Safety in schools is a **team effort.**

The ACT Education Directorate is here to support you and help prevent incidents from happening.

IF AN INCIDENT OCCURS:

1. **Make safe.** Remove yourself and others from potential harm.
2. **Inform** your executive teacher or principal.
3. **Implement** your planned response.

AFTER THE INCIDENT:

1. Access support available from your executive teacher, principal and the Employee Assistance Program.
2. Report the incident on Riskman at https://workinjuryreporting.
3. Work with your principal to restore a safe environment.

YOUR SAFETY IS OUR PRIORITY.

FOR MORE INFORMATION OR ADVICE CONTACT THE HEALTH, SAFETY AND WELLBEING TEAM ON 6207 0614.

ACT Government
Education