



All dimensions in millimetres. Do not scale drawing. All dimensions and levels to be verified on site by contractor before commencing work or preparation of shop drawings, where provide, drawings must be read in conjunction with specification and schedules.

## DESIGN OPTION

Revision. Date. Description.

Revision	Date	Description

Project Title:  
**TEMPORARY LEARNING UNITS ON GUNGAHLIN TOWN SQUARE**  
 7 223 GUNGAHLIN  
 CORNER GOZZARD STREET AND HIBBERSON STREET  
 GUNGAHLIN ACT 2912  
 Client: ON BEHALF OF

Design Project Manager.  
 Project Delivery leader.  
 Quality Manager.  
 Design Team.  
 Author

Drawing Title:  
**DESIGN OPTION 06**  
 Scale AS INDICATED  
 Sheet Size A1  
 Project: **1714.04**  
 Drawing: **A1205**  
 Revision.





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Client: ON BEHALF OF



- Design Project Manager.
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- Quality Manager.
- Design Team.
- Author

Drawing Title:

**DESIGN OPTION 07**

Scale AS INDICATED

Project: **1714.04**

Sheet Size A1

Drawing: **A1206**

Revision.



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Revision. Date. Description.

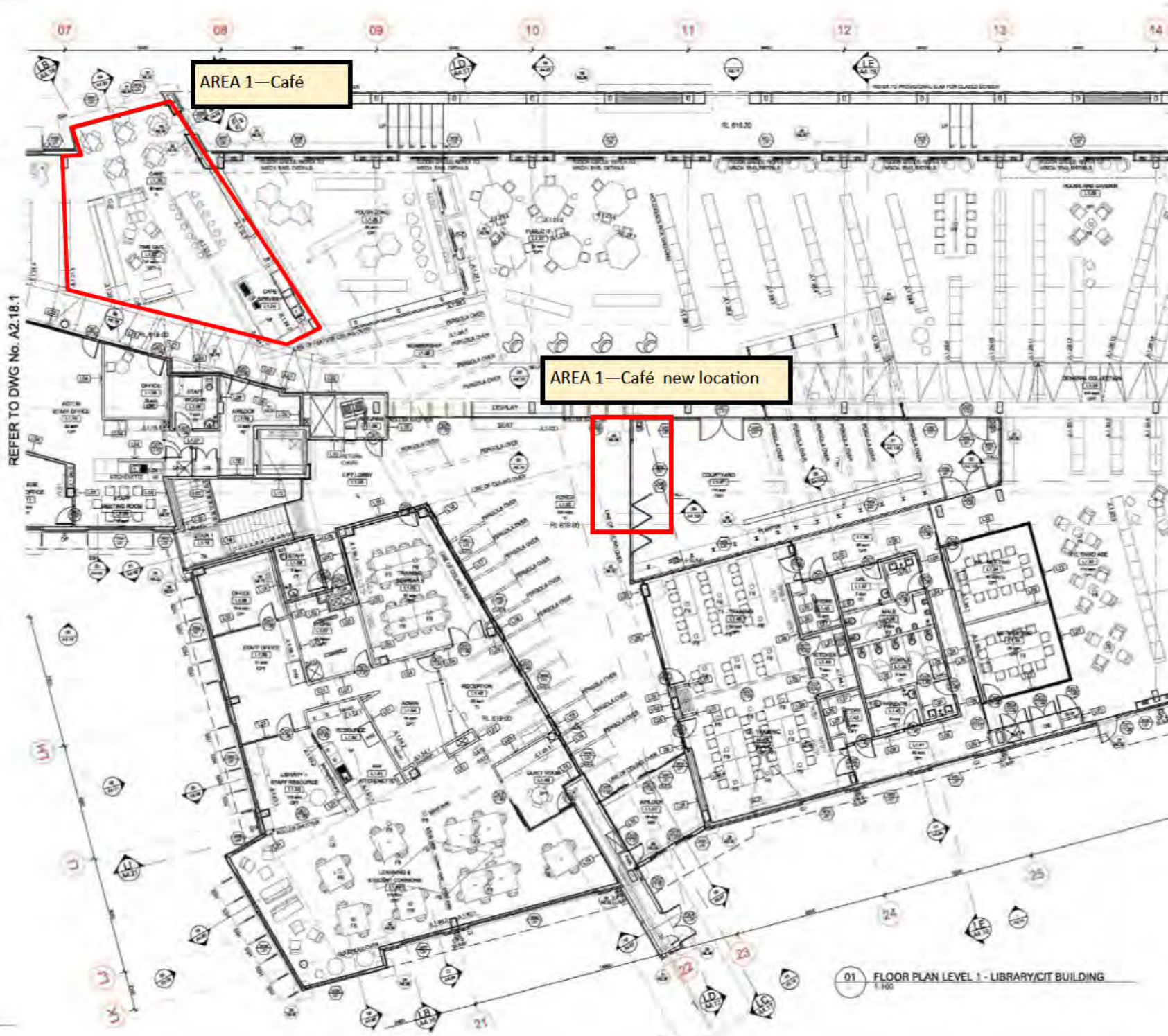
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Design Project Manager.  
 Project Delivery leader.  
 Quality Manager.  
 Design Team.  
 Author

Drawing Title:  
**DESIGN OPTION 08**  
 Scale AS INDICATED  
 Sheet Size A1  
 Project: **1714.04**  
 Drawing: **A1207**  
 Revision.

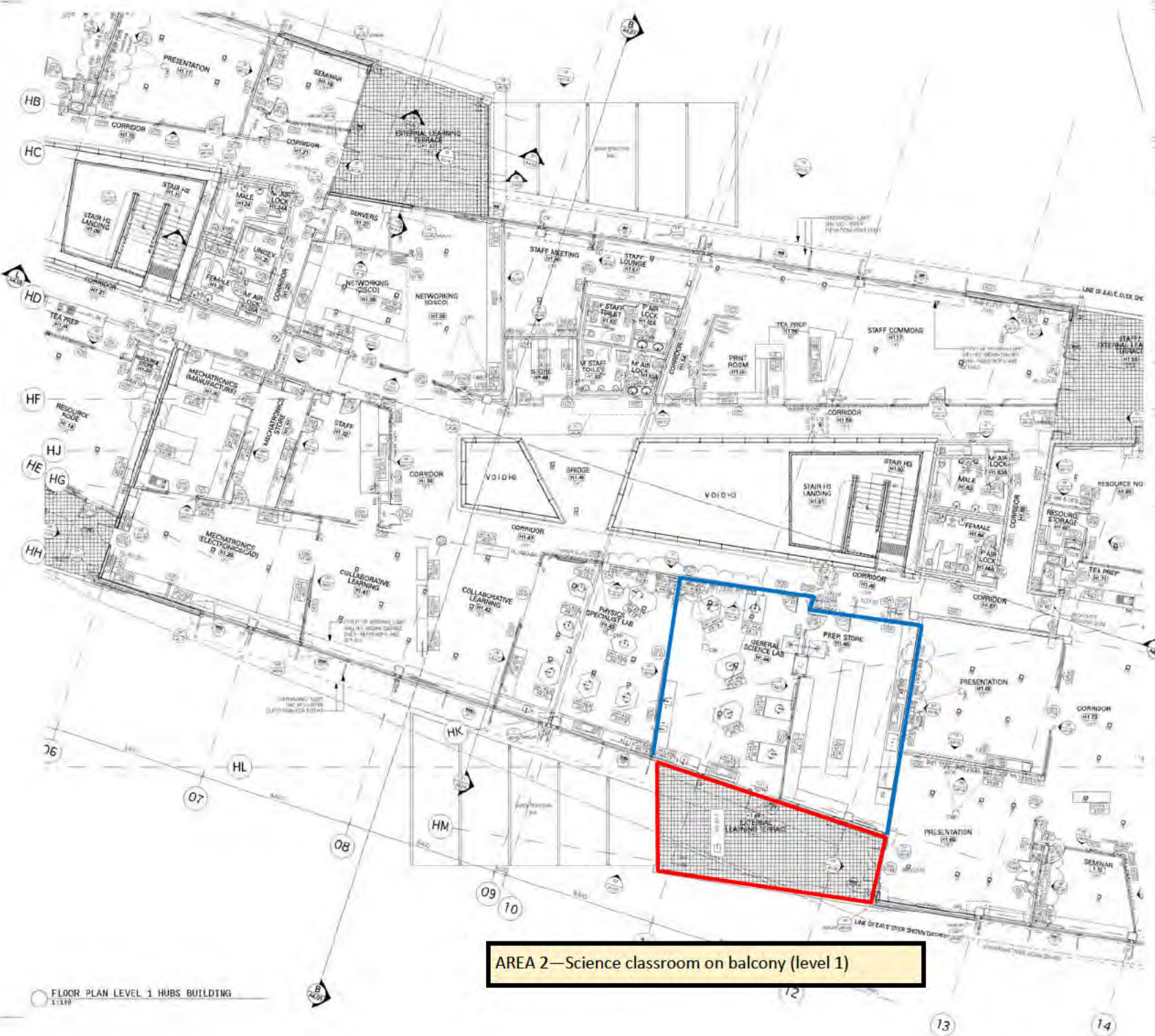




**Area 1 - Library - Café**  
**RECORD 171**

- Relocate café to the courtyard so it can service both foyer and courtyard
- New joinery as required
- Alterations to existing sliding glazed courtyard doors
- Floor finishes
- Electrical, hydraulics,
- Mechanical exhaust?
- Trade waste?
- Make good in library where café was removed
- New carpet?
- Build wall/door?
- Furniture?

REFER TO DWG No. A2.1B.1



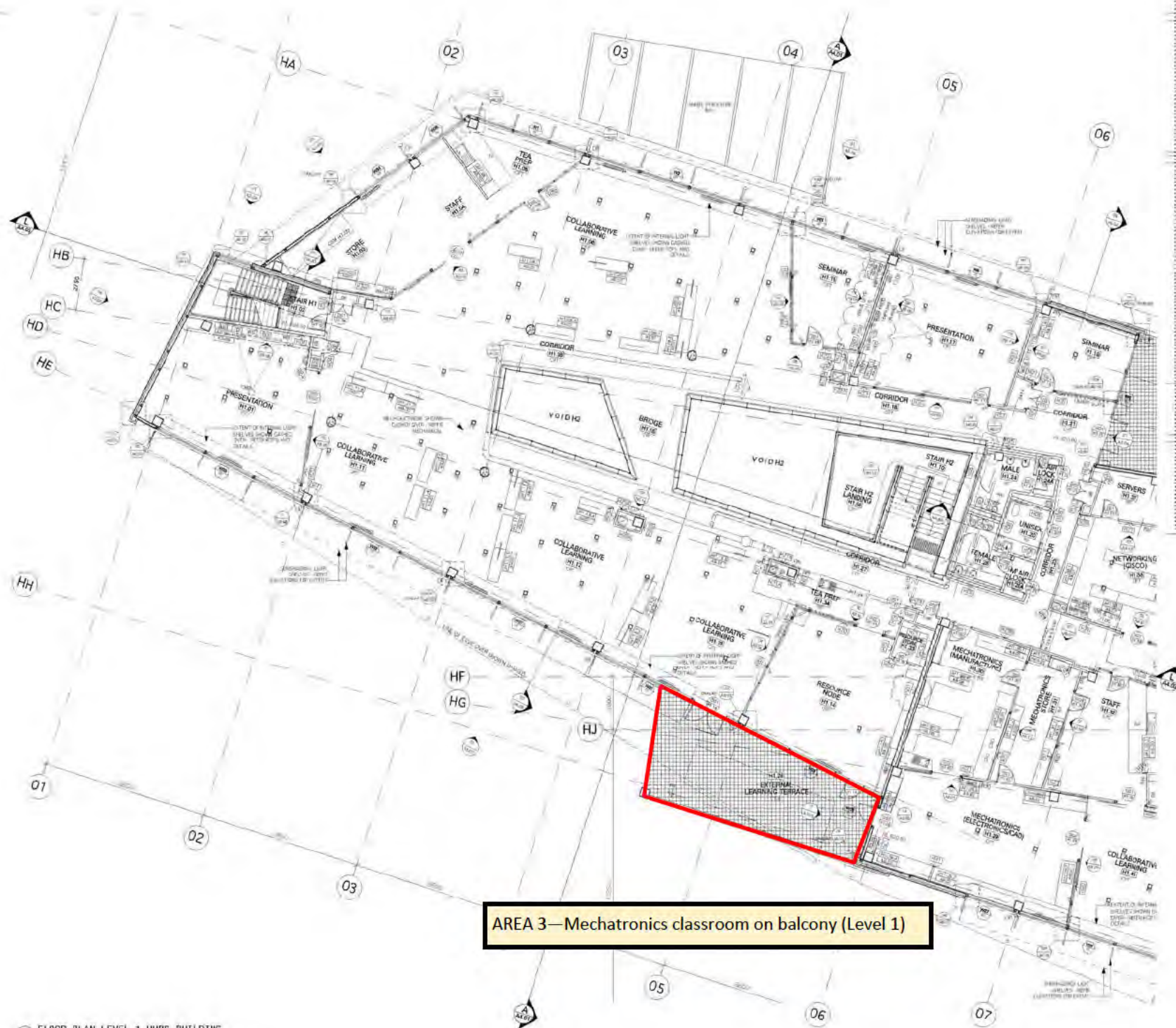
- Area 2 - Science Classroom on balcony (Level 1)**  
**RECORD 171**
- Remove all long joinery benches from first classroom, including sink, dishwasher, wall heater
  - Retain hexagon joinery benches and small square benches in second classroom
  - Demolish external wall
  - Construct new external wall at balcony edge
  - Relocate and re-use existing windows in new external wall
  - Extend roof
  - New ceiling
  - New flooring
  - Demolish block wall – structural engineer to confirm
  - Box in downpipe?
  - New perimeter joinery with gas outlets
  - Remove external door from adjacent classroom and block up opening

**AREA 2—Science classroom on balcony (level 1)**

**Area 3 - Mechatronics Classroom on balcony (Level 1)**

RECORD 171

- Retain existing external wall
- Construct new external wall at balcony edge
- Extend roof
- Box in downpipe?
- Remove external door from adjacent classroom and block up opening
- New ceiling
- New flooring



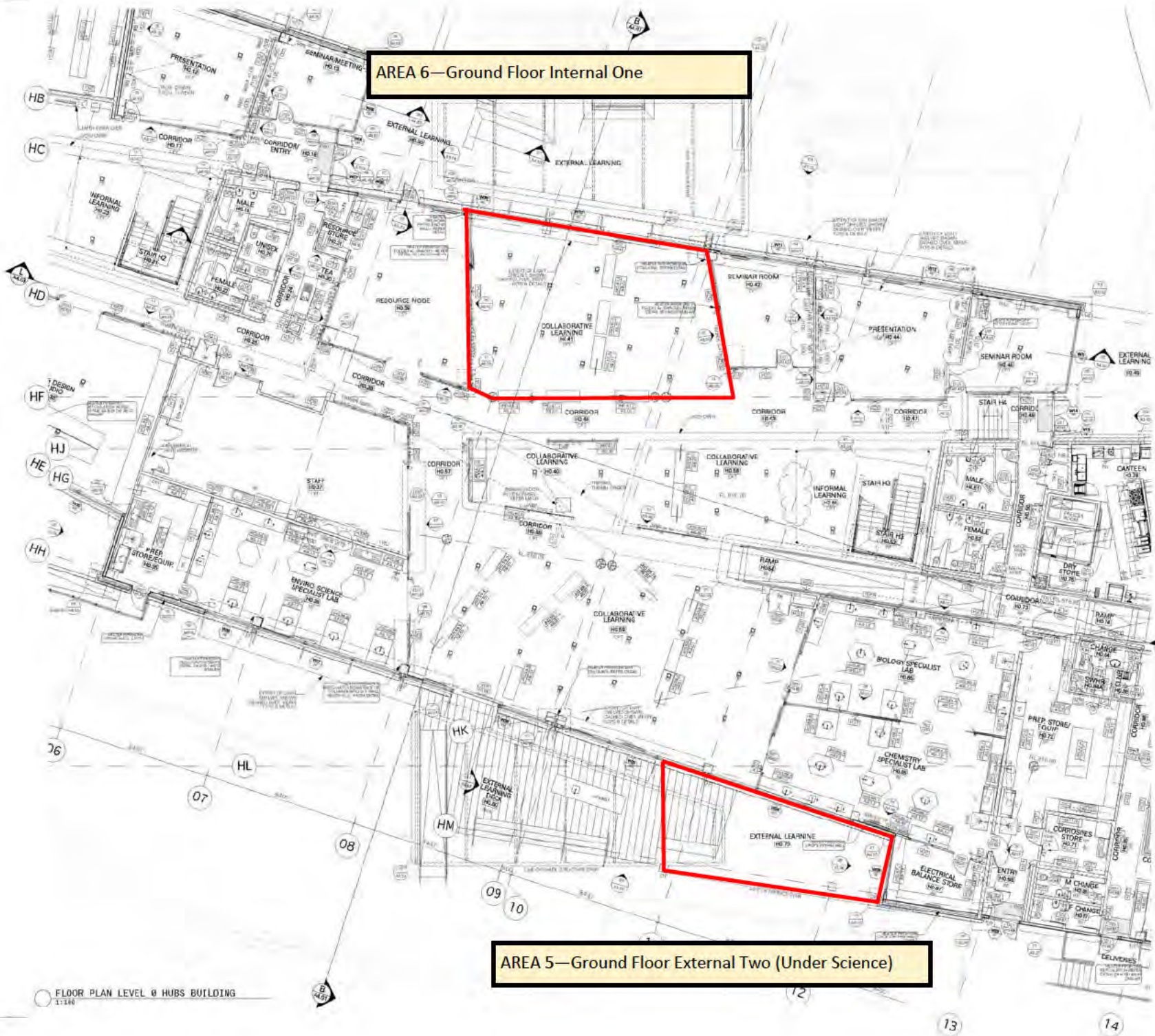
**AREA 3—Mechatronics classroom on balcony (Level 1)**

**AREA 4—Ground Floor External One (northside)**

**Area 4 - Ground Floor External One (northside)**  
**RECORD 171**

- Demolish part shade structure
- Remove part of existing bench seat
- Remove external door from adjacent classroom and block up opening
- Relocate sewer manhole
- Construct new external walls, doors, windows
- New shade structure
- New ceiling
- New flooring
- Box in downpipe





**AREA 6—Ground Floor Internal One**

**AREA 5—Ground Floor External Two (Under Science)**

**RECORD 171**

**Area 5 - Ground Floor External Two (underneath Science classroom)**

Demolish part shade structure and timber deck  
 Retain existing external wall – possibly cover blockwork with plasterboard?

Construct new external walls, doors, windows  
 Box in downpipe?

New ceiling  
 New flooring

**Area 6 - Ground Floor Internal Space One**

Construct new internal walls  
 New pair of doors  
 New windows in wall





**Area 7 - Oval** RECORD 171

- Make good spongy areas of the grass
- Define playing area better

**Area 8 - Install four RLUs**

- Four existing RLU buildings will be relocated to Gungahlin College
- Decks, stairs, ramps, covered walkway link
- Structural design for DGB layer, dry laid piers/tie-downs
- Internal classroom fitout alterations required? Check with EDU
- Stormwater drainage/connection
- Electrical, data, fire services
- Is security required? Check with EDU
- Mechanical Services?
- Are sinks required? Check with EDU
- Is the area currently irrigated? Check with EDU

**From:** [Wray, Priscilla](#)  
**To:** [Blom, Dylan](#); [Nakkan, John](#)  
**Cc:** [Gwilliam, Stephen](#); [Hunter, Stuart](#); [ICW EBM Office](#); [Slater, Amanda](#)  
**Subject:** RE: Gungahlin College Expansion  
**Attachments:** [image001.png](#)  
[Letter to Gungahlin College community 28 October 2022.pdf](#)

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## OFFICIAL

Good afternoon,

Thank you again for your time today to discuss and plan a way forward to support the enrolment pressure here at the college. For background information, please see attached a recent letter from the Ministers Office to our P&C.

Kind regards,  
 Priscilla

---

**From:** Wray, Priscilla  
**Sent:** Wednesday, 17 May 2023 3:04 PM  
**To:** Slater, Amanda <[Amanda.Slater@act.gov.au](mailto:Amanda.Slater@act.gov.au)>; Blom, Dylan (ACTGOV) <[Dylan.Blom@act.gov.au](mailto:Dylan.Blom@act.gov.au)>  
**Cc:** Gwilliam, Stephen (ACTGOV) <[Stephen.Gwilliam@act.gov.au](mailto:Stephen.Gwilliam@act.gov.au)>; Hunter, Stuart (ACTGOV) <[Stuart.Hunter@act.gov.au](mailto:Stuart.Hunter@act.gov.au)>; ICW EBM Office <[ICWEBMOffice@act.gov.au](mailto:ICWEBMOffice@act.gov.au)>  
**Subject:** RE: Gungahlin College Expansion

## OFFICIAL

Thank you for your time today to discuss and consider the options to support the increasing enrolment pressure at Gungahlin College.

For information and to ultimately support a communication strategy, see attached the letter from the Minister to the P&C last year. The school shared a very general update to the wider school community without details embedded in the Principal's message in our fortnightly communication at the time.

Kind regards,  
 Priscilla

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**From:** Slater, Amanda <[Amanda.Slater@act.gov.au](mailto:Amanda.Slater@act.gov.au)>  
**Sent:** Monday, 15 May 2023 2:39 PM  
**To:** Wray, Priscilla <[Priscilla.Wray@ed.act.edu.au](mailto:Priscilla.Wray@ed.act.edu.au)>  
**Cc:** Blom, Dylan (ACTGOV) <[Dylan.Blom@act.gov.au](mailto:Dylan.Blom@act.gov.au)>; Gwilliam, Stephen (ACTGOV) <[Stephen.Gwilliam@act.gov.au](mailto:Stephen.Gwilliam@act.gov.au)>; Hunter, Stuart (ACTGOV) <[Stuart.Hunter@act.gov.au](mailto:Stuart.Hunter@act.gov.au)>; ICW EBM Office <[ICWEBMOffice@act.gov.au](mailto:ICWEBMOffice@act.gov.au)>  
**Subject:** Gungahlin College Expansion

Dear Priscilla,

I am writing to provide you with an update on the project and give you some time to review the information before our scheduled meeting on Wednesday. As you know Stephen was not able to make this meeting, but given the time constraints, media attention and urgency to keep things moving we thought it best to have this meeting prior to the additional Friday meeting with Stephen and ICW's Acting EBM.

We have been working diligently behind the scenes to seek permission to use the Town Park as the preferred school landing location for the Transportables. However, there are greater impediments to building on the Town Park than we were originally advised. While TCCS support the transfer and would be willing to enter licensing agreements or an MOU with Education, the process to achieve agreement requires a Development Application, which in our experience will add between 3 to 6 months to the program with no guarantee of approval. Recent media

attention around unapproved use of Urban Open Space (UOS) zoned land also means that a DA of this kind could likely draw criticism or encounter strong resistance. Lastly temporary land use on UOS can only be permitted for a maximum term of 3 years.

In light of this, we have asked the architects to identify alternative transportable locations within the school grounds. Education, both generally and specifically in this instance, is not required to apply for a DA when building on school grounds, which means that this option can commence in June as originally programmed. At the bottom of this email, [REDACTED] has outlined the proposed locations on school land, along with their respective pros and cons. Please note that one key consideration is a large sewerage easement through the school grounds, which ICON, the water authority, will not allow us to build on or over. You will note that some of the options proposed did have construction over the easement, these options were developed prior to receiving ICON advice.

Another matter that has been brought to our attention is that the cost of all identified works, as estimated by the Cost Planner, has come in over budget by approximately \$2M. While we are exploring all possible avenues to secure additional funding, we may need to prioritise certain works if additional funding cannot be secured.

I apologise for the manner in which this information is being conveyed. Rest assured, we have been collecting data to provide you with the most accurate information available to us at this time. I look forward to discussing this matter with you further on Wednesday.

#### **Advice from Project Coordination around Pro's and Con's**

Option 1: Southern area option as provided by the school – single storey.

- Benefits/positives: School preferred location and EDU land (no TCCS issue).
- Issues/problems: 2 x RLU's located over sewer main/easement (Icon unlikely to provide acceptance). The waste collection for the school may be an issue. The area was proposed as the PCA site compound area and staging point/cranage point for the works within the main building. Therefore if the RLU's were installed here it would be very difficult to undertake the other works (especially on the southern side of the building).
- PCA preference – best to worst (1-8) – 5 (unlikely due to Icon issue).

Option 2: Southern area option as provided by the school – double storey.

- Benefits/positives: School preferred location and EDU land (no TCCS issue). Icon approval issue should be okay.
- Issues/problems: the double stacked RLU's will require a lift to each grouping (2 x lifts) and a structural steel frame to support the upper level RLU's, these items will both add substantial cost. The waste collection for the school may be an issue. The area was proposed as the PCA site compound area and staging point/cranage point for the works within the main building, potentially less issue than Option 1, but still needs to be investigated.
- PCA preference (1-8) – 4

Option 3: Southern area, split in two locations – single storey.

- Benefits/positives: EDU land (no TCCS issue). Icon approval issue should be okay.
- Issues/problems: The waste collection for the school may be an issue. The area (1&2) was proposed as the PCA site compound area and staging point/cranage point for the works within the main building. The cost for working in two separate locations is greater than one location.
- PCA preference – best to worst (1-8) – 6

Option 4: South-eastern side of site, near entry to carpark – double storey.

- Benefits/positives: EDU land (no TCCS issue). Icon approval issue should be okay. Allows proposed PCA compound location to remain and easy to access main school works. No

impact on school waste collection.

- Issues/problems: the double stacked RLU's will require a lift to each grouping (2 x lifts) and a structural steel frame to support the upper level RLU's, these items will both add substantial cost.
- PCA preference – best to worst (1-8) – 3

Option 5: Split in two locations (Southern side and Oval) – single storey.

- Benefits/positives: EDU land (no TCCS issue). Icon approval issue should be okay (potential adjustment to RLU no.3 to avoid clash with Icon asset).
- Issues/problems: The waste collection for the school may be an issue. The area (3&4) was proposed as the PCA site compound area and staging point/cranage point for the works within the main building. The cost for working in two separate locations is greater than one location (these two locations are further apart than Option 3, therefore more cost).
- PCA preference – best to worst (1-8) – 7

Option 6: Split locations (Oval and centre of school) – single storey.

- Benefits/positives: EDU land (no TCCS issue). Allows proposed PCA compound location to remain and easy to access main school works. No impact on school waste collection.
- Issues/problems: 2 x RLU's located over sewer main/easement (Icon unlikely to provide acceptance). The cost for working in two separate locations is greater than one location (the RLU located in the courtyard/centre of the school will be problematic, therefore more cost). Difficult interface with school students/staff/workers/site compounds. Access to the Oval for students is problematic.
- PCA preference – best to worst (1-8) – 8, lowest preference.

Option 7: North-east corner, on tennis courts – single storey.

- Benefits/positives: EDU land (no TCCS issue). Allows proposed PCA compound location to remain and easy to access main school works. No impact on school waste collection. Best location for general buildability and safety.
- Issues/problems: Damage to the tennis courts and therefore future reinstatement costs.
- PCA preference – best to worst (1-8) – 1, PCA preferred option.

Option 8: Oval – single storey.

- Benefits/positives: EDU land (no TCCS issue). Allows proposed PCA compound location to remain and easy to access main school works. No impact on school waste collection. Reasonable location for buildability and safety, however may require access over a basketball court (temporary loss of use for school).
- Issues/problems: Potential damage to a basketball court or finished surfaces and therefore future reinstatement costs. Access to the Oval for students is problematic. Reduction to overall future functionality of the oval. Potentially issues with the Minister's commitment to 'improve the oval'.

PCA preference - best to worst (1-8) – 2, second preference option.

Regards

Amanda

**Amanda Slater | Director, Major Projects**

Infrastructure and Capital Works | **Education** | ACT Government

Mobile: 0434668074 | Email: [amanda.slater@act.gov.au](mailto:amanda.slater@act.gov.au)

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*We acknowledge the traditional custodians of the lands and waters where we live and learn, and pay our respects to elders past, present, and future.*

**Stewart, Ell**

---

**From:** Hunter, Stuart  
**Sent:** Friday, 19 May 2023 4:11 PM  
**To:** Wray, Priscilla (ACTEDU)  
**Cc:** Blom, Dylan; Slater, Amanda  
**Subject:** RE: Gungahlin College Expansion

OFFICIAL

Hi Priscilla,

Thanks for the meeting today.

A question has just been raised by David Matthews office regarding whether you have capacity issues in 2023 that still need to be resolved? This is in response to a letter from the P&C (I've not seen a copy but am getting one soon).

All of our discussions were with respect to 2024 and beyond so can you confirm that capacity is manageable for the rest of this year?

Sorry for the late question!

Have a great weekend.

Stuart Hunter | A/Executive Branch Manager  
Phone: +61 2 6207 8831 | Mobile: 0478 488 885 | Email: [stuart.hunter@act.gov.au](mailto:stuart.hunter@act.gov.au)  
Infrastructure & Capital Works | Education | ACT Government  
[www.education.act.gov.au](http://www.education.act.gov.au) | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#) | [Google+](#)

---

**From:** Wray, Priscilla <Priscilla.Wray@ed.act.edu.au>  
**Sent:** Friday, 19 May 2023 1:36 PM  
**To:** Blom, Dylan <Dylan.Blom@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>  
**Cc:** Gwilliam, Stephen <Stephen.Gwilliam@act.gov.au>; Hunter, Stuart <Stuart.Hunter@act.gov.au>; ICW EBM Office <ICWEBMOffice@act.gov.au>; Slater, Amanda <Amanda.Slater@act.gov.au>  
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PCA preference - best to worst (1-8) – 2, second preference option.

Regards

Amanda

**Amanda Slater | Director, Major Projects**

Infrastructure and Capital Works | **Education** | ACT Government

Mobile: 0434668074 | Email: [amanda.slater@act.gov.au](mailto:amanda.slater@act.gov.au)

[www.education.act.gov.au](http://www.education.act.gov.au) | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)



*We acknowledge the traditional custodians of the lands and waters where we live and learn, and pay our respects to elders past, present, and future.*



PLEASE CONSIDER THE ENVIRONMENT BEFORE PRINTING THIS EMAIL



**Butler, Erin**

---

**From:** Butler, Erin  
**Sent:** Monday, 22 May 2023 12:58 PM  
**To:** Ryan, Denise; Attridge, Vanessa  
**Cc:** Enrolment and Planning Branch  
**Subject:** FW: FOR ACTION: Assembly Briefs for Double Assembly Sitting Period - 31 May - 8 June 2023 (SPR)  
**Attachments:** 00. Assembly Brief Index - 31 May - 8 June 2023.tr5; Question Time Briefs (Assembly Briefs).tr5; RE: FOR REVIEW/EBM E&P CLEARANCE: FOR ACTION: Assembly Briefs for Double Assembly Sitting Period - 31 May - 8 June 2023 (BSD)

OFFICIAL

Hi Denise & Nessa,

The team have looked over assembly briefs #13 & #15 and have suggested that no changes are required.

Brief #13 was with ICW who also suggested that no updates were required (email attached). I've attached the TRIM containers so you don't need to go digging.

**Due to CLO 25 May.**

Thanks,  
Erin

---

**From:** Klein, Liz <Liz.Klein@act.gov.au>  
**Sent:** Monday, 22 May 2023 12:45 PM  
**To:** Butler, Erin <Erin.Butler@act.gov.au>  
**Subject:** FW: FOR ACTION: Assembly Briefs for Double Assembly Sitting Period - 31 May - 8 June 2023 (SPR)

OFFICIAL

Hi Erin,

Briefs #13 and #15 need no changes, reviewed by Sean, Krystal and me.

Could you please send through this advice on the package to Denise.

Thanks, Liz

**Liz Klein** | Senior Director, Schools Planning  
 Ph: (02) 6207 0734 | Email: [liz.klein@act.gov.au](mailto:liz.klein@act.gov.au)  
 Enrolments and Planning | System Policy and Reform | Education | ACT Government  
 220 London Circuit CIVIC ACT | GPO Box 158 Canberra ACT 2601  
[www.education.act.gov.au](http://www.education.act.gov.au)

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**From:** Eppelstun, Krystal <[Krystal.Eppelstun@act.gov.au](mailto:Krystal.Eppelstun@act.gov.au)>  
**Sent:** Monday, 22 May 2023 12:44 PM  
**To:** Klein, Liz <[Liz.Klein@act.gov.au](mailto:Liz.Klein@act.gov.au)>; Das, Sean <[Sean.Das@act.gov.au](mailto:Sean.Das@act.gov.au)>  
**Subject:** RE: FOR ACTION: Assembly Briefs for Double Assembly Sitting Period - 31 May - 8 June 2023 (SPR)

OFFICIAL

Hi Liz,

Thanks for coordinating these. Nothing from me either.

Thanks  
Krystal

**Krystal Eppelstun-Lee** | Senior Director, Schools Planning  
Email: [krystal.eppelstun@act.gov.au](mailto:krystal.eppelstun@act.gov.au)  
Enrolments and Planning | System Policy and Reform | Education | ACT Government  
220 London Circuit CIVIC ACT | GPO Box 158 Canberra ACT 2601  
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---

**From:** Klein, Liz <[Liz.Klein@act.gov.au](mailto:Liz.Klein@act.gov.au)>  
**Sent:** Monday, 22 May 2023 12:43 PM  
**To:** Das, Sean <[Sean.Das@act.gov.au](mailto:Sean.Das@act.gov.au)>  
**Cc:** Eppelstun, Krystal <[Krystal.Eppelstun@act.gov.au](mailto:Krystal.Eppelstun@act.gov.au)>  
**Subject:** RE: FOR ACTION: Assembly Briefs for Double Assembly Sitting Period - 31 May - 8 June 2023 (SPR)

OFFICIAL

Thanks I agree. No changes from me either. I'll let Erin know so she can send through to Denise.

Thanks, Liz

---

**From:** Das, Sean <[Sean.Das@act.gov.au](mailto:Sean.Das@act.gov.au)>  
**Sent:** Monday, 22 May 2023 12:41 PM  
**To:** Klein, Liz <[Liz.Klein@act.gov.au](mailto:Liz.Klein@act.gov.au)>  
**Cc:** Eppelstun, Krystal <[Krystal.Eppelstun@act.gov.au](mailto:Krystal.Eppelstun@act.gov.au)>  
**Subject:** RE: FOR ACTION: Assembly Briefs for Double Assembly Sitting Period - 31 May - 8 June 2023 (SPR)

OFFICIAL

Hi Liz,

Yes – had a look last week around Wed and didn't have any changes as there were no specific projection data or hook in them apart from general demand pressures in the future which is addressed.

The change that can happen depending when these get used is any budget announcements.

Cheers

Sean

---

**From:** Klein, Liz <[Liz.Klein@act.gov.au](mailto:Liz.Klein@act.gov.au)>  
**Sent:** Monday, 22 May 2023 12:13 PM  
**To:** Das, Sean <[Sean.Das@act.gov.au](mailto:Sean.Das@act.gov.au)>  
**Cc:** Eppelstun, Krystal <[Krystal.Eppelstun@act.gov.au](mailto:Krystal.Eppelstun@act.gov.au)>  
**Subject:** FW: FOR ACTION: Assembly Briefs for Double Assembly Sitting Period - 31 May - 8 June 2023 (SPR)

OFFICIAL

Hi Sean

I understand you have updated Brief #14 but wondering if you have reviewed/updated if needed the data in briefs #13 and #15 please?

Thanks, Liz

**Liz Klein** | Senior Director, Schools Planning  
 Ph: (02) 6207 0734 | Email: [liz.klein@act.gov.au](mailto:liz.klein@act.gov.au)  
 Enrolments and Planning | System Policy and Reform | Education | ACT Government  
 220 London Circuit CIVIC ACT | GPO Box 158 Canberra ACT 2601  
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---

**From:** Ryan, Denise <[Denise.Ryan@act.gov.au](mailto:Denise.Ryan@act.gov.au)>  
**Sent:** Tuesday, 16 May 2023 6:14 PM  
**To:** Klein, Liz <[Liz.Klein@act.gov.au](mailto:Liz.Klein@act.gov.au)>; Howell, Elizabeth <[Elizabeth.Howell@act.gov.au](mailto:Elizabeth.Howell@act.gov.au)>; Eppelstun, Krystal <[Krystal.Eppelstun@act.gov.au](mailto:Krystal.Eppelstun@act.gov.au)>  
**Cc:** Percival, Tom <[Tom.Percival@act.gov.au](mailto:Tom.Percival@act.gov.au)>; Das, Sean <[Sean.Das@act.gov.au](mailto:Sean.Das@act.gov.au)>; Enrolment and Planning Branch <[EnrolmentandPlanning@act.gov.au](mailto:EnrolmentandPlanning@act.gov.au)>  
**Subject:** FW: FOR ACTION: Assembly Briefs for Double Assembly Sitting Period - 31 May - 8 June 2023 (SPR)

OFFICIAL

For action please, as per last sitting period.

Regards

Denise

Denise Ryan | A/g Executive Branch Manager  
 Enrolments & Planning | Education | ACT Government  
 62070587  
[denise.ryan@act.gov.au](mailto:denise.ryan@act.gov.au)  
[www.education.act.gov.au](http://www.education.act.gov.au)




---

**From:** Nott, Georgia <[Georgia.Nott@act.gov.au](mailto:Georgia.Nott@act.gov.au)> **On Behalf Of** EDU Cabinet Liaison Officer  
**Sent:** Tuesday, 16 May 2023 5:23 PM  
**To:** Enrolment and Planning Branch <[EnrolmentandPlanning@act.gov.au](mailto:EnrolmentandPlanning@act.gov.au)>; Ryan, Denise <[Denise.Ryan@act.gov.au](mailto:Denise.Ryan@act.gov.au)>; EDU, Analytics and Evaluation <[edu.analyticsandevaluation@act.gov.au](mailto:edu.analyticsandevaluation@act.gov.au)>; Crowther, Michael <[Michael.Crowther@act.gov.au](mailto:Michael.Crowther@act.gov.au)>; Moysey, Sean <[Sean.Moysey@act.gov.au](mailto:Sean.Moysey@act.gov.au)>; EDU, Education and Care, Regulation and Support <[EDU.ECRS@act.gov.au](mailto:EDU.ECRS@act.gov.au)>  
**Cc:** System Policy and Reform Office <[SPROffice@act.gov.au](mailto:SPROffice@act.gov.au)>; Burn, Emma <[Emma.Burn@act.gov.au](mailto:Emma.Burn@act.gov.au)>; EDU Cabinet Liaison Officer <[EDUCabinet@act.gov.au](mailto:EDUCabinet@act.gov.au)>; Attridge, Vanessa <[VanessaS.Attridge@act.gov.au](mailto:VanessaS.Attridge@act.gov.au)>  
**Subject:** FOR ACTION: Assembly Briefs for Double Assembly Sitting Period - 31 May - 8 June 2023 (SPR)

OFFICIAL

Good afternoon

Please see below and attached for action.

Title/Question	FOR ACTION: Assembly Briefs for Double Assembly Sitting Period - 31 May-8 June 2023
Action	1. Draft/update Assembly Briefs as required
Responsibility	E&P: Briefs 13, [redacted] (please work with ICW on 13 as done previously) [redacted] Please liaise with other BU's as required.
Response type	Assembly Brief
TRIM	SUB23/347
Date due to CLO	COB Thursday, 25 May
Date Due to MO	COB Friday, 26 May 2023
Clearance	DDGSPR
Comment	<ul style="list-style-type: none"> <li>Given Assembly Briefs were recently updated for last week's sitting, please review and advise if no are updates required by emailing <a href="mailto:educabinet@act.gov.au">educabinet@act.gov.au</a>. We can assist with updating TRIM in this instance.</li> <li>Some briefs have had notes added to address feedback from the MO. Please ensure feedback is reviewed and actioned accordingly.</li> <li>REMINDER: Assembly briefs are generally meant to be short, concise, high level updates, no more than 2 pages long. If there's any older or unnecessary information contained in the briefs, please remove in order to try and keep the documents 'fit for purpose'.</li> <li>TRIM Action Trees will be established shortly.</li> </ul>

Please contact [educabinet@act.gov.au](mailto:educabinet@act.gov.au) if you have any questions. Thank you.

Kind regards –

Georgia Nott | Assembly Liaison Officer | Ministerial & Corporate Reporting  
 Communications, Engagement and Government Support | Education | ACT Government  
 GPO Box 158 Canberra ACT 2601

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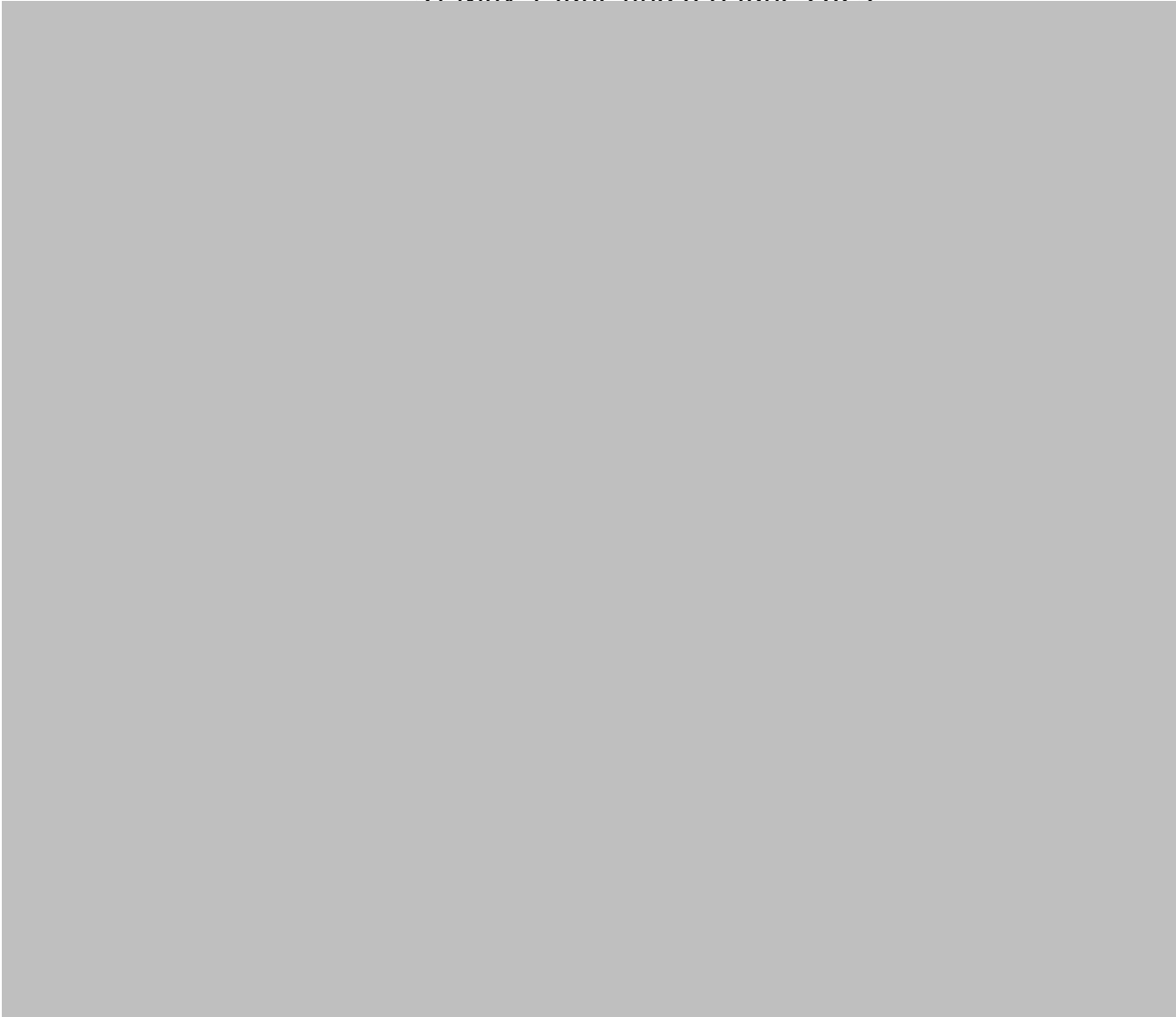


I acknowledge the traditional custodians of the lands and waters where we live and work, and pay my respects to elders past, present, and future.

**MINISTER FOR EDUCATION AND YOUTH AFFAIRS  
MINISTER FOR EARLY CHILDHOOD DEVELOPMENT**

**MS YVETTE BERRY  
ASSEMBLY BRIEF INDEX**

31 May-1 June and 6-8 June 2023



- 14.** Gungahlin College Capacity Planning
- 15.** Enrolment Projections
- 16.** Planning to Meet Growth



**MINISTER FOR EDUCATION AND YOUTH AFFAIRS  
MINISTER FOR EARLY CHILDHOOD DEVELOPMENT**

**MS YVETTE BERRY  
ASSEMBLY BRIEF INDEX**



**Portfolio/s:** Education and Youth Affairs

## **GUNGAHLIN COLLEGE CAPACITY PLANNING**

### **Talking points**

- The Education Directorate undertakes enrolment projections to consider and plan for enrolment growth in ACT public schools and ensure sufficient available capacity. The Directorate has been closely monitoring enrolments at Gungahlin College for the past five years and is aware of ongoing enrolment pressure at Gungahlin College.
- The Directorate is taking steps to accommodate current enrolment at Gungahlin College, support enrolment at other colleges and progress planning for a second college in Gungahlin. The Directorate is confident this will ensure that all students continue to be guaranteed a place at their Priority Enrolment Area college.
- Planning for a second college in Gungahlin is underway, with \$1 million provided through the 2022-23 Budget for feasibility work and a preferred site identified in Nicholls adjacent to the existing Gold Creek School.
- Feasibility work includes site due diligence and land planning studies, as well as indicative masterplanning and preliminary design works to inform the most appropriate demand response and future investment decisions by Government.

### **Key Information**

- The Directorate is continuing to work with the school to deliver a range of internal and external refurbishments to ensure continued capacity requirements are met.
- This includes repurposing existing spaces at the College to better suit the needs of students and the community.
- Requirements for relocatable classrooms will be addressed to ensure there is adequate classroom space available in the short to medium term.
- Gungahlin families will continue to have the option to enrol at Dickson College under the Priority Enrolment Area (PEA) Shared Zone that came into effect in 2022. As well as easing some pressure on Gungahlin College, this ensures that families on the northside are provided options for college enrolment.
- Preliminary 2023 ACT Schools Census results indicate enrolments at Gungahlin College will remain stable for 2023 (1,161 including year 10 students), continuing a trend of generally high though stable enrolments between 2017 (1,166) and 2022 (1,124).
- Enrolment is projected to grow moderately in 2024 and 2025. If these enrolment projections are realised, students will be able to be accommodated within the increased capacity of the school.

Cleared as complete and accurate: 26/05/2023  
Cleared for public release by: Executive Group Manager  
Contact Officer name: David Matthews/Deb Efthymiades  
Lead Directorate: Education  
TRIM Ref: SUB23/347

**Background Information**

- The Education Directorate is aware there is a high level of community interest and anticipation for works to support Gungahlin College. Additional capacity being put in place during 2023 will support accommodating current and projected enrolment.
- In 2020 the Government committed to work towards an expansion of Northside college capacity.
- Student demand projections are developed by the Education Directorate in collaboration with the ANU School of Demography. This collaboration ensures a high level of integrity in the projections process combined with access to expertise in specialist demographic techniques and knowledge. Significant data input sources include ABS Birth data, ACT Education Census results and ACT Treasury (CMTEDD) Official Population projections.
- The Directorate continues to closely monitor enrolments at Gungahlin College for 2023 and future years to ensure places are available for students at their Priority Enrolment Area college.

Cleared as complete and accurate: 26/05/2023  
Cleared for public release by: Executive Group Manager  
Contact Officer name: David Matthews/Deb  
Efthymiades  
Lead Directorate: Education  
TRIM Ref: SUB23/347



**Portfolio/s:** Education and Youth Affairs**ENROLMENT PROJECTIONS****Talking points**

- Student demand projections developed by the Education Directorate in 2023 in collaboration with the Australian National University (ANU) School of Demography currently forecast between 6,000 and 7,000 additional K-12 public school students across the next ten years, representing an average growth rate of around 1.2 per cent annually.
- This projection indicated that there would be around **53,000 K-12 students in the mainstream public school system in 2032**, up from approximately 46,000 in 2022.
- Projections are subject to change and are regularly reviewed.
- This projection takes into account the updated ACT Treasury population projections released in February 2023 forecasting higher rates of population growth.
- Births will continue to be the main source of enrolment growth in the future, with the greenfield areas of Gungahlin, Molonglo and Belconnen projected to experience the highest rates of growth.
- The Central inner city regions of Canberra will also experience growth in school aged populations driven by infill development. Compared to other regions, public school enrolments are anticipated to be stable in Tuggeranong and Weston Creek.
- Public School demand projections are updated regularly to incorporate new data.
- This includes updated enrolment information on every student collected via the annual ACT Schools Census and other new information as it becomes available, such as Estimated Resident Population data released by the Australian Bureau of Statistics (ABS).
- Enrolment projections are considered alongside classroom utilisation and availability, to predict when a school will require additional temporary or permanent capacity.

**Key Information**

- The partnership with ANU ensures a high level of integrity in the projections process and access to specialist demographic techniques and knowledge.
- The new STEP (School Transition Estimation and Projection) model was introduced in 2021-22. It uses a 'cohort transition' model which is based on taking births in an area, allocating them to a local primary school and tracking them as they graduate through to high schools and eventually college.
- It takes into account the preference for public schools based on historical experience, priority enrolment area and underlying demographics.
- The model relies on assumptions to predict transition from primary to high school and to college, based on historical out of area enrolment trends and progression ratios. Transitions through K-12 are based on children already enrolled so there is a high degree of predictive reliability about the school they are likely to enrol in.

Cleared as complete and accurate: 23/05/2023  
Cleared for public release by: Executive Group Manager  
Contact Officer name: Deb Efthymiades  
Lead Directorate: Education  
TRIM Ref: SUB23/347

## QUESTION TIME BRIEF

- The enhanced model includes non-government schools and the ability to run scenarios across key factors such as migration levels, new suburbs, new schools, PEA changes, and affiliation.
- Updates in the 2022 ABS Census data related to an undercount of the ACT working age population of between 19-39 which did not impact public school enrolment projections as they did not impact births or the school aged cohort.

### Custom and Greenfield modelling

- The Directorate also undertakes area specific custom modelling when investment into infrastructure is being considered.
- The modelling and the inputs used are more detailed and tied into the future demand and long-term demographics of the planned catchment.
- Custom modelling supports the Directorate to anticipate the impacts of enrolment policy measures or investment decisions more precisely through generating or testing alternative policy or infrastructure scenarios according to the unique characteristics of each region.
  - An example of a custom scenario might be the impact a new school may have on enrolment behaviour in nearby suburbs.

### **Background Information**

- While projections are a critical element of the schools planning process, they can only provide a point in time reference and do not necessarily reflect planned enrolment policy shifts, future investments or potential planning responses.
- Projections are also subject to change and influenced by external factors such as enrolment policy, investment decisions, affiliation shifts, fluctuations in population and births.
- The Education Directorate projects up to ten years in advance however five year projections are considered more robust and the shorter term the most robust. International migration is a significant driver of population growth and longer term student demand, and for this reason long range projections beyond 6-7 years are sensitive to broader policy changes.

**Portfolio/s:** Education and Youth Affairs**PLANNING TO MEET GROWTH****Talking points**

- The ACT Government will plan for and deliver new and expanded capacity where needed to ensure every child continues to be guaranteed a place at their Priority Enrolment Area (PEA) school.
- That work is not always visible to the community when it is in the planning or development stages, or until a decision is taken by Government.
- The Government has committed to delivering four (4) new public schools:
  - North Gungahlin High School in Taylor which will have 800 places when it opens in 2025;
  - East Gungahlin High School in Kenny will open in 2024 and have 800 places;
  - A new ECEC to 6 primary school at Strathnairn in Ginninderry is planned to open in 2025 and have 780 places plus 130 ECEC places, as the first new school in the developing West Belconnen area; and
  - A new ECEC to 6 primary school in Whitlam is anticipated to open in 2026 which will provide 780 places as well as 130 ECEC places for the Molonglo Valley.
- We are continuing to consider future public education needs through new schools, temporary and permanent expansions as well as ongoing modernisation and upgrades. This will be subject to future decision making and announcements.
- Modernisation, upgrades and expansions help to keep pace with ageing infrastructure and capacity pressure ahead of longer term investments being delivered.

**College Planning**

- We know almost every student enrolled in high school will continue their learning through to Years 11 and 12 in college. While some colleges are currently experiencing high demand, there is available capacity within ACT colleges.
- Colleges have a lot of flexibility in how they use their spaces, both across their general learning areas as well as their specialist learning areas.
- Enrolment policy allows flexibility for college enrolment outside of a student's Priority Enrolment Area, recongising important factors such as curriculum diversity.
- **Gungahlin College** enrolments were stable from 2017 (1166 students) to 2022 (1124 students) and at this stage it is anticipated enrolments at Gungahlin College will remain stable in 2023 (1161 including year 10 students). Further growth is anticipated from 2024 onwards.
  - New capacity is being delivered to accommodate additional students from 2023. New capacity will be provided through Relocatable Learning Units (RLUs) and additional spaces previously used by CIT/Gungahlin Library.
- The Government has committed to delivering new college capacity in Canberra's northside, with \$1.0 million in feasibility funding for a **second college in Gungahlin**

## QUESTION TIME BRIEF

through the 2021-22 Budget. Feasibility work includes consideration of the preferred site adjacent to Gold Creek School in Nicholls, and will help identify the most appropriate investment response from Government to growing demand for public school education for years 11 and 12.

- The location of a **new Molonglo Valley College** (and high school campus) was established a number of years ago and identified for release in 2023-24 on the 2022-23 Indicative Land Release Program.
- I can confirm work is underway across Government to plan for that college which will be delivered in time to meet demand in Molonglo later this decade.
- Capacity is available at the two closest colleges (Canberra & Hawker), including around 300 in-area places at Canberra College as at 2022 which could meet local demand if required.

### School Capacity and Demand Planning

- The Education Directorate monitors land release and residential development closely to predict when new residents move into, or away from an area, so we can be sure we're predicting enrolment demand accurately and delivering additional public school capacity in time.
- New schools need healthy catchments that support their establishment, so it is important to deliver new schools at the right time for students who live in the area.
- Enrolment projections are considered alongside classroom utilisation and availability, to predict when a school may require additional temporary or permanent capacity. Fluctuations occur throughout each term and year, so closely monitoring changes means extra capacity can be delivered just in time.

### Lower demand schools

- Schools with lower levels of enrolments continue to be thriving schools. They have turned smaller priority enrolment areas into a strength and make the most of their small size, with deep connections with families and students and a strong sense of community.
- While the core function of schools is to provide education, schools are also important community hubs providing access to learning, meeting and recreational facilities.

### High demand schools

- Where capacity reaches 80%-85%, the Directorate commences close monitoring of school facility utilisation on a room by room basis. This also includes assessing the availability and suitability of play, general and specialist learning spaces in relation to safely managing capacity.
- Where enrolment projections demonstrate sustained or strong projected growth beyond 85% utilisation, the Government responds through a range of enrolment policy or planning actions to develop responses to meet that growth.

# QUESTION TIME BRIEF

## Key Information

- The enrolment projections partnership with ANU ensures a high level of integrity in enrolment projections and specialist demographic techniques and knowledge.
- While enrolment projections are a critical element of the schools planning process, they only provide a point in time reference and don't necessarily reflect planned enrolment policy shifts, investments or potential responses. They are subject to change and influenced by external factors such as enrolment policy, investment decisions, affiliation shifts, fluctuations in population and births.

**Butler, Erin**

---

**From:** Klein, Liz  
**Sent:** Monday, 22 May 2023 12:43 PM  
**To:** ICW EBM Office  
**Cc:** Player, Ben; Butler, Erin  
**Subject:** RE: FOR REVIEW/EBM E&P CLEARANCE: FOR ACTION: Assembly Briefs for Double Assembly Sitting Period - 31 May - 8 June 2023 (BSD)

OFFICIAL

Thanks Ell

No changes to brief #13 from E&P either.

Thanks, Liz

**Liz Klein** | Senior Director, Schools Planning  
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 220 London Circuit CIVIC ACT | GPO Box 158 Canberra ACT 2601  
[www.education.act.gov.au](http://www.education.act.gov.au)

---

**From:** Stewart, Ell <Ell.Stewart@act.gov.au> **On Behalf Of** ICW EBM Office  
**Sent:** Monday, 22 May 2023 12:26 PM  
**To:** Player, Ben <Ben.Player@act.gov.au>; Klein, Liz <Liz.Klein@act.gov.au>  
**Cc:** ICW EBM Office <ICWEBMOffice@act.gov.au>  
**Subject:** FOR REVIEW/EBM E&P CLEARANCE: FOR ACTION: Assembly Briefs for Double Assembly Sitting Period - 31 May - 8 June 2023 (BSD)  
**Importance:** High

Thanks Ben

Liz, as discussed brief #13 attached (although no ICW updates were required) for review and EBM E&P clearance please – hoping to get back to Stu by early tomorrow if this is possible please, as due to EGMBs by COB tomorrow and also noting it would need DDGSPR clearance?

Please confirm

Many thanks  
 Ell

---

**From:** Player, Ben <[Ben.Player@act.gov.au](mailto:Ben.Player@act.gov.au)>  
**Sent:** Monday, 22 May 2023 12:17 PM  
**To:** ICW EBM Office <[ICWEBMOffice@act.gov.au](mailto:ICWEBMOffice@act.gov.au)>  
**Subject:** FW: FOR ACTION: Assembly Briefs for Double Assembly Sitting Period - 31 May - 8 June 2023 (BSD)

OFFICIAL

Hi Ell,

Please see attached updates for Stu’s clearance, noting the GC Brief has not been updated from ICW’s perspective as there is no new information.

Regards

Ben Player | A/g Senior Director, Major Projects | Infrastructure Capital Works  
 Phone: 620 59120 | Mobile: 0421 162 123 | Fax: 620 59162 | Email: [ben.player@act.gov.au](mailto:ben.player@act.gov.au)  
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**From:** Stewart, Ell <[Ell.Stewart@act.gov.au](mailto:Ell.Stewart@act.gov.au)> **On Behalf Of** ICW EBM Office  
**Sent:** Wednesday, 17 May 2023 8:58 AM  
**To:** Blom, Dylan <[Dylan.Blom@act.gov.au](mailto:Dylan.Blom@act.gov.au)>; Player, Ben <[Ben.Player@act.gov.au](mailto:Ben.Player@act.gov.au)>; Slater, Amanda <[Amanda.Slater@act.gov.au](mailto:Amanda.Slater@act.gov.au)>  
**Cc:** Hunter, Stuart <[Stuart.Hunter@act.gov.au](mailto:Stuart.Hunter@act.gov.au)>; ICW EBM Office <[ICWEBMOffice@act.gov.au](mailto:ICWEBMOffice@act.gov.au)>  
**Subject:** FW: FOR ACTION: Assembly Briefs for Double Assembly Sitting Period - 31 May - 8 June 2023 (BSD)

Good morning all

Please update the assembly briefs below in track changes in TRIM for clearance by **12PM MON 22 MAY**

Brief #	Team
[REDACTED]	[REDACTED]
13. Gungahlin College Capacity Planning	MP with E&P
[REDACTED]	[REDACTED]

Thanks all  
 Ell

**From:** Nott, Georgia <[Georgia.Nott@act.gov.au](mailto:Georgia.Nott@act.gov.au)> **On Behalf Of** EDU Cabinet Liaison Officer  
**Sent:** Tuesday, 16 May 2023 5:23 PM  
**To:** EDU, EBM P&P <[ebmpp.edu@act.gov.au](mailto:ebmpp.edu@act.gov.au)>; Ackland, Daniel <[Daniel.Ackland@act.gov.au](mailto:Daniel.Ackland@act.gov.au)>; ICW EBM Office <[ICWEBMOffice@act.gov.au](mailto:ICWEBMOffice@act.gov.au)>; Nakkian, John <[John.Nakkian@act.gov.au](mailto:John.Nakkian@act.gov.au)>; CFO EDU Office <[CFOEDUOffice@act.gov.au](mailto:CFOEDUOffice@act.gov.au)>; Turnbull, Ian <[ian.Turnbull@act.gov.au](mailto:ian.Turnbull@act.gov.au)>; Van Aalst, Sally <[Sally.VanAalst@act.gov.au](mailto:Sally.VanAalst@act.gov.au)>; EDU Media <[EDU.Media@act.gov.au](mailto:EDU.Media@act.gov.au)>; Laurent, Kristen <[Kristen.Laurent@act.gov.au](mailto:Kristen.Laurent@act.gov.au)>; EDU, EBM Governance Branch <[EDU.EBMGovernance@act.gov.au](mailto:EDU.EBMGovernance@act.gov.au)>  
**Cc:** EDU, EGMSG <[EGMSG.EDU@act.gov.au](mailto:EGMSG.EDU@act.gov.au)>; Burn, Emma <[Emma.Burn@act.gov.au](mailto:Emma.Burn@act.gov.au)>; EDU Cabinet Liaison Officer <[EDUCabinet@act.gov.au](mailto:EDUCabinet@act.gov.au)>  
**Subject:** FOR ACTION: Assembly Briefs for Double Assembly Sitting Period - 31 May - 8 June 2023 (BSD)

OFFICIAL

Good afternoon

Please see below and attached for action.

Title/Question	FOR ACTION: Assembly Briefs for Double Assembly Sitting Period – 31 May - 8 June 2023
Action	1. Update/Draft Assembly Briefs as required
Responsibility	<u>ICW: Briefs</u> 13, (please work with E&P on 13 as done previously)

	Please liaise with other BU's as required.
Response type	Assembly Brief
TRIM	SUB23/347
<b>Date due to CLO</b>	<b>COB Thursday, 25 May</b>
<b>Date Due to MO</b>	<b>COB Friday, 26 May 2023</b>
Clearance	EGMBSG
Comment	<ul style="list-style-type: none"> <li>• Given Assembly Briefs were recently updated for last week's sitting, please review and advise if no are updates required by emailing <a href="mailto:educabinet@act.gov.au">educabinet@act.gov.au</a>. We can assist with updating TRIM in this instance.</li> <li>• Some briefs have had notes added to address feedback from the MO. Please ensure feedback is reviewed and actioned accordingly.</li> <li>• REMINDER: Assembly briefs are generally meant to be short, concise, high level updates, no more than 2 pages long. If there's any older or unnecessary information contained in the briefs, please remove in order to try and keep the documents 'fit for purpose'.</li> <li>• TRIM Action Trees will be established shortly.</li> </ul>

Please contact [educabinet@act.gov.au](mailto:educabinet@act.gov.au) if you have any questions. Thank you.

Kind regards –

**Georgia Nott | Assembly Liaison Officer | Ministerial & Corporate Reporting**

Communications, Engagement and Government Support | Education | ACT Government

GPO Box 158 Canberra ACT 2601

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**From:** [Steele, Peter](#) on behalf of [EDU, EGMBSG](#)  
**To:** [Hunter, Stuart](#)  
**Cc:** [EDU, EGMBSG](#); [ICW EBM Office](#)  
**Subject:** Updates - Gungahlin College - Agreed Way Forward  
**Date:** Monday, 22 May 2023 12:58:00 PM

---

**OFFICIAL**

Thanks for this update Stu. I've spoken with David this morning and below are some high level points to consider/address with the next meeting with the College.

- Can the Principal confirm that student learning will not be impacted in 2023 without immediate action taking place?
  - I understand previous advice was that there was urgent action needed for 2023 – can we please clarify that is no longer the case.
- Can the Principal confirm that there is no longer a need for transportable units in 2024?
  - If they can wait until 2025 – what actions are being taken in 2023-24 to ensure that 2024 has sufficient capacity?

Additionally –

1. If needed – can transportable units be placed on the hard courts in time for 2024?
2. **IF** there is more negotiations required with TCCS re: Library use – can we engage an architect to accompany an onsite visit on 2<sup>nd</sup> June to be available at the meeting to turn around proposed changes to the space? This could include addition of new meeting spaces for the library and reconfiguring internal areas to meet all user needs.

Also noting the town park – understanding the school has a preference due to positioning, however, the opportunity cost for the DA, likely delays through community consultation and limited time to use the space should be considered for RLUs likely means that it is a very challenging way forward.

Understand there is a follow up meeting today and I'm happy to catch up after to make sure we've got a really clear picture of options and ways forward that can be presented to the Minister and key stakeholders.

Hope this is helpful and talk soon,

Pete

---

**From:** Hunter, Stuart <Stuart.Hunter@act.gov.au>  
**Sent:** Friday, 19 May 2023 3:25 PM  
**To:** EDU, EGMBSG <EGMBSG.EDU@act.gov.au>; Matthews, David <David.Matthews@act.gov.au>  
**Subject:** FW: DRAFT - Gungahlin College - Agreed Way Forward

**OFFICIAL**

Hi David,

The meeting at Gungahlin was productive and it appears the 'heat' has gone out of the issue in terms of needing to immediately locate transportables. There are works planned throughout the College that includes in-filling verandah and undercroft areas that will meet the College's expected 2024 needs. The design work is already complete and the works will be delivered by the Major Projects team in readiness for the start of 2024. There are also some negotiation that will be required with TCCS to extend an agreement to utilise 2 meetings rooms during school hours.

It is still the preference of the College to pursue the option of utilising the Town Park area and we now have the programming bandwidth to allow this to be considered. The tennis court area is the identified contingency option.

I have included Dylan's notes below that include some further details of the discussions.

Regards,

Stuart Hunter | A/Executive Branch Manager

Phone: +61 2 6207 8831 | Mobile: 0478 488 885 | Email: [stuart.hunter@act.gov.au](mailto:stuart.hunter@act.gov.au)

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[Google+](#)

---

**From:** Blom, Dylan <[Dylan.Blom@act.gov.au](mailto:Dylan.Blom@act.gov.au)>

**Sent:** Friday, 19 May 2023 3:16 PM

**To:** Hunter, Stuart <[Stuart.Hunter@act.gov.au](mailto:Stuart.Hunter@act.gov.au)>

**Cc:** ICW EBM Office <[ICWEBMOffice@act.gov.au](mailto:ICWEBMOffice@act.gov.au)>

**Subject:** DRAFT - Gungahlin College - Agreed Way Forward

OFFICIAL

Hi Stuart – see below notes from today.

Hi all,

Confirming our discussion today at midday at the College. Actions are in red.

- Internal works within the College Hub Building are to commence as soon as possible noting that operational need within the spaces must be maintained and disruptions limited. These works need to be completed ready for 2024 to support student demand. Construction planning and staging of works to be agreed in discussion with Pricilla and her team. Once resolved, the contractors program and timeline for works can be shared with the community. **ICW and Pricilla to meet. ICW to coordinate.**
- Proceed with the café relocation works to support additional study and break out areas for students.
- Seek agreement from TCCS (ACTLIS) to extend the agreement for the College to utilise the 2x meeting rooms adjacent the CIT during school hours. Currently it is only agreed until the end of 2023. **EBM or EGM discussion with TCCS Exec to secure agreement.**
- If all the above can continue and be in place for day one, 2024, then there is no need for Transportables or further capacity during the 2024 school year.
- DA for utilisation of the TCCS Town Park will commence as soon as possible and will likely run for the remainder of 2023. **E&P and ICW to pursue with design consultant.**
  - If approved the Town Park can be utilised for up to three years for the 4 x Transportables (and an extension can be sought if needed). Install would occur during 2024.
  - If not approved or immediate capacity need arises then the College tennis courts can be utilised to install Transportables.
- All the above to be supported by a detailed comms plan and announcement of works to provide clarity on the actions being taken to address the needs of the College. **Comms and Engagement support**

Other issues discussed:

- The overall capacity of amenities and compliance with code for parking, toilets etc needs to be considered not just General Learning Spaces. **Consultant team will review.**
- A meeting is required between E&P, ICW, Stephen and Pricilla to review capacity, enrolment projections and policy. **ICW will setup next week.**
- ICT and internet access issues are arising with the large school cohort. **DSI to arrange discussion with Kelly Bartlett/DDTS.**

Regards.

**Dylan Blom | Senior Director, Major Projects**

Infrastructure and Capital Works | **Education** | ACT Government  
Mobile: 0466 313 607 | Email: [dylan.blom@act.gov.au](mailto:dylan.blom@act.gov.au)  
[www.education.act.gov.au](http://www.education.act.gov.au) | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

**From:** [O'Donnell, Alicia](#)  
**To:** [Jozing, Michelle \(ACTEDU\)](#)  
**Subject:** RE: Future Enrolment Projections  
**Date:** Monday, 22 May 2023 2:17:39 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)

---

Hi Michelle  
Apologies – I didn't receive any previous emails regarding this!  
We currently have 91 students in year 6.  
Kind regards  
Alicia

**Alicia O'Donnell** | Business Manager  
P: (02) 6142 1201 E: [alicia.o'donnell@ed.act.edu.au](mailto:alicia.o'donnell@ed.act.edu.au)  
Neville Bonner Primary School | Education and Training Directorate | ACT Government  
Mabo Boulevard BONNER ACT 2914 | [www.nevillebonnerps.act.edu.au](http://www.nevillebonnerps.act.edu.au)

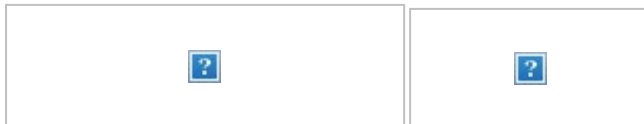
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**From:** Jozing, Michelle <[Michelle.Jozing@ed.act.edu.au](mailto:Michelle.Jozing@ed.act.edu.au)>  
**Sent:** Monday, 22 May 2023 11:50 AM  
**To:** O'Donnell, Alicia <[Alicia.O'donnell@ed.act.edu.au](mailto:Alicia.O'donnell@ed.act.edu.au)>  
**Subject:** Future Enrolment Projections

Dear Alicia  
I'm just following up on an previous email. Our Senior Leadership Team are looking at our enrolment projections for the next 4-5 years.  
Rather than using general demographic data, we are hoping as one of our feeder schools, you can provide the number of students you have in Year 6 ?  
It would be very much appreciated if you could assist us with the projections.  
Kind regards

**Michelle Jozing | Executive Assistant**  
02 6142 1000 | [Michelle.Jozing@ed.act.edu.au](mailto:Michelle.Jozing@ed.act.edu.au) | [www.gungahlincollege.act.edu.au](http://www.gungahlincollege.act.edu.au)  
Gungahlin College | Education Directorate | ACT Government

*I acknowledge the Ngunnawal people as traditional custodians of the ACT and recognise any other people or families with connection to the lands of the ACT and region. I acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.*



 please consider the environment before printing this e-mail.



**Stewart, Eli**

---

**From:** Hunter, Stuart  
**Sent:** Monday, 22 May 2023 3:01 PM  
**To:** Slater, Amanda; Player, Ben  
**Subject:** RE: Updates - Gungahlin College - Agreed Way Forward

**OFFICIAL**

Hi Amanda,

I think the 'IF' question is nullified by your advice the school needs this space for quiet learning or at least a place to be between classes.

I agree at the very least the goal posts are uncertain. I think we need to have one more meeting with the College and document a complete plan of what the College needs and a timeline for delivery of it.

Regards,

Stuart Hunter | A/Executive Branch Manager  
Phone: +61 2 6207 8831 | Mobile: 0478 488 885 | Email: [stuart.hunter@act.gov.au](mailto:stuart.hunter@act.gov.au)  
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---

**From:** Slater, Amanda <Amanda.Slater@act.gov.au>  
**Sent:** Monday, 22 May 2023 2:31 PM  
**To:** Hunter, Stuart <Stuart.Hunter@act.gov.au>; Player, Ben <Ben.Player@act.gov.au>  
**Subject:** RE: Updates - Gungahlin College - Agreed Way Forward

Hi Stuart,

Can I have some clarity on this point: ***IF** there is more negotiations required with TCCS re: Library use – can we engage an architect to accompany an onsite visit on 2<sup>nd</sup> June to be available at the meeting to turn around proposed changes to the space? This could include addition of new meeting spaces for the library and reconfiguring internal areas to meet all user needs.*

To do any further work in the library, apart from moving the café, would create more of an issue for the school in terms of quiet study space for the students, as 'rooms' would be created in what was previously study space.

Also who is negotiating with the library around ongoing use of the two meeting rooms for use as teaching space by the school. I believe this is something that needs to happen at David's level. In fact what is the commitment made to the library around their 'community rooms'? I'm feeling like goal posts keep moving and I a taking a kick in the dark.

Thanks  
Amanda

**Amanda Slater | Director, Major Projects**

Infrastructure and Capital Works | **Education** | ACT Government  
 Mobile: 0434668074 | Email: [amanda.slater@act.gov.au](mailto:amanda.slater@act.gov.au)  
[www.education.act.gov.au](http://www.education.act.gov.au) | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)



*We acknowledge the traditional custodians of the lands and waters where we live and learn, and pay our respects to elders past, present, and future.*

 PLEASE CONSIDER THE ENVIRONMENT BEFORE PRINTING THIS EMAIL

---

**From:** Hunter, Stuart <[Stuart.Hunter@act.gov.au](mailto:Stuart.Hunter@act.gov.au)>  
**Sent:** Monday, 22 May 2023 12:59 PM  
**To:** Slater, Amanda <[Amanda.Slater@act.gov.au](mailto:Amanda.Slater@act.gov.au)>; Player, Ben <[Ben.Player@act.gov.au](mailto:Ben.Player@act.gov.au)>  
**Subject:** FW: Updates - Gungahlin College - Agreed Way Forward

OFFICIAL

FYI

---

**From:** Steele, Peter <[Peter.Steele@act.gov.au](mailto:Peter.Steele@act.gov.au)> **On Behalf Of** EDU, EGMSG  
**Sent:** Monday, 22 May 2023 12:58 PM  
**To:** Hunter, Stuart <[Stuart.Hunter@act.gov.au](mailto:Stuart.Hunter@act.gov.au)>  
**Cc:** EDU, EGMSG <[EGMSG.EDU@act.gov.au](mailto:EGMSG.EDU@act.gov.au)>; ICW EBM Office <[ICWEBMOffice@act.gov.au](mailto:ICWEBMOffice@act.gov.au)>  
**Subject:** Updates - Gungahlin College - Agreed Way Forward

OFFICIAL

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Hope this is helpful and talk soon,

Pete

---

**From:** Hunter, Stuart <[Stuart.Hunter@act.gov.au](mailto:Stuart.Hunter@act.gov.au)>

**Sent:** Friday, 19 May 2023 3:25 PM

**To:** EDU, EGMBMSG <[EGMBMSG.EDU@act.gov.au](mailto:EGMBMSG.EDU@act.gov.au)>; Matthews, David <[David.Matthews@act.gov.au](mailto:David.Matthews@act.gov.au)>

**Subject:** FW: DRAFT - Gungahlin College - Agreed Way Forward

OFFICIAL

Hi David,

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Stuart Hunter | A/Executive Branch Manager

Phone: +61 2 6207 8831 | Mobile: 0478 488 885 | Email: [stuart.hunter@act.gov.au](mailto:stuart.hunter@act.gov.au)

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---

**From:** Blom, Dylan <[Dylan.Blom@act.gov.au](mailto:Dylan.Blom@act.gov.au)>

**Sent:** Friday, 19 May 2023 3:16 PM

**To:** Hunter, Stuart <[Stuart.Hunter@act.gov.au](mailto:Stuart.Hunter@act.gov.au)>

**Cc:** ICW EBM Office <[ICWEBMOffice@act.gov.au](mailto:ICWEBMOffice@act.gov.au)>

**Subject:** DRAFT - Gungahlin College - Agreed Way Forward

OFFICIAL

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Regards.

**Dylan Blom | Senior Director, Major Projects**

Infrastructure and Capital Works | **Education** | ACT Government

Mobile: 0466 313 607 | Email: [dylan.blom@act.gov.au](mailto:dylan.blom@act.gov.au)

[www.education.act.gov.au](http://www.education.act.gov.au) | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)



**From:** [Wray, Priscilla](#)  
**To:** [Hunter, Stuart](#); [Blom, Dylan](#); [Slater, Amanda](#)  
**Cc:** [Gwilliam, Stephen](#)  
**Subject:** Gungahlin College inf and capacity concerns  
**Date:** Monday, 22 May 2023 3:49:58 PM

---

OFFICIAL

Good afternoon Stuart

How are you addressing concerns about capacity for current students in 2023?

Additional classroom spaces in the CIT training rooms

Plans to progress the library area will also go to addressing this issue, although I'm not sure of the timeline of this.

Cheers,

Priscilla

---

**From:** Hunter, Stuart <Stuart.Hunter@act.gov.au>  
**Sent:** Friday, 19 May 2023 4:15 PM  
**To:** Blom, Dylan (ACTGOV) <Dylan.Blom@act.gov.au>; Wray, Priscilla <Priscilla.Wray@ed.act.edu.au>; Slater, Amanda (ACTGOV) <Amanda.Slater@act.gov.au>  
**Subject:** FW: Gungahlin College infrastructure and capacity concerns

OFFICIAL: Sensitive

FYI and further to my last email. We might need to respond to this sometime next week.

EGM office is looking to answer the issue below in the form of a talking point i.e.:

- Q: How are you addressing concerns about capacity for current students in 2023? a: to address capacity in 2023 we are doing x y z (which might be the meeting rooms adjacent to CIT)

Thanks

Stuart Hunter | A/Executive Branch Manager  
Phone: +61 2 6207 8831 | Mobile: 0478 488 885 | Email: [stuart.hunter@act.gov.au](mailto:stuart.hunter@act.gov.au)  
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---

**From:** Steele, Peter <[Peter.Steele@act.gov.au](mailto:Peter.Steele@act.gov.au)> **On Behalf Of** EDU, EGMBSG  
**Sent:** Friday, 19 May 2023 4:10 PM

**To:** Hunter, Stuart <[Stuart.Hunter@act.gov.au](mailto:Stuart.Hunter@act.gov.au)>  
**Subject:** FW: Gungahlin College infrastructure and capacity concerns

OFFICIAL: Sensitive

Stu – there's been a bit going on in this space but the highlighted areas below, where there are concerns about 2023 students is important to address.

P

**From:** [REDACTED] <[REDACTED]@actparents.org.au>  
**Sent:** Monday, 15 May 2023 3:40 PM  
**To:** Matthews, David <[David.Matthews@act.gov.au](mailto:David.Matthews@act.gov.au)>  
**Cc:** Spence, Angela <[Angela.Spence@act.gov.au](mailto:Angela.Spence@act.gov.au)>  
**Subject:** Re: Gungahlin College infrastructure and capacity concerns

Dear David,

Thank you for providing a response to our enquiry as to measures to support capacity at Gungahlin College. Council has forwarded your letter to the Gungahlin College P&C in the hopes that it addresses their questions.

However, it extremely disappointing to see that measures discussed with the Minister late last year to support student capacity at Gungahlin College, are now another six months away. While this may benefit prospective students, it will arrive too late for the 2023-year 12 cohort. Council remains concerned that these capacity pressures are compromising students' learning, including the provision of suitable and quiet places to study. We expect that these pressures adversely affect the students who most need access to study spaces, such as those who don't have suitable spaces at home. We are therefore concerned that some college students will not be able to reach their potential.

We would also like to know what the actual capacity calculations are for teaching and learning spaces at Gungahlin College, excluding non-teaching functional spaces such as hallways. Council considers that these functional spaces are wholly inadequate for teaching and learning purposes and should not be included in any capacity calculations.

Both Council and the Gungahlin College P&C would appreciate regular updates on the proposed measures to address capacity as this year progresses.

Kind Regards,

[REDACTED]

[REDACTED]

[REDACTED]

## ACT Council of Parents & Citizens Associations

*The parent voice on public education*

[www.actparents.org.au](http://www.actparents.org.au) | Tel: 02 6241 5759 | Find us on [Facebook](#)

*I acknowledge the traditional custodians of the land and waters on which we live, work and learn and pay my respects to their elders past, present and future.*

---

**From:** Matthews, David <[David.Matthews@act.gov.au](mailto:David.Matthews@act.gov.au)>

**Sent:** Friday, 12 May 2023 5:03 PM

**To:** [REDACTED] <[\[REDACTED\]@actparents.org.au](mailto:[REDACTED]@actparents.org.au)>

**Cc:** Spence, Angela <[Angela.Spence@act.gov.au](mailto:Angela.Spence@act.gov.au)>; EDU, EGMBSG <[EGMBSG.EDU@act.gov.au](mailto:EGMBSG.EDU@act.gov.au)>

**Subject:** Gungahlin College infrastructure and capacity concerns

OFFICIAL: Sensitive

[REDACTED]

Please find attached correspondence regarding Gungahlin College infrastructure and capacity concerns.

Regards

David Matthews  
Executive Group Manager, Business Services Group

-----  
This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person.  
-----

**From:** [Pavier, Sharley](#)  
**To:** [Jozing, Michelle \(ACTEDU\)](#)  
**Subject:** FW: Future Enrolment Projections  
**Date:** Monday, 22 May 2023 4:09:21 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[image006.png](#)

---

Hi Michelle,

Sorry for a late response. Kirsty is currently working in another department.

We currently have 84 students in year 5 & 77 in year 6

Please let me know if there is anything else I can help you with.

Thanks

**Sharley Pavier | Acting Business Manager**

Phone: (02) 6142 1440

Email: [info\\_palmdps@ed.act.edu.au](mailto:info_palmdps@ed.act.edu.au)

Palmerston District Primary School | Education and Training | ACT Government  
Kosciuszko Avenue, Palmerston, ACT, 2913 | <https://www.palmdps.act.edu.au/>



---

**From:** Jozing, Michelle <[Michelle.Jozing@ed.act.edu.au](mailto:Michelle.Jozing@ed.act.edu.au)>

**Sent:** Monday, 22 May 2023 11:59 AM

**To:** Brown, Kirsty (PLMP) (ACTEDU) <[Kirsty.Brown@ed.act.edu.au](mailto:Kirsty.Brown@ed.act.edu.au)>

**Subject:** Future Enrolment Projections

Dear Kristy

I'm just following up on an previous email. Our Senior Leadership Team are looking at our enrolment projections for the next 4-5 years.

Rather than using general demographic data, we are hoping as one of our feeder schools, you can provide the number of students you currently have in Years 5 & 6 ?

It would be very much appreciated if you could assist us with the projections.

Kind regards

**Michelle Jozing | Executive Assistant**

02 6142 1000 | [Michelle.Jozing@ed.act.edu.au](mailto:Michelle.Jozing@ed.act.edu.au) | [www.gungahlincollege.act.edu.au](http://www.gungahlincollege.act.edu.au)

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*people or families with connection to the lands of the ACT and region. I acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.*



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**From:** [Reynolds, Melissa](#)  
**To:** [Currey, Katarina](#); [EDU, EGMBSG](#); [Matthews, David](#); [Player, Ben](#); [Hunter, Stuart](#); [ICW EBM Office](#); [Wright, SallyA](#); [Hooper, Richard](#); [Attridge, Vanessa](#); [Abeysekera, Srimal](#); [Ingram, Barry](#); [Sukloski, Ivan](#); [O'Rourke, Matthew](#); [Dragojlovic, Radovan](#); [Nakkan, John](#); [Zhi, Viki](#); [Dirnberger, Markus](#); [Slater, Amanda](#); [Dunne Breen, Michelle](#); [Shanahan, ScottP](#); [Piani, Adrian](#)  
**Subject:** RE: Education Capital Works Steering Committee Papers  
**Date:** Tuesday, 23 May 2023 8:03:25 AM  
**Attachments:** [ECWSC Exec Summary for 25 May 2023 Meeting.docx](#)  
[image001.jpg](#)

---

OFFICIAL

All

Please find attached amended Executive Summary   


Cheers  
 Mel

---

**From:** Currey, Katarina <Katarina.Currey@act.gov.au>  
**Sent:** Monday, 22 May 2023 5:48 PM  
**To:** EDU, EGMBSG <EGMBSG.EDU@act.gov.au>; Matthews, David <David.Matthews@act.gov.au>; Player, Ben <Ben.Player@act.gov.au>; Hunter, Stuart <Stuart.Hunter@act.gov.au>; ICW EBM Office <ICWEBMOffice@act.gov.au>; Wright, SallyA <SallyA.Wright@act.gov.au>; Reynolds, Melissa <Melissa.Reynolds@act.gov.au>; Hooper, Richard <Richard.Hooper@act.gov.au>; Attridge, Vanessa <VanessaS.Attridge@act.gov.au>; Abeysekera, Srimal <Srimal.Abeysekera@act.gov.au>; Ingram, Barry <Barry.Ingram@act.gov.au>; Sukloski, Ivan <Ivan.Sukloski@act.gov.au>; O'Rourke, Matthew <Matthew.O'Rourke@act.gov.au>; Dragojlovic, Radovan <Radovan.Dragojlovic@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>; Zhi, Viki <Viki.Zhi@act.gov.au>; Dirnberger, Markus <Markus.Dirnberger@act.gov.au>; Slater, Amanda <Amanda.Slater@act.gov.au>; Dunne Breen, Michelle <Michelle.DunneBreen@act.gov.au>; Shanahan, ScottP <ScottP.Shanahan@act.gov.au>; Piani, Adrian <Adrian.Piani@act.gov.au>  
**Subject:** RE: Education Capital Works Steering Committee Papers

OFFICIAL

Good evening all,

Please find revised agenda and minutes for this Thursday.

Also attached is the executive summary for noting.

Kind Regards,

**Katarina Currey**

Project Administration Officer | Major Projects  
 Education Directorate | ACT Government  
 GPO Box 158 Canberra ACT 2601

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We acknowledge the Traditional Custodians of the ACT, the Ngunnawal people. We acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

---

**From:** Currey, Katarina

**Sent:** Monday, 22 May 2023 3:32 PM

**To:** EDU, EGMBBSG <[EGMBBSG.EDU@act.gov.au](mailto:EGMBBSG.EDU@act.gov.au)>; Matthews, David <[David.Matthews@act.gov.au](mailto:David.Matthews@act.gov.au)>; Player, Ben <[Ben.Player@act.gov.au](mailto:Ben.Player@act.gov.au)>; Hunter, Stuart <[Stuart.Hunter@act.gov.au](mailto:Stuart.Hunter@act.gov.au)>; ICW EBM Office <[ICWEBMOffice@act.gov.au](mailto:ICWEBMOffice@act.gov.au)>; Wright, SallyA <[SallyA.Wright@act.gov.au](mailto:SallyA.Wright@act.gov.au)>; Reynolds, Melissa <[Melissa.Reynolds@act.gov.au](mailto:Melissa.Reynolds@act.gov.au)>; Hooper, Richard <[Richard.Hooper@act.gov.au](mailto:Richard.Hooper@act.gov.au)>; Attridge, Vanessa <[VanessaS.Attridge@act.gov.au](mailto:VanessaS.Attridge@act.gov.au)>; Abeysekera, Srimal <[Srimal.Abeysekera@act.gov.au](mailto:Srimal.Abeysekera@act.gov.au)>; Ingram, Barry <[Barry.Ingram@act.gov.au](mailto:Barry.Ingram@act.gov.au)>; Sukloski, Ivan <[Ivan.Sukloski@act.gov.au](mailto:Ivan.Sukloski@act.gov.au)>; O'Rourke, Matthew <[Matthew.O'Rourke@act.gov.au](mailto:Matthew.O'Rourke@act.gov.au)>; Dragojlovic, Radovan <[Radovan.Dragojlovic@act.gov.au](mailto:Radovan.Dragojlovic@act.gov.au)>; Nakkam, John <[John.Nakkam@act.gov.au](mailto:John.Nakkam@act.gov.au)>; Zhi, Viki <[Viki.Zhi@act.gov.au](mailto:Viki.Zhi@act.gov.au)>; Dirnberger, Markus <[Markus.Dirnberger@act.gov.au](mailto:Markus.Dirnberger@act.gov.au)>; Slater, Amanda <[Amanda.Slater@act.gov.au](mailto:Amanda.Slater@act.gov.au)>; Dunne Breen, Michelle <[Michelle.DunneBreen@act.gov.au](mailto:Michelle.DunneBreen@act.gov.au)>; Shanahan, ScottP <[ScottP.Shanahan@act.gov.au](mailto:ScottP.Shanahan@act.gov.au)>; Piani, Adrian <[Adrian.Piani@act.gov.au](mailto:Adrian.Piani@act.gov.au)>

**Subject:** Education Capital Works Steering Committee Papers

**Importance:** High

OFFICIAL

Good afternoon ECWSC members,

Please find attached meeting agenda for your reference.

I will upload relevant reports into the teams meeting shortly.

Please let me know if you require anything further.

Kind Regards,

**Katarina Currey**

Project Administration Officer | Major Projects

Education Directorate | ACT Government

GPO Box 158 Canberra ACT 2601

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We acknowledge the Traditional Custodians of the ACT, the Ngunnawal people. We acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

# ECWSC PROJECT STATUS EXECUTIVE SUMMARY

RECORD 180

MEETING DATE	25 May 2023	
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PROJECT NAME	STAGE	STATUS	NOTES
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12. Gungahlin College Expansion



Emerging Concern –  
land availability for  
RLUs and budget

Time:	Forecast completion: 31 March 2024
Cost:	Appropriation: \$4,021,000 Forecast to Complete: \$7,500,000 (Cost Estimate) Spend to Date: \$8,177.95
Issues:	Ministerial intervention on program and delivery
Items for ECWSC consideration:	Continue to monitor program
WHS:	Incidents:0 Incidents requiring medical attn:0 Lost time:0 Date of last Active Certification Audit: TBC



**From:** [Hunter, Stuart](#)  
**To:** [Slater, Amanda](#)  
**Cc:** [Player, Ben](#); [Bartlett, Kelly](#)  
**Subject:** FW: Gungahlin College expands on - WiFi requirements  
**Date:** Tuesday, 23 May 2023 2:50:09 PM  
**Attachments:** [image002.jpg](#)  
[image003.jpg](#)

OFFICIAL

Hi Amanda

Are you free to attend the meeting below?

Regards

Stuart Hunter | A/Executive Branch Manager  
Phone: +61 2 6207 8831 | Mobile: 0478 488 885 | Email: [stuart.hunter@act.gov.au](mailto:stuart.hunter@act.gov.au)  
Infrastructure & Capital Works | Education | ACT Government  
[www.education.act.gov.au](http://www.education.act.gov.au) | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#) | [Google+](#)

**From:** Bartlett, Kelly <[Kelly.Bartlett@act.gov.au](mailto:Kelly.Bartlett@act.gov.au)>  
**Sent:** Tuesday, 23 May 2023 11:57 AM  
**To:** Nakkam, John <[John.Nakkam@act.gov.au](mailto:John.Nakkam@act.gov.au)>; ICW EBM Office <[ICWEBMOffice@act.gov.au](mailto:ICWEBMOffice@act.gov.au)>; Hunter, Stuart <[Stuart.Hunter@act.gov.au](mailto:Stuart.Hunter@act.gov.au)>  
**Subject:** Gungahlin College expansion - WiFi requirements

OFFICIAL

Hi Stuart and John

I've been invited to a meeting to discuss WiFi as part of an expansion project. Thought it would be appropriate to have your lead in on that meeting. What do you think? Who is the lead?

🕒 *Friday, 2 June 2023 1:30 PM-2:00 PM* 📍 Sydney & Interstate (MCS) (UTC+10:00) 📍 Microsoft Teams Meeting

1 PM **Digital Strategy Committee - Pro Brief** : Microsoft Teams Meeting; Bartlett, Kelly

Discussion: Gungahlin College expansion work implications; Microsoft Teams Meeting; William, Stephen

2 PM

3 PM **Clearance**

Good afternoon

Meeting to discuss impact of wireless infrastructure given the increasing student population and anticipated additional infrastructure works on the campus in the next 12 months.  
Please do not hesitate to contact me if you have any questions or need to change the date or time.

Thanks

Regards,  
**Kelly Bartlett | Executive Branch Manager (Chief Information Officer)**  
T: +61 2 620 75663 | M: 0422 233 772 | E: [kelly.bartlett@act.gov.au](mailto:kelly.bartlett@act.gov.au)  
Digital Strategy, Services & Transformation | Education | ACT Government  
51 Fremantle Drive, Stirling ACT 2611 | GPO Box 158, Canberra ACT 2601  
[www.education.act.gov.au](http://www.education.act.gov.au)

**Whyte, Charmaine**

**From:** Van Aalst, Sally  
**Sent:** Wednesday, 24 May 2023 1:14 PM  
**To:** ICW EBM Office; Dunne Breen, Michelle  
**Cc:** Hunter, Stuart; Nakkan, John; Player, Ben; Slater, Amanda; Short, Paul  
**Subject:** RE: FOR ACTION: FILE2023/6955 - MO REQUESTED EVENT PROPOSAL - Gungahlin College visit

**Sensitivity:** Confidential

OFFICIAL

Thanks Ell – will do!

**From:** Stewart, Ell <Ell.Stewart@act.gov.au> **On Behalf Of** ICW EBM Office  
**Sent:** Wednesday, 24 May 2023 12:44 PM  
**To:** Van Aalst, Sally <Sally.VanAalst@act.gov.au>; Dunne Breen, Michelle <Michelle.DunneBreen@act.gov.au>  
**Cc:** ICW EBM Office <ICWEBMOffice@act.gov.au>; Hunter, Stuart <Stuart.Hunter@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>; Player, Ben <Ben.Player@act.gov.au>; Slater, Amanda <Amanda.Slater@act.gov.au>  
**Subject:** FW: FOR ACTION: FILE2023/6955 - MO REQUESTED EVENT PROPOSAL - Gungahlin College visit  
**Importance:** High  
**Sensitivity:** Confidential

OFFICIAL

Hi Sally (as discussed), and Michelle

Can you please liaise with the College and their P&C to coordinate proposed dates and times for the Minister visit and provide an event proposal on the template in TRIM for EBM ICW/EBM C&E clearance by **10AM TUE 30 MAY**

Please also work with the MP team for input

Thank you  
 Ell

**From:** Page, Vicki <Vicki.Page@act.gov.au> **On Behalf Of** Education DLO  
**Sent:** Wednesday, 24 May 2023 12:01 PM  
**To:** ICW EBM Office <ICWEBMOffice@act.gov.au>; EDU, EGMBSG <EGMBSG.EDU@act.gov.au>  
**Cc:** Education DLO <EDUDLO@act.gov.au>; EDUMCR <EDUMCR@act.gov.au>  
**Subject:** FOR ACTION: FILE2023/6955 - MO REQUESTED EVENT PROPOSAL - Gungahlin College visit  
**Sensitivity:** Confidential

Hi Ell

Please see below for action.

Minister Event Proposal	
TRIM Number	FILE2023/6955
Title/Question	Minister visit to Gungahlin College with P&C
Action(s)	1. Prepare event proposal
Responsible Area	ICW

<b>Response type</b>	Event proposal
<b>Clearance level required</b>	EGM BS
<b>Date due to MCR</b> (for quality assurance check before progressing to MO)	10am Friday 2 June 2023
<b>Date Due to MO</b>	<b>10am Friday 2 June 2023</b>
<b>Further information</b> <i>i.e external deadlines, who requested the input, any additional context</i>	Minister Berry would like to do a tour of Gungahlin College during school hours, ideally alongside their P&C, to better understand the capacity pressures.  Please liaise with Gungahlin College and their P&C to coordinate proposed dates and times for consideration by Minister's Office.
<b>Comment</b>	Please contact <a href="mailto:edudlo@act.gov.au">edudlo@act.gov.au</a> if you have any questions.

Regards

Vicki

Vicki Page | Directorate Liaison Officer

Ministerial & Corporate Reporting | Education Directorate | ACT Government

T: 6207 3765 | E: [edudlo@act.gov.au](mailto:edudlo@act.gov.au) or [vicki.page@act.gov.au](mailto:vicki.page@act.gov.au)

GPO Box 158, Canberra, ACT 2601 |



## Yvette Berry MLA

### Deputy Chief Minister

Minister for Early Childhood Development  
 Minister for Education and Youth Affairs  
 Minister for Housing and Suburban Development  
 Minister for Women  
 Minister for the Prevention of Domestic and Family Violence  
 Minister for Sport and Recreation

Member for Ginninderra

### Event proposal for attendance by Deputy Chief Minister

<b>Event title</b>	Gungahlin College visit
<b>Type of Request</b>	<input type="checkbox"/> Opening <input checked="" type="checkbox"/> Site Visit <input type="checkbox"/> Launch
<b>Proposed time and date</b>	As suits Minister's diary.  EGM David Matthews suggests the following windows:  Wednesday 21 June from 3pm  Thursday 22 June between 8:30am and 2pm.
<b>Venue</b>	Gungahlin College 23 Gozzard Street, Gungahlin, ACT 2912
<b>Purpose of event and background information</b>	Minister wishes to tour Gungahlin College with the Principal and P&C to get a better understanding of the college's current enrolments and capacity.  The college's capacity has been the subject of recent media reports.  The suggested dates are during pupil-free period, with Principal Priscilla Wray noting that this means we will not be able to observe directly the student population pressure in the facility.  The Education Directorate is closely monitoring enrolment projections at Gungahlin College and taking steps to accommodate growth in enrolments.

# Event proposal for attendance by Deputy Chief Minister RECORD 182

	<p>The 2022-23 ACT Budget provided \$1 million for master planning and preliminary design works for a second college in Gungahlin, which are underway.</p> <p>Preliminary 2023 ACT Schools Census results indicate enrolments at Gungahlin College will remain stable for 2023 (1,161 including year 10 students), continuing a trend of high but stable enrolments between 2017 (1,166) and 2022 (1,124).</p> <p>Enrolments are projected to grow moderately in 2024 and 2025.</p> <p>Original calculations regarding capacity needs were based on an assumption that a certain number of students would take up evening classes rather than daytime classes. However, the expected number of students taking up evening classes rather than daytime classes has not eventuated, with more students opting for daytime classes than anticipated.</p> <p>Planning is underway to install four transportables at the College next term to provide additional teaching spaces. The tennis courts are earmarked as the location. This will require communication to the local community to inform them that the courts would not be available to them as a result.</p>
<b>Minister's role</b>	To tour the college with Principal Priscilla Wray and the P&C. To observe the college in action and to get a better understanding of current enrolments and capacity.
<b>Speech required</b>	N/A – this is a private tour (no media invited).
<b>Lectern/microphone available</b>	
<b>Target audience</b>	College Executive  College P&C
<b>Expected Number of Guests</b>	TBC
<b>Other VIPs invited</b>	Gungahlin College Principal Priscilla Wray Gungahlin College P&C (names/officeholders TBC) Other members of the College leadership team (TBC)
<b>Event Organiser's contact details</b>	Principal Priscilla Wray [REDACTED]  EDU Comms and Engagement: Michelle Dunne Breen [REDACTED] [REDACTED]
<p><b>Proposed Order of proceedings</b> [Minister's Office to advise time/date and duration of visit]</p> <ul style="list-style-type: none"> <li>○ Minister is met by Principal, other school executives and P&amp;C in the foyer of the college.</li> <li>○ Minister tour with to view the college in operation and to hear from the school leadership and P&amp;C.</li> <li>○ Minister also talks to students in passing or by arrangement (as to Minister's preference) to hear their views.</li> <li>○ Tour concludes, Minister departs.</li> </ul>	

**From:** [Kolie, Dmitry](#)  
**To:** [Wray, Priscilla \(ACTEDU\)](#); [Slater, Amanda](#); [Gwilliam, Stephen](#); [Hunter, Stuart](#); [Player, Ben](#)  
**Cc:** [Nagy, Alex](#)  
**Subject:** RE: Meeting 22/5 - further clarification  
**Date:** Wednesday, 24 May 2023 3:14:15 PM  
**Attachments:** [image002.png](#)  
[image003.png](#)

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OFFICIAL

Good afternoon Priscilla

Thank you very much for the confirmation to utilise tennis court site as a location for the 4 RLUs (transportables).

I will discuss the possible arrangements/options to prevent vandalism and damages with the project team tomorrow and will come back to you to make sure all school requirements are met.

As for now, I can confirm that all required arrangements will be made to make good on tennis courts upon RLUs removal.

Thank you again for your help and understanding.

**Regards**

**Dmitry Kolie | Assistant Director, Major Projects**

Infrastructure and Capital Works | Education | ACT Government

Phone: 02 6207 6510 | Mobile: 0422 773 838 | Email: [dmitry.kolie@act.gov.au](mailto:dmitry.kolie@act.gov.au)

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---

**From:** Wray, Priscilla <Priscilla.Wray@ed.act.edu.au>

**Sent:** Wednesday, 24 May 2023 2:27 PM

**To:** Slater, Amanda <Amanda.Slater@act.gov.au>; Gwilliam, Stephen <Stephen.Gwilliam@act.gov.au>; Hunter, Stuart <Stuart.Hunter@act.gov.au>; Player, Ben <Ben.Player@act.gov.au>

**Cc:** Kolie, Dmitry <Dmitry.Kolie@act.gov.au>; Nagy, Alex <Alex.Nagy@act.gov.au>

**Subject:** RE: Meeting 22/5 - further clarification

OFFICIAL

Good afternoon All,

Thank you for this email clarifying our plans and next steps.

I can confirm that our preferred location, given the options available for the transportables is the

tennis court site. I have been able to confirm that this will have minimal impact on the curriculum offerings. The loss of courts will impact the community. It will be critical that this is secured with fencing and gates that will prevent vandalism and damage given that there is no line of site from the main college grounds and the location behind the Gym, [REDACTED]. This would also require a plan to make good on the tennis courts upon their removal and a commitment to completing the playing field improvement.

It also needs to be of the understanding that these additional general classrooms spaces allow us to manage the increasing numbers up to but not beyond our maximum capacity of 1288.

Please let me know if you have any further items that require clarification to enable us to progress with planned expansions.

Many thanks.

Priscilla

---

**From:** Slater, Amanda <[Amanda.Slater@act.gov.au](mailto:Amanda.Slater@act.gov.au)>  
**Sent:** Tuesday, 23 May 2023 10:10 AM  
**To:** Wray, Priscilla <[Priscilla.Wray@ed.act.edu.au](mailto:Priscilla.Wray@ed.act.edu.au)>; Gwilliam, Stephen (ACTGOV) <[Stephen.Gwilliam@act.gov.au](mailto:Stephen.Gwilliam@act.gov.au)>; Hunter, Stuart (ACTGOV) <[Stuart.Hunter@act.gov.au](mailto:Stuart.Hunter@act.gov.au)>; Player, Ben (ACTGOV) <[Ben.Player@act.gov.au](mailto:Ben.Player@act.gov.au)>  
**Cc:** Kolie, Dmitry (ACTGOV) <[Dmitry.Kolie@act.gov.au](mailto:Dmitry.Kolie@act.gov.au)>; Nagy, Alex (ACTGOV) <[Alex.Nagy@act.gov.au](mailto:Alex.Nagy@act.gov.au)>  
**Subject:** Meeting 22/5 - further clarification

Dear all,  
Notes and clarifications from yesterday

2023 Capacity: There is sufficient capacity within the college in terms of teaching and learning space. The issue is the lack of formal study space within the library, where teacher supervised activities occur. This issue will be relieved by the relocation of the café and conversion of that area into college study space.

2024 Capacity: There is sufficient capacity within the college once the internal expansion is complete. However given that the identified areas requiring expansion/renovation will not be handed over to the head contractors until November 2023 at the earliest, the spaces will not be available for use from Day 1, Term 1 2024. Likely completion date is mid to late term 1. This is due to the programmed length of works (currently approximately 90 days), and the Christmas shut down period. Therefore transportables are required to cover classroom requirements until such time as the renovated spaces are handed over.

2025 Capacity: Transportables required on Priscilla's projection

Transportables – discussion around possible siting. Town centre discounted on the basis of cost and the slim possibility of the DA being approved. Tennis court or school carpark were discussed as potential locations. School is worried about the effect on the sports curriculum if using tennis courts are used. If carpark was chosen as the preferred site, the architects will provide further

options where the transportables are landed on the bitumen. Discussion also occurred around the possible requirement for facilities.

**Action: Priscilla to discuss with Stephen/ Exec team and get back to ICW around preferred location**

Budget: it was acknowledged that there was insufficient funds to do all identified works.

**Action: ICW to investigate possible funding sources**

If you have any corrections or issues, please let me know.

Regards

### **Amanda Slater | Director, Major Projects**

Infrastructure and Capital Works | **Education** | ACT Government

Mobile: 0434668074 | Email: [amanda.slater@act.gov.au](mailto:amanda.slater@act.gov.au)

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*We acknowledge the traditional custodians of the lands and waters where we live and learn, and pay our respects to elders past, present, and future.*



PLEASE CONSIDER THE ENVIRONMENT BEFORE PRINTING THIS EMAIL

---

**From:** Blom, Dylan <[Dylan.Blom@act.gov.au](mailto:Dylan.Blom@act.gov.au)>

**Sent:** Friday, 19 May 2023 5:57 PM

**To:** Wray, Priscilla (ACTEDU) <[Priscilla.Wray@ed.act.edu.au](mailto:Priscilla.Wray@ed.act.edu.au)>; Gwilliam, Stephen <[Stephen.Gwilliam@act.gov.au](mailto:Stephen.Gwilliam@act.gov.au)>; Hunter, Stuart <[Stuart.Hunter@act.gov.au](mailto:Stuart.Hunter@act.gov.au)>

**Cc:** Slater, Amanda <[Amanda.Slater@act.gov.au](mailto:Amanda.Slater@act.gov.au)>; Kolie, Dmitry <[Dmitry.Kolie@act.gov.au](mailto:Dmitry.Kolie@act.gov.au)>

**Subject:** Gungahlin College - Agreed Way Forward

OFFICIAL

Hi all,

Confirming our discussion today at midday at the College. Actions are in red.

- Internal works within the College Hub Building are to commence as soon as possible noting that operational need within the spaces must be maintained and disruptions limited. These works need to be completed ready for 2024 to support student demand. Construction planning and staging of works to be agreed in discussion with Pricilla and her team. Once resolved, the contractors program and timeline for works can be shared with the community. **ICW and Pricilla to meet to agree access and working timeframes. ICW to coordinate works planning as soon as possible.**
- Proceed with the café relocation works to support additional study and break out areas for students.
- Seek agreement from TCCS (ACTLIS) to extend the agreement for the College to utilise the 2x meeting rooms adjacent the CIT during school hours. Currently it is only agreed until



- the end of 2023. **EBM or EGM discussion with TCCS Exec to secure agreement.**
- If all the above can continue and be in place for day one, 2024, then there is no need for Transportables or further capacity during the 2024 school year. **Pricilla please confirm?**
  - DA for utilisation of the TCCS Town Park will commence as soon as possible and will likely run for the remainder of 2023. **E&P and ICW to pursue with design consultant.**
    - If approved the Town Park can be utilised for up to three years for the 4 x Transportables (and an extension can be sought if needed). Install would occur during 2024.
    - If not approved or immediate capacity need arises then the College tennis courts can be utilised to install Transportables.
  - All the above to be supported by a detailed comms plan and announcement of works to provide clarity on the actions being taken to address the needs of the College. **Comms and Engagement support**

Other issues discussed:

- The overall capacity of amenities and compliance with code for parking, toilets etc needs to be considered not just General Learning Spaces. **Consultant team will review.**
- A meeting is required between E&P, ICW, Stephen and Pricilla to review capacity, enrolment projections and policy. **ICW will setup next week.**
- ICT and internet access issues are arising with the large school cohort. **DSI to arrange discussion with Kelly Bartlett/DDTS.**

Regards.

**Dylan Blom | Senior Director, Major Projects**

Infrastructure and Capital Works | **Education** | ACT Government

Mobile: 0466 313 607 | Email: [dylan.blom@act.gov.au](mailto:dylan.blom@act.gov.au)

[www.education.act.gov.au](http://www.education.act.gov.au) | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

**From:** [Hunter, Stuart](#)  
**To:** [Player, Ben](#); [ICW EBM Office](#); [Slater, Amanda](#)  
**Subject:** RE: FOR CHECKING: ITEM 13 FOR CLEARANCE: E&P Assembly Briefs for Double Assembly Sitting Period - 31 May - 8 June 2023 (SPR)  
**Date:** Wednesday, 24 May 2023 3:30:33 PM  
**Attachments:** [13. Gungahlin College Capacity Planning.DOCX](#)  
[Question Time Briefs \(Assembly Briefs\).tr5](#)  
[image001.png](#)  
[image002.png](#)  
[image003.png](#)

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OFFICIAL

Thanks Ben and Amanda,

I have made a few slight changes noting the discussion I had with the EGM yesterday (these points should also be considered in the brief)

Ell - this is now cleared for EGM review.

Regards,

Stuart Hunter | A/Executive Branch Manager  
Phone: +61 2 6207 8831 | Mobile: 0478 488 885 | Email: [stuart.hunter@act.gov.au](mailto:stuart.hunter@act.gov.au)  
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[www.education.act.gov.au](http://www.education.act.gov.au) | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#) | [Google+](#)

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**From:** Player, Ben <Ben.Player@act.gov.au>  
**Sent:** Wednesday, 24 May 2023 12:55 PM  
**To:** ICW EBM Office <ICWEBMOffice@act.gov.au>; Slater, Amanda <Amanda.Slater@act.gov.au>  
**Cc:** Hunter, Stuart <Stuart.Hunter@act.gov.au>  
**Subject:** RE: FOR CHECKING: ITEM 13 FOR CLEARANCE: E&P Assembly Briefs for Double Assembly Sitting Period - 31 May - 8 June 2023 (SPR)

OFFICIAL

Hi Ell and Stuart,

I have updated the assembly brief with the latest information after discussions with the school earlier in the week.

I haven't added anything about the college's correspondence with the P&C because I don't know the process between the two.

Let me know if you need anything changed/added/removed.

Regards

Ben Player | A/g Senior Director, Major Projects | Infrastructure Capital Works  
 Phone: 620 59120 | Mobile: 0421 162 123 | Fax: 620 59162 | Email:  
[ben.player@act.gov.au](mailto:ben.player@act.gov.au)

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[www.det.act.gov.au](http://www.det.act.gov.au) | [Facebook](#) | [Twitter](#) | [Pinterest](#) | [LinkedIn](#) | [Google+](#)



*We acknowledge the traditional custodians of the lands and waters where we live and learn, and pay our respects to elders past, present, and future.*

---

**From:** Stewart, Ell <[Ell.Stewart@act.gov.au](mailto:Ell.Stewart@act.gov.au)> **On Behalf Of** ICW EBM Office  
**Sent:** Tuesday, 23 May 2023 12:19 PM  
**To:** Slater, Amanda <[Amanda.Slater@act.gov.au](mailto:Amanda.Slater@act.gov.au)>; Player, Ben <[Ben.Player@act.gov.au](mailto:Ben.Player@act.gov.au)>  
**Cc:** ICW EBM Office <[ICWEBMOffice@act.gov.au](mailto:ICWEBMOffice@act.gov.au)>; Hunter, Stuart <[Stuart.Hunter@act.gov.au](mailto:Stuart.Hunter@act.gov.au)>  
**Subject:** FOR CHECKING: ITEM 13 FOR CLEARANCE: E&P Assembly Briefs for Double Assembly Sitting Period - 31 May - 8 June 2023 (SPR)

Hi Amanda & Ben

Can you please confirm if #13 brief (Gungahlin C - in TRIM and attached) needs any further updating, noting Deb's comments below? I received advice that no ICW or E&P updates were required so could u check please as I already sent cleared briefs to EGM yesterday

Thanks  
 Ell

---

**From:** Efthymiades, Deb <[Deb.Efthymiades@act.gov.au](mailto:Deb.Efthymiades@act.gov.au)>  
**Sent:** Tuesday, 23 May 2023 12:01 PM  
**To:** EDU, EGMBSEG <[EGMBSEG.EDU@act.gov.au](mailto:EGMBSEG.EDU@act.gov.au)>; ICW EBM Office <[ICWEBMOffice@act.gov.au](mailto:ICWEBMOffice@act.gov.au)>; Matthews, David <[David.Matthews@act.gov.au](mailto:David.Matthews@act.gov.au)>  
**Cc:** System Policy and Reform Office <[SPROffice@act.gov.au](mailto:SPROffice@act.gov.au)>  
**Subject:** ITEM 13 FOR CLEARANCE: E&P Assembly Briefs for Double Assembly Sitting Period - 31 May - 8 June 2023 (SPR)

OFFICIAL

Hi team – item 13 is fine by me but definitely needs Dave's sign off.

I understand that engagement with the P&C was raised with the Minister at a P&C morning tea last Friday – that they felt unsure about what was happening and when – I know we discussed this at pre MINSET last week – wondering if there is an update on that side of things that can be included?

D

---

**From:** System Policy and Reform Office <[SPROffice@act.gov.au](mailto:SPROffice@act.gov.au)>  
**Sent:** Monday, 22 May 2023 1:37 PM  
**To:** Efthymiades, Deb <[Deb.Efthymiades@act.gov.au](mailto:Deb.Efthymiades@act.gov.au)>  
**Subject:** TUESDAY - FOR CLEARANCE: E&P Assembly Briefs for Double Assembly Sitting Period - 31 May - 8 June 2023 (SPR)

OFFICIAL

Hi Deb,

Please see Assembly Brief #13, 14 & 15 in the attached for your clearance.

Please note #13 also requires update and approval by ICW regarding planned new infrastructure, it looks like this has not been actioned yet.

**DUE DATES****CLO:** COB Thursday 25 May**MO:** COB Friday 26 May

Rach

**Rachel Burton** | System Policy and Reform Business Manager and  
Executive Support Officer to Nicole Moore, Executive Branch Manager, Strategic Policy  
Education Directorate | ACT Government  
Email: [rachel.burton@act.gov.au](mailto:rachel.burton@act.gov.au) | Phone +61 2 6205 3227  
Level 4, 220 London Circuit, Canberra ACT 2601 | GPO Box 158 Canberra ACT 2601  
[www.education.act.gov.au](http://www.education.act.gov.au) | [Facebook](#) | [Twitter](#) | [Pinterest](#) | [LinkedIn](#) | [Google+](#)



---

**From:** Attridge, Vanessa <[VanessaS.Attridge@act.gov.au](mailto:VanessaS.Attridge@act.gov.au)>  
**Sent:** Monday, 22 May 2023 12:43 PM  
**To:** System Policy and Reform Office <[SPROffice@act.gov.au](mailto:SPROffice@act.gov.au)>  
**Cc:** Enrolment and Planning Branch <[EnrolmentandPlanning@act.gov.au](mailto:EnrolmentandPlanning@act.gov.au)>  
**Subject:** FOR APPROVAL by 25/5: No 14 Enrolment projections - Assembly Briefs for Double Assembly Sitting Period - 31 May - 8 June 2023 (SPR)

OFFICIAL

Hi Rach,

13, 14 & 15 are ready for consideration and approval by DDGSPR, please.

Due to CLO 25/5.

Please note #13 also requires update and approval by ICW regarding planned new infrastructure, it looks like this has not been actioned yet.

Kind regards,

Nessa

---

**From:** Enrolment and Planning Branch <[EnrolmentandPlanning@act.gov.au](mailto:EnrolmentandPlanning@act.gov.au)>  
**Sent:** Monday, 22 May 2023 11:40 AM  
**To:** Attridge, Vanessa <[VanessaS.Attridge@act.gov.au](mailto:VanessaS.Attridge@act.gov.au)>  
**Cc:** Ryan, Denise <[Denise.Ryan@act.gov.au](mailto:Denise.Ryan@act.gov.au)>  
**Subject:** FW: For clearance: No 14 Enrolment projections - Assembly Briefs for Double Assembly Sitting Period - 31 May - 8 June 2023 (SPR)

OFFICIAL

Hi Nessa,

Assembly brief #14 is ready for review from Liz H & Sean.

These are due to MO **COB Friday, 26 May 2023**

Thanks,  
Erin

---

**From:** Howell, Elizabeth <[Elizabeth.Howell@act.gov.au](mailto:Elizabeth.Howell@act.gov.au)>  
**Sent:** Monday, 22 May 2023 9:48 AM  
**To:** Das, Sean <[Sean.Das@act.gov.au](mailto:Sean.Das@act.gov.au)>; Enrolment and Planning Branch <[EnrolmentandPlanning@act.gov.au](mailto:EnrolmentandPlanning@act.gov.au)>  
**Subject:** For clearance: No 14 Enrolment projections - Assembly Briefs for Double Assembly Sitting Period - 31 May - 8 June 2023 (SPR)

OFFICIAL

Thanks Sean.

Erin/Denise - No 14 is ready for clearance please. I have updated the TRIM workflow.

Cheers  
Liz

---

**From:** Das, Sean <[Sean.Das@act.gov.au](mailto:Sean.Das@act.gov.au)>  
**Sent:** Thursday, 18 May 2023 9:54 AM

**To:** Howell, Elizabeth <[Elizabeth.Howell@act.gov.au](mailto:Elizabeth.Howell@act.gov.au)>

**Subject:** RE: FOR ACTION: Assembly Briefs for Double Assembly Sitting Period - 31 May - 8 June 2023 (SPR)

OFFICIAL

Hi Liz,

I have updated #14 on Enrolment Projections for your review.

Cheers

Sean

---

**From:** Ryan, Denise <[Denise.Ryan@act.gov.au](mailto:Denise.Ryan@act.gov.au)>

**Sent:** Tuesday, 16 May 2023 6:14 PM

**To:** Klein, Liz <[Liz.Klein@act.gov.au](mailto:Liz.Klein@act.gov.au)>; Howell, Elizabeth <[Elizabeth.Howell@act.gov.au](mailto:Elizabeth.Howell@act.gov.au)>; Eppelstun, Krystal <[Krystal.Eppelstun@act.gov.au](mailto:Krystal.Eppelstun@act.gov.au)>

**Cc:** Percival, Tom <[Tom.Percival@act.gov.au](mailto:Tom.Percival@act.gov.au)>; Das, Sean <[Sean.Das@act.gov.au](mailto:Sean.Das@act.gov.au)>; Enrolment and Planning Branch <[EnrolmentandPlanning@act.gov.au](mailto:EnrolmentandPlanning@act.gov.au)>

**Subject:** FW: FOR ACTION: Assembly Briefs for Double Assembly Sitting Period - 31 May - 8 June 2023 (SPR)

OFFICIAL

For action please, as per last sitting period.

Regards

Denise

Denise Ryan | A/g Executive Branch Manager  
Enrolments & Planning | Education | ACT Government  
62070587  
[denise.ryan@act.gov.au](mailto:denise.ryan@act.gov.au)  
[www.education.act.gov.au](http://www.education.act.gov.au)



---

**From:** Nott, Georgia <[Georgia.Nott@act.gov.au](mailto:Georgia.Nott@act.gov.au)> **On Behalf Of** EDU Cabinet Liaison Officer

**Sent:** Tuesday, 16 May 2023 5:23 PM

**To:** Enrolment and Planning Branch <[EnrolmentandPlanning@act.gov.au](mailto:EnrolmentandPlanning@act.gov.au)>; Ryan, Denise <[Denise.Ryan@act.gov.au](mailto:Denise.Ryan@act.gov.au)>; EDU, Analytics and Evaluation <[edu.analyticsandevaluation@act.gov.au](mailto:edu.analyticsandevaluation@act.gov.au)>; Crowther, Michael <[Michael.Crowther@act.gov.au](mailto:Michael.Crowther@act.gov.au)>; Moysey, Sean <[Sean.Moysey@act.gov.au](mailto:Sean.Moysey@act.gov.au)>; EDU, Education and Care, Regulation and Support <[EDU.FCRS@act.gov.au](mailto:EDU.FCRS@act.gov.au)>  
**Cc:** System Policy and Reform Office <[SPROffice@act.gov.au](mailto:SPROffice@act.gov.au)>; Burn, Emma <[Emma.Burn@act.gov.au](mailto:Emma.Burn@act.gov.au)>; EDU Cabinet Liaison Officer <[EDUCabinet@act.gov.au](mailto:EDUCabinet@act.gov.au)>; Attridge, Vanessa <[VanessaS.Attridge@act.gov.au](mailto:VanessaS.Attridge@act.gov.au)>  
**Subject:** FOR ACTION: Assembly Briefs for Double Assembly Sitting Period - 31 May - 8 June 2023 (SPR)

OFFICIAL

Good afternoon

Please see below and attached for action.

Title/Question	FOR ACTION: Assembly Briefs for Double Assembly Sitting Period - 31 May-8 June 2023
Action	1. Draft/update Assembly Briefs as required
Responsibility	<b>E&amp;P: Briefs 13, 14, 15</b> (please work with ICW on <b>13</b> as done previously) <b>A&amp;E: Briefs 22 (NEW) and 24</b> <b>ECRS: Brief 19</b> Please liaise with other BU's as required.
Response type	Assembly Brief
TRIM	SUB23/347
<b>Date due to CLO</b>	<b>COB Thursday, 25 May</b>
<b>Date Due to MO</b>	<b>COB Friday, 26 May 2023</b>
Clearance	DDGSPR
Comment	<ul style="list-style-type: none"> <li>Given Assembly Briefs were recently updated for last week's sitting, please review and advise if no are updates required by emailing <a href="mailto:educabinet@act.gov.au">educabinet@act.gov.au</a>. We can assist with updating TRIM in this instance.</li> <li>Some briefs have had notes added to address feedback from the MO. Please ensure feedback is reviewed and actioned accordingly.</li> <li>REMINDER: Assembly briefs are generally meant to be short, concise, high level updates, no more than 2 pages long. If there's any older or unnecessary information contained in the briefs, please remove in order to try and keep the documents 'fit for purpose'.</li> <li>TRIM Action Trees will be established shortly.</li> </ul>

Please contact [educabinet@act.gov.au](mailto:educabinet@act.gov.au) if you have any questions. Thank you.

Kind regards –

**Georgia Nott | Assembly Liaison Officer | Ministerial & Corporate Reporting**

Communications, Engagement and Government Support | Education | ACT Government

GPO Box 158 Canberra ACT 2601

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**Portfolio/s:** Education and Youth Affairs

## **GUNGAHLIN COLLEGE CAPACITY PLANNING**

### **Talking points**

- The Education Directorate undertakes enrolment projections to consider and plan for enrolment growth in ACT public schools and ensure sufficient available capacity. The Directorate has been closely monitoring enrolments at Gungahlin College for the past five years and is aware of ongoing enrolment pressure at Gungahlin College.
- The Directorate is taking steps to accommodate current enrolment at Gungahlin College, support enrolment at other colleges and progress planning for a second college in Gungahlin. The Directorate is confident this will ensure that all students continue to be guaranteed a place at their Priority Enrolment Area college.
- Planning for a second college in Gungahlin is underway, with \$1 million provided through the 2022-23 Budget for feasibility work and a preferred site identified in Nicholls adjacent to the existing Gold Creek School.
- Feasibility work includes site due diligence and land planning studies, as well as indicative masterplanning and preliminary design works to inform the most appropriate demand response and future investment decisions by Government.

### **Key Information**

- The Education Directorate is working closely with Gungahlin College to deliver new capacity and enhancing spaces to support student study. This includes:
  - Internal modifications to the College's library including the relocation of the Café will provide additional supervised formal study space for students. These works will take place in the second half of 2023.
  - Selected science labs and identified courtyards will be expanded/modified to provide additional capacity for students. These works will take place in the second half of 2023 and the first quarter of 2024.
  - Four transportable classroom buildings (totalling eight additional classrooms) are planned to be installed at the college. Noting there are ongoing discussions with the College to determine the best timing and location to ensure limited disruption to operations. The College is working with School Operations and DSI to finalise their preferred location.
  - EDU is investigating funding appropriations to be able to complete the full scope of works for the project.
  - 
  - Community spaces in the adjoining Gungahlin Library have been repurposed temporarily during 2023 for use as learning spaces during school hours. Alternative arrangements have been made for the community programs that make use of those spaces until the transportable classrooms can be installed.
  - Consideration will also be given to the future potential of enhancing the library space, providing more efficient options for both students and the community to access this resource and maximise use.

Cleared as complete and accurate: 22/05/2023  
Cleared for public release by: Executive Group Manager  
Contact Officer name: David Matthews/Deb  
Efthymiades  
Lead Directorate: Education  
TRIM Ref: SUB23/347

## QUESTION TIME BRIEF

- Gungahlin families will continue to have the option to enrol at Dickson College under the Priority Enrolment Area (PEA) Shared Zone that came into effect in 2022. As well as easing some pressure on Gungahlin College, this ensures that families on the northside are provided options for college enrolment.
- Preliminary 2023 ACT Schools Census results indicate enrolments at Gungahlin College will remain stable for 2023 (1,161 including year 10 students), continuing a trend of generally high though stable enrolments between 2017 (1,166) and 2022 (1,124).
- Enrolment is projected to grow moderately in 2024 and 2025. If these enrolment projections are realised, students will be able to be accommodated within the increased capacity of the school.

Cleared as complete and accurate: 22/05/2023  
Cleared for public release by: Executive Group Manager  
Contact Officer name: David Matthews/Deb  
Efthymiades  
Lead Directorate: Education  
TRIM Ref: SUB23/347

## Background Information

- The Education Directorate is aware there is a high level of community interest and anticipation for works to support Gungahlin College. Additional capacity being put in place during 2023 will support accommodating current and projected enrolment.
- In 2020 the Government committed to work towards an expansion of Northside college capacity.
- Student demand projections are developed by the Education Directorate in collaboration with the ANU School of Demography. This collaboration ensures a high level of integrity in the projections process combined with access to expertise in specialist demographic techniques and knowledge. Significant data input sources include ABS Birth data, ACT Education Census results and ACT Treasury (CMTEDD) Official Population projections.
- The Directorate continues to closely monitor enrolments at Gungahlin College for 2023 and future years to ensure places are available for students at their Priority Enrolment Area college.

Cleared as complete and accurate: 22/05/2023  
Cleared for public release by: Executive Group Manager  
Contact Officer name: David Matthews/Deb  
Efthymiades  
Lead Directorate: Education  
TRIM Ref: SUB23/347

**From:** [Steele, Peter](#) on behalf of [EDU\\_EGMBBSG](#)  
**To:** [Matthews, David](#)  
**Subject:** FYI - Gungahlin College Meeting 22/5 - further clarification  
**Date:** Wednesday, 24 May 2023 5:11:00 PM  
**Attachments:** [image001.png](#)

---

OFFICIAL

FYI only a full brief coming and updated assembly brief

---

**From:** Hunter, Stuart <[Stuart.Hunter@act.gov.au](mailto:Stuart.Hunter@act.gov.au)>  
**Sent:** Wednesday, 24 May 2023 2:55 PM  
**To:** EDU, EGMBBSG <[EGMBBSG.EDU@act.gov.au](mailto:EGMBBSG.EDU@act.gov.au)>  
**Cc:** ICW EBM Office <[ICWEBMOffice@act.gov.au](mailto:ICWEBMOffice@act.gov.au)>  
**Subject:** FW: Gungahlin College Meeting 22/5 - further clarification

OFFICIAL

FYI

---

**From:** Wray, Priscilla <[Priscilla.Wray@ed.act.edu.au](mailto:Priscilla.Wray@ed.act.edu.au)>  
**Sent:** Wednesday, 24 May 2023 2:27 PM  
**To:** Slater, Amanda <[Amanda.Slater@act.gov.au](mailto:Amanda.Slater@act.gov.au)>; Gwilliam, Stephen <[Stephen.Gwilliam@act.gov.au](mailto:Stephen.Gwilliam@act.gov.au)>; Hunter, Stuart <[Stuart.Hunter@act.gov.au](mailto:Stuart.Hunter@act.gov.au)>; Player, Ben <[Ben.Player@act.gov.au](mailto:Ben.Player@act.gov.au)>  
**Cc:** Kolie, Dmitry <[Dmitry.Kolie@act.gov.au](mailto:Dmitry.Kolie@act.gov.au)>; Nagy, Alex <[Alex.Nagy@act.gov.au](mailto:Alex.Nagy@act.gov.au)>  
**Subject:** RE: Meeting 22/5 - further clarification

OFFICIAL

Good afternoon All,

Thank you for this email clarifying our plans and next steps.

I can confirm that our preferred location, given the options available for the transportables is the tennis court site. I have been able to confirm that this will have minimal impact on the curriculum offerings. The loss of courts will impact the community. It will be critical that this is secured with fencing and gates that will prevent vandalism and damage given that there is no line of site from the main college grounds and the location behind the Gym, [REDACTED]. This would also require a plan to make good on the tennis courts upon their removal and a commitment to completing the playing field improvement.

It also needs to be of the understanding that these additional general classrooms spaces allow us to manage the increasing numbers up to but not beyond our maximum capacity of 1288.

Please let me know if you have any further items that require clarification to enable us to progress with planned expansions.

Many thanks.

Priscilla

---

**From:** Slater, Amanda <[Amanda.Slater@act.gov.au](mailto:Amanda.Slater@act.gov.au)>  
**Sent:** Tuesday, 23 May 2023 10:10 AM  
**To:** Wray, Priscilla <[Priscilla.Wray@ed.act.edu.au](mailto:Priscilla.Wray@ed.act.edu.au)>; Gwilliam, Stephen (ACTGOV) <[Stephen.Gwilliam@act.gov.au](mailto:Stephen.Gwilliam@act.gov.au)>; Hunter, Stuart (ACTGOV) <[Stuart.Hunter@act.gov.au](mailto:Stuart.Hunter@act.gov.au)>; Player, Ben (ACTGOV) <[Ben.Player@act.gov.au](mailto:Ben.Player@act.gov.au)>  
**Cc:** Kolie, Dmitry (ACTGOV) <[Dmitry.Kolie@act.gov.au](mailto:Dmitry.Kolie@act.gov.au)>; Nagy, Alex (ACTGOV) <[Alex.Nagy@act.gov.au](mailto:Alex.Nagy@act.gov.au)>  
**Subject:** Meeting 22/5 - further clarification

Dear all,

Notes and clarifications from yesterday

2023 Capacity: There is sufficient capacity within the college in terms of teaching and learning

space. The issue is the lack of formal study space within the library, where teacher supervised activities occur. This issue will be relieved by the relocation of the café and conversion of that area into college study space.

2024 Capacity: There is sufficient capacity within the college once the internal expansion is complete. However given that the identified areas requiring expansion/renovation will not be handed over to the head contractors until November 2023 at the earliest, the spaces will not be available for use from Day 1, Term 1 2024. Likely completion date is mid to late term 1. This is due to the programmed length of works (currently approximately 90 days), and the Christmas shut down period. Therefore transportables are required to cover classroom requirements until such time as the renovated spaces are handed over.

2025 Capacity: Transportables required on Priscilla's projection

Transportables – discussion around possible siting. Town centre discounted on the basis of cost and the slim possibility of the DA being approved. Tennis court or school carpark were discussed as potential locations. School is worried about the effect on the sports curriculum if using tennis courts are used . If carpark was chosen as the preferred site, the architects will provide further options where the transportables are landed on the bitumen. Discussion also occurred around the possible requirement for facilities.

**Action: Priscilla to discuss with Stephen/ Exec team and get back to ICW around preferred location**

Budget: it was acknowledged that there was insufficient funds to do all identified works.

**Action: ICW to investigate possible funding sources**

If you have any corrections or issues, please let me know.

Regards

**Amanda Slater | Director, Major Projects**

Infrastructure and Capital Works | **Education** | ACT Government

Mobile: 0434668074 | Email: [amanda.slater@act.gov.au](mailto:amanda.slater@act.gov.au)

[www.education.act.gov.au](http://www.education.act.gov.au) | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)



*We acknowledge the traditional custodians of the lands and waters where we live and learn, and pay our respects to elders past, present, and future.*



PLEASE CONSIDER THE ENVIRONMENT BEFORE PRINTING THIS EMAIL

**Butler, Erin**

---

**From:** Howard, Glen  
**Sent:** Thursday, 25 May 2023 10:56 AM  
**To:** Das, Sean  
**Subject:** RE: Projections for Gungahlin College

OFFICIAL

And we need to remember the data you have includes people who were enrolled in area and moved OOA, I think people lose sight of that

---

**From:** Das, Sean <[Sean.Das@act.gov.au](mailto:Sean.Das@act.gov.au)>  
**Sent:** Thursday, 25 May 2023 10:45 AM  
**To:** Howard, Glen <[Glen.Howard@act.gov.au](mailto:Glen.Howard@act.gov.au)>  
**Subject:** RE: Projections for Gungahlin College

OFFICIAL

Thanks Glen that would be great – yes my impression is the same that OOA would be very few, apart from college restricting for capacity reasons – travel up to North into Gungahlin from other districts even Belco is not convenient from a work travel perspective, though maybe Melba Copland defection might have occurred otherwise.

---

**From:** Howard, Glen <[Glen.Howard@act.gov.au](mailto:Glen.Howard@act.gov.au)>  
**Sent:** Thursday, 25 May 2023 10:43 AM  
**To:** Das, Sean <[Sean.Das@act.gov.au](mailto:Sean.Das@act.gov.au)>  
**Subject:** RE: Projections for Gungahlin College

OFFICIAL

We'll proceed anyway, I think we can add more detail from our analysis. The short of it is Gungahlin accepts very very few OOA applicants - <10 for the last two years. Data to come.

---

**From:** Das, Sean <[Sean.Das@act.gov.au](mailto:Sean.Das@act.gov.au)>  
**Sent:** Thursday, 25 May 2023 10:27 AM  
**To:** Howard, Glen <[Glen.Howard@act.gov.au](mailto:Glen.Howard@act.gov.au)>  
**Subject:** RE: Projections for Gungahlin College

OFFICIAL

Hi Glen – Hopefully not. Stuck in a long meeting right now but will have a look at the data sent by Gail later today – and will come back to you both if its not enough but presumably it should be all good.

Cheers

Sean

---

**From:** Howard, Glen <[Glen.Howard@act.gov.au](mailto:Glen.Howard@act.gov.au)>  
**Sent:** Thursday, 25 May 2023 10:24 AM  
**To:** Das, Sean <[Sean.Das@act.gov.au](mailto:Sean.Das@act.gov.au)>  
**Subject:** RE: Projections for Gungahlin College

OFFICIAL

Do you still need us to do this now that you have your data?

---

**From:** Das, Sean <[Sean.Das@act.gov.au](mailto:Sean.Das@act.gov.au)>  
**Sent:** Thursday, 25 May 2023 10:17 AM  
**To:** Howard, Glen <[Glen.Howard@act.gov.au](mailto:Glen.Howard@act.gov.au)>  
**Subject:** RE: Projections for Gungahlin College

OFFICIAL

Thanks Glen

---

**From:** Howard, Glen <[Glen.Howard@act.gov.au](mailto:Glen.Howard@act.gov.au)>  
**Sent:** Thursday, 25 May 2023 9:30 AM  
**To:** Das, Sean <[Sean.Das@act.gov.au](mailto:Sean.Das@act.gov.au)>  
**Cc:** Crowther, Michael <[Michael.Crowther@act.gov.au](mailto:Michael.Crowther@act.gov.au)>; Ransom, Gail <[Gail.Ransom@act.gov.au](mailto:Gail.Ransom@act.gov.au)>  
**Subject:** RE: Projections for Gungahlin College

OFFICIAL

All,

As an interim measure, I've asked my team to manually review the application data for all these Gungahlin students to see which have a secondary address in PEA. I should have data tmw.

Glen

---

**From:** Das, Sean <[Sean.Das@act.gov.au](mailto:Sean.Das@act.gov.au)>  
**Sent:** Thursday, 25 May 2023 8:58 AM  
**To:** Howard, Glen <[Glen.Howard@act.gov.au](mailto:Glen.Howard@act.gov.au)>; Ransom, Gail <[Gail.Ransom@act.gov.au](mailto:Gail.Ransom@act.gov.au)>  
**Cc:** Crowther, Michael <[Michael.Crowther@act.gov.au](mailto:Michael.Crowther@act.gov.au)>  
**Subject:** RE: Projections for Gungahlin College

OFFICIAL

Hi Gail,

Thanks for looking at this, just wanted to note there is a timing imperative as well as we are meeting Gungahlin College Principal next week.

I was hoping it wouldn't take too long and we could get the secondary address data by today or tomorrow.

Glenn – it'd be great if the Gungahlin college is prioritised.

Cheers

Sean

---

**From:** Howard, Glen <[Glen.Howard@act.gov.au](mailto:Glen.Howard@act.gov.au)>  
**Sent:** Wednesday, 24 May 2023 2:31 PM  
**To:** Ransom, Gail <[Gail.Ransom@act.gov.au](mailto:Gail.Ransom@act.gov.au)>

**Cc:** Crowther, Michael <[Michael.Crowther@act.gov.au](mailto:Michael.Crowther@act.gov.au)>; Das, Sean <[Sean.Das@act.gov.au](mailto:Sean.Das@act.gov.au)>  
**Subject:** RE: Projections for Gungahlin College

OFFICIAL

Thanks Gail,

Just to be clear we are talking about all 2023 census enrolments, not just Gungahlin College.

Let me know how you go,

Cheers

Glen

---

**From:** Ransom, Gail <[Gail.Ransom@act.gov.au](mailto:Gail.Ransom@act.gov.au)>  
**Sent:** Wednesday, 24 May 2023 2:29 PM  
**To:** Howard, Glen <[Glen.Howard@act.gov.au](mailto:Glen.Howard@act.gov.au)>  
**Cc:** Crowther, Michael <[Michael.Crowther@act.gov.au](mailto:Michael.Crowther@act.gov.au)>; Das, Sean <[Sean.Das@act.gov.au](mailto:Sean.Das@act.gov.au)>  
**Subject:** RE: Projections for Gungahlin College

OFFICIAL

Maybe not after all. It seems that the census team has not captured secondary address in any of their data sets. I have asked the question and will get back to you.

Alternatively, I could match on addresses given in OEF applications if I have enough information to identify the student

Gail

**Gail Ransom | Senior Data Analyst**

Phone: +61 6205 7030 | Email: [gail.ransom@act.gov.au](mailto:gail.ransom@act.gov.au)

Analytics and Evaluation Branch | System Policy and Reform Division | Education | ACT Government  
220 Northbourne Ave Braddon | GPO Box 158 Canberra ACT 2601

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**From:** Howard, Glen <[Glen.Howard@act.gov.au](mailto:Glen.Howard@act.gov.au)>  
**Sent:** Wednesday, 24 May 2023 1:46 PM  
**To:** Ransom, Gail <[Gail.Ransom@act.gov.au](mailto:Gail.Ransom@act.gov.au)>  
**Cc:** Crowther, Michael <[Michael.Crowther@act.gov.au](mailto:Michael.Crowther@act.gov.au)>; Das, Sean <[Sean.Das@act.gov.au](mailto:Sean.Das@act.gov.au)>  
**Subject:** FW: Projections for Gungahlin College

OFFICIAL

Hi Gail,

I think last year you provided Hieu and Sean with a report showing both the primary and secondary enrolment addresses from census data? This is helpful because sometimes students are counted as OOA in the census, when in fact they have an in-PEA address as their secondary address and are therefore not OOA. This is especially important when analysing low OOA schools such as Gungahlin College, as their OOA data is distorted.

Do you think you could do us a report of 2023 census enrolments with secondary address included?

Thanks



Glen

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**From:** Das, Sean <[Sean.Das@act.gov.au](mailto:Sean.Das@act.gov.au)>  
**Sent:** Wednesday, 24 May 2023 1:28 PM  
**To:** Attridge, Vanessa <[VanessaS.Attridge@act.gov.au](mailto:VanessaS.Attridge@act.gov.au)>; Howard, Glen <[Glen.Howard@act.gov.au](mailto:Glen.Howard@act.gov.au)>  
**Cc:** Klein, Liz <[Liz.Klein@act.gov.au](mailto:Liz.Klein@act.gov.au)>; Howell, Elizabeth <[Elizabeth.Howell@act.gov.au](mailto:Elizabeth.Howell@act.gov.au)>  
**Subject:** RE: Projections for Gungahlin College

OFFICIAL

Hi Vanessa,

I'll have a look at this one [REDACTED].

Glenn – I don't have the secondary address data (the census files only include primary) – do you have access to this?

Cheers

Sean

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**From:** Attridge, Vanessa <[VanessaS.Attridge@act.gov.au](mailto:VanessaS.Attridge@act.gov.au)>  
**Sent:** Wednesday, 24 May 2023 12:25 PM  
**To:** Das, Sean <[Sean.Das@act.gov.au](mailto:Sean.Das@act.gov.au)>; Howard, Glen <[Glen.Howard@act.gov.au](mailto:Glen.Howard@act.gov.au)>  
**Cc:** Klein, Liz <[Liz.Klein@act.gov.au](mailto:Liz.Klein@act.gov.au)>; Howell, Elizabeth <[Elizabeth.Howell@act.gov.au](mailto:Elizabeth.Howell@act.gov.au)>  
**Subject:** RE: Projections for Gungahlin College

Hi Sean,

Could we ask Aizanel to please look into the secondary addresses for the 40 or so students with a primary address OOA, enrolled at Gungahlin College? If we could please do that before the meeting next Wed that would be great. Glen worked with Hieu on this last year.

Glen also provided this update today:

According to the Admissions System, Gungahlin College has received 332 2024 applications up until 17 May 2023. Compared to the same period last year we had received 276 2023 applications (increase of 56). 10 OOA for 2024 and 9 OOA for 2023

Regards,

Nessa

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**From:** Attridge, Vanessa  
**Sent:** Tuesday, 23 May 2023 1:27 PM  
**To:** Klein, Liz <[Liz.Klein@act.gov.au](mailto:Liz.Klein@act.gov.au)>; Das, Sean <[Sean.Das@act.gov.au](mailto:Sean.Das@act.gov.au)>  
**Subject:** RE: Projections for Gungahlin College

Thanks Liz,

No worries, I'll forward it to Sean.

Cheers,

Nessa

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**From:** Klein, Liz <[Liz.Klein@act.gov.au](mailto:Liz.Klein@act.gov.au)>  
**Sent:** Tuesday, 23 May 2023 12:56 PM  
**To:** Attridge, Vanessa <[VanessaS.Attridge@act.gov.au](mailto:VanessaS.Attridge@act.gov.au)>; Das, Sean <[Sean.Das@act.gov.au](mailto:Sean.Das@act.gov.au)>  
**Cc:** Howell, Elizabeth <[Elizabeth.Howell@act.gov.au](mailto:Elizabeth.Howell@act.gov.au)>  
**Subject:** RE: Projections for Gungahlin College

Hi Nessa

Sean and I have discussed and he will attend. The meeting invite attached doesn't allow either of us to accept though.

Regards, Liz

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**From:** Attridge, Vanessa <[VanessaS.Attridge@act.gov.au](mailto:VanessaS.Attridge@act.gov.au)>  
**Sent:** Tuesday, 23 May 2023 11:02 AM  
**To:** Klein, Liz <[Liz.Klein@act.gov.au](mailto:Liz.Klein@act.gov.au)>; Das, Sean <[Sean.Das@act.gov.au](mailto:Sean.Das@act.gov.au)>  
**Cc:** Howell, Elizabeth <[Elizabeth.Howell@act.gov.au](mailto:Elizabeth.Howell@act.gov.au)>  
**Subject:** Projections for Gungahlin College

Good morning,

DSI has organised a meeting with Gungahlin College to provide an update on enrolment projections, Sean are you happy to please prepare an updated projection for this meeting by Monday afternoon?

I'll attend, Liz I've attached the meeting invite so let me know if you would prefer to attend or Sean could.

Thank you,

Nessa  
**Vanessa Attridge** | Executive Branch Manager  
02 6205 3502 | [vanessas.attridge@act.gov.au](mailto:vanessas.attridge@act.gov.au)  
Enrolment & Planning | Education | ACT Government  
[www.education.act.gov.au](http://www.education.act.gov.au)

**From:** [BERRY](#)  
**To:** [STEEL](#)  
**Subject:** Letter from Minister Berry  
**Date:** Thursday, 25 May 2023 12:51:53 PM  
**Attachments:** [Correspondence from Minister Berry.pdf](#)  
[image001.png](#)  
[image002.png](#)

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Good afternoon,  
Please see attached correspondence from Minister Berry.  
Kind regards,  
Bern

**Bernadette Toohey** | Senior Adviser  
02 6207 7937 | 0447 402 097

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**Office of Yvette Berry MLA** | Member for Ginninderra

Deputy Chief Minister

Minister for Early Childhood Development

Minister for Education and Youth Affairs

Minister for Housing and Suburban Development

Minister for Women

Minister for the Prevention of Domestic and Family Violence

Minister for Sport and Recreation

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I acknowledge the traditional custodians of the land, the Ngunnawal people, and pay my respect to their Elders past, present and emerging.



**Yvette Berry MLA**  
Deputy Chief Minister  
Minister for Early Childhood Development  
Minister for Education and Youth Affairs  
Minister for Housing and Suburban Development  
Minister for Women  
Minister for the Prevention of Domestic and Family Violence  
Minister for Sport and Recreation

Member for Ginninderra

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Mr Chris Steel MLA  
Minister for Transport and City Services  
[STEEL@act.gov.au](mailto:STEEL@act.gov.au)

Dear Minister Steel

*Chris*

You will be aware of the growing needs for ACT public schools in the Gungahlin region and the substantial funding commitments made by the ACT Government to this end.

The Education Directorate has been closely monitoring the enrolment pressure at Gungahlin College. Planning for a second college in Gungahlin is also well underway, with \$1 million provided through the 2022-23 Budget for feasibility work and a preferred site identified in Nicholls adjacent to the existing Gold Creek Senior School.

To meet enrolment demand until a second college in Gungahlin is opened, I have asked the Education Directorate to prioritise work to install additional Relocatable Learning Units (RLUs) at Gungahlin College, providing the College with eight additional learning spaces.

The Directorate has identified several possible sites these RLUs, with the preferred site being the adjacent 'Town Park'. Engagement with Transport Canberra and City Services (TCCS) has already commenced to identify planning and community use requirements.

I would appreciate your support and cooperation in prioritising work to enable the installation of these RLUs, to meet the expectations of the Gungahlin College community for the timely delivery of additional capacity at the College, and I look forward to further discussing these matters with you.

In addition, the Education Directorate continues to engage with Libraries ACT within TCCS around the shared use of facilities. This includes the future use of shared infrastructure and options to

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[YvetteSBerry](https://www.facebook.com/YvetteSBerry)

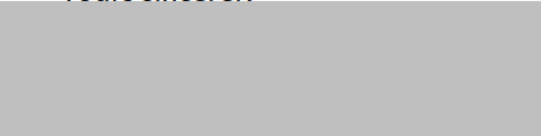


[Yvette\\_berry\\_mla](https://www.instagram.com/Yvette_berry_mla)

improve the internal configuration of the current library. The Directorate highly values the partnership with TCCS in providing important community infrastructure to the Gungahlin community, including students at the college.

The contact point for these matters in the Education Directorate is David Matthews, Executive Group Manager, Business Services via [david.matthews@act.gov.au](mailto:david.matthews@act.gov.au).

Yours sincerely



Yvette Berry MLA  
Minister for Education and Youth Affairs  
23/05/2023

## K-12 ACT Public School Enrolment Projections

Produced on 1 June 2023 (ACT Education Directorate)

*Please note:*

- Enrolment projections should not be regarded as a single source of truth or in isolation of other data and information. While projections are a useful input to identifying where enrolment demand may be expected in the future, they are only one input into policy and school capacity and planning considerations.
- Projections are inherently subject to external influences and fluctuations. They provide a point in time reference and do not necessarily include future potential enrolment policy changes, investments and planning responses including delivery of new capacity to manage demand.
  - For example, a projection may not reflect an anticipated policy decision such as relocation of an International Education Centre or a new school expected to come online, both of which would impact the total student population.
- Given these caveats, projections are not generally shared with the community. When viewed in isolation of broader planning considerations, there is potential to raise unnecessary concern or inaccurate assumptions about schools planning.

*Additional information on how projections are developed:*

- K-12 Student demand projections are developed by the Directorate in collaboration with the ANU School of Demography. This collaboration ensures a high level of integrity in the projection process, combined with access to expertise in specialist demographic techniques and knowledge.
- Projections are generated using a 'cohort transition' approach. The model is based on taking population projections of 4 year old children in an area, allocating them to a local primary school and tracking them as they graduate through to high schools and eventually college.
- This is modelled based on a number of inputs and underlying assumptions based on observed behaviour including the historical preference for public schools, catchment areas, underlying demographics etc. Data sources include ACT Education Census results and ACT Treasury (CMTEDD) Official ACT Population projections.
- Note due to a lack of observed historical data, projections for new and future schools (especially where there are a number of new schools in greenfield areas experiencing

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rapid residential development) are based on assumptions to a much greater degree. This means the results are more uncertain and need to be interpreted with caution. This also applies to newly expanded schools where new educational levels are being offered.

- The following new ACT public schools are currently in the process of being delivered. Projections for these schools have also been included in this response for completeness. Including these schools allows taking into account their impact of reducing enrolments at established schools, thus providing a better overall picture of future demand.
  - New Primary Schools in Whitlam and Strathnairn; and
  - New High Schools in North and East Gungahlin regions.
- However, it is important to reiterate that given it is more challenging to accurately predict enrolments at new schools and in greenfield areas, these projections are highly likely to fluctuate and will be subject to further validation in future.

Note on projections provided overleaf:

- a. K-12 Projections have been provided for existing as well as future ACT Public Schools currently being delivered.
- b. This excludes preschool students, preschools and specialist schools.
- c. Planning for preschool and specialist capacity occurs separately as demand for these are driven by different factors which does not follow the cohort transition approach used for mainstream K-12 schools.

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**Belconnen**

	Projection				
	2024	2025	2026	2027	2028
<b>Primary Schools</b>					
Aranda Primary School	528	538	538	535	549
Charnwood-Dunlop School	386	381	377	364	358
Evatt Primary School	288	282	280	277	278
Florey Primary School	411	413	415	419	415
Fraser Primary School	526	508	492	489	495
Giralang Primary School	270	272	260	252	243
Hawker Primary School	332	329	330	332	333
Kaleen Primary School	437	434	429	429	435
Kingsford Smith School	393	398	414	429	443
Latham Primary School	376	373	368	357	355
Macgregor Primary School	519	523	505	498	497
Macquarie Primary School	293	295	293	295	298
Maribyrnong Primary School	482	485	480	490	501
Miles Franklin Primary School	458	445	439	431	425
Mount Rogers Primary School	499	497	482	475	469
Southern Cross Early Childhood School	141	143	145	148	148
Strathnairn Primary School		56	129	197	277
Weetangera Primary School	481	488	492	497	498
<b>Total</b>	<b>6820</b>	<b>6859</b>	<b>6867</b>	<b>6913</b>	<b>7016</b>
<b>High Schools</b>					
Belconnen High School	605	603	599	605	606
Canberra High School	893	891	887	886	867
Kingsford Smith School	445	436	433	444	463
Melba Copland Secondary School	783	800	788	820	820
UC High School Kaleen	543	545	548	554	551
<b>Total</b>	<b>3269</b>	<b>3275</b>	<b>3255</b>	<b>3309</b>	<b>3307</b>
<b>Colleges</b>					
Hawker College	632	647	675	672	658
Melba Copland Secondary School (11-12)	242	270	307	300	287
UCSSC Lake Ginninderra	763	774	800	809	806
<b>Total</b>	<b>1637</b>	<b>1691</b>	<b>1782</b>	<b>1781</b>	<b>1751</b>



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## Gungahlin

	Projection				
	2024	2025	2026	2027	2028
<b>Primary Schools</b>					
Amaroo School	880	861	837	850	854
Franklin School	368	356	342	331	318
Gold Creek School	580	584	585	583	588
Harrison School	1000	981	963	948	942
Margaret Hendry School	655	722	782	816	843
Neville Bonner Primary School	638	612	584	569	567
Ngunnawal Primary School	611	603	591	582	567
Palmerston District Primary School	718	716	705	699	693
Throsby Primary School	315	401	475	528	573
<b>Total</b>	<b>5765</b>	<b>5836</b>	<b>5863</b>	<b>5906</b>	<b>5944</b>
<b>High Schools</b>					
Amaroo School	1014	960	915	844	782
East Gungahlin High School	141	255	349	434	446
Gold Creek School	612	625	630	632	636
Harrison School	615	601	592	582	581
North Gungahlin High School		98	190	270	352
<b>Total</b>	<b>2382</b>	<b>2539</b>	<b>2676</b>	<b>2762</b>	<b>2797</b>
<b>College</b>					
Gungahlin College	1249	1262	1332	1397	1451
<b>Total</b>	<b>1249</b>	<b>1262</b>	<b>1332</b>	<b>1397</b>	<b>1451</b>

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## North Canberra

	Projection				
	2024	2025	2026	2027	2028
<b>Primary Schools</b>					
Ainslie School	415	422	428	449	464
Campbell Primary School	280	296	306	321	336
Lyneham Primary School	464	458	451	457	462
Majura Primary School	745	736	743	752	751
North Ainslie Primary School	567	559	562	560	572
O'Connor Cooperative School	48	46	47	50	53
Turner School	447	444	455	474	487
<b>Total</b>	<b>2965</b>	<b>2961</b>	<b>2992</b>	<b>3062</b>	<b>3124</b>

<b>High Schools</b>					
Campbell High School	620	643	664	656	656
Lyneham High School	1087	1107	1108	1092	1096
<b>Total</b>	<b>1707</b>	<b>1750</b>	<b>1772</b>	<b>1748</b>	<b>1751</b>

<b>College</b>					
Dickson College	790	783	782	822	868
<b>Total</b>	<b>790</b>	<b>783</b>	<b>782</b>	<b>822</b>	<b>868</b>

## South Canberra

	Projection				
	2024	2025	2026	2027	2028
<b>Primary Schools</b>					
Forrest Primary School	555	566	581	600	618
Narrabundah Early Childhood School	56	57	60	64	66
Red Hill Primary School	758	773	797	812	839
Telopea Park School	558	558	556	551	551
Yarralumla Primary School	353	350	352	355	365
<b>Total</b>	<b>2279</b>	<b>2304</b>	<b>2346</b>	<b>2382</b>	<b>2439</b>

<b>High Schools</b>					
Alfred Deakin High School	874	900	882	884	877
Telopea Park School	1045	1034	1034	1031	1022
<b>Total</b>	<b>1919</b>	<b>1934</b>	<b>1916</b>	<b>1915</b>	<b>1899</b>

<b>College</b>					
Narrabundah College	999	1023	1034	1044	1046
<b>Total</b>	<b>999</b>	<b>1023</b>	<b>1034</b>	<b>1044</b>	<b>1046</b>

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**Tuggeranong**

	Projection				
	2024	2025	2026	2027	2028
<b>Primary Schools</b>					
Bonython Primary School	387	380	380	387	394
Calwell Primary School	284	278	274	270	268
Caroline Chisholm School	239	238	234	232	240
Charles Conder Primary School	463	455	455	446	445
Fadden Primary School	257	261	260	256	253
Gilmore Primary School	134	131	137	134	137
Gordon Primary School	426	419	417	416	408
Gowrie Primary School	276	276	272	269	271
Isabella Plains Early Childhood School	98	98	101	103	104
Monash Primary School	448	455	451	452	459
Namadgi School	385	378	371	368	363
Richardson Primary School	145	137	135	139	139
Taylor Primary School	289	282	267	267	268
Theodore Primary School	226	223	213	215	221
Wanniassa Hills Primary School	342	324	327	328	328
Wanniassa School	205	212	212	217	226
<b>Total</b>	<b>4603</b>	<b>4547</b>	<b>4505</b>	<b>4497</b>	<b>4523</b>
<b>High Schools</b>					
Calwell High School	420	426	430	427	430
Caroline Chisholm School	420	424	415	417	404
Lanyon High School	490	519	510	515	530
Namadgi School	263	268	277	279	283
Wanniassa School	294	288	283	284	278
<b>Total</b>	<b>1887</b>	<b>1925</b>	<b>1915</b>	<b>1922</b>	<b>1924</b>
<b>Colleges</b>					
Erindale College	673	676	689	692	684
Lake Tuggeranong College	670	678	712	723	705
<b>Total</b>	<b>1343</b>	<b>1354</b>	<b>1401</b>	<b>1415</b>	<b>1389</b>

## Molonglo

	Projection				
	2024	2025	2026	2027	2028
<b>Primary Schools</b>					
Charles Weston School	561	577	592	611	636
Evelyn Scott School	413	497	522	578	641
Whitlam Primary School			57	112	195
<b>Total</b>	<b>974</b>	<b>1074</b>	<b>1171</b>	<b>1301</b>	<b>1472</b>

<b>High School</b>					
Evelyn Scott School	133	220	320	387	444
<b>Total</b>	<b>133</b>	<b>220</b>	<b>320</b>	<b>387</b>	<b>444</b>

## Weston Creek

	Projection				
	2024	2025	2026	2027	2028
<b>Primary Schools</b>					
Arawang Primary School	486	479	477	467	468
Chapman Primary School	546	548	550	545	548
Duffy Primary School	386	380	381	383	388
<b>Total</b>	<b>1418</b>	<b>1407</b>	<b>1408</b>	<b>1395</b>	<b>1404</b>

<b>High School</b>					
Mount Stromlo High School	865	858	833	842	836
<b>Total</b>	<b>865</b>	<b>858</b>	<b>833</b>	<b>842</b>	<b>836</b>

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**Woden Valley**

	Projection				
	2024	2025	2026	2027	2028
<b>Primary Schools</b>					
Curtin Primary School	433	427	430	442	442
Farrer Primary School	306	306	315	316	322
Garran Primary School	587	580	583	588	594
Hughes Primary School	455	446	439	435	435
Lyons Early Childhood School	86	89	92	95	95
Mawson Primary School	474	480	483	494	502
Torrens Primary School	431	447	452	463	468
<b>Total</b>	<b>2772</b>	<b>2775</b>	<b>2794</b>	<b>2832</b>	<b>2858</b>
<b>High School</b>					
Melrose High School	837	854	861	855	851
<b>Total</b>	<b>837</b>	<b>854</b>	<b>861</b>	<b>855</b>	<b>851</b>
<b>College</b>					
Canberra College, The	1163	1172	1207	1265	1311
<b>Total</b>	<b>1163</b>	<b>1172</b>	<b>1207</b>	<b>1265</b>	<b>1311</b>