelling to test different scenarios which take into account the unique circumstances of each ACT region, enrolment policy, changes in school capacity, as well as different development and demographic assumptions such as public/non-government affiliation rates, as well as changing migration levels, which is particularly relevant in the current environment.
- Custom modelling helps us to test scenarios that inform potential demand responses and development of budget business cases for investment in planning outcomes.

Enrolment Forecasting Caveats

- Enrolment projections are an important input into policy considerations and identify where enrolment pressure may be expected in the future.
- Projections inform timely decision making for demand responses which could include enrolment policy shifts as well as infrastructure responses through new or expanded schools.
- Enrolment projections should not be regarded as the single point of reference for responding to demand as they can over or underestimate and are subject to external influences and fluctuations. For this reason, we regularly update forecasts and consider other data sources, including ABS data, the annual Education census and greenfield, infill

and urban development data, in relation to the overall urban planning strategy of the ACT Government.

- Projections do not necessarily include future potential enrolment policy changes, investments and planning responses including delivery of new capacity to manage demand.
- Given all of these important and variable caveats, forecasts are not generally shared with the community.

ACT Population Projections & Covid Impacts

- Education anticipated the Covid-19 Pandemic might have led to changes in school affiliation towards public education due to economic impacts or concern regarding enrolment fees. However, work with ANU has confirmed that shift hasn't occurred and the ACT has weathered the economic effects of the Pandemic relatively well.
- Previously/18 months ago, we expected public school enrolment growth rates to continue across all regions, including modest growth in Tuggeranong with a slight increase (+200 students) in high school and college levels anticipated in Tuggeranong.
- Following the onset of the COVID-19 Pandemic, both the Commonwealth and the ACT have revised their population projections downwards.

Pre-Pandemic /Post Pandemic 10 year additional student forecast by each region

Region	Pre Pandemic	Post Pandemic
Belconnen:	1,700	600
Central Canberra	1,900	900
Gungahlin	4,200	1,500
Woden/Weston Creek/Molonglo	4,000	2000
Tuggeranong	1,000	-550

Public School Enrolment Growth

In 2003, there were 40,757 students in ACT public schools across preschool to Year 12.

We didn't reach that many students in our system again for another ten years, until 2013.

In 2022, enrolments have increased by 11,000 students compared to 2012.

Births are the main source of enrolments in the ACT. For example, over the last five years, births were responsible for 81 per cent of high school enrolments in the ACT.

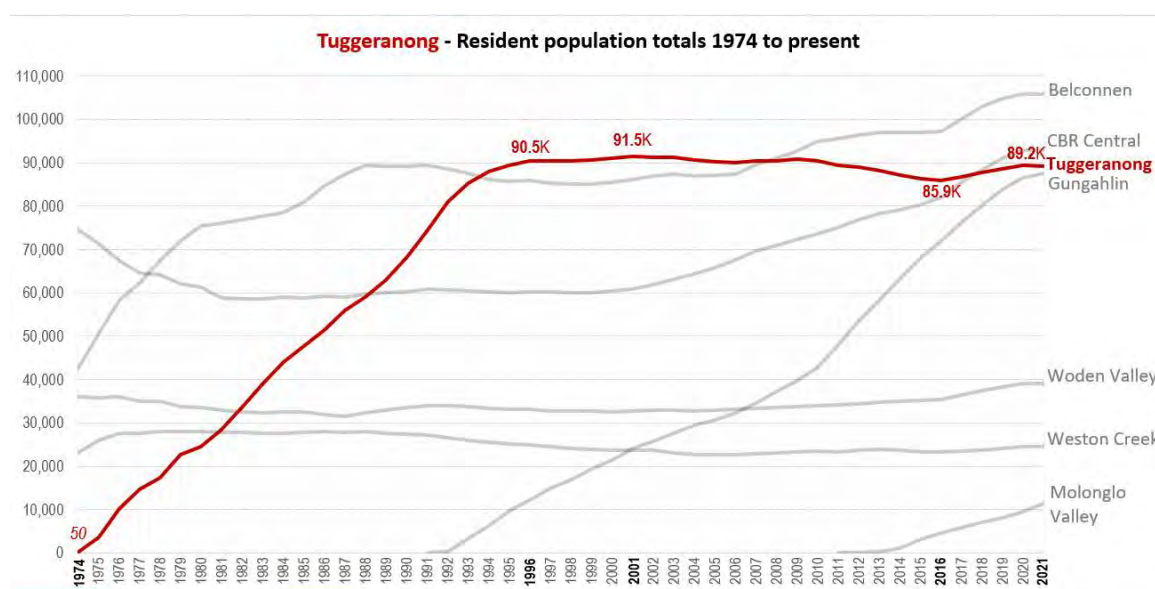
We understand based on 2022 data that the ACT population is forecast to grow at a slower rate over the coming decade compared to the previous decade.

Border closures have also reduced international student enrolments and overseas migration. The Directorate will continue to monitor the potential impact of increased migration in the future, which is likely to lead to higher levels of enrolment growth.

As a result, public school enrolments are now forecast to continue growing at an average of around 1% over the 10 year forecast period, which is lower compared to the approximately 3% annual growth we were experiencing in recent years.

While growth is forecast to slow, we still expect to see around 2% growth next year in 2023, reducing to 1.5% in 2024, as we come off the back of very high levels of growth in the last decade.

Population Growth & Enrolments in Tuggeranong



- In particular, Tuggeranong experienced rapid growth from the 1970's. Growth plateaued in the 90's and declined since 2010, as births have reduced and children have aged through the P-12 education system into adulthood.
 - Tuggeranong 'estimated resident population' (ABS data) grew quickly from its first settlement in 1974 to reach a total population of 90,500 just over twenty later (1996). This rapid growth reflected similar trends in our post-war districts such as Belconnen.
 - Also typical of post-war growth in new districts was a 'plateauing' of growth with a small population peak (91,500 in 2001).
 - However, high year-on-year birth rates in early settlement saw Tuggeranong's population plateau continue for some time before experiencing a steady decline from 2010 – again a factor of a district population with a high share of children who will leave home creating the 'empty-nester' demographics all Canberra's districts have experienced.
 - The relatively longer population decline (to 85,900 in 2016) Tuggeranong experienced was also partially due its outer metropolitan location where household cycles and turnover are typically longer than areas closer to the city centre. From 2017 Tuggeranong's resident population has been steady increasing (apart from a short 'Covid' pause most districts experienced) and in 2021 (latest data) was home to 89,200 residents.
- **ROHEN NOW DOING SCHOOL resident trends**

Distribution of Growth

As with recent years, forecast growth is not evenly distributed across the ACT, it is concentrated in areas of greatest development or redevelopment.

For example in the Gungahlin region where residents are moving into the final new suburbs and there have been higher levels of births there in recent years, and in comparison to the central region where infill development has led to growth in population.

Pre-Pandemic, Tuggeranong was expected to have around a thousand more public students in 2030 compared to 2020. However the current 10 year forecast for Tuggeranong suggests an overall reduction of 550 public school enrolments over the decade.

Education Affiliation

Over the last decade, more families have chosen ACT public schools over other non-public schools

- In 2008, the overall ACT public school affiliation rate was 57.1%.
- In 2022 overall public school affiliation rate was 61.2%. This has resulted in 2,800 extra students in the public system that we would not have had if the affiliation rate had stayed the same.
- In the 5 year period between 2015 & 2020, affiliation moved in favour of the public system by:
 - 62% to 65% at the primary school level
 - 50% to 53% at the high school level, and
 - 63% to 64% at the college level.

Schools Planning

- The Education Directorate is aware there is a high level of community interest in school planning outcomes as well as timely planning and investment from the Government to ensure the balance of supply and demand as our city grows.

~~Regional Approach~~ Schools Planning: [Regional Approach](#)

- The Directorate is continually considering how best to respond to growth within established, infill areas (like the Inner North), where there is limited availability of vacant or buildable land.
- **Forecasting, analysis and feasibility studies** help us to determine how best to cater to this growth. Any decision taken on how to address future demand will be decisions of government.
 - **Planning and demand studies** include consideration of enrolment projections, population growth, assumptions applied around long-term growth rates, infrastructure options, policy opportunities and site investigation. They provide the evidence base for demand responses and are undertaken on an ongoing basis.
- The Directorate undertakes demand response planning on an ongoing basis, through a regional approach to planning. Through a regional approach we consider the needs, growth and capacity of each public school individually as well as for the region collectively.

- This approach allows the Directorate to test and design effective long term responses that maximise capacity of the overall region and best respond to future growth, while also taking into account circumstances of individual schools. We also take into account the long term multi decade demographic lifecycle of a catchment area, particularly in developing areas.

Schools Planning Responses: Enrolment Policy

- The Directorate considers a range of inputs to respond to enrolment growth. In the first instance, we use enrolment policy levers for demand management and enrolment integrity, building on successful approaches to maximise existing available capacity, by keeping enrolments local. Enrolment policy is also very cost effective.
- This includes changes to limit out of area enrolments in capacity constrained or high demand schools (changing from Category B to Category A schools, designating High Demand Preschools), changes to Priority Enrolment Areas, and redirecting NSW students to NSW Pathway Schools with available capacity.
- We have taken steps to increase enrolment integrity and minimise disingenuous enrolments from applicants who may not genuinely reside in a particular Priority Enrolment Area. We now have a requirement for 100 points of identification to confirm proof of residence within a PEA before enrolment is confirmed.
- We're continuing to see the positive effects of enrolment policy to shift enrolments of Tuggeranong residents in the Woden region back to Tuggeranong.
 - In 2015, there was a net outflow of 2,200 students from Tuggeranong.
 - In 2022, there was a net outflow of 1,750 – a decline of around 20%.
- At a system wide level, in 2017 35.3 per cent of all public-school enrolments were from out of area. This decreased to 30.4 per cent in 2022. This decline will continue as students already enrolled outside their local area finish school.
 - For example **Lyneham High School** has experienced a significant reduction of out of area students, while its in area enrolments have grown. In 2017, 559 of the school's 1,084 students were out of area, or 52 per cent. By 2022, only 207 of the 1,035 students were out of area, or 19 per cent.

Just in time approach

- Forecasts are most useful when considering the next 5 years, as beyond 5 years they become less reliable. That's also why we need to continue to revisit projections as one of our planning inputs.
- Enrolments can fluctuate year to year, as has been the case for Gungahlin College since around 2015, for example.
 - In 2018 there were 1170 enrolments which dropped to 1145 in 2019. Then they rose to 1187 in 2020 and dropped to 1124 in 2022.

- We are anticipating the highest level of enrolments in 2023 and will be delivering new infrastructure and capacity over the next few months in response to that growth.
- We can be confident the Government can identify and respond to demand to deliver new or different planning responses when they are needed, by anticipating future enrolments using projections, combined with continuing to closely monitor and respond to enrolment fluctuations.

Schools Planning Responses: new infrastructure

Relocatable Learning Units (also known as transportables) provide flexibility for schools experiencing temporary growth in enrolments, as well as to provide time to plan for and deliver permanent investment in capacity.

- Relocatable Learning Units are often planned to be used on a temporary basis, although many schools choose to retain transportable classrooms past an enrolment peak for other valued learning spaces.
- **Relocatable Learning Units** are so different to those of the past – they are highly rated by students and teachers as they are comfortable and climate controlled – and often more flexible in design with shared spaces, quiet spaces and wet areas part of the designs. They are used by Education systems in every State and Territory in Australia.
- Schools that are built in greenfield suburbs experience a demographic peak in enrolments and then decrease towards a lower level of enrolments. Relocatable Learning Units are a normal part of planning for growth at these types of schools.

Permanent expansions are only considered where enrolment growth is projected to continue in future years, and where additional permanent capacity is the most appropriate response.

Modernisation is also a key ongoing element of schools planning, as well as alongside permanent expansions, to update ageing and end of life infrastructure and ensure safe and inclusive environments that support learning and participation.

New schools require very significant investment and are appropriate where projections demonstrate ongoing and sustained population growth which will in turn sustain the viability of the school over the long term.

Modernisation

We need to continue to upgrade public school facilities to meet the learning needs of today's students in environments that support their wellbeing and participation.

Repairs, maintenance and upgrades also address matters of safety and key to this is minimising risk from presence of hazardous materials.

Every ACT public school has improvements every year with many of these upgrades required to ensure inclusive facilities so that all students can take full advantage of educational opportunities on the same basis as their peers.

Non-Government Schools

We recognise there is also demand for non-government school places, particularly arising from greenfield developments, for example in Molonglo and Ginninderry.

Land planning for non-government schools in more developed areas in the ACT is a more complex issue, that we work closely with our colleagues in EPSDD to plan for, with that land identified by the Planning Directorate through future Indicative Land Release programs.

The Education Directorate engages with our key partners and stakeholders representing non-Government schools to inform our input into long term land planning for schools.

School Capacities & utilisation

See Projected utilisation for public schools at [Attachment C](#).

School capacities are re-assessed each year and different approaches are taken when considering preschool places, P-10 schools, specialist settings and Early Childhood Schools.

As at February 2022, most schools had sufficient capacity to accommodate growth.

- Schools in Molonglo were operating at 53% capacity on average; Gungahlin at 76% capacity; and Belconnen at 77% capacity.
- Less than 20% (12) of primary schools were over 85% capacity. Capacity pressures are expected to ease at 10 of these primary schools, with enrolments projected to stagnate or decrease in the next five years.
- 8 of 19 high schools (42%) were operating over 85% capacity.
 - This is being addressed through either delivering new capacity in the region (eg new high school places at Amaroo, Gold Creek High School) as well as new schools (East Gungahlin High School & new North Gungahlin High School).
 - Schools that require additional general or specialist learning spaces will receive Relocatable Learning Units where needed.

5 Year Projection of utilisation by region

Region	2022	2023	2024	2025	2026	2027
Belconnen	77%	78%	78%	75%	75%	75%
Gungahlin	76%	79%	69%	71%	73%	74%
Molonglo	53%	60%	49%	56%	65%	72%
North Canberra	78%	79%	79%	80%	81%	82%
South Canberra	88%	89%	90%	91%	91%	92%
Tuggeranong	61%	61%	62%	61%	61%	60%
Weston Creek	82%	82%	82%	81%	79%	78%
Woden Valley	82%	83%	83%	84%	85%	86%

Capacity Planning for high demand schools


Including for Evelyn Scott School, Throsby School, Gungahlin College, The Canberra College, Red Hill Primary.

Forecasting and planning occurs in advance of significant capacity pressure. This ensures necessary future infrastructure needs are identified, funded, designed and built in the right place ready for use at the time it will be required.

- That work is not always visible to the community when it is in the planning or development stages.
- Considering forecasts in isolation of planned changes or investment doesn't provide an accurate picture of demand and capacity pressures.
- Identifying the need for investment in public education infrastructure through to opening a new or expanded public school is a multi-year, complex planning process. That work is not always visible to the community when it is in the planning or development stages.
- Modernisation, upgrades and expansions help to keep pace with ageing infrastructure and capacity pressure ahead of longer term investments being delivered.

Specific Examples:

- **Gungahlin College:** Education has been closely monitoring enrolments at Gungahlin College in recent years, as the population has grown and their enrolments have fluctuated since around 2015:
 - In 2018 there were 1170 enrolments which dropped to 1145 in 2019. Then they rose to 1187 in 2020 and dropped to 1124 in 2022.
 - We are anticipating the highest level of enrolments in 2023 and will be delivering new infrastructure and capacity over the next few months in response to that growth.
- Enrolment projections for Gungahlin College indicate it is possible enrolments may rise to 1248 students in 2023, although at 3 November 2022 there were 1155 actual enrolments for 2023.

- This is comparable to 1166 and 1700 total enrolments in 2017 & 2018, with the highest enrolments at 1187 in 2020. Enrolments in 2022 were 1124.
 - The ACT Government has committed to delivering new college capacity in Canberra's northside, with feasibility funding for a second college in Gungahlin announced earlier this year through the 2021-22 Budget and a preferred site identified adjacent to the existing Gold Creek School.
 - This feasibility and planning work includes site due diligence and land planning studies, as well as indicative masterplanning and preliminary design works to inform the most appropriate demand response and future investment decisions by Government.
 - Additional capacity will also be delivered at Gungahlin College in 2023 through RLUs, internal works and access to additional community spaces in the adjoining community facilities (currently used by Libraries ACT/CIT).
 - Gungahlin families will continue to have the option to enrol at Dickson College under the Priority Enrolment Area (PEA) Shared Zone that came into effect in 2022. This will ensure families on the northside have several college enrolment options ahead of a new college in Gungahlin being established in future years.
 - We are confident that steps we are taking, both at Gungahlin College and in the planning for more college capacity at a second site in Gungahlin, will ensure that all students continue to be guaranteed a place at their Priority Enrolment Area school.
- 

Lower Demand Schools

Schools with lower levels of enrolments continue to be thriving schools. They have turned smaller catchments into a strength. Those schools make the most of their size by developing deep connections with their families and students, as well as developing a very strong sense of community.

- While the core function of schools is to provide education, schools are also key community hubs providing more than access to learning. Through schools, children and their families connect with each other and form enduring relationships, including community partnerships. Schools are also an integral part of a broader human service system that builds relationships and brings services and people together to meet the diverse needs of children and their families. Access to school facilities by the community supports even more social cohesion, opportunities for community building and relationships, which is also a Future of Education Strategy foundation of building strong communities for learning.
- All public schools have community facilities that can be made available outside of school hours (such as meeting rooms, sporting facilities and outdoor areas), and we recognise these are particularly important in greenfield areas where they may contribute the only community facilities for an area.

Despite less than 55% utilisation, enrolments at **Calwell Primary School** and **Gilmore Primary School** grew by 22% between 2017 and 2022. Capacity at these schools is expected to hover between 40 to

55% in the next five years due to fewer primary school aged residents projected in the area.

Historical Census Data

	2017	2018	2019	2020	2021	2022
Calwell PS	220	245	250	252	267	269
Gilmore PS	99	106	110	116	134	121

Primary School Utilisation Map developed by [REDACTED] – see [Attachment B](#)

The map prepared by [REDACTED] correctly identified schools above 85% utilisation (see table below). However, the journalist combined capacity of co-located primary and high schools (P-10s).

Region	School	EDU 2022 Utilisation
Gungahlin	Amaroo PS+HS	85% (PS 79% HS 93%)
Gungahlin	Ngunnawal PS	89%
Belconnen	Fraser PS	93%
Belconnen	Miles Franklin PS	87%
Belconnen	Hawker PS	97%
Belconnen	Aranda PS	88%
Belconnen	Southern Cross ECS	100%
Inner South	Red Hill PS	90%
Woden	Mawson PS	89%
Weston Creek	Chapman PS	88%
Weston Creek	Arawang PS	88%
Tuggeranong	Taylor PS	88%
Tuggeranong	Monash PS	86%

Calculating Capacity and Utilisation

The Directorate uses a difference approach to calculate school capacity and utilisation.

- Capacity used to calculate utilisation is total capacity for mainstream and special settings capacities for small groups and IEC.
- The utilisation in a school is the share of capacity filled up by enrolments.
- Due to differences in curriculum and the way that classes are organized between primary, high school and college, the Directorate calculates utilisation separately for each academic level. Meanwhile, the journalist combined primary and high school capacity for co-located schools (P-10).
- For primary school level, enrolments and capacity of preschool are not included in calculation of utilisation. The class size policy and the way to organize roll groups within a school (e.g. composite classes) might make the available capacity and spare capacity in a school very different from utilisation defined in (ii). Therefore, the Directorate considers classroom utilisation as a more appropriate measure than utilisation for primary school level.

Priority Enrolment Areas

All ACT students are guaranteed enrolment at their local (Priority Enrolment Area) school, this is a requirement under the Education Act 2004.

Regularly considering our enrolment forecasts, existing enrolments and enrolment policy levers helps us to ensure we can continue to guarantee local enrolments and the classroom capacity needed to meet in-area demand.

Some Priority Enrolment Areas include Shared Zones which are an important demand management lever particularly where there are large school aged catchments or rapid/fluctuating enrolment growth.

Education recognises changes to Priority Enrolment Areas are unsettling for the community and they are only made where they are the most reasonable response to demand management, enrolment growth or to support establishment of new schools.

Question from [REDACTED]: Four planned new schools

The Education Directorate also referred to four planned new schools: Kenny, Strathnairn, Taylor and a fourth. Can you reveal where the fourth will be?

- Response: Whitlam

Attachment A: 5 Year ACT Public School Enrolment Projections
Provided to [REDACTED] October 2022**Belconnen**

	Census	Projection				
	2022	2023	2024	2025	2026	2027
Primary Schools						
Aranda Primary School	547	535	527	521	518	504
Charnwood-Dunlop School	395	402	399	394	393	382
Evatt Primary School	282	294	292	287	288	282
Florey Primary School	418	423	425	428	427	430
Fraser Primary School	542	534	530	513	502	496
Giralang Primary School	295	287	276	275	267	253
Hawker Primary School	339	338	326	317	315	311
Kaleen Primary School	459	437	428	425	418	413
Kingsford Smith School (K-6)	354	367	385	372	386	399
Latham Primary School	352	369	382	375	367	351
Macgregor Primary School	522	507	513	515	500	491
Macquarie Primary School	304	306	299	299	296	300
Maribyrnong Primary School	468	466	483	488	486	488
Miles Franklin Primary School	485	479	466	449	437	422
Mount Rogers Primary School	514	517	503	494	468	450
Southern Cross Early Childhood School	147	146	145	145	149	151
New primary school in Strathnairn				43	97	160
Weetangera Primary School	475	484	489	495	504	507
Total	6898	6889	6866	6837	6819	6791
High Schools						
Belconnen High School	586	592	597	592	584	590
Canberra High School	895	901	903	907	909	911
Kingsford Smith School (7-10)	459	452	442	431	423	433
Melba Copland Secondary School (7-10)	719	752	767	772	747	775
UC High School Kaleen	513	520	538	531	526	527
Total	3172	3217	3248	3233	3189	3236
Colleges						
Hawker College	608	635	634	645	671	669
Melba Copland Secondary School (11-12)	179	210	230	254	285	275
UCSS College Lake Ginninderra	668	726	742	749	775	783
Total	1455	1572	1607	1647	1731	1727

Gungahlin

	Census	Projection				
	2022	2023	2024	2025	2026	2027
Primary Schools						
Amaroo School (K-6)	925	908	880	844	812	815
Franklin School*	421	410	394	375	361	339
Gold Creek School (K-6)	578	584	579	582	579	573
Harrison School (K-6)	1005	998	976	942	918	896
Margaret Hendry School (K-6)	487	587	683	769	824	859
Neville Bonner Primary School	697	659	635	609	583	564
Ngunnawal Primary School	646	636	632	631	626	614
Palmerston District Primary School	705	709	716	712	703	692
Throsby School	120	231	316	400	461	513
Total	5584	5722	5810	5863	5867	5866

*Further consideration (including custom projections) will examine the Franklin School projection, given a PEA change came into effect there in 2021 and the STEP projection may have under-projected.

High Schools						
Amaroo School (7-10)	909	953	937	896	859	795
Gold Creek School (7-10)	599	615	620	640	646	649
Harrison School (7-10)	629	646	601	585	576	571
New high school in Kenny			143	259	355	444
New high school in Taylor			97	188	281	366
Total	2137	2214	2397	2570	2717	2825

Colleges						
Gungahlin College	1124	1248	1286	1301	1372	1441
Total	1124	1248	1286	1301	1372	1441

Molonglo

	Census	Projection				
	2022	2023	2024	2025	2026	2027
Primary Schools						
Charles Weston School	508	533	558	580	596	615
Evelyn Scott School (K-6)	239	311	383	452	526	600
New primary school in Whitlam						
Total	747	843	941	1032	1122	1215

High Schools						
Evelyn Scott School (7-10)		62	130	209	300	359
Total		62	130	209	300	359

North Canberra

	Census	Projection				
	2022	2023	2024	2025	2026	2027
Primary Schools						
Ainslie School	377	397	415	423	432	452
Campbell Primary School	296	296	290	299	301	311
Lyneham Primary School	480	470	467	458	448	449
Majura Primary School	723	741	760	754	767	777
North Ainslie Primary School	594	580	572	560	563	556
O'Connor Cooperative School	53	57	56	54	54	56
Turner School	446	458	457	452	462	474
Total	2969	2999	3016	2999	3028	3074

High Schools						
Campbell High School	643	632	634	672	708	709
Lyneham High School	1035	1088	1091	1115	1119	1102
Total	1678	1720	1725	1787	1827	1811

Colleges						
Dickson College	791	807	788	782	782	830
Total	791	807	788	782	782	830

South Canberra

	Census	Projection				
	2022	2023	2024	2025	2026	2027
Primary Schools						
Forrest Primary School	542	562	568	576	584	593
Narrabundah Early Childhood School	60	65	69	71	71	72
Red Hill Primary School	753	761	783	805	827	836
Telopea Park School	575	572	566	565	565	565
Yarralumla Primary School	363	375	360	354	351	345
Total	2293	2335	2345	2371	2398	2410

High Schools						
Alfred Deakin High School	864	867	877	905	884	887
Telopea Park School	993	1022	1038	1025	1023	1021
Total	1857	1889	1915	1930	1907	1908

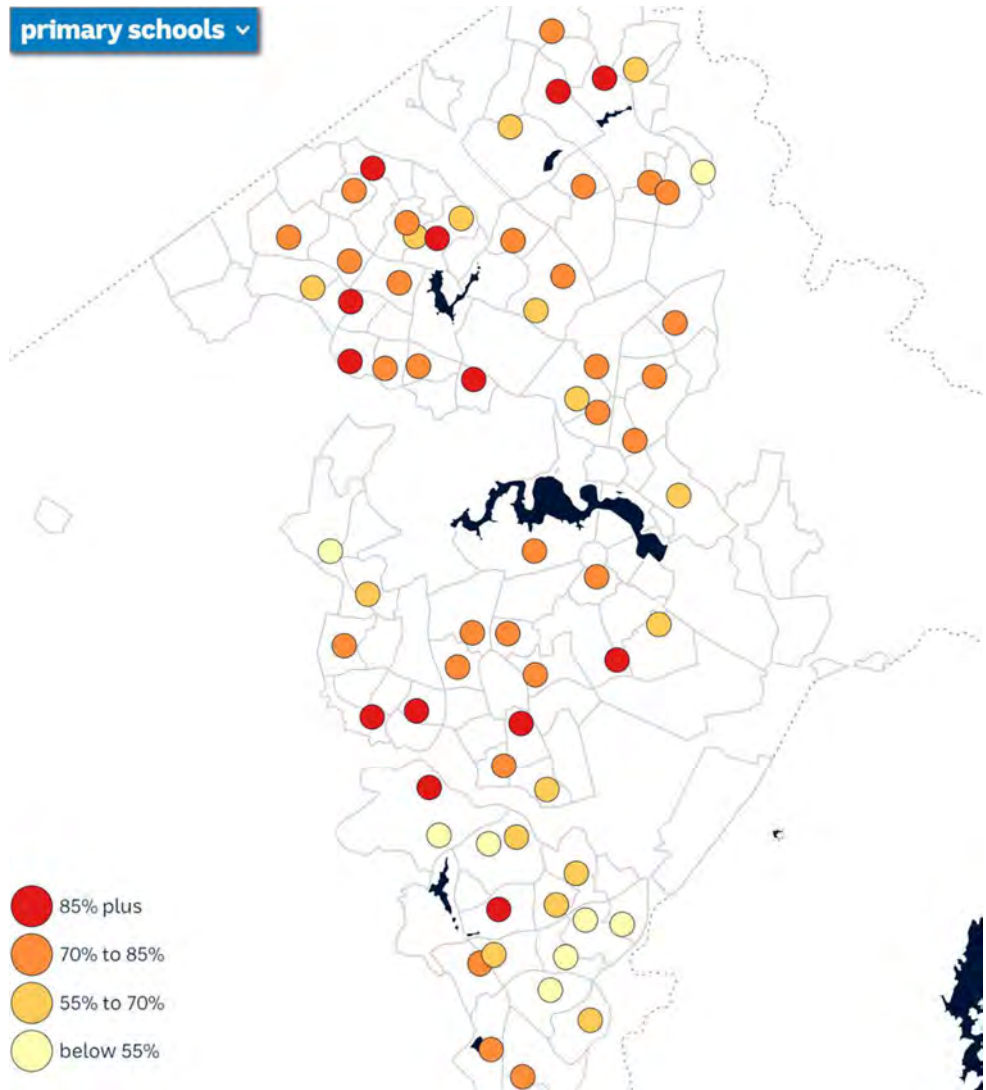
Colleges						
Narrabundah College	964	975	1002	1028	1036	1042
Total	964	975	1002	1028	1036	1042

Tuggeranong

	Census	Projection				
	2022	2023	2024	2025	2026	2027
Primary Schools						
Bonython Primary School	373	371	396	389	391	393
Calwell Primary School	269	278	284	279	277	268
Caroline Chisholm School (K-6)	253	239	228	223	216	208
Charles Conder Primary School	442	448	457	449	449	433
Fadden Primary School	249	254	251	252	244	235
Gilmore Primary School	121	119	128	125	127	124
Gordon Primary School	452	437	441	437	432	423
Gowrie Primary School	282	285	275	274	268	260
Isabella Plains Early Childhood School	116	108	104	102	101	98
Monash Primary School	443	444	443	447	439	430
Namadgi School (K-6)	388	383	389	384	374	364
Richardson Primary School	153	160	161	153	150	149
Taylor Primary School	318	299	285	278	261	252
Theodore Primary School	258	248	238	230	219	215
Wanniassa Hills Primary School	364	349	345	324	321	315
Wanniassa School (K-6)	206	213	209	211	211	211
Total	4687	4637	4633	4557	4481	4378
High Schools						
Calwell High School	417	420	420	423	428	425
Caroline Chisholm School (7-10)	419	410	419	421	412	412
Lanyon High School	440	473	479	503	493	500
Namadgi School (7-10)	257	257	261	263	272	274
Wanniassa School (7-10)	286	273	281	269	261	262
Total	1819	1834	1859	1880	1867	1874
Colleges						
Erindale College	613	650	655	654	663	667
Lake Tuggeranong College	579	664	712	715	746	753
Total	1192	1315	1367	1370	1409	1421

Attachment B: Primary School Utilisation Map developed by [redacted]

The map prepared by [redacted] correctly identified schools above 85% utilisation (see table below). However, the journalist combined capacity of co-located primary and high schools (P-10s).



Note: Enrolments for schools marked * are for primary and high school years combined.
Sources: ACT Education Directorate, ANU School of Demography

Attachment C. Projected utilisation for public schools

Utilisation for existing schools is based on capacity as of Feb 2022 and assumed unchanged during the period.

Belconnen

	Census	Projection				
	2022	2023	2024	2025	2026	2027
Primary Schools						
Aranda Primary School	88%	86%	84%	83%	83%	81%
Charnwood-Dunlop School	80%	81%	80%	79%	79%	77%
Evatt Primary School	56%	58%	58%	57%	57%	56%
Florey Primary School	72%	73%	73%	73%	73%	74%
Fraser Primary School	93%	92%	91%	88%	86%	85%
Giralang Primary School	83%	80%	77%	77%	75%	71%
Hawker Primary School	97%	97%	93%	90%	90%	89%
Kaleen Primary School	82%	78%	77%	76%	75%	74%
Kingsford Smith School (K-6)	67%	69%	73%	70%	73%	75%
Latham Primary School	80%	84%	87%	86%	84%	80%
Macgregor Primary School	73%	71%	72%	72%	70%	69%
Macquarie Primary School	70%	71%	69%	69%	68%	69%
Maribyrnong Primary School	68%	68%	70%	71%	70%	71%
Miles Franklin Primary School	87%	86%	83%	80%	78%	76%
Mount Rogers Primary School	81%	82%	79%	78%	74%	71%
Southern Cross Early Childhood School	100%	99%	98%	99%	102%	103%
New primary school in Strathnairn				7%	16%	27%
Weetangera Primary School	81%	83%	84%	85%	86%	87%
Total	79%	78%	78%	73%	73%	72%

High Schools						
Belconnen High School	98%	99%	100%	99%	97%	98%
Canberra High School	91%	91%	92%	92%	92%	93%
Kingsford Smith School	63%	62%	60%	59%	58%	59%
Melba Copland Secondary School	103%	108%	110%	111%	107%	112%
University of Canberra High School Kaleen	78%	79%	82%	81%	80%	80%
Total	86%	88%	88%	88%	87%	88%

Colleges						
Hawker College	68%	71%	71%	72%	75%	75%
Melba Copland Secondary School (11-12)	22%	26%	29%	32%	36%	35%
UCSS College Lake Ginninderra	81%	88%	90%	91%	94%	95%
Total	58%	63%	64%	66%	69%	69%

Gungahlin

	Census	Projection				
	2022	2023	2024	2025	2026	2027
Primary Schools						
Amaroo School (K-6)	79%	77%	75%	72%	69%	69%
Franklin School*	79%	77%	74%	70%	68%	64%
Gold Creek School (K-6)	59%	59%	59%	59%	59%	58%
Harrison School (K-6)	69%	68%	67%	65%	63%	61%
Margaret Hendry School (K-6)	81%	98%	65%	73%	79%	82%
Neville Bonner Primary School	63%	59%	57%	55%	52%	51%
Ngunnawal Primary School	89%	88%	87%	87%	86%	85%
Palmerston District Primary School	84%	84%	85%	85%	84%	82%
Throsby School	27%	51%	70%	89%	102%	114%
Total	71%	73%	70%	70%	70%	70%

*Further consideration (including custom projections) will examine the Franklin School projection, given a PEA change came into effect there in 2021 and the STEP projection may have under-projected.

High Schools						
Amaroo School (7-10)	93%	98%	96%	92%	88%	81%
Gold Creek School (7-10)	76%	78%	79%	81%	82%	83%
Harrison School (7-10)	86%	89%	82%	80%	79%	78%
New high school in Kenny			18%	32%	44%	55%
New high school in Taylor			12%	24%	35%	46%
Total	86%	89%	59%	63%	66%	69%

Colleges						
Gungahlin College	88%	98%	100%	102%	107%	113%
Total	88%	98%	100%	102%	107%	113%

Molonglo

	Census	Projection				
	2022	2023	2024	2025	2026	2027
Primary Schools						
Charles Weston School	64%	67%	70%	72%	75%	77%
Evelyn Scott School (K-6)	40%	52%	64%	75%	88%	100%
Total	53%	60%	67%	74%	80%	87%

High Schools						
Evelyn Scott School (7-10)		8%	16%	26%	37%	45%
Total		8%	16%	26%	37%	45%

North Canberra

	Census	Projection				
	2022	2023	2024	2025	2026	2027
Primary Schools						
Ainslie School	71%	74%	78%	79%	81%	85%
Campbell Primary School	66%	66%	64%	66%	67%	69%
Lyneham Primary School	77%	75%	75%	73%	72%	72%
Majura Primary School	80%	82%	84%	83%	85%	86%
North Ainslie Primary School	81%	79%	78%	76%	77%	76%
O'Connor Cooperative School	63%	67%	66%	64%	64%	66%
Turner School	78%	80%	80%	79%	81%	83%
Total	76%	77%	77%	77%	78%	79%

High Schools						
Campbell High School	77%	76%	76%	81%	85%	85%
Lyneham High School	92%	97%	97%	99%	99%	98%
Total	86%	88%	88%	91%	93%	93%

Colleges						
Dickson College	73%	74%	72%	72%	72%	76%
Total	73%	74%	72%	72%	72%	76%

South Canberra

	Census	Projection				
	2022	2023	2024	2025	2026	2027
Primary Schools						
Forrest Primary School	74%	77%	78%	79%	80%	81%
Narrabundah Early Childhood School	57%	62%	66%	68%	68%	68%
Red Hill Primary School	90%	91%	94%	97%	99%	100%
Telopea Park School	79%	79%	78%	78%	78%	78%
Yarralumla Primary School	75%	78%	75%	73%	73%	71%
Total	80%	81%	81%	82%	83%	84%

High Schools						
Alfred Deakin High School	90%	90%	91%	94%	92%	92%
Telopea Park School	111%	114%	116%	114%	114%	114%
Total	100%	102%	103%	104%	103%	103%

Colleges						
Narrabundah College	87%	89%	91%	93%	94%	95%
Total	87%	89%	91%	93%	94%	95%

Tuggeranong

	Census	Projection				
	2022	2023	2024	2025	2026	2027
Primary Schools						
Bonython Primary School	73%	72%	77%	76%	76%	76%
Calwell Primary School	51%	53%	54%	53%	53%	51%
Caroline Chisholm School (K-6)	57%	54%	52%	51%	49%	47%
Charles Conder Primary School	81%	82%	83%	82%	82%	79%
Fadden Primary School	58%	59%	58%	58%	56%	54%
Gilmore Primary School	39%	39%	41%	40%	41%	40%
Gordon Primary School	73%	71%	71%	71%	70%	69%
Gowrie Primary School	57%	58%	55%	55%	54%	53%
Isabella Plains Early Childhood School	61%	57%	55%	54%	53%	52%
Monash Primary School	86%	86%	86%	87%	85%	83%
Namadgi School (K-6)	62%	61%	62%	62%	60%	58%
Richardson Primary School	43%	45%	45%	43%	42%	42%
Taylor Primary School	88%	82%	79%	77%	72%	69%
Theodore Primary School	60%	57%	55%	53%	51%	50%
Wanniassa Hills Primary School	60%	57%	57%	53%	53%	52%
Wanniassa School (K-6)	62%	64%	63%	63%	63%	63%
Total	64%	63%	63%	62%	61%	60%

High Schools						
Calwell High School	62%	62%	62%	63%	64%	63%
Caroline Chisholm School (7-10)	50%	49%	50%	50%	49%	49%
Lanyon High School	55%	60%	60%	63%	62%	63%
Namadgi School (7-10)	43%	43%	44%	44%	46%	46%
Wanniassa School (7-10)	48%	45%	47%	45%	43%	43%
Total	52%	52%	53%	54%	53%	53%

Colleges						
Erindale College	64%	68%	69%	69%	69%	70%
Lake Tuggeranong College	62%	72%	77%	77%	80%	81%
Total	63%	70%	73%	73%	75%	75%

Weston Creek

	Census	Projection				
	2022	2023	2024	2025	2026	2027
Primary Schools						
Arawang Primary School	88%	87%	86%	84%	83%	80%
Chapman Primary School	88%	87%	88%	87%	86%	85%
Duffy Primary School	71%	73%	72%	71%	70%	69%
Total	83%	83%	82%	81%	80%	78%

High Schools						
Mount Stromlo High School	81%	80%	81%	80%	78%	79%
Total	81%	80%	81%	80%	78%	79%

Woden Valley

	Census	Projection				
	2022	2023	2024	2025	2026	2027
Primary Schools						
Curtin Primary School	73%	73%	71%	70%	70%	71%
Farrer Primary School	66%	67%	66%	66%	66%	66%
Garran Primary School	76%	75%	75%	74%	74%	74%
Hughes Primary School	80%	79%	79%	78%	77%	76%
Lyons Early Childhood School	73%	70%	73%	76%	77%	77%
Mawson Primary School	89%	87%	89%	89%	90%	91%
Torrens Primary School	73%	73%	75%	77%	78%	79%
Total	76%	76%	76%	76%	76%	76%

High Schools						
Melrose High School	77%	80%	80%	82%	83%	82%
Total	77%	80%	80%	82%	83%	82%

Colleges						
Canberra College, The	108%	112%	116%	116%	120%	125%
Total	108%	112%	116%	116%	120%	125%

Table. Utilisation by academic level and region

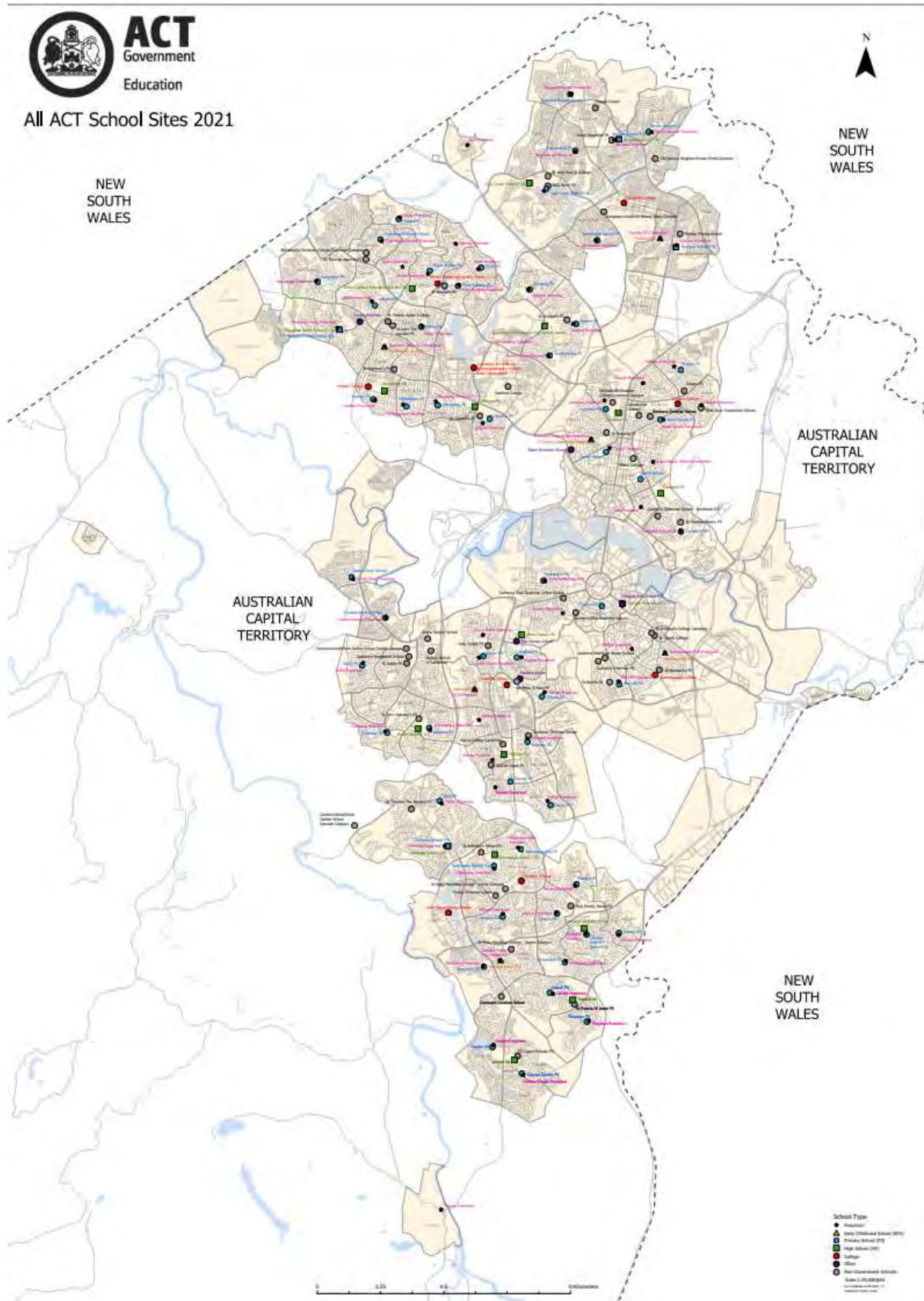
Region	Academic Level	2022	2023	2024	2025	2026	2027
Belconnen	Primary school	79%	78%	78%	73%	73%	72%
	High school	86%	88%	88%	88%	87%	88%
	College	58%	63%	64%	66%	69%	69%
	All	77%	78%	78%	75%	75%	75%
Gungahlin	Primary school	71%	73%	70%	70%	70%	70%
	High school	86%	89%	59%	63%	66%	69%
	College	88%	98%	100%	102%	107%	113%
	All	76%	79%	69%	71%	73%	74%
Molonglo	Primary school	53%	60%	67%	74%	80%	87%
	High school*		8%	16%	26%	37%	45%
	College						
	All	53%	60%	49%	56%	65%	72%
North Canberra	Primary school	76%	77%	77%	77%	78%	79%
	High school	86%	88%	88%	91%	93%	93%
	College	73%	74%	72%	72%	72%	76%
	All	78%	79%	79%	80%	81%	82%
South Canberra	Primary school	80%	81%	81%	82%	83%	84%
	High school	100%	102%	103%	104%	103%	103%
	College	87%	89%	91%	93%	94%	95%
	All	88%	89%	90%	91%	91%	92%
Tuggeranong	Primary school	64%	63%	63%	62%	61%	60%
	High school	52%	52%	53%	54%	53%	53%
	College	63%	70%	73%	73%	75%	75%
	All	61%	61%	62%	61%	61%	60%
Weston Creek	Primary school	83%	83%	82%	81%	80%	78%
	High school	81%	80%	81%	80%	78%	79%
	College						
	All	82%	82%	82%	81%	79%	78%
Woden Valley	Primary school	76%	76%	76%	76%	76%	76%
	High school	77%	80%	80%	82%	83%	82%
	College	108%	112%	116%	116%	120%	125%
	All	82%	83%	83%	84%	85%	86%

* The new high school in Molonglo

Table. Utilisation by region

Region	2022	2023	2024	2025	2026	2027
Belconnen	77%	78%	78%	75%	75%	75%
Gungahlin	76%	79%	69%	71%	73%	74%
Molonglo	53%	60%	49%	56%	65%	72%
North Canberra	78%	79%	79%	80%	81%	82%
South Canberra	88%	89%	90%	91%	91%	92%
Tuggeranong	61%	61%	62%	61%	61%	60%
Weston Creek	82%	82%	82%	81%	79%	78%
Woden Valley	82%	83%	83%	84%	85%	86%

Attachment D: All ACT Schools Map



From: [Morton, Phillip](#)
To: [Blom, Dylan](#)
Subject: FW: EGM SIGNED: FILE2022/13716 RFIP for Gungahlin College Expansion Works
Date: Tuesday, 15 November 2022 7:52:44 AM
Attachments: [PROPERTY EQUIPMENT & FLEET - Construction - S G ICW RFIP - Gungahlin College Expansion Works.tr5](#)
[image001.png](#)
[Signed RFIP.PDF](#)

OFFICIAL

Hi Dylan,

What is the next step moving forward with regard to MPC?

Regards,
Phill M

From: Stewart, Eil <Eil.Stewart@act.gov.au> **On Behalf Of** ICW EBM Office
Sent: Monday, 14 November 2022 5:00 PM
To: Blom, Dylan <Dylan.Blom@act.gov.au>; Morton, Phillip <Phillip.Morton@act.gov.au>
Cc: Nakkan, John <John.Nakkan@act.gov.au>; ICW EBM Office <ICWEBMOffice@act.gov.au>
Subject: EGM SIGNED: FILE2022/13716 RFIP for Gungahlin College Expansion Works

EGM signed RFIP attached and in TRIM

Eil

From: Brady, Kim <Kim.Brady@act.gov.au> **On Behalf Of** EDU, EGMBSG
Sent: Monday, 14 November 2022 4:50 PM
To: ICW EBM Office <ICWEBMOffice@act.gov.au>
Cc: EDU, EGMBSG <EGMBSG.EDU@act.gov.au>
Subject: FILE2022/13716 RFIP for Gungahlin College Expansion Works

OFFICIAL

Hi Eil

EGMBS has approved the RFIP – refer to the attached record.

Thanks
Kim

From: Stewart, Eil <Eil.Stewart@act.gov.au> **On Behalf Of** ICW EBM Office
Sent: Friday, 11 November 2022 10:29 AM
To: EDU, EGMBSG <EGMBSG.EDU@act.gov.au>
Cc: ICW EBM Office <ICWEBMOffice@act.gov.au>
Subject: FW: FOR APPROVAL/SIGNATURE: FILE2022/13716 RFIP for Gungahlin College Expansion Works

Good morning

RFIP – Gungahlin College expansion works - in TRIM for EGM approval and signature on page 8 please

Thank you
EII

From: Nakkan, John <John.Nakkan@act.gov.au>
Sent: Friday, 11 November 2022 9:56 AM
To: ICW EBM Office <ICWEBMOffice@act.gov.au>
Subject: RE: FOR APPROVAL: FILE2022/13716 RFIP for Gungahlin College Expansion Works

OFFICIAL

Thanks EII,

I have updated and cleared the RFIP from ICW. Please forward to EGM BSD for approval on Page 8.

Regards,

John Nakkan | Acting Executive Branch Manager
Phone: +61 2 6205 1289 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 4, 220 London Circuit | GPO Box 158 Canberra ACT 2601
Ngunnawal Country
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Stewart, EII <EII.Stewart@act.gov.au> **On Behalf Of** ICW EBM Office
Sent: Friday, 11 November 2022 9:10 AM
To: Nakkan, John <John.Nakkan@act.gov.au>
Cc: ICW EBM Office <ICWEBMOffice@act.gov.au>
Subject: FOR APPROVAL: FILE2022/13716 RFIP for Gungahlin College Expansion Works

John

RFIP – Gungahlin College expansion works - in TRIM for approval to EGM please

Thanks
EII

From: Blom, Dylan <Dylan.Blom@act.gov.au>
Sent: Thursday, 10 November 2022 4:17 PM
To: ICW EBM Office <ICWEBMOffice@act.gov.au>
Cc: Morton, Phillip <Phillip.Morton@act.gov.au>

Subject: RFIP for Gungahlin College Expansion Works

OFFICIAL

Hi Ell,

Can the attached RFIP please be issued to JN for endorsement prior to seeking EGM approval?

Dylan Blom | Senior Director, Major Projects

Infrastructure and Capital Works | **Education** | ACT Government

Mobile: 0466 313 607 | Email: dylan.blom@act.gov.au

www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)





ACT
Government

Major Projects Canberra

Major Projects Canberra
GPO Box 158 Canberra City ACT 2601
<https://www.act.gov.au/majorprojectscanberra/home>

MAJOR PROJECTS CANBERRA

REQUEST FOR INFRASTRUCTURE PROCUREMENT

To be completed by agency officers seeking to engage Major Projects Canberra to undertake procurements on their behalf. To be amended by the Directorate representative seeking to vary scope on an existing project being managed by MPC. Once completed, submit this request to RequestForInfrastructureProcurement.IDP@act.gov.au

CLIENT AGENCY DETAILS

Agency:	Education Directorate
Contact Officer:	Phill Morton
Position, Branch and Section	Assistant Director, Major Projects, Infrastructure and Capital Works
Phone Number:	
Email Address:	Phillip.morton@act.gov.au

PROCUREMENT REQUIREMENTS

Name of Project:	Gungahlin College - Expansion
EBS Project Number: [Directorate Project Number]	81476 – 81017 - 81701
Liaison Requirements [Funding and where it is coming from also any requirements that have been identified by other sources]	Funding has been identified across several appropriations including: <ul style="list-style-type: none"> • 81476 - \$0.967m • 81017 - \$2.554m • 81701 - \$0.500m Total - \$4.021m
Directorate Cost Centre Number:	41250
Stakeholders: [Enter all known stakeholders nominated for the project]	A detailed stakeholder engagement list will be provided with Part A of the Education Directorate's Infrastructure Specifications suite of documents during the Request for Tender. The list will include internal EDU stakeholders, ACT Government Stakeholders and External Stakeholders.
Delegates:	Executive Group Manager BSD, To Limit of Available Funds (TLOAF)

[Include the Delegates including their financial delegation limit for payment in PMARS for the project and associated contracts]	Executive Branch Manager ICW, \$1M Senior Director ICW, \$500K Director ICW, \$500K
Communication Plan:	The Directorate's Communication Plan is currently being developed and will be provided once endorsed.
Tender Number/s:	MPC to Advise
Functional Brief/Requirements Insert or attach functional brief including scope, budget, program, site, additional background, etc	<p>The Education Directorate wish to procure the services of a suitably qualified Project Manager to undertake design and construction (fit for DA lodgement if required) for the Gungahlin College Expansion Project.</p> <p>Gungahlin College was originally designed to accommodate 950 students. Over the past two years the College has increased in capacity to 1,248 students. Latest modelling predicts 1198 students in 2023. Due to this increase in students at the College, modifications are required to provide additional teaching spaces. Modifications to the science laboratories and mechatronics lab are required in order to expand the range of teaching and curriculum options i.e. to make the laboratories suitable for increased student demand.</p> <p>Additional learning areas have been identified within the adjoining Library and CIT building that may require fitout works to activate the spaces for teaching.</p> <p>The PM scope will also include the relocation of modular classrooms (up to three T-2 modular buildings) to the Gungahlin Town Square (corner Hibberson and Gozzard Streets) or another suitable location on-site and an upgrade to the existing school oval.</p> <p>The objectives of the works are to:</p> <ul style="list-style-type: none"> • Increase the utilisation of specialist's science facilities by increasing the spaces and utilising existing preparation spaces, expanding into and closing in existing balcony areas • Undertake building fitout to create temporary learning spaces or relocate current functions (café, or community rooms etc) to enable joint use with the college. More detailed functional requirements will be provided once negotiations with the services has been completed. • Relocate up to 3 T-2 learning classrooms to the Gungahlin College (pending approvals and feasibility works underway) • Up-grade works are to be carried out on the existing Gungahlin College oval. The existing site currently comprises of a grassed surface. A Ministerial Commitment has been made to upgrade the oval, which may require the existing surface to be replaced with artificial turf

- All design work, due diligence activities, and approvals required for the above tasks are to be managed by and completed by the Project Manager.

The Education Directorate wishes to undertake:

The decommissioning and relocation of up to 3 transportable buildings from the Directorate's current stock (either in storage or from an existing school). to the Gungahlin College.

The scope of services for the project will include:

- Management and Coordination of design and due diligence investigations for all aspects of the project.
- The decommissioning and removal of the transportable building/complex from the nominated school/storage site.
- Project Management coordination with other service providers to facilitate the design, specification and connection of services and delivery of associated works with particular attention to the interface /connection of works by different service providers.
- Provision of single point of contact for the installing of the RLU(s)
- Provision of all required document associated with accessing school site(s), including (but not limited to), permits, approvals and traffic management plans.
- Site safety plan appropriate for a school environment.
- Installation and upgrade of transportable buildings to receive school site.
- This will potentially include where practicable for re-use as required (but not be limited to):
 - T2 (two classroom unit)
 - Base boards
 - Furniture Fittings & equipment and joinery.
 - Electrical services (including lighting control etc.)
 - Hydraulic services (sinks & floor waste etc.)
 - Mechanical services (heating and cooling etc.)
 - Flooring, window blinds / furnishing, painting & final clean.
 - Associated ramps, stairs, verandas, connecting walkways and any associated infrastructure.
 - All units are required to have all approvals needed for occupancy and use.
- Pricing schedule to be provided for enabling site works.

	<ul style="list-style-type: none"> • Defect rectification and warranty management and warranty handover at the end of the defect period. • Provision of all manuals and works as executed documents in usable format (.pdf, .doc, .dwg etc.) • All on site staff need to have Working with Vulnerable People (WWVP) <p>All on site staff need to be compliant with COVID-19 requirements at that time and consider all measures possible to respond to the potential impact of these COVID-19 requirements to minimise the risk to delivery.</p>	
<p>Project Budget Funding breakdown of the Budget or Funding allocation. <u>Examples</u> 1. ACT Capital injection/ Budget Appropriation, 2. Commonwealth Funding allocation, 3. Grants and Community funding,</p>	<p>Funding Source</p>	<p>Multiple funding sources including PSIRP funds 81476 – 81017 – 81701</p> <ul style="list-style-type: none"> • 81476 - \$0.967m • 81017 - \$2.554m • 81701 - \$0.500m <p>Total - \$4.021m</p>
	<p>IDP Funding Allocation for the Project</p>	<p>\$3.60M</p>
	<p>Directorate Project Funds</p>	<p>\$0.271</p>
	<p>Directorate IDP Fees</p>	<p>\$0.150</p>
	<p>Total Funding Allocation</p>	<p>\$4.021</p>
<p>CHARTER OF PROCUREMENT VALUES</p>		
<p>All procurements from 1 January 2020 are subject to the <i>Government Procurement (Charter of Procurement Values) Direction 2020</i>.</p> <p>This is a mandatory requirement.</p> <p>Insert the Procurement Value(s) that are relevant to this procurement See https://www.procurement.act.gov.au/policy-and-resources/factsheets-and-policies for details.</p>	<p>Consideration of the Procurement Values is mandatory to determine which Procurement Value or Values can be achieved for this procurement. At least one the Procurement Values is to be incorporated in this procurement plan. Indicate which Procurement Value(s) will be achieved, by completing at least one of the following procurement values:</p> <p>The procurement process will incorporate all Charter of Procurement Values into the planning and design Request for Tender. In particular, Business Development and Innovation, Diversity, Equity and Inclusion and Environmental Responsibility.</p>	

<p>1. Aboriginal and Torres Strait Islander Peoples' Economic Participation</p> <p>See https://www.procurement.act.gov.au/policy-and-resources/procurement-from-aboriginal-and-torres-strait-islander-organisations/atsi-enterprise-search for details.</p>	<p>Is there an Aboriginal and Torres Strait Islander Enterprise(s) that has capacity and meets assessment criteria to respond to an approach to market for this procurement?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Only one Aboriginal and Torres Strait Islander Enterprise has been identified offering relevant engineering and design services required for this procurement - First People Engineering Solutions Pty Ltd (FPES). While FPES identifies expertise in some engineering disciplines (civil, structural and electrical), it does not identify expertise in the full suite of engineering disciplines required or Architecture and Interior Design. FPES also does not identify any project or design experience in the education sector.</p> <p>Do you intend to implement other measures to achieve this Procurement Value? (i.e. the procurement encourages employment of Aboriginal and Torres Strait Islander People or will encourage use of an Aboriginal and Torres Strait Islander subcontractors)?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>The procurement will encourage employment of Aboriginal and Torres Strait Islander People and use of an Aboriginal and Torres Strait Islander subcontractors where possible.</p>
<p>2. Business Development and Innovation</p> <p>If this procurement has a total estimated value exceeding \$25,000, compliance with the Canberra Region Local Industry Participation Policy (LIPP) applies. The policy encourages responses from contractors and suppliers located in the Canberra Region.</p>	<p>Is this procurement seeking responses from contractors and/or suppliers located in the Canberra Region for an estimated value that exceeds \$25,000 for the following category values?</p> <ol style="list-style-type: none"> For an estimated value of \$25,000 or more and less than \$200,000, one quote must be sought from a respondent located in the Canberra Region and one quote must be sought from an SME. For an estimated value of \$200,000 or more and less than \$5 million, which must include an Economic Contribution Test in accordance with the LIPP. For an estimated value of \$5 million or more, which must include a Local Industry Participation Plan in accordance with the Local Industry Participation Policy (LIPP). <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Are there other measures to achieve this Procurement Value? (e.g. does the procurement support an innovative solution to deliver the project or services)</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
<p>3. Diversity, Equality and Inclusion</p> <p>The Territory must not enter into an agreement with a Supplier not complying with the Workplace Gender Equality Act 2012 (Cth) and named by the Workplace Gender Equality Agency non-compliant list</p> <p>See https://www.wgea.gov.au/non-compliant-list, as noted in Conditions of Tender – Construction.</p>	<ol style="list-style-type: none"> Any respondent to this procurement that is identified on the Workplace Gender Equality Agency non-compliant list will be non-conforming in accordance with this condition of tender. Non-conforming tender responses will not be evaluated. For this procurement, is there an intention to approach a Social Enterprise(s) in this procurement approach? <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>


<p>The Social Enterprise Multi-Use List has a list of Suppliers prequalified as Social Enterprises https://www.procurement.act.gov.au/supplying-to-act-government/whole-of-government-arrangements/Social-Enterprises-Panel</p>	<p>The services offered by members of the Social Enterprise Multi-Use List do not align with the services sought in this procurement.</p> <p>Do you intend to implement other measures to achieve this Procurement Value? (i.e. including targets for employment of people from diverse or marginalised backgrounds, or delivery of the project will support diversity, equality or inclusion in the community through sub-contracting opportunities for example)</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
<p>4. Environmentally Responsible</p> <p>The Sustainable Procurement Policy requires buyers to identify the key sustainability risks and opportunities that can be addressed through their procurement - see https://www.procurement.act.gov.au/data/assets/pdf_file/0009/1345887/Sustainable-Procurement-Policy.pdf and https://apps.treasury.act.gov.au/infrastructure-finance-and-reform/the-capital-framework</p>	<p>1. Will the works and/or services for this procurement be undertaken in a manner that are environmentally responsible, or encourage, reuse, recyclable content, waste reduction or lower greenhouse gas emissions and is consistent with Capital Framework considerations and Sustainable Procurement Policy? and/or</p> <p>2. Does your project meet the requirements of the ACT Climate Change Strategy? If your project has a budget of more than \$10 million is it compliant with the requirements of the ACT Climate Change Strategy. The Strategy require you to either seek or to be consistent with an independent sustainability rating such as an Infrastructure Sustainability rating from the Infrastructure Sustainability Council of Australia (ISCA), or a Greenstar rating from the Green Building Council of Australia or equivalent.</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>This procurement requires the services outputs of master planning and design to ensure Ecological Sustainable Development (ESD) via sustainable school infrastructure including energy efficiency, greenhouse gas (GHG) reductions, waste minimisation and resource recovery and water sensitive urban design.</p>
<p>3. Fair and Safe Conditions for Workers</p> <p>This Value applies with consideration to the Secure Local Jobs Code which applies to procurements <u>construction, cleaning, security or traffic management</u>, regardless of value, and most services over \$200,000 and compliance with WHS Act 2011 and WHS Regulation 2011.</p>	<p>Does Secure Local Jobs (SLJ) apply to this procurement for Territory funded work as defined in the Government Procurement Act 2001, including identifying tenderers as code certified entities and submission of a Labour Relation, Workplace Training and Equity Plan under threshold assessable criteria?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Respondents to this procurement are to comply fully with the WHS Act 2011 and WHS Regulation 2011?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>For infrastructure, works and construction projects, do you intend to implement other measures to achieve this Procurement Value? (e.g. inclusion of WHS assessable criteria in tender documentation and funding for Active Certification worksite safety audits)</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>

<p>4. Transparent and Ethical Engagement An Ethical Suppliers Declaration - Tender is a mandatory returnable Schedule under this procurement. All MPC approaches to market are to include and Ethical Suppliers Declaration.</p>	<p>An ethical supplier declaration is to be included with all approach to market documents for this procurement.</p>
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EXEMPTIONS, FREE TRADE AGREEMENTS & COMMONWEALTH FUNDING

<p>Do any exemptions apply to your project?* Select 'yes' or 'no' (* Exemptions under the GPA 2001 require director-general approval)</p>	<p>(1) Exemption from the tenders and quotations threshold under the <i>Government Procurement Regulation 2007</i> <input type="checkbox"/> Yes / <input checked="" type="checkbox"/> No</p> <p>(2) Exemption from the Secure Local Jobs Code under the <i>Government Procurement Act 2001</i> <input type="checkbox"/> Yes / <input checked="" type="checkbox"/> No</p>
<p>Any Free Trade Agreement (FTA) considerations for your project? Select 'yes' or 'no'</p>	<p>The Territory is a signatory to the following FTAs: World Trade Organisation Agreement on Government Procurement (GPA), Comprehensive and Progressive Agreement for Trans-Pacific Partnership (CPTPP), or bilateral FTAs with the United States (AUSFTA), Chile (ACIFTA), Korea (KAFTA), Japan (JAEPA), Singapore (SAFTA).</p> <p>Adjustment to FTA financial thresholds for services usually occurs annually from 1 January and information on current thresholds is available here https://www.procurement.act.gov.au/policy-and-resources/factsheets-and-policies <input type="checkbox"/> Yes / <input checked="" type="checkbox"/> No</p>
<p>Does Australian Government funding apply to your project? Select 'yes' or 'no'</p>	<p><input type="checkbox"/> Yes/ <input checked="" type="checkbox"/> No - There may be special requirements that need to be complied with. For example, the <i>Code for the Tendering and Performance of Building Work 2016</i> applies to infrastructure projects that are receiving Australian Government funding above the following thresholds:</p> <ul style="list-style-type: none"> • at least \$5 million in funding from the Australian Government for the project, that represents at least 50% of the total construction project value; or •

AGENCY/DIRECTORATE APPROVAL

Name:	David Mathews	Phone Number:	6207 0384
Position:	Executive Group Manager		
Signature:		Date:	14/11/22

ATTACHMENT/S

Functional Brief
[add attachment 2]
[add attachment 3]
[add attachment 3]

Butler, Erin

From: Attridge, Vanessa
Sent: Tuesday, 15 November 2022 10:34 AM
To: Howell, Elizabeth
Cc: Patenia, Aizanel; Nguyen, Hieu; Klein, Liz; Conners, Rohen
Subject: RE: FOR DISCUSSION: Interview request

OFFICIAL

Thanks so much Liz – great idea, I have included it and sent the current version on to Deb.

Thanks again all for your input.

Nessa

From: Howell, Elizabeth <Elizabeth.Howell@act.gov.au>
Sent: Tuesday, 15 November 2022 10:16 AM
To: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Cc: Patenia, Aizanel <Aizanel.Patenia@act.gov.au>; Nguyen, Hieu <Hieu.Nguyen@act.gov.au>; Klein, Liz <Liz.Klein@act.gov.au>; Conners, Rohen <Rohen.Conners@act.gov.au>
Subject: RE: FOR DISCUSSION: Interview request

OFFICIAL

Hi Nessa,

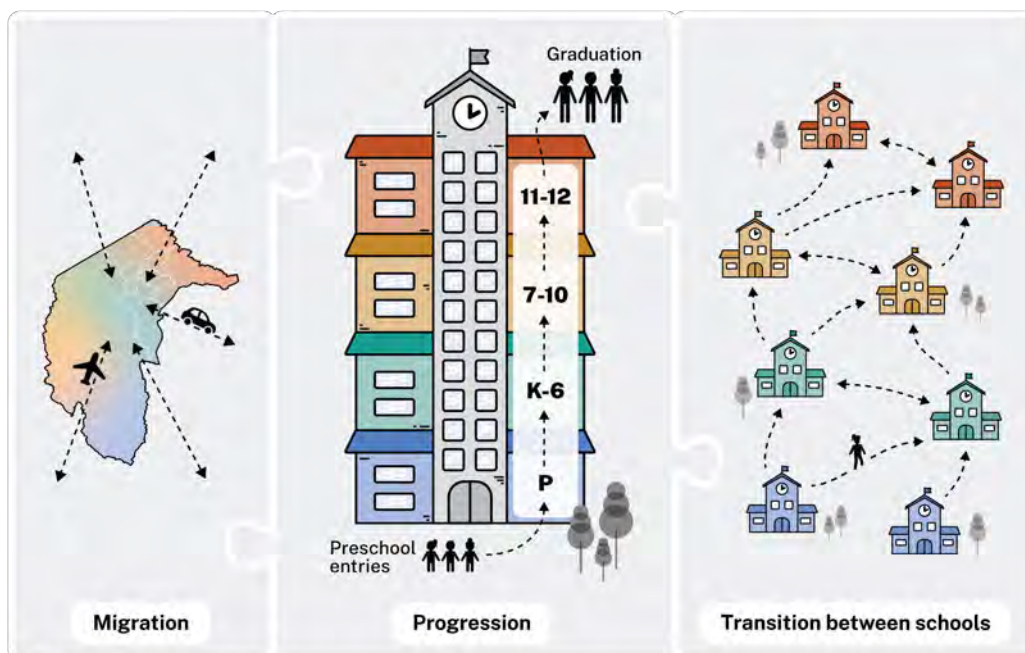
This diagram from ANU is also helpful in explaining the model if you think that’s good to provide to the

Thanks

Liz

Modelling ACT School Enrolments:

The School Transition Estimation and Projection Model



knowLEGIBLE.design

From: Howell, Elizabeth
Sent: Tuesday, 15 November 2022 10:04 AM
To: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Cc: Patenia, Aizanel <Aizanel.Patenia@act.gov.au>; Nguyen, Hieu <Hieu.Nguyen@act.gov.au>; Klein, Liz <Liz.Klein@act.gov.au>; Conners, Rohen <Rohen.Conners@act.gov.au>
Subject: RE: FOR DISCUSSION: Interview request
Importance: High

OFFICIAL

Hi Nessa

My few amendments as discussed are now included for your review.

<G:\Enrolments and Planning\03 Products\07. Media Responses\ABC Interview November 2022 Enrolments & Planning\Enrolment & Planning ABC Talking Points 1.1 14112022.docx>

Thanks so much to everyone for their fantastic work on this at short notice!

Cheers
Liz

From: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Sent: Monday, 14 November 2022 7:12 PM
To: Patenia, Aizanel <Aizanel.Patenia@act.gov.au>; Nguyen, Hieu <Hieu.Nguyen@act.gov.au>; Klein, Liz <Liz.Klein@act.gov.au>; Howell, Elizabeth <Elizabeth.Howell@act.gov.au>; Conners, Rohen <Rohen.Conners@act.gov.au>
Subject: RE: FOR DISCUSSION: Interview request

OFFICIAL

Hi Aizanel – I have had it open the last few hours and am working on it – I will add your changes to this version when I finish this evening.

Thanks,

Nessa

From: Patenia, Aizanel <Aizanel.Patenia@act.gov.au>
Sent: Monday, 14 November 2022 7:10 PM
To: Nguyen, Hieu <Hieu.Nguyen@act.gov.au>; Attridge, Vanessa <VanessaS.Attridge@act.gov.au>; Klein, Liz <Liz.Klein@act.gov.au>; Howell, Elizabeth <Elizabeth.Howell@act.gov.au>; Conners, Rohen <Rohen.Conners@act.gov.au>
Subject: RE: FOR DISCUSSION: Interview request

OFFICIAL

Dear all,

For some reason Word says the document *“Talking Points v.01_Draft for discussion”* although I don’t have any document open. I created version 2 of the same file that should be editable for everyone.

I’ll delete version 1 when the network allows. Apologies for the inconvenience.

Kind regards
Aizanel

From: Nguyen, Hieu <Hieu.Nguyen@act.gov.au>

Sent: Monday, 14 November 2022 5:47 PM

To: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>; Patenia, Aizanel <Aizanel.Patenia@act.gov.au>; Klein, Liz <Liz.Klein@act.gov.au>; Howell, Elizabeth <Elizabeth.Howell@act.gov.au>; Conners, Rohen <Rohen.Conners@act.gov.au>

Subject: RE: FOR DISCUSSION: Interview request

OFFICIAL

Hi all,

I am not allowed to edit the file now because it is opened.

I have prepared some response to Nessa's comments below. I'll paste this in the doc file tomorrow morning when I can edit it.

Cheers,

Hieu

- Can we please include a list which identifies which schools are the red dots on the map provided by [REDACTED]
Can we please also check whether we think [REDACTED] has correctly or incorrectly identified those schools as under capacity pressure – we need to give Deb some advice about what the map [REDACTED] provided says.

The [REDACTED] correctly identified schools above 85% utilisation in the map (Table below). The only difference is the [REDACTED] combined capacity of co-located primary and high schools, for example, for Amaroo School.

Region	School	EDU 2022 Utilisation
Gungahlin	Amaroo PS+HS	85%
Gungahlin	Ngunnawal PS	89%
Belconnen	Fraser PS	93%
Belconnen	Miles Franklin PS	87%
Belconnen	Hawker PS	97%
Belconnen	Aranda PS	88%
Belconnen	Southern Cross ECS	100%
Inner South	Red Hill PS	90%
Woden	Mawson PS	89%
Weston Creek	Chapman PS	88%
Weston Creek	Arawang PS	88%
Tuggeranong	Taylor PS	88%
Tuggeranong	Monash PS	86%

Utilisation for PS is 79% and HS is 93%

- A and H to include info around how data is calculated and that EDU calculations are different to map provided

The directorate use difference approach to calculate school capacity and utilisation.

- Capacity used to calculate utilisation is total capacity for mainstream and special settings capacities for small groups and IEC.
- The utilisation in a school is the share of capacity filled up by enrolments.
- Due to differences in curriculum and the way that classes are organized between primary, high school and college, the Directorate calculates utilisation separately for each academic level. Meanwhile, the [REDACTED] combined primary and high school capacity for co-located school.
- For primary school level, enrolments and capacity of preschool are not included in calculation of utilisation. The class size policy and the way to organize roll groups within a school (e.g. composite

classes) might make the available capacity and spare capacity in a school very different from utilisation defined in (ii). Therefore, the Directorate considers classroom utilisation as a more appropriate measure than utilisation for primary school level.

From: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Sent: Monday, 14 November 2022 3:23 PM
To: Patenia, Aizanel <Aizanel.Patenia@act.gov.au>; Nguyen, Hieu <Hieu.Nguyen@act.gov.au>; Klein, Liz <Liz.Klein@act.gov.au>; Howell, Elizabeth <Elizabeth.Howell@act.gov.au>; Conners, Rohen <Rohen.Conners@act.gov.au>
Subject: FW: FOR DISCUSSION: Interview request
Importance: High

OFFICIAL

Hi all,

Thanks to everyone for continuing to work on the talking points document. I have added some comments to please ask for some further analysis and comments to be added in. Where we provide data we need to also provide a talking point for Deb to explain what it means and what the impact is.

This needs to go over to Comms asap this afternoon and ideally through Liz Howell tomorrow morning between 9-10, before we share it with Deb at 10am tomorrow when she has a diary gap to consider this first draft.

Thank you all very much for your continued help,

Nessa

From: Eppelstun, Krystal <Krystal.Eppelstun@act.gov.au>
Sent: Monday, 14 November 2022 8:19 AM
To: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>; Klein, Liz <Liz.Klein@act.gov.au>
Cc: Conners, Rohen <Rohen.Conners@act.gov.au>; Patenia, Aizanel <Aizanel.Patenia@act.gov.au>; Nguyen, Hieu <Hieu.Nguyen@act.gov.au>
Subject: RE: FOR DISCUSSION: Interview request

OFFICIAL

Hi Liz and Vanessa,

Hieu and Aizanel have done a good job adding in the requested data to the media talking points. Now for Rohen's input and your review.

Kind regards
Krystal

From: Attridge, Vanessa <VanessaS.Attridge@act.gov.au>
Sent: Thursday, 10 November 2022 12:57 PM
To: Conners, Rohen <Rohen.Conners@act.gov.au>; Patenia, Aizanel <Aizanel.Patenia@act.gov.au>; Nguyen, Hieu <Hieu.Nguyen@act.gov.au>

Cc: Eppelstun, Krystal <Krystal.Eppelstun@act.gov.au>

Subject: FW: FOR DISCUSSION: Interview request

OFFICIAL

Hi all,

Confirming I am now out of the draft talking points document saved at G:\Enrolments and Planning\03 Products\07. Media Responses\Interview November 2022 Enrolments & Planning

Rohen, I have also added a couple of comments with your name against them where I am hoping you could please help us by adding a couple of brief talking points.

If we could aim to finalise this cut by around 3pm Monday would be great, it will give Deb a chance to come back to us with some feedback.

Many thanks all,

Nessa

From: Attridge, Vanessa

Sent: Wednesday, 9 November 2022 5:48 PM

To: Nguyen, Hieu <Hieu.Nguyen@act.gov.au>; Patenia, Aizanel <Aizanel.Patenia@act.gov.au>

Cc: Howell, Elizabeth <Elizabeth.Howell@act.gov.au>; Eppelstun, Krystal <Krystal.Eppelstun@act.gov.au>

Subject: FW: FOR DISCUSSION: Interview request

OFFICIAL

Hi Hieu, Aizanel,

In response to the media inquiry below, DDGSPR will be doing an interview with the [REDACTED] next week. I have started drafting talking points which we will need to add to over the next couple of days, saved here: G:\Enrolments and Planning\03 Products\07. Media Responses\ABC Interview November 2022 Enrolments & Planning

- Deb has asked for some analysis and talking points regarding fluctuations over the last 5 years, with a particular focus on Tuggeranong.
- We will also need to describe the higher levels of enrolment growth that occurred in the Charles Conder catchment (which required investment in additional classroom capacity by ICW to provide enough learning spaces to meet the growth).
- We may need other data as well – I am meeting with Deb at 11 tomorrow and can update afterwards.

Hieu can you please also remind me where we saved the original working document from the attached September projection – I can't find it on the G drive (sorry!)

Many thanks,

Nessa

From: Sloane, Brenton <Brenton.Sloane@act.gov.au>

Sent: Tuesday, 8 November 2022 3:44 PM

To: Efthymiades, Deb <Deb.Efthymiades@act.gov.au>

Cc: EDU Media <EDU.Media@act.gov.au>; Attridge, Vanessa <VanessaS.Attridge@act.gov.au>; System Policy and Reform Office <SPROffice@act.gov.au>; Van Aalst, Sally <Sally.VanAalst@act.gov.au>; Short, Paul <Paul.Short@act.gov.au>

Subject: FOR DISCUSSION: Interview request

OFFICIAL

Hello Deb,

Please see below a request for interview received by the MO yesterday. This is in relation to the enrolment projection data we provided to [REDACTED] in September.

Be advised that the MO have contacted me and asked that the Directorate handle this interview request. I am raising this with yourself and Vanessa now so we can determine how to address this.

Please feel free to contact me about this, but otherwise I propose that we have a talk tomorrow morning. I'm in 220 London Circuit tomorrow and available to go through how this might work.

Cheers,

Brenton Sloane | Director

Media and Communications | Education | ACT Government

P: (02) 6205 4196 | M: 0431 252 698 | E: brenton.sloane@act.gov.au

Level 4, Government Office Block, 220 London Circuit Civic | GPO Box 158 Canberra ACT 2601

www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: [REDACTED]

Sent: Monday, 7 November 2022 2:15 PM

To: Rainbow, Jed <Jed.Rainbow@act.gov.au>; Sloane, Brenton <Brenton.Sloane@act.gov.au>

Cc: Susan McDonald <McDonald.Susan@abc.net.au>

Subject: Yvette Berry interview request

Caution: This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe. [Learn why this is important](#)

Hi Jed and Brenton,

Eons ago, you gave us access to school enrolment projections. We'd love to talk to the education minister about them (on camera). Is this week possible?

We'd like to know what the government is doing to help schools that may overenrolled within five years. Schools like:

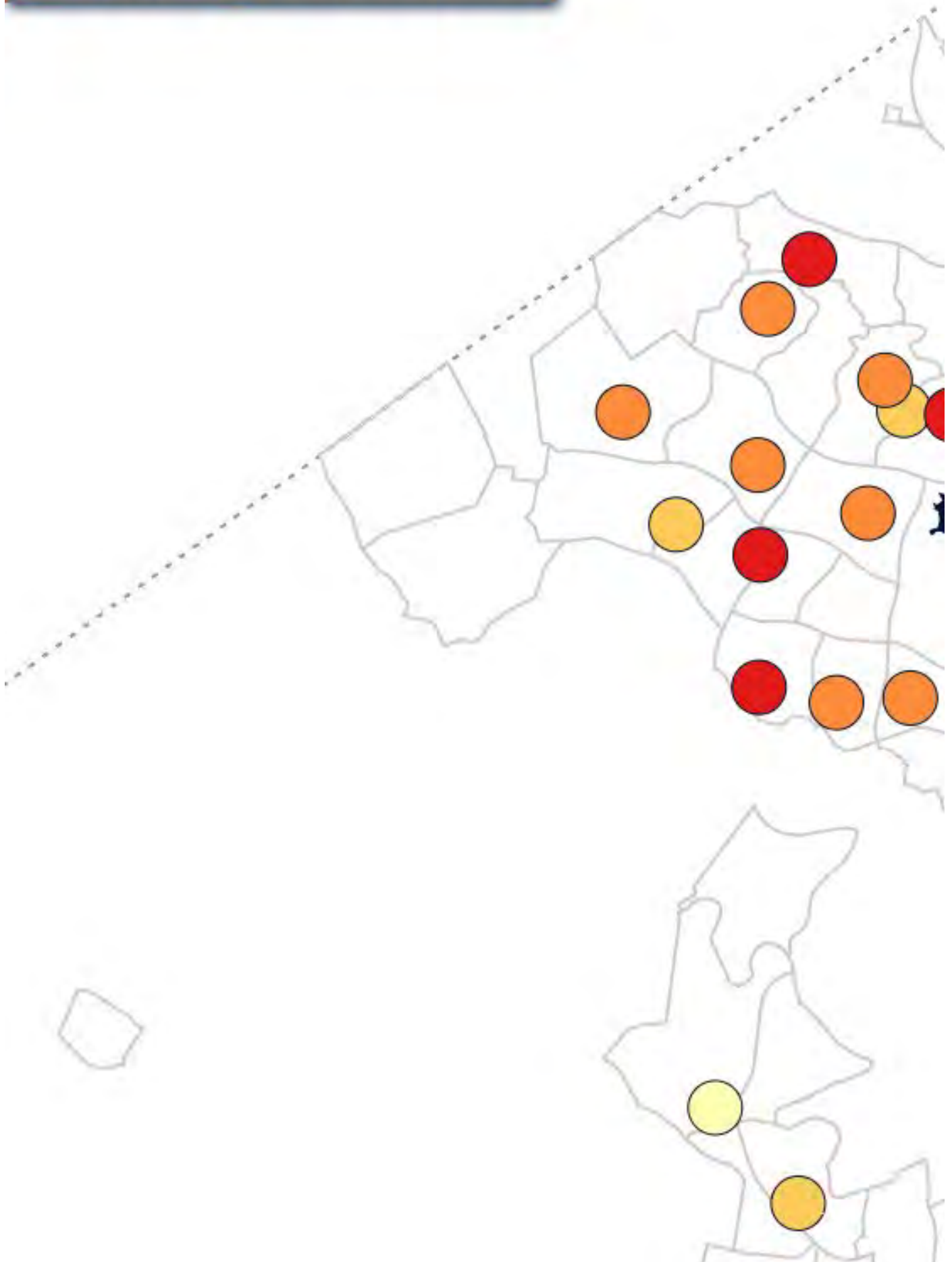
- [REDACTED]
Gungahlin College

We'd also like to know more about the government's plans in Tuggeranong. When I last spoke to Yvette Berry about school enrolments (mid-2020), she said Tuggeranong was undergoing a demographic change, its schools were growing and younger families were moving in to the area.

However, the latest census data, and the Education Directorate's projections, show this hasn't happened. Nor is it projected to happen.

Here's a map, just of primary schools, which shows the concentration of under-used school capacity in the south.

primary schools ▾



[REDACTED]

[REDACTED],

[REDACTED]

[REDACTED]