



UNCLASSIFIED

To:	Executive Group Manager – Business Services	TRIM No.: EDU19/2096
		File Ref: Doc19/34257
From:	Executive Branch Manager – Infrastructure and Capital Works	
Subject:	Throsby P-6 School – Request for Expression of Interest Response Evaluation Report	
Critical Date:	6 November 2019	
Critical Reason:	To commence the Request for Tender procurement process for Stage One of the new Throsby P-6 School.	

Recommendation/s

That you approve *Icon SI (AUST) Pty Ltd* and [REDACTED] to be shortlisted for the Request for Tender stage of the Throsby P-6 School project by signing the Request for Expressions of Interest Response Evaluation Report (Attachment 1). The agreement will also include a payment of up to \$200,000.00 including GST for the Intellectual Property of the unsuccessful tender.

AGREED/NOT AGREED/PLEASE DISCUSS

That you endorse the Masterplan (Attachment 2) for use as the reference design for the Request for Tender stage of the project.

AGREED/NOT AGREED/PLEASE DISCUSS

Executive Group Manager – Business Service Division Comments:

[REDACTED]

David Matthews
Executive Group Manager
Business Services

5/11/19

Background

The Education Directorate has identified the need for a new School in Throsby based on enrolment demand, incorporating an Early Childhood Education and Care (ECEC) Centre for East Gungahlin. The new School facility will comprise of a Preschool to Year Six facility for students from the suburbs of Throsby and surrounds. Master planning and a feasibility study has taken place with the Education Directorate, Infrastructure Delivery Partners (IDP), and external consultants. The final masterplan and feasibility study have been received and will be incorporated into the procurement process.

Minister Berry announced the ACT Government will invest \$44 million to build the new Throsby P-6 School to open in 2022. The school will cater for 66 fulltime equivalent Preschool students and 450 Kindergarten to Year Six students.

An ECEC has been included within the masterplan (attachment 2) in response to changes in the delivery of Early Childhood Learning in the ACT announced by Minister Berry. Infrastructure and Capital Works have developed the masterplan with input from Early Childhood Policy to ensure the ECEC location is suitable.

IDP in conjunction with the Education Directorate has commenced the procurement process with a Request for Expressions of Interest (REOI) which closed on 12 September 2019. Eight construction consortiums responded to the REOI. The Response Evaluation Team have reviewed the REOI submissions and have completed the attached Response Evaluation Report (Attachment 1).

Issues

The REOI Evaluation Team recommends the highest-ranking responses from Icon and [REDACTED] demonstrated the most suitable level of capability, expertise and capacity necessary to design and construct the project. Both respondents provided the least risk to the Territory and demonstrated relevant experience working on past or current Education projects.

The Procurement Plan Minute (PPM – Attachment 3) allows for up to three REOI respondents to be selected as Shortlisted Tenderers (tenderers) for the Request for Tender (RFT) stage. It was noted that if one of the two shortlisted Tenders withdrew during the RFT stage, an offer would be requested from the next proposed shortlisted respondent, being [REDACTED]

External referee reports were sought for both Icon and [REDACTED]. The responses are provided in Attachment 4.

The masterplan, REOI and RFT include the planning for an ECEC as part of the tenderer's submission. The Business case and associated funding for the detailed design and construction of the ECEC has not yet been approved. Therefore, the ECEC will be included on the tenderers masterplan but not designed and constructed.

Consultation with Strategic Finance and Funding Implication

Strategic Finance has reviewed the Business Case, the 2019-2020 Treasury Report and budget allocation for the construction of the Throsby P-6 School.

Consultations

IDP and ICW conducted a briefing to industry when the Request for Expressions of Interest (REOI) was released. This provided sufficient advanced notification to Tenderers

ICW is engaging with the Community through the SLA Mingle network to provide updates. Chief Minister, Treasury and Economic Development Directorate (CMTEDD) - Treasury have been consulted during the selection of the procurement strategy and are participating in the Education Capital Works Steering Committee (ECWSC) and Project Control Group (PCG) governance arrangements.



John Nakkam
Acting Executive Branch Manager
Infrastructure and Capital Works
7 November 2019



REOI EVALUATION REPORT

**REQUEST FOR EXPRESSION OF INTEREST No. 81002-REOI-001
FOR THE PROVISION OF THROSBY PRESCHOOL TO YEAR 6 SCHOOL WITH
PLANNING FOR AN EARLY CHILDHOOD EDUCATION CENTRE (ECEC) – PART 1
(PROJECT)**

ON BEHALF OF THE

EDUCATION DIRECTORATE

REOI Evaluation Report – 81002-REOI-001 – Throsby Preschool to Year 6 School with Planning for an
Early Childhood Education Centre – Part 1

TABLE OF CONTENTS

Contents

1.	Purpose	3
2.	Project Background	3
3.	Project Details	3
4.	Probity, Disclosure Of Conflicts Of Interest & Confidentiality	3
5.	Tenders Received	3
6.	Evaluation	4
7.	Debriefing Of Unsuccessful Respondents	10
8.	Work Health & Safety	10
9.	Recommendation	11
10.	Endorsement – Infrastructure and Capital Works, Education Directorate	11
11.	Delegate Approval	11

ATTACHMENTS

A.	Procurement Plan Minute
B.	Evaluation Plan
C.	Conformity of Responses Schedule
D.	Evaluation Commentary
E.	WAC Report
F.	WAC Reasoning
G.	Referee Reports

REOI Evaluation Report – 81002-REOI-001 – Throsby Preschool to Year 6 School with Planning for an Early Childhood Education Centre – Part 1

1. PURPOSE

To seek approval for the following respondents to be shortlisted to proceed to the Stage 2 - Request for Tender (RFT) for the Throsby Preschool to Year 6 School with Planning for an Early Childhood Education Centre – Part 1:

- *ICON SI (Aust) Pty Ltd, and;*
- [REDACTED]

2. PROJECT BACKGROUND

See attached endorsed Procurement Plan Minute (PPM) (*Attachment A*).

3. PROJECT DETAILS

Program

The following timetable applies to the Project:

No	Tasks	Date
1.	REOI Advertised	13 / 08 / 2019
2.	REOI Closed	12 / 09 / 2019
3.	Delegate Approval	21 / 10 / 2019
4.	Request for Tender (Stage 2) Issued	November 2019
5.	Close RFT	February 2020

Funding

Funds have been identified in the Delivering a *New Primary School at Throsby* initiative, ACT Budget 2019-2020; Budget Paper 3.

4. PROBITY, DISCLOSURE OF CONFLICTS OF INTEREST & CONFIDENTIALITY

All members of the REOI Evaluation Team (RET) have been asked to disclose any conflict of interest or association they might have with the Respondents for the Project. One member from EDU disclosed that they had previously been employed by a subcontract consultant nominated in a submission and noted that there is no financial relationship between themselves and the nominated firm. The member's employment with the subcontract consultant concluded in 2018. The evaluation chairperson noted this, and the member continued in the evaluation.

All documents and proceedings of the REOI Evaluation Team have been treated as confidential.

5. TENDERS RECEIVED

The following responses were received (in alphabetical order).

No	Company
2.	ICON SI (Aust) Pty Ltd (ICON SI)
5.	[REDACTED]

REOI Evaluation Report – 81002-REOI-001 – Throsby Preschool to Year 6 School with Planning for an Early Childhood Education Centre – Part 1

As this was a REOI, no financial offers have been solicited at this stage.

No responses were received late.

No alternative responses were received.

All responses are registered on the Internal Tender Notice of TendersACT – Notification of Tender Submissions.

Conformity of Tenders/ Compliance

All responses received were conforming, further details enclosed at Attachment C – Conformity of Responses Schedule.

6. EVALUATION

Responses were evaluated in accordance with the endorsed *Procurement Plan Minute (Attachment A)* including applicable procurement guidelines. For full details, please refer to Attachment C – Conformity of Responses Schedule; and Attachment D – Evaluation Commentary for scoring of the submissions against the approved assessable criteria approved in Attachment B – Evaluation Plan.

Responses were called for in a REOI process which was openly advertised on TendersACT, to which eight firms submitted a response. Each response was assessed by the chairperson and members of the RET which comprised:

RET Position	Name	Date
Chairperson	John Hawkins	IDP, MPC
Member	Ben Player	ICW, EDU
Member	Chris Jacobi	ICW, EDU
Observer	Ben Evans	IDP, MPC

For each response, scores were allocated against Weighted Criteria 1-5. A summary of the final weighted scores, associated ranking and forecast risk include:

Respondent	Score	Ranking
ICON SI (Aust) Pty Ltd		1

Low Risk

Medium Risk

High Risk

REOI Evaluation Report – 81002-REOI-001 – Throsby Preschool to Year 6 School with Planning for an Early Childhood Education Centre – Part 1

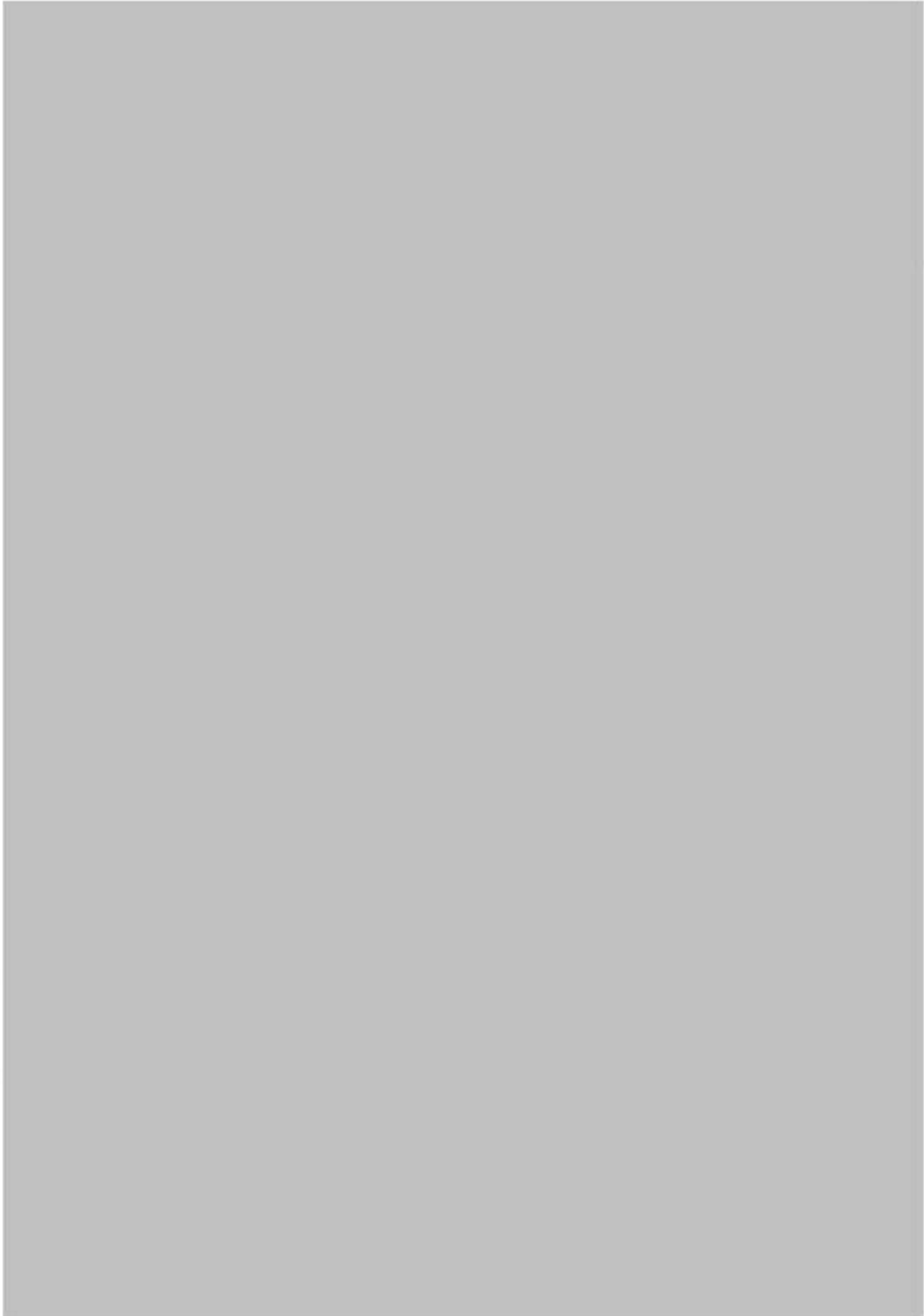
The evaluation for each respondent is summarised below. Further details are provided at Attachment D – Evaluation Commentary and commentary from the Superintendent of Works (SoW) against Weighted Criterion 4 Work Health and Safety is provided at Attachment E – WAC Report and Attachment F – WAC Reasoning.



REOI Evaluation Report – 81002-REOI-001 – Throsby Preschool to Year 6 School with Planning for an Early Childhood Education Centre – Part 1



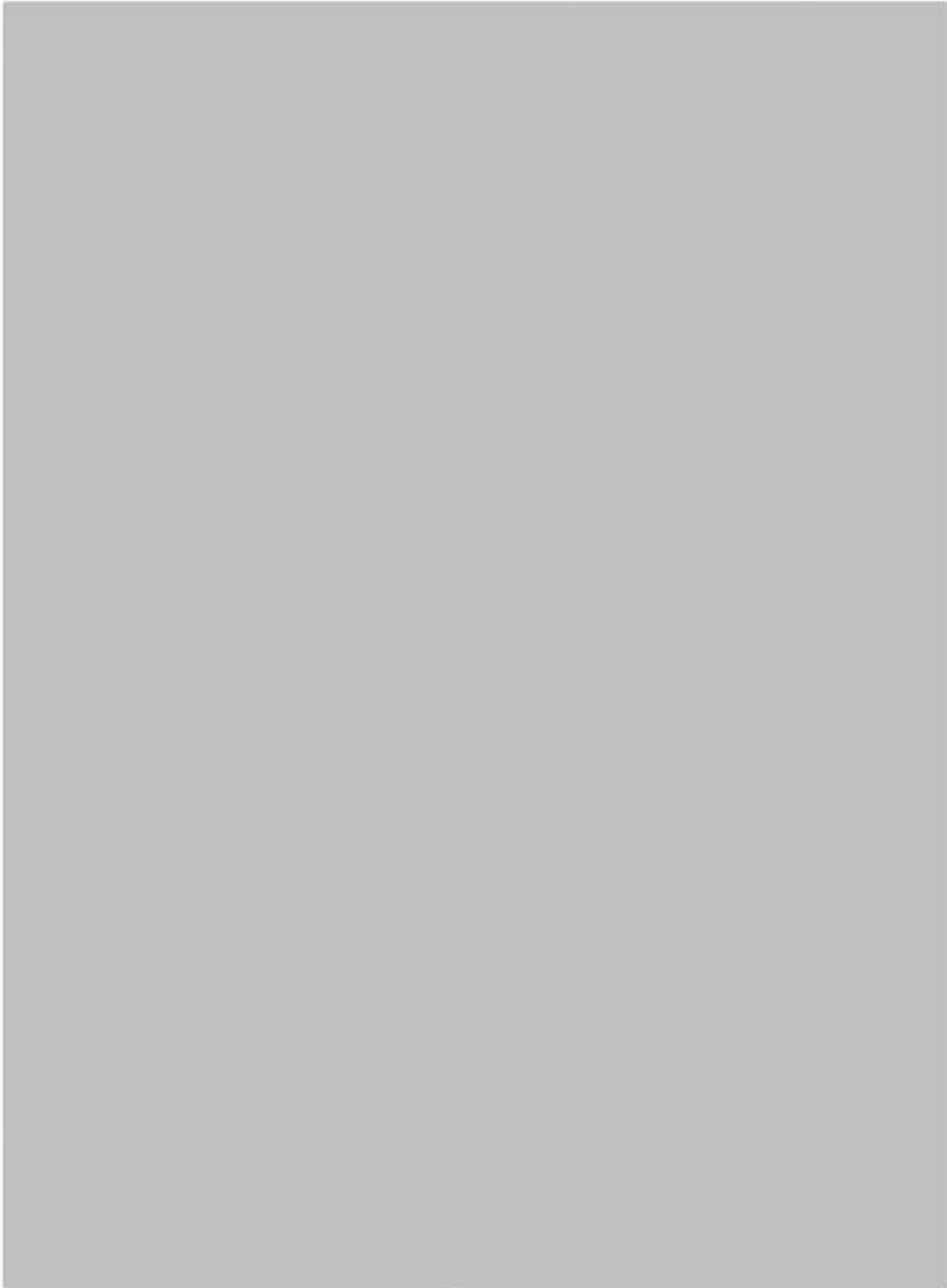
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REOI Evaluation Report – 81002-REOI-001 – Throsby Preschool to Year 6 School with Planning for an Early Childhood Education Centre – Part 1

Conclusion

The Procurement Plan Minute (PPM) and REOI allow for up to three REOI respondents to be selected as Shortlisted Tenderers (tenderers) for the RFT stage. Following the assessment and weighted scores applied against each criterion, the RET agreed that the responses received from *ICON SI (Aust) Pty Ltd* and [REDACTED] demonstrated the lowest risk to the Territory and the most relevant experience, expertise and capability required for the successful delivery of this project.

It was noted that if one of the two shortlisted respondents decided to withdraw during the RFT stage, an offer would be requested from the third placed respondent, [REDACTED]

Referee reports were sought after the two shortlisted respondents were identified, refer to Attachment G – Referee Reports. In both cases, issues raised by referees appear to have been addressed in the respondents' submissions and the RET were satisfied the firms have the capability, capacity and experience to deliver the project.

7. DEBRIEFING OF UNSUCCESSFUL RESPONDENTS

Letters will be sent to all unsuccessful respondents and will include:

- appreciation for submitting an offer, registration or pre-qualification information;
- regret that they were unsuccessful on this occasion;
- advice of public notification on the 'Contracts Register' which is available from the TendersACT Website at <https://tenders.act.gov.au/ets/home.do>;
- an offer to debrief; and
- the encouragement to submit offers in the future.

8. WORK HEALTH & SAFETY

No	Description	Yes/No
1.	Tenders have been checked against the WHS Active Certification Policy	Yes
2.	Tenders have been assessed in accordance with the RFT against the agreed WHS assessment criteria, including the tenderers' past WHS performance.	Yes
3.	Tenders project specific WHS Management Plans have been assessed and are suitable for this project.	Yes

REOI Evaluation Report – 81002-REOI-001 – Throsby Preschool to Year 6 School with Planning for an Early Childhood Education Centre – Part 1

9. RECOMMENDATION

The Response Evaluation Team recommends the shortlisting of *ICON SI (Aust) Pty Ltd* and [REDACTED] to proceed to the Request for Tender (Stage 2).

John Hawkins – IDPG, MPC
Chairperson
25/10/2019

Ben Player – ICW, EDU
Member
31/10/2019

Chris Jacobi – ICW, EDU
Member
31/10/2019

10. ENDORSEMENT – INFRASTRUCTURE AND CAPITAL WORKS, EDUCATION DIRECTORATE

Name: John Ryan Position: Senior Director, Major Projects, EDU-ICW

Signature: [REDACTED]

Date: 31/10/19.

Name: John Nakkan

Position: Acting EBM, EDU - ICW

Signature: [REDACTED]

Date: 7/11/2019

11. DELEGATE APPROVAL

Recommendation

Tender Evaluation Team recommendation:

Approved / Not Approved / Requires Clarification.

The Tender Evaluation Team is authorised to:

- arrange for the issuing of the Request for Tender to the shortlisted respondents;
- arrange public announcement (as applicable); and
- provide a debriefing to unsuccessful Tenderers.

Name: DAVID MARTIN

Position: EXEC GROUP MANAGER

Signature: [REDACTED]

Date: 8/11/19

Attachment C - CONFORMITY OF RESPONSES SCHEDULE

Response submitted on time	
Completed and signed Tender Declaration by authorised person	
Ethical Suppliers Declaration signed by authorised person	
Labour Relations, Training and Workplace Equity Plan (LRWTE)	
Evidence of SLJC Certification Compliance	
Prequalification to CB-F20	
Referee contact details have been included	
ACN / ABN Check	
Bid conforms with requested format scope and specifications in REOI	
Legal entity is clear and suitable for purposes of possible future contract	

*Each company has an active ABN/ACN that is associated with Secure Local Jobs Certification and Prequalification. The number ABN/ACN on the Respondent Declaration is incorrect by one digit. Following clarification with the Respondents, the RET was satisfied that these are minor typing errors.

LEGEND

INTERNAL FUNCTIONAL AREAS

- 1 LEADERSHIP, ADMINISTRATION AND STAFF CENTRE
465m²
- 2 LIBRARY/INTERACTIVE LEARNING CENTRE
330m²
- 3 LEARNING COMMUNITIES K-6
(5-6 = KINDERGARTEN / 6-12 = Y1-Y6)
2090m²
- 4 SPECIALIST ACTIVITY LEARNING AREAS
PERFORMING ARTS & P.E.
1210m²
- 5 SPECIALIST ACTIVITY LEARNING AREAS
ENVIRONMENTAL SCIENCE & STEAM
125m²
- 6 CANTEEN
80m²
- 7 PRE-SCHOOL LEARNING
COMMUNITY (4-5 YEARS)
600m²
- 8 EARLY CHILDCARE EDUCATION AND CARE
(BIRTH - 4 YEARS)
1050m²
- 9 PRE-SCHOOL LEARNING
COMMUNIT (EXPANSION)
270m²
- 10 GYM (EXPANSION)
1210m²
- 11 LEARNING COMMUNITIES
(EXPANSION)
1200m²
- 12 EQUIPMENT STORAGE,
AMENITIES
90m²
- 13 BIKE & SCOOTER
STORAGE
100m²
- 14 WASTE AREA
50m²
- 15 FUTURE EXPANSION AREA (650 STUDENTS)
2500m²

EXTERNAL FUNCTIONAL AREAS

- 1 STAFF LOUNGE COURTYARD
20m²
- 2 LIBRARY EXTERNAL COURTYARD
40m²
- 3 ECEC EXTERNAL LEARNING SETTINGS
910m²
- 4 PRESCHOOL EXTERNAL LEARNING SETTINGS
462m²
- 5 PRIMARY (K-6) LEARNING SETTINGS
3150m²
- 6 PRIMARY (K-6) PLAY EQUIPMENT
787.5m²
- 7 NATURAL IMAGINATIVE
PLAY AREAS
450m²
- 8 OPEN INFORMAL GAMES
AREA
1800m²
- 9 GATHERING &
PERFORMANCE SPACE
450m²
- 10 HARD SPORTS COURTS
1580m²
- 11 SPORTS FIELD
5550m²
- P CARPARK
- T SIGNIFICANT TREES ONSITE.
REFER IEC REPORT BY NGH
ENVIRONMENTAL
- * WATER TANK



PRELIMINARY

Site Master Plan_Lower Level

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LEGEND

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GRASSLAND VEGETATION ZONE

FENCELINE



Site Master Plan_Upper Level



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Infrastructure Finance and Capital Works PROCUREMENT PLAN MINUTE

PROCUREMENT OVERVIEW

To:	Executive Group Manager Business Services, Education Directorate (EDU)
Name of Project:	Throsby Pre-school to Year 6 (P-6) School
EBS Project Number:	81002
Directorate Cost Centre Number:	81002
Tender Number/s:	81002.110
Subject Type:	Works including design consultancy and construction.
Purpose:	This minute seeks your agreement to procurement of a pre-qualified Contractor to undertake the Design and Construction (D&C) delivery of a new P-6 School in the suburb of Throsby in East Gungahlin.
Procurement Methodology:	<p>The proposed Procurement Methodology will involve:</p> <p><u>Procurement Stage</u></p> <p>A two-stage procurement that will result in engagement of a D&C contractor in early 2020 for the development works. The two stage procurement will involve:</p> <p><u>Stage 1</u> - An open Request for Expression of Interest (REOI) comprising:</p> <ol style="list-style-type: none"> 1. Receipt of REOI responses from pre-qualified D&C Contractors or Consortia to be shortlisted to tender for the project under a D&C contract; and 2. Evaluation of REOI responses to short-list up to three Tenderers to submit tenders in Stage 2. <p><u>Stage 2</u> – Short-listed Request for Tender (RFT):</p> <ol style="list-style-type: none"> 1. Short-listed Tenderers will be required to submit a lump sum tender with design solution for the planned works; 2. A Tenderer may also propose departures from the Territory's output and reference tender documentation which will be considered in the context of benefits to the Territory and local community; 3. Evaluation of Tender responses to identify a preferred Tenderer; 4. Subject to Delegate approval, negotiations will then commence to: <ol style="list-style-type: none"> a. Award a two phase GC21 D&C contract for Phase 1; b. Advise the Unsuccessful Tenderer(s) of their release and payment for Intellectual Property up to \$200,000 incl. GST. This payment is aimed at attracting and retaining Tenderers who will incur significant design costs during the tender process. It also facilitates use of the unsuccessful Tenderer's intellectual property which will benefit the Territory if incorporated in the Contractor's final design.

Procurement Plan Minute

Throsby P-6 School

	<p>Contract Stage</p> <p>The two phase GC21 D&C contract will comprise:</p> <p>Phase 1 – development of the contractor’s tendered design to incorporate amendments requested by the Territory including associated cost adjustments to the tender sum. Cost adjustments will be value managed within a project target cost.</p> <p>The contractor will also be required to lodge a development application for their developed design and, if necessary, commence early construction works in order to assure project completion in time for the required opening date.</p> <p>Finalisation of phase 1 - design development also includes agreement of the final agreed design, cost and time for completion. It is planned that phase 1 will be completed by early December 2019.</p> <p>Phase 2 – completion of design and construction of the project by the agreed completion date.</p>																							
<p>Estimated value (\$) Inclusive of GST:</p>	<p>The estimated total project cost with escalation is \$41,968,973 (excl. GST).</p> <p>This amount includes design and construction works, design and construction contingency amounts, escalation, Furniture, Fittings and Equipment (FF&E), PAP fees, ICT and Workplace Health and Safety (WHS) active certification audits and an intellectual property payment to the unsuccessful tenderer.</p>																							
<p>Timing/urgency:</p>	<p>Indicative timeframe:</p> <table border="1" data-bbox="435 1003 1437 1733"> <tr> <td>Government Procurement Board consideration</td> <td>End July 2019</td> </tr> <tr> <td>REOI advertised</td> <td>Early August 2019</td> </tr> <tr> <td>Brief to Industry/Site Inspection</td> <td>Mid August 2019</td> </tr> <tr> <td>REOI closes</td> <td>Early September 2019</td> </tr> <tr> <td>Tenderers Shortlisted</td> <td>Mid September 2019</td> </tr> <tr> <td>Request for Tender (RFT)</td> <td>End September 2019</td> </tr> <tr> <td>RFT Closes</td> <td>Early December 2019</td> </tr> <tr> <td>Negotiations</td> <td>January 2020</td> </tr> <tr> <td>Contract Awarded</td> <td>Early February 2020</td> </tr> <tr> <td>Debrief Unsuccessful Tenderers</td> <td>February 2020</td> </tr> <tr> <td>Handover school to EDU</td> <td>December 2021</td> </tr> </table>		Government Procurement Board consideration	End July 2019	REOI advertised	Early August 2019	Brief to Industry/Site Inspection	Mid August 2019	REOI closes	Early September 2019	Tenderers Shortlisted	Mid September 2019	Request for Tender (RFT)	End September 2019	RFT Closes	Early December 2019	Negotiations	January 2020	Contract Awarded	Early February 2020	Debrief Unsuccessful Tenderers	February 2020	Handover school to EDU	December 2021
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<p>Is Government Procurement Board sign off required?</p>	<p><input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No.</p> <p>The estimated construction value exceeds the \$5.0M (incl. GST) threshold.</p>																							
<p>Is ACT Government Solicitor (ACTGS)</p>	<p>No.</p>																							

Procurement Plan Minute

Throsby P-6 School

consultation required?	
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PROCUREMENT REQUIREMENTS

Scope of works or services to be provided:	<p>Delivery of design for a P-6 School with master-planning for an ECEC to open for the commencement of the 2022 school year.</p> <p>The school developed under this project will accommodate 516 FTE Preschool to Year 6 students. Master planning will reserve site area for further growth in demand over coming years.</p>
Funding:	This project is funded under the Delivering a new primary school at Throsby with appropriation of \$ 43,913,000 excl. GST.
Site:	Block 1 Section 29, Throsby, ACT 2914.
Consultation (including pre tender):	<p>Consultation, to date, has involved EDU-ICW, EDU-Enrolments and Planning, Early Childhood Education, design consultants, the Project Control Group and the Education Capital Works Steering Committee.</p> <p>MPC has continuing consultation with peak Industry Bodies including the [redacted] and [redacted] regarding D&C and other delivery methodologies. The feedback received has been taken into consideration for this procurement.</p> <p>A briefing to industry will be held once the REOI has been released. It is intended that this and the MPC Call-Tender Schedule will provide sufficient advanced notification to REOI Respondents.</p> <p>The Tender documents will include Output Specifications developed through the Sustainable Delivery of Public Schools Facilities (SDoPFS).</p>

PROCUREMENT POLICIES AND PRACTICES

Canberra Region Local Industry Participation Policy (LIPP):	<p>For procurements with an estimated value greater than \$5 million, Tenders must include a Local Industry Participation Plan (LIP Plan).</p> <p>Respondents and Tenderers will be required to lodge a LIP Plan based on the current template located on the Major Projects Canberra (MPC) website.</p>	
Secure Local Jobs Code: Is this procurement for Territory funded work as defined in the Government Procurement Act 2001?	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No Construction	<input type="checkbox"/> Yes / <input checked="" type="checkbox"/> No Security
	<input type="checkbox"/> Yes / <input checked="" type="checkbox"/> No Traffic Control	<input type="checkbox"/> Yes / <input checked="" type="checkbox"/> No Cleaning
Sustainable Procurement: What are the key sustainability risks and opportunities that will be addressed through this procurement?	<p>MPC procurement processes and protocols will be followed to satisfy sustainable procurement outcomes.</p> <p>For Infrastructure Projects this is covered off in the Capital Framework considerations http://www.procurement.act.gov.au/about/capital-framework.</p>	

Procurement Plan Minute

Throsby P-6 School

Social Procurement Is this suitable to be a Social Procurement?	Not applicable – a social procurement is not suitable as the design and construction of a school facility requires technical qualifications.
Aboriginal and Torres Strait Islander Procurement: Is there a Canberra Region Aboriginal and Torres Strait Islander supplier potentially able to meet the requirement?	<p>ACT Government directorates and agencies are encouraged to include Aboriginal and Torres Strait Islander owned businesses from the Canberra Business Region Joint Organisation (CBRJO) in their procurement opportunities.</p> <p>As this is an open REOI procurement process, suitably pre-qualified Indigenous suppliers are able to respond. REOI respondents and RFT tenderers will be encouraged to refer to opportunities for CBRJO Indigenous suppliers as detailed at: https://www.procurement.act.gov.au/about/procurement-from-aboriginal-and-torres-strait-islander-organisations</p>

PROCUREMENT RISK

Risk:	Risk Management Plan – refer to Attachment A.
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EVALUATION METHODOLOGY

Evaluation Criteria:	Refer to Attachment B - Tender Evaluation Plan including evaluation methodology, evaluation criteria, weightings and LIPP.
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TENDER EVALUATION TEAM

Name:	1. John Hawkins	2. Ben Player	3. Chris Jacobi	4. Erica Pilgrim-Day
Position:	Chair	Member	Member	Observer
Agency:	CMTEDD-MPC	EDU-ICW	EDU-ICW	CMTEDD-MPC
Statement on team composition:	The REOI and RFT evaluation team (RET/TET) includes representatives from EDU-ICW and CMTEDD-MPC with expertise and capacity to evaluate the skills, risks and cost of goods and services presented in the tender submissions and recommend a Contractor to the Delegate. The TET will also utilise the services of the Commercial, and Financial, Legal, Educational Planning, Architectural, Engineering and Quantity Surveying Technical Advisors, as required.			

CONTRACT MANAGEMENT

Number and form of contract:	To be delivered under a two-phase D&C GC21 contract as outlined in section – Procurement Methodology, above.
Contract management:	Contract management will be undertaken by MPC.
Period of contract(s):	August 2019 to completion in December, 2022

Procurement Plan Minute

Throsby P-6 School

AUSTRALIAN FREE TRADE AGREEMENTS (FTAS)

Is the procurement covered by the Trans-Pacific Partnership (TPP-11) or other FTA?	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No - The project is above the A\$9,396,000 threshold for construction services. Compliance with the TPP-11 is required.
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AUSTRALIAN GOVERNMENT FUNDING

Is there Australian Government funding attached to this procurement?	<input type="checkbox"/> Yes/ <input checked="" type="checkbox"/> No
--	--

EXEMPTIONS

Exemption:	<input type="checkbox"/> Yes/ <input checked="" type="checkbox"/> No - Exemptions from the requirements of section 9 of the <i>Government Procurement Regulation 2007</i> – the REOI is proposed to go to public tender from which a select number of tenderers will be chosen to proceed to RFT.
Reason for Exemption:	Not applicable.

PROCUREMENT ACT / INFRASTRUCTURE FINANCE AND CAPITAL WORKS RECOMMENDATION

Project Officer:	John Hawkins		
Signature:	[Redacted]	Date:	12 July 2019
Phone Number:	02 6207 8402	Email Address:	john.hawkins@act.gov.au
Director/Senior Director:	John Hawkins		
Signature:	[Redacted]	Date:	12 July 2019
Phone Number:		Email Address:	john.hawkins@act.gov.au
Executive Branch Manager:	Rebecca Power	Director/Senior Director and Executive Branch Manager	
Signature:	[Redacted]	Date:	12 July 2019
Executive Group Manager:	Adrian Piani	Executive Group Manager	
Signature:	[Redacted]	Date:	15 July 2019

Procurement Plan Minute

Throsby P-6 School

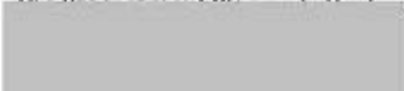
DIRECTORATE ENDORSEMENT

Name: Ben Player **Phone Number:** 6205 9120
Position: A/g Director – EDU, ICW
Signature:  **Date:** 16 July 2019

EBM-ICW ENDORSEMENT

Name: Rodney Bray **Phone Number:** 6205 1289
Position: Executive Branch Manager – EDU, ICW
Signature:  **Date:** July 2019

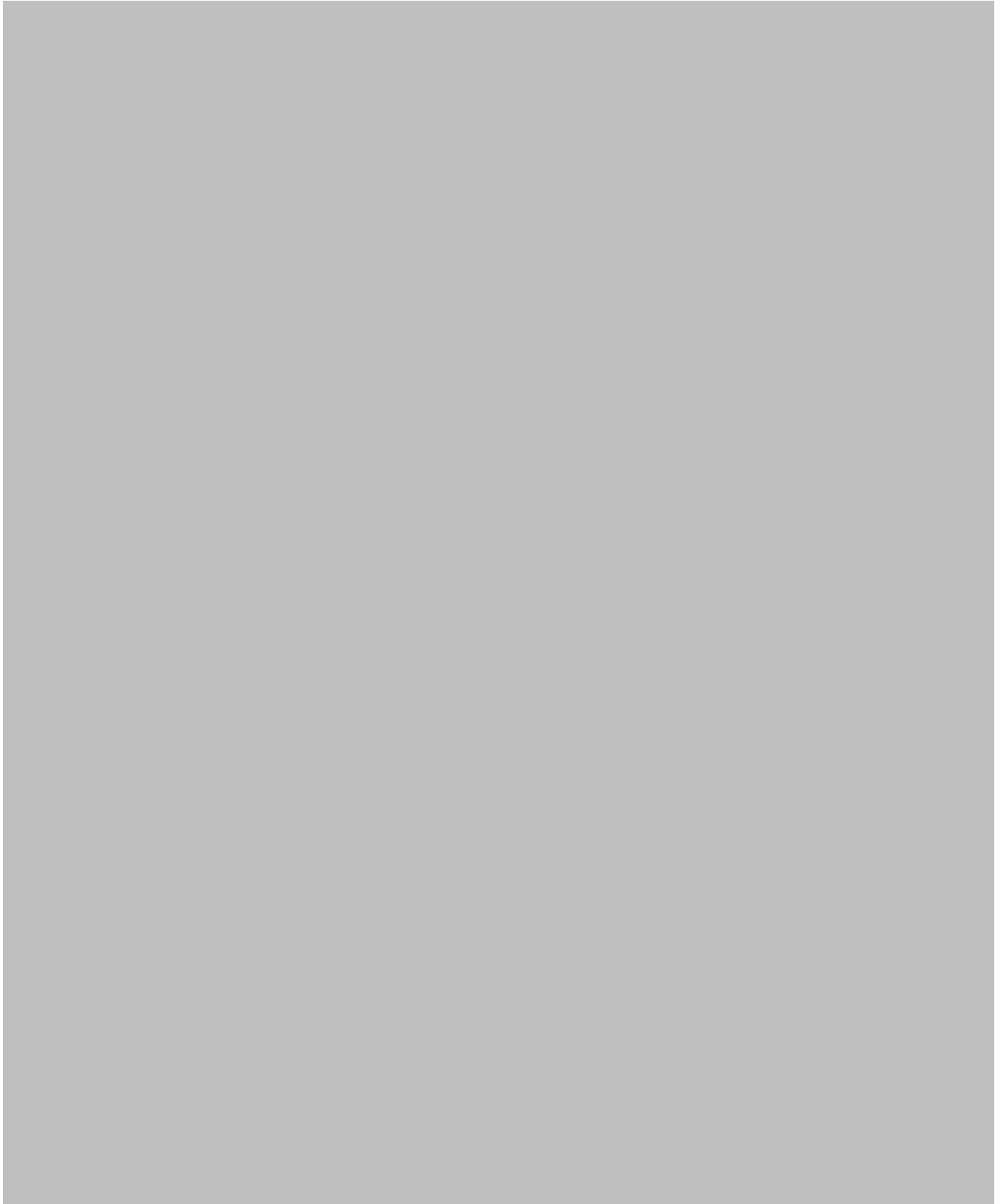
DIRECTOR GENERAL/DELEGATE APPROVAL

Name: David Matthews
Position: Executive Group Manager
Statement: The Procurement Plan Attachments are approved.
Signature:  **Date:** 22 July 2019

ATTACHMENT/S

- A - Risk Plan
- B - Evaluation Plan

Referee Report - 14/10/2019



Referee Report - 14/10/2019




Referee Report - 14/10/2019



Referee Report - 18/09/2019





From: Haire, Katy <Katy.Haire@act.gov.au>
Sent: Wednesday, 25 March 2020 6:11 PM
To: Parkinson, Andrew <Andrew.Parkinson@act.gov.au>
Subject: FW: Education Capital Works Projects

UNCLASSIFIED For-Official-Use-Only

Thanks for the heads up! See below – can we discuss? (Is it even possible to do that under procurement rules?)

Thanks KH

Katy Haire | Director-General Education Directorate | ACT Government
T: +61 2 6205 9158 | E: katy.haire@act.gov.au
Level 6, 220 Northbourne Ave Braddon | GPO Box 158 Canberra ACT 2601 | www.education.act.gov.au

From: Edghill, Duncan <Duncan.Edghill@act.gov.au>
Sent: Wednesday, 25 March 2020 6:09 PM
To: Haire, Katy <Katy.Haire@act.gov.au>
Subject: Education Capital Works Projects

UNCLASSIFIED For-Official-Use-Only

Katy,

I appreciate you must be exceptionally busy at present, so I'm sorry to disturb.

A quick one – we have a daily hook-up with infrastructure / construction industry representatives (Andrew Parkinson is on the call). The sector is already under significant pressure. The [redacted] mentioned on the call today that [redacted] had calls regarding the timeliness of [redacted] schools projects. In speaking with Andrew, they are Campbell, Throsby [redacted]

On Campbell, we understand there were two bids that came in over budget. I also understand there are some other sensitivities there. Our suggestion is that rather than go to Minister and seek additional funding at this stage, or re-opening the bid process with the bidders – both of which would take time – that we simply identify the preferred bidder, let them know they're over budget and work to bring the price down as much as possible before seeking additional funds (if necessary). This will allow us to quickly give some certainty to both the preferred and non-preferred bidder. Would you be OK with us taking this approach in conjunction with Andrew Parkinson?

Throsby – bids have only recently been received, but would you also be comfortable with MPC working with Education to expedite the evaluation process as quickly as possible?

Many thanks in advance. [REDACTED]

Thank you.

Kind Regards
Duncan



From: Edghill, Duncan <Duncan.Edghill@act.gov.au>
Sent: Thursday, 26 March 2020 9:43 AM
To: Haire, Katy <Katy.Haire@act.gov.au>
Cc: Parkinson, Andrew <Andrew.Parkinson@act.gov.au>; Daly, Lynette <Lynette.Daly@act.gov.au>
Subject: RE: Education Capital Works Projects

UNCLASSIFIED For-Official-Use-Only

Katy,

Many thanks for coming back so quickly. Hope you and the team get a chance to come up for air soon.

Kind Regards
Duncan

From: Haire, Katy <Katy.Haire@act.gov.au>
Sent: Thursday, 26 March 2020 6:49 AM
To: Edghill, Duncan <Duncan.Edghill@act.gov.au>
Cc: Parkinson, Andrew <Andrew.Parkinson@act.gov.au>; Daly, Lynette <Lynette.Daly@act.gov.au>
Subject: Re: Education Capital Works Projects

Hi Duncan

Thanks again for your email. I have discussed your ideas with Andrew and the MO and we are keen to work with you on them.

Thanks again, KH

Katy Haire | Education Directorate
02 6205 9158 | Katy.Haire@act.gov.au

From: Edghill, Duncan <Duncan.Edghill@act.gov.au>
Sent: Wednesday, March 25, 2020 6:09 pm
To: Haire, Katy
Subject: Education Capital Works Projects

UNCLASSIFIED For-Official-Use-Only

Katy,

I appreciate you must be exceptionally busy at present, so I'm sorry to disturb.

A quick one – we have a daily hook-up with infrastructure / construction industry representatives (Andrew Parkinson is on the call). The sector is already under significant pressure. The [REDACTED] mentioned on the call today that [REDACTED] s had calls regarding the timeliness of [REDACTED] schools projects. In speaking with Andrew, they are Campbell, Throsby [REDACTED]

On Campbell, we understand there were two bids that came in over budget. I also understand there are some other sensitivities there. Our suggestion is that rather than go to Minister and seek additional funding at this stage, or re-opening the bid process with the bidders – both of which would take time – that we simply identify the preferred bidder, let them know they're over budget and work to bring the price down as much as possible before seeking additional funds (if necessary). This will allow us to quickly give some certainty to both the preferred and non-preferred bidder. Would you be OK with us taking this approach in conjunction with Andrew Parkinson?

Throsby – bids have only recently been received, but would you also be comfortable with MPC working with Education to expedite the evaluation process as quickly as possible?

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This document is not released in accordance with Section 17 of the
Freedom of Information Act 2016, Schedule 2.2(a)(xvi).

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Freedom of Information Act 2016, Schedule 2.2(a)(xvi).

Bowden, Julia

From: Jacobi, Chris
Sent: Wednesday, 1 April 2020 4:21 PM
To: Evans, Ben; Player, Ben; Pilgrim-Day, Erica
Subject: RE: Throsby Evaluation - [REDACTED] Technical Review [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Ben,

My comments from [REDACTED] review below:
Items marked for clarification is from contractors.



[REDACTED]

Thanks,

Chris Jacobi | Assistant Director, Major Projects
Phone: + 61 2 6205 5593 | Mobile: 0466 946 370 | Email: chris.jacobi@act.gov.au
Infrastructure and Capital Works | Education | ACT Government
Level 1, 220 Northbourne Avenue Braddon | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#) |

From: Evans, Ben <Ben.Evans@act.gov.au>
Sent: Wednesday, 1 April 2020 11:43 AM
To: Jacobi, Chris <Chris.Jacobi@act.gov.au>; Player, Ben <Ben.Player@act.gov.au>; Pilgrim-Day, Erica <Erica.Pilgrim-Day@act.gov.au>
Subject: Throsby Evaluation - [REDACTED] Technical Review [SEC=UNCLASSIFIED]

Hi All

Please see the attached finalised [REDACTED] technical assessments for the tender received for the Throsby RFT for review.

Regards
Ben



SENSITIVE

To:	Executive Group Manager – Business Services Division	TRIM No.:
From:	Executive Branch Manager – Infrastructure and Capital Works	EDU20/533
Subject:	Throsby P-6 School – Tender Evaluation Report	
Critical Date:	6 April 2020	
Critical Reason:	To commence the Design and Construct contract for Stage One of the new Throsby P-6 School to ensure the program meets the relevant milestones within the 2021 calendar year.	

Recommendation/s

That you approve the Tender Evaluation Team's recommendation to:

1. Proceed with *Icon SI (AUST) Pty Ltd* as the Preferred Tenderer by approving the Recommendation and signing the Contract Execution Request in the Tender Evaluation Report (Attachment 1, Section 10);
AGREED/NOT AGREED/PLEASE DISCUSS
2. Enter into Phase One contract with *Icon SI (AUST) Pty Ltd* for the development of the tendered design, which will include negotiation of required amendments identified during Phase One design development;
AGREED/NOT AGREED/PLEASE DISCUSS
3. Agree to release payment of \$200,000.00 including GST for the Intellectual Property to [REDACTED] the unsuccessful tenderer;
AGREED/NOT AGREED/PLEASE DISCUSS
4. Agree to the change to the Tender Evaluation Team as per the Delegate approval (Attachment E); and
AGREED/NOT AGREED/PLEASE DISCUSS
5. At the end of Phase One design development, the Tender Evaluation Team will provide a further recommendation to award the contract for Phase Two of the construction.

NOTED/PLEASE DISCUSS

Executive Group Manager, Business Service Division Comments:

[REDACTED]

Andrew Parkinson EGM Business Services

4/4/20

Background

The ACT Government will invest \$43.913 million (ex GST) out of the 2019/20 Budget allocation to build the new Throsby P-6 School ready for the 2022 school year. The school will cater for 66 fulltime equivalent Preschool students and 450 Kindergarten to Year Six students. The site has been master planned to allow for an Early Childhood Education and Care (ECEC) Centre, as well as P-6 growth of up to 1050 students.

A Request for Expressions of Interest (REOI) went to market on 20 August 2019 and closed on 12 September 2019. Eight construction consortiums responded to the REOI. The Response Evaluation Team reviewed the REOI submissions and selected two preferred tenderers to proceed to Request for Tender (RFT) procurement phase.

The RFT was issued to both tenderers on 11 December 2019, with a closing date of 12 March 2019. During the RFT phase both tenderers participated in three individual Early Contractor Involvement (ECI) sessions. These sessions enabled the tenderers to pitch their concept design in order to further develop their submissions based on feedback provided by the Tender Evaluation Team (TET).

Both tenderers submitted compliant tenders by the closing date.

Assessment of the tender responses has been completed by the TET. The Tender Evaluation Report is at [Attachment 1](#), with sub attachments A through G included.

In evaluating the weighted criteria scores, referee reports and quality of submissions provided by both tenderers, the TET concluded that the preferred tenderer demonstrated the lowest risk, best value for money, most suitable level of capability, expertise and capacity necessary to undertake the Project.

[REDACTED] were engaged to provide a technical services assessment of the tenders received and to identify any departures from the technical output specification. [REDACTED] identified minor departures that will be resolved during Phase One of the contract.

The masterplan, REOI and RFT include the planning and design for an Early Childhood Education Centre (ECEC) as part of the tenderer's submission. The business case and associated funding for the detailed design and construction of the ECEC has not yet been approved.

Issues

During the Tender process, the TET changed due to new staffing arrangements. The original TET Chairperson John Hawkins was replaced by Erica Pilgrim-Day, refer to Attachment E.

Funding Implication

Both received tender bids were within the construction budget allocation.

Consultations

Major Projects Canberra (MPC), Strategic Finance, external consultants and updates to the Community through the SLA Mingle network.

Executive Branch Manager - Infrastructure and Capital Works

3 April 2020

Attachments:

Attachment 1 - Tender Evaluation Report

- A. Approved Procurement Plan
- B. Evaluation Plan
- C. Conformity of Tenders Schedule
- D. Evaluation Commentary
- E. Delegate approval for TET change
- F. ESBS Tender Assessment Reports (Technical Assessment)
- G. Confirmation from Superintendent of Works (SoW)



TENDER EVALUATION REPORT

**REQUEST FOR TENDER No. 81002-RFT-001
FOR THE PROVISION OF THROSBY PRESCHOOL TO YEAR 6 SCHOOL WITH
PLANNING FOR AN EARLY CHILDHOOD EDUCATION CENTRE (ECEC) (PROJECT)**

ON BEHALF OF

THE EDUCATION DIRECTORATE

TABLE OF CONTENTS

Contents

1. Purpose	3
2. Project Background	3
3. Project Details	3
4. Probity, Disclosure Of Conflicts Of Interest & Confidentiality	3
5. Tenders Received	3
6. Evaluation	4
7. Debriefing Of Unsuccessful Tenderers	4
8. Work Health & Safety	5
9. Recommendation	5
10. Delegate Approval	7

ATTACHMENTS

A.	Procurement Plan Minute.
B.	Evaluation Plan.
C.	Conformity of Tenders Schedule.
D.	Evaluation Commentary.
E.	Delegate Approval for TET Change.
F.	Technical Assessment.
G.	Confirmation from SoW.

Tender Evaluation Report – 81002-RFT-001 Throsby Preschool to Year 6 School with Planning for an Early Childhood Education Centre

1. PURPOSE

To seek approval to undertake negotiations with *ICON SI (Aust) Pty Ltd* as the preferred Tenderer.

2. PROJECT BACKGROUND

See attached endorsed Procurement Plan Minute (PPM) (*Attachment A*).

3. PROJECT DETAILS

Program

The following timetable applies to the Project:

No	Tasks	Date
1.	Tenders Invited	11/12/2019
2.	Tenders Closed	12/03/2020
3.	Delegate Approval	April 2020
4.	Award Contract	April 2020

Funding

Funds have been identified in the *Delivering a new primary school at Throsby* program, ACT Budget 2019-2020.

4. PROBITY, DISCLOSURE OF CONFLICTS OF INTEREST & CONFIDENTIALITY

All members of the Tender Evaluation Team have been asked to disclose any conflict of interest or association they might have with the Tenderers for the Project. No member has disclosed that he or she has a conflict of interest or association with any of the Tenderers.

[REDACTED] have been engaged to provide a technical services assessment of the tenders received and to identify any departures from the technical output specification of the Request for tender. [REDACTED] confirmed that they have no conflict of interest with either Tenderer and have returned a Deed of Confidentiality and Conflict of Interest – Non ACT Public Servants declaration.

All documents and proceedings of the Tender Evaluation Team have been treated as confidential.

5. TENDERS RECEIVED

The following tenders were received (in alphabetical order and GST inclusive).

No	Company	Amount
1	[REDACTED]	[REDACTED]
2	[REDACTED]	[REDACTED]

No Tenders were received late.

No alternative tenders were received, [REDACTED]

Tender Evaluation Report – 81002-RFT-001 Throsby Preschool to Year 6 School with Planning for an Early Childhood Education Centre

Conformity of Tenders/ Compliance

All tenders received were conforming, further details enclosed at [Attachment C – Conformity of Responses Schedule](#).

6. EVALUATION

Tenders were evaluated in accordance with the endorsed *Procurement Plan Minute* ([Attachment A](#)) including applicable procurement guidelines.

Tenders were called for in an invitation only RFT process that was issued to the two shortlisted firms from the Request for Expression of Interest process previously completed. Both firms submitted a response, both were assessed by the chairperson and members of the TET which comprised of:

RET Position	Name	Date
Chairperson	Erica Pilgrim-Day	IDP, MPC
Member	Ben Player	ICW, EDU
Member	Chris Jacobi	ICW, EDU
Member	Ben Evans	IDP, MPC

Note that the TET consists of alternate team members from the proposed team members in the *Evaluation Plan* due to a change of staffing arrangements, refer to [Attachment E – Delegate Approval for TET Change](#).

For each tender, scores were allocated against Weighted Criteria 1-6. A summary of the final raw and weighted scores, associated ranking and forecast risk include:

Tenderer	WC1 Past Response 10%	WC2 Resources 10%	WC3 Program 20%	WC4 Project Understanding 30%	WC5 Financial 20%	WC6 SLJC/ LIPP 10%	Weighted Score	Rank

 Low Risk

 Medium Risk

 High Risk

Following the assessment of all tenders, the TET came to a consensus agreement that ICON SI (Aust) Pty Ltd is the preferred Tenderer.

The TET recommends that ICON SI (Aust) Pty Ltd be selected as the preferred Tenderer as the submission outlined an experienced project team, past experience in similar construction, a well-conceived methodology for achieving the project timeframe, a clear understanding of the project requirements and represents best value for money for the Territory.

Further details of the evaluation of each tender is provided at [Attachment D – Evaluation Commentary](#), the technical services assessment completed by ESBS is provided at [Attachment F – Technical](#).

7. DEBRIEFING OF UNSUCCESSFUL TENDERERS

Letters will be sent to all unsuccessful Tenderers and will include:

Tender Evaluation Report – 81002-RFT-001 Throsby Preschool to Year 6 School with Planning for an Early Childhood Education Centre

- appreciation for submitting an offer, registration or pre-qualification information;
- regret that they were unsuccessful on this occasion;
- advice of public notification on the '[Contracts Register](https://tenders.act.gov.au/welcome)' which is available from the TendersACT Website at <https://tenders.act.gov.au/welcome> ;
- an offer to debrief; and
- the encouragement to submit offers in the future.

8. WORK HEALTH & SAFETY

No	Description	
1.	Tenders have been checked against the WHS Active Certification Policy	During REOI
2.	Tenders have been assessed in accordance with the RFT against the agreed WHS assessment criteria, including the Tenderers' past WHS performance.	During REOI
3.	Tenders project specific WHS Management Plans have been assessed and are suitable for this project.	During REOI

Tenderers were required to confirm any changes to the demonstrated Work Health and Safety system capacity (including WorkSafe notices) identified in their REOI response. Assessment and confirmation from the Superintendent of Works (SoW) that the Work Health and Safety Systems submitted by each firm during the REOI process remains valid at [Attachment G – Confirmation from SoW](#).

9. RECOMMENDATION

The Tender Evaluation Team (TET) recommends that **ICON SI (Aust) Pty Ltd** be nominated as the preferred Tenderer, and that the TET be authorised to enter into contract negotiations on the following basis:

Item No.	Issue to be negotiated	Outcome sought	Impact
[Redacted content]			

The TET also recommends that other clarifications are raised by the Tender Evaluation Team and the Technical Advisor are agreed during this process, all negotiation and clarification points for both Tenderers have been outlined in [Attachment D – Evaluation Commentary](#).

AND

The Tender Evaluation Team (TET) also recommends that, subject to satisfactory negotiation outcomes, the payment for the Copyright Assignment of **\$200,000** (inclusive of GST) is made to

Tender Evaluation Report – 81002-RFT-001 Throsby Preschool to Year 6 School with Planning for an Early Childhood Education Centre



Erica Pilgrim-Day – IDP, MPC
Chairperson
2/4/2020



Chris Jacobi – ICW, EDU
Member
03/04/2020



Ben Evans – IDP, MPC
Member
02/04/2020



Ben Player – ICW, EDU
Member
03/04/2020

10. DELEGATE APPROVAL**Recommendation**

Tender Evaluation Team recommendation:

 Approved / Not Approved / Requires Clarification.

The Tender Evaluation Team is authorised to:

1.	Enter into contract negotiations with the preferred Tenderer within the parameters outlined in their recommendation.	<input type="checkbox"/>
2.a	Arrange for a contract to be prepared between the Territory and the preferred Tenderer, provided the outcomes of the contract negotiations are successful as outlined in the TET's recommendation.	<input type="checkbox"/>
OR		
2.b	Report the outcomes of the contract negotiation back to me for approval prior to arranging for a contract to be prepared between the Territory and the preferred Tenderer.	<input type="checkbox"/>
3.	Arrange public announcement (as applicable) following contract execution.	<input type="checkbox"/>
4.	Provide a debriefing to unsuccessful Tenderers following contract execution.	<input type="checkbox"/>
5.	Finalise and make Copyright Assignment payment to the unsuccessful Tenderer.	<input type="checkbox"/>

Signature:



Date:

4/4/20

Name:

Andrew Parkinson

Position:

a/g EGM BSD, EDU

Tender Evaluation Report – 81002-RFT-001 Throsby Preschool to Year 6 School with Planning for an Early Childhood Education Centre

Report on Contract Negotiations and Subsequent Recommendation

(To be completed if required by delegate)

Item No	Negotiated issue	Outcome achieved	Impact of de-scoping
1.			
2.			
3.			
4.			

Following successful contract negotiations as outlined, the Tender Evaluation Team recommends the acceptance of the tender submitted by **(insert preferred Tenderer's name)** at a total cost of **(insert \$ value)** (GST is included) as this tender represents the best value for money.

Chairperson
/ /20

Member
/ /20

Member
/ /20

Delegate Approval Following Contract Negotiations

Tender Evaluation Team recommendation:

Approved / Not Approved / Requires Clarification.

The Tender Evaluation Team is authorised to:

- arrange for a contract to be prepared between the Territory and the preferred Tenderer;
- arrange public announcement (as applicable); and
- provide a debriefing to unsuccessful Tenderers.

Contract Execution Request

I have the properly delegated authority from the Director General of the Education Directorate with regard to the above approved procurement expenditure to authorise an officer of Infrastructure Delivery Partners Group, to **sign**, as may be required to effect the delivery of the Project, the following documents:

- | | | |
|----|---|--------------------------|
| 1. | Letter of Acceptance / Intent | <input type="checkbox"/> |
| 2. | Contract / Deed of Agreement | <input type="checkbox"/> |
| 3. | Variation of Contract / Deed of Agreement | <input type="checkbox"/> |
| 4. | Related Document | <input type="checkbox"/> |

I also have the properly delegated authority from the Director General of the Education Directorate with regard to the above approved procurement to expend \$6,000 per Work Health and Safety Audit in accordance with the Active Certification Policy on Procurement website <https://www.procurement.act.gov.au/about/active-certification>.

Signature: _____

Date: _____ / ____ 20

Name: _____

Position: _____



Infrastructure Finance and Capital Works PROCUREMENT PLAN MINUTE

PROCUREMENT OVERVIEW

To:	Executive Group Manager Business Services, Education Directorate (EDU)
Name of Project:	Throsby Pre-school to Year 6 (P-6) School
EBS Project Number:	81002
Directorate Cost Centre Number:	81002
Tender Number/s:	81002.110
Subject Type:	Works including design consultancy and construction.
Purpose:	This minute seeks your agreement to procurement of a pre-qualified Contractor to undertake the Design and Construction (D&C) delivery of a new P-6 School in the suburb of Throsby in East Gungahlin.
Procurement Methodology:	<p>The proposed Procurement Methodology will involve:</p> <p><u>Procurement Stage</u></p> <p>A two-stage procurement that will result in engagement of a D&C contractor in early 2020 for the development works. The two stage procurement will involve:</p> <p><u>Stage 1</u> - An open Request for Expression of Interest (REOI) comprising:</p> <ol style="list-style-type: none"> 1. Receipt of REOI responses from pre-qualified D&C Contractors or Consortia to be shortlisted to tender for the project under a D&C contract; and 2. Evaluation of REOI responses to short-list up to three Tenderers to submit tenders in Stage 2. <p><u>Stage 2</u> – Short-listed Request for Tender (RFT):</p> <ol style="list-style-type: none"> 1. Short-listed Tenderers will be required to submit a lump sum tender with design solution for the planned works; 2. A Tenderer may also propose departures from the Territory's output and reference tender documentation which will be considered in the context of benefits to the Territory and local community; 3. Evaluation of Tender responses to identify a preferred Tenderer; 4. Subject to Delegate approval, negotiations will then commence to: <ol style="list-style-type: none"> a. Award a two phase GC21 D&C contract for Phase 1; b. Advise the Unsuccessful Tenderer(s) of their release and payment for Intellectual Property up to \$200,000 incl. GST. This payment is aimed at attracting and retaining Tenderers who will incur significant design costs during the tender process. It also facilitates use of the unsuccessful Tenderer's intellectual property which will benefit the Territory if incorporated in the Contractor's final design.

Procurement Plan Minute

Throsby P-6 School

	<p>Contract Stage</p> <p>The two phase GC21 D&C contract will comprise:</p> <p>Phase 1 – development of the contractor’s tendered design to incorporate amendments requested by the Territory including associated cost adjustments to the tender sum. Cost adjustments will be value managed within a project target cost.</p> <p>The contractor will also be required to lodge a development application for their developed design and, if necessary, commence early construction works in order to assure project completion in time for the required opening date.</p> <p>Finalisation of phase 1 - design development also includes agreement of the final agreed design, cost and time for completion. It is planned that phase 1 will be completed by early December 2019.</p> <p>Phase 2 – completion of design and construction of the project by the agreed completion date.</p>																							
<p>Estimated value (\$) Inclusive of GST:</p>	<p>The estimated total project cost with escalation is \$41,968,973 (excl. GST).</p> <p>This amount includes design and construction works, design and construction contingency amounts, escalation, Furniture, Fittings and Equipment (FF&E), PAP fees, ICT and Workplace Health and Safety (WHS) active certification audits and an intellectual property payment to the unsuccessful tenderer.</p>																							
<p>Timing/urgency:</p>	<p>Indicative timeframe:</p> <table border="1" data-bbox="435 1003 1437 1738"> <tr> <td>Government Procurement Board consideration</td> <td>End July 2019</td> </tr> <tr> <td>REOI advertised</td> <td>Early August 2019</td> </tr> <tr> <td>Brief to Industry/Site Inspection</td> <td>Mid August 2019</td> </tr> <tr> <td>REOI closes</td> <td>Early September 2019</td> </tr> <tr> <td>Tenderers Shortlisted</td> <td>Mid September 2019</td> </tr> <tr> <td>Request for Tender (RFT)</td> <td>End September 2019</td> </tr> <tr> <td>RFT Closes</td> <td>Early December 2019</td> </tr> <tr> <td>Negotiations</td> <td>January 2020</td> </tr> <tr> <td>Contract Awarded</td> <td>Early February 2020</td> </tr> <tr> <td>Debrief Unsuccessful Tenderers</td> <td>February 2020</td> </tr> <tr> <td>Handover school to EDU</td> <td>December 2021</td> </tr> </table>		Government Procurement Board consideration	End July 2019	REOI advertised	Early August 2019	Brief to Industry/Site Inspection	Mid August 2019	REOI closes	Early September 2019	Tenderers Shortlisted	Mid September 2019	Request for Tender (RFT)	End September 2019	RFT Closes	Early December 2019	Negotiations	January 2020	Contract Awarded	Early February 2020	Debrief Unsuccessful Tenderers	February 2020	Handover school to EDU	December 2021
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Handover school to EDU	December 2021																							
<p>Is Government Procurement Board sign off required?</p>	<p><input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No.</p> <p>The estimated construction value exceeds the \$5.0M (incl. GST) threshold.</p>																							
<p>Is ACT Government Solicitor (ACTGS)</p>	<p>No.</p>																							

Procurement Plan Minute

Throsby P-6 School

consultation required?	
------------------------	--

PROCUREMENT REQUIREMENTS

Scope of works or services to be provided:	<p>Delivery of design for a P-6 School with master-planning for an ECEC to open for the commencement of the 2022 school year.</p> <p>The school developed under this project will accommodate 516 FTE Preschool to Year 6 students. Master planning will reserve site area for further growth in demand over coming years.</p>
Funding:	This project is funded under the Delivering a new primary school at Throsby with appropriation of \$ 43,913,000 excl. GST.
Site:	Block 1 Section 29, Throsby, ACT 2914.
Consultation (including pre tender):	<p>Consultation, to date, has involved EDU-ICW, EDU-Enrolments and Planning, Early Childhood Education, design consultants, the Project Control Group and the Education Capital Works Steering Committee.</p> <p>MPC has continuing consultation with peak Industry Bodies including the [redacted] and [redacted] regarding D&C and other delivery methodologies. The feedback received has been taken into consideration for this procurement.</p> <p>A briefing to industry will be held once the REOI has been released. It is intended that this and the MPC Call Tender Schedule will provide sufficient advanced notification to REOI Respondents.</p> <p>The Tender documents will include Output Specifications developed through the Sustainable Delivery of Public Schools Facilities (SDoPFS).</p>

PROCUREMENT POLICIES AND PRACTICES

Canberra Region Local Industry Participation Policy (LIPP):	<p>For procurements with an estimated value greater than \$5 million, Tenders must include a Local Industry Participation Plan (LIP Plan).</p> <p>Respondents and Tenderers will be required to lodge a LIP Plan based on the current template located on the Major Projects Canberra (MPC) website.</p>	
Secure Local Jobs Code: Is this procurement for Territory funded work as defined in the Government Procurement Act 2001?	<input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No Construction	<input type="checkbox"/> Yes / <input checked="" type="checkbox"/> No Security
	<input type="checkbox"/> Yes / <input checked="" type="checkbox"/> No Traffic Control	<input type="checkbox"/> Yes / <input checked="" type="checkbox"/> No Cleaning
Sustainable Procurement: What are the key sustainability risks and opportunities that will be addressed through this procurement?	<p>MPC procurement processes and protocols will be followed to satisfy sustainable procurement outcomes.</p> <p>For Infrastructure Projects this is covered off in the Capital Framework considerations http://www.procurement.act.gov.au/about/capital-framework.</p>	

Procurement Plan Minute

Throsby P-6 School

Social Procurement Is this suitable to be a Social Procurement?	Not applicable – a social procurement is not suitable as the design and construction of a school facility requires technical qualifications.
Aboriginal and Torres Strait Islander Procurement: Is there a Canberra Region Aboriginal and Torres Strait Islander supplier potentially able to meet the requirement?	<p>ACT Government directorates and agencies are encouraged to include Aboriginal and Torres Strait Islander owned businesses from the Canberra Business Region Joint Organisation (CBRIO) in their procurement opportunities.</p> <p>As this is an open REOI procurement process, suitably pre-qualified Indigenous suppliers are able to respond. REOI respondents and RFT tenderers will be encouraged to refer to opportunities for CBRJO Indigenous suppliers as detailed at: https://www.procurement.act.gov.au/about/procurement-from-aboriginal-and-torres-strait-islander-organisations</p>

PROCUREMENT RISK

Risk:	Risk Management Plan – refer to Attachment A.
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EVALUATION METHODOLOGY

Evaluation Criteria:	Refer to Attachment B - Tender Evaluation Plan including evaluation methodology, evaluation criteria, weightings and LIPP.
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TENDER EVALUATION TEAM

Name:	1. John Hawkins	2. Ben Player	3. Chris Jacobi	4. Erica Pilgrim-Day
Position:	Chair	Member	Member	Observer
Agency:	CMTEDD-MPC	EDU-ICW	EDU-ICW	CMTEDD-MPC
Statement on team composition:	The REOI and RFT evaluation team (RET/TET) includes representatives from EDU-ICW and CMTEDD-MPC with expertise and capacity to evaluate the skills, risks and cost of goods and services presented in the tender submissions and recommend a Contractor to the Delegate. The TET will also utilise the services of the Commercial, and Financial, Legal, Educational Planning, Architectural, Engineering and Quantity Surveying Technical Advisors, as required.			

CONTRACT MANAGEMENT

Number and form of contract:	To be delivered under a two-phase D&C GC21 contract as outlined in section – Procurement Methodology, above.
Contract management:	Contract management will be undertaken by MPC.
Period of contract(s):	August 2019 to completion in December, 2022

Procurement Plan Minute

Throsby P-6 School

AUSTRALIAN FREE TRADE AGREEMENTS (FTAS)

Is the procurement covered by the Trans-Pacific Partnership (TPP-11) or other FTA?	<input checked="" type="checkbox"/> Yes/ <input type="checkbox"/> No - The project is above the A\$9,396,000 threshold for construction services. Compliance with the TPP-11 is required.
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AUSTRALIAN GOVERNMENT FUNDING

Is there Australian Government funding attached to this procurement?	<input type="checkbox"/> Yes/ <input checked="" type="checkbox"/> No
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EXEMPTIONS

Exemption:	<input type="checkbox"/> Yes/ <input checked="" type="checkbox"/> No - Exemptions from the requirements of section 9 of the <i>Government Procurement Regulation 2007</i> – the REOI is proposed to go to public tender from which a select number of tenderers will be chosen to proceed to RFT.
Reason for Exemption:	Not applicable.

PROCUREMENT ACT / INFRASTRUCTURE FINANCE AND CAPITAL WORKS RECOMMENDATION

Project Officer:	John Hawkins		
Signature:	[Redacted]	Date:	12 July 2019
Phone Number:	02 6207 8402	Email Address:	john.hawkins@act.gov.au
Director/Senior Director:	John Hawkins		
Signature:	[Redacted]	Date:	12 July 2019
Phone Number:		Email Address:	john.hawkins@act.gov.au
Executive Branch Manager:	Rebecca Power	Director/Senior Director and Executive Branch Manager	
Signature:	[Redacted]	Date:	12 July 2019
Executive Group Manager:	Adrian Piani	Executive Group Manager	
Signature:	[Redacted]	Date:	15 July 2019

Procurement Plan Minute

Throsby P-6 School

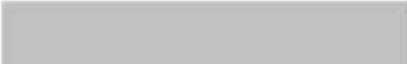
DIRECTORATE ENDORSEMENT

Name: Ben Player **Phone Number:** 6205 9120
Position: A/g Director – EDU, ICW
Signature:  **Date:** 16 July 2019

EBM-ICW ENDORSEMENT

Name: Rodney Bray **Phone Number:** 6205 1289
Position: Executive Branch Manager – EDU, ICW
Signature:  **Date:** July 2019

DIRECTOR GENERAL/DELEGATE APPROVAL

Name: David Matthews
Position: Executive Group Manager
Statement: The Procurement Plan and attachments are approved.
Signature:  **Date:** 22 July 2019

ATTACHMENT/S

- A - Risk Plan
- B - Evaluation Plan

Attachment B

Tender Evaluation Plan – Throsby P-6 School

1. Introduction

This Evaluation Plan relates to the tender process to engage a contractor to undertake the Throsby P-6 School project works. This comprises a two-phase Design and Construct (D&C) GC21 contract for construction of a new primary school for 516 FTE students. The works include accommodation for administration, staff facilities, covered walkways, landscaping, covered outdoor learning areas, hard sports courts, hall/gym, canteen and parking.

This project will support management of current high growth in enrolment demand in the North and East Gungahlin area.

This plan details the Evaluation Team for the REOI and RFT and its responsibilities, the evaluation methodology and the evaluation criteria by which offers received will be evaluated. The REOI and RFT or other procurement/tender documents must include the evaluation criteria as set out herein.

The methodology for this procurement will involve a publically advertised REOI followed by a select RFT with shortlisted Tenderers identified through the REOI process. The process will be undertaken in accordance with the Government Procurement Act, supporting regulation and the endorsed procurement plan minute.

2. Evaluation Team

The evaluation team detailed below has been formed to evaluate the responses to the tender.

All members of the evaluation team are aware of their responsibilities and obligation to demonstrate impartiality and equity to all respondents.

2.1 Role

The evaluation team will be responsible for:

- a) maintaining probity;
- b) evaluating the responses in accordance with the criteria and methodology;
- c) documenting the evaluation process;
- d) preparing an evaluation report;
- e) seek Director General or Delegate approval to commence post tender negotiations with the preferred tenderer;
- f) seek Director General or Delegate approval to proceed with a contract with the preferred respondent; and
- g) debriefing unsuccessful respondents.

2.2 Members

Members of the evaluation team are personally appointed and cannot be withdrawn or replaced without the approval of the Director General or Delegate.

Position	Name	Directorate
Chair	John Hawkins	CMTEDD-MPC
Member	Ben Player	EDU ICW
Member	Chris Jacobi	EDU ICW
Observer	Erica Pilgrim-Day	CMTEDD-MPC

2.3 Specialist Advice and Support

The evaluation team may, as required, utilise specialist advice to assist in the evaluation process.

The areas of experience may include:

- a) technical analysis, including advice from Consultants and MPC Directors/Managers;
- b) past performance, including advice from officers within ACT Government
- c) financial assessment;
- d) assessment of the Work Health and Safety System;
- e) assessment of the Local Industry Participation;
- f) probity and technical procurement advice, including from the ACT Government Solicitor and MPC Directors/Managers (such advice may include, but not be limited to, technical drafting advice and review of draft evaluation reports for clarity and consistency with the *Government Procurement Act 2001* (ACT) and the RFT)*; and
- g) legal issues, including advice from the ACT Government Solicitor.

2.4 Probity

- a) The members of the evaluation team and advisors are required by the Probity and Ethical Behaviour Circular (PC21) and (if relevant) the Probity Plan (consistent with probity obligations in the *Government Procurement Act 2001* (ACT)) to disclose any actual or apparent conflict of interest and take steps to avoid that conflict. The responsibility lies with each evaluation team member or advisor to promptly identify and disclose to the Chair, Procurement Officer or Delegate (as the case may be) any actual, perceived or potential conflicts of interest involving themselves, their immediate family or any other relevant relationship.
- b) Without limiting the Probity Plan (if any), all disclosures of conflicts of interests will be fully documented. Evaluation team members, specialist advisors and Consultants will be required to provide written acknowledgement of confidentiality and declaration of conflicts of interest prior to the commencement of the evaluation process using the appropriate form. Continued membership of the evaluation team will be dependent on the declaration of, and determination of declared, conflicts of interest. If a conflict of interest is identified, the evaluation team member in question will be required to comply with the direction of the Chair and/or Delegate. This may include being removed from any involvement in the tender evaluation process and

replaced with a Delegate approved officer, if the Delegate considers such a change appropriate.

3. Evaluation Process and Criteria

3.1 Stage 1 – Conformity check including threshold criteria

- a) Any tender that:
- (i) is submitted after the closing time and date;
 - (ii) is at variance with or does not respond to or does not fully comply with any requirement of the RFT (including Standard Conditions of Tender); or
 - (iii) is incomplete, cannot be read or decrypted; or
 - (iv) has failed to comply with section 13 of the Standard Conditions of Tender (disclosure of conflicts of interest); or
 - (v) does not meet any Threshold Assessment Criterion;
- maybe deemed to be non-conforming.
- b) The evaluation team may, in its absolute discretion, in respect of a Tender that is non-conforming or that it deems to be non-conforming decide to:
- (i) reject and not consider the Tender any further;
 - (ii) ignore any non-conformance in the Tender and submit the Tender to further assessment against the Assessment Criteria; or
 - (iii) if it is possible to correct the non-conformance without affecting probity in the process, allow the Tenderer to correct the non-conformance.
- c) The evaluation team must record any non-conformity and, having regard to any probity advice sought from the probity advisor, its decision whether to reject the tender or to allow the tender to be submitted to further evaluation and the reasons.
- d) **Late Tenders:** Where a late tender is received, the time and date of receipt shall be noted on the document and endorsed by the recipient. When Tenders ACT receive and process a late tender lodgement, the Tenders ACT Support Team will advise the project officer the time and date of electronic lodgement for a particular tender. Late tenders are considered non-conforming. In deciding whether to admit a late tender for evaluation, the tender evaluation team may take into account any factors it considers relevant, including without limitation:
- (i) whether the late tenderer is likely to have had an opportunity to obtain some unfair advantage from late submission;
 - (ii) how late the tender is, the reasons given for lateness and evidence available;
 - (iii) whether the tender was mishandled by the Territory, by an official postal service or by a reputable delivery service; and
 - (iv) evidence of unfair practices.
- e) **Public Sector Offers:** Any offers received from Government bodies (Local, State, Territory or Commonwealth) will be evaluated using the principle of 'competitive neutrality' as defined by the National Competition Policy, i.e. offers should include all commercial costs that private sector organisations would include in their offers.

- f) **Alternative Tenders:** An Alternative tender may only be considered if it is submitted together with a conforming tender. If considered, they will initially be evaluated to determine if they provide a product or service which at least equals the project objectives set out in the tender documents. Should such an offer be considered not to provide such benefit it may be excluded from further consideration;
- g) **Clarifications:** The Evaluation Team may seek in writing additional information for clarification of offers received at any stage during the evaluation process. Clarifications must not be permitted to be used by tenderers as an opportunity to change or enhance their tender, including to change their tendered financial offer. All clarifications will be fully documented and appropriately filed.
- h) **Use of WHS adviser:** For Construction Contract tenders the evaluation team may seek an independent Safety Professional's assessment of each Tenderer's submission against Weighted Assessment Criteria – Work Health and Safety System. The independent Safety Professional will provide a written report supporting a suggested score (0 – 10 range in accordance with the attached Risk Rating Table), and this information can be taken into account by the tender evaluation team in its evaluation.
- i) **Use of LIPP adviser:** For procurements with an estimated value greater than \$5million the evaluation team may seek an independent assessment of each Tenderer's submission against the Weighted Assessment Criteria – Local Industry Participation. The independent assessment will provide a written report supporting a suggested score (0 – 10 range in accordance with the attached Risk Rating Table), and this information can be taken into account by the tender evaluation team in its evaluation.
- j) **Post-Tender Presentations:** Where provided for in the RFT, tenderers may be requested by the evaluation team chair to provide a presentation of their tender at a suitable date as determined by the evaluation team Chair. To the extent requested, tender presentations will be conducted separately and will be attended by the wider evaluation team as deemed appropriate by the Chair. All documentation presented and minutes of the interview may be kept, including for possible inclusion in the Contract should the Tenderer be successful.

3.2 Stage 2 - Weighted Evaluation Criteria

- a) Initially a tender will be scored against the Evaluation Criteria using the scoring regime in the Risk Rating Table attached to this plan. The evaluation team will reach a consensus score for each response. The overall score is the cumulative total of individual weighted criteria multiplied by their respective score.
- b) The tenders will then be initially ranked on the basis of the total technical score for weighted criteria. This initial ranking will be noted in the evaluation report.
- c) Where any tender receives an unacceptably low score (generally of 3 or below but may vary according to the nature and relative importance of the Assessment Criterion), for any individual criterion, this may be taken into account as a risk when considering overall value for money in **Stage 4** of the evaluation, including whether the Evaluation Team considers the tender represents an unacceptable risk to the Territory.

3.3 Stage 3 – Non- Weighted Evaluation Criteria

- a) The Evaluation Team must assess all conforming Tenders (and any non-conforming Tenders submitted to further evaluation) against the Non-Weighted Assessment Criteria.
- b) The evaluation team should outline in the evaluation report its analysis and basis for decisions made.

3.4 Stage 4 – Overall Assessment of Value for Money

- a) Following assessment of Tenders against the Assessment Criteria, to determine the overall final ranking of Tenderers, the evaluation team may conduct a final qualitative assessment of overall value for money taking into account, for example:
 - (i) risk (which may include, without limitation, financial risk and risk arising as a result of the Tender being assessed as an unacceptably high risk against any Assessment Criteria);
 - (ii) the results of the evaluation against the Assessment Criteria;
 - (iii) whole of life (WOL) costs; and
 - (iv) any other matter set out in, or relevant to, the Government Procurement Act 2001 (ACT).
- b) A comparison of each Tenderer's submitted prices/rates against the Pre-tender estimate may also be undertaken to identify submitted prices that have a significant variance from current market prices, which might signal a risk to the Territory.
- c) The tenders may be assessed by comparison with the lowest priced tender to test if the difference in price of the highest scored tender represents value for money for the specific project.
- d) To the extent not already taken into account during the assessment of the Assessment Criteria, the evaluation team may also consider such matters as (without limitation):
 - (i) risks associated with:
 - (A) the identification of shortfalls in a Tenderer's response in terms of the offered workforce's capability, capacity (which may be evidenced by the allocation of an unacceptably low score against a relevant criterion);
 - (B) the results of the analysis undertaken on the submitted prices and any associated assumptions;
 - (C) referee reports;
 - (D) financial viability assessment information;
 - (E) offered innovations; or
 - (F) any additional risks and other issues of concern associated with each tender not otherwise dealt with in the evaluation against the Assessment Criteria;
 - (ii) any reports or advice from any specialist advisors;
 - (iii) other relevant information that may assist the evaluation process, including the outcome of any tender presentations (if pursued);
 - (iv) any identified significant differences in relative economic benefits, options, departures, and identified risks; and/or

- (v) whole-of-life costs for the project - including submitted prices/rates and their relationship to the approved budget, the meta-data of historical volumes/ estimated volumes and any related or consequential costs (eg. contract management such as resourcing, equipment, software/hardware, etc.) the implementation of these Works may have for the Territory.
- e) The evaluation team will reach a consensus on the ranking of each tender at the conclusion of this stage.
- f) The preferred tenderer will be the tenderer offering best value for money having regard to all relevant factors and may not necessarily be the tenderer with the highest score. These relevant factors **must** be disclosed in the RFT and must include “the level of risk to which the proposed solution exposes the interests of the ACT”.
- g) If the preferred tenderer is not the tenderer with the highest score, full justification for selection of another tender will be provided.
- h) The risk assessment in the approved Procurement Plan for this project may be utilised to test if reduction in identified risks justifies the selection or otherwise of the tenderer with the highest score.
- i) Once a preferred tenderer has been identified Delegate approval must be sought prior to any post tender negotiations which will take place prior to entering into a Contract.
- j) Negotiations will take place solely with the preferred tenderer until such time as either: (i) a contract is formed; (ii) the preferred tenderer withdraws their offer; (iii) the capacity to negotiate is exhausted; or (iv) the Territory decides to accept no offers and may elect to recall tenders.
- k) On formation of a contract or in the event that no offers are accepted, the unsuccessful tenderers will be notified in writing and offered the opportunity to attend a debriefing session.

3.5 Evaluation Criteria

The tables below identify the criteria and weighting that will be used to assess Request for Expression of Interest (REOI) and Request for Tender (RFT) responses.

Evaluation Criteria : Non-Weighted – REOI and RFT

The Territory will take into account in its assessment the following non-weighted Assessment Criteria.

No.	NON-WEIGHTED ASSESSMENT CRITERIA - REOI and RFT
NWC1	<p>Financial Capacity Assessment</p> <p>The Territory (or its nominated agent, which may be an external consultant) may assess a Tenderer's financial status and capacity to provide the Services. If the Territory takes up this option the Tenderer will be notified and asked to provide financial information at that time. That information is contained in the <i>Contractor/Consultants Financial Assessment Kit</i> located on the ACT Government Procurement web page at http://www.procurement.act.gov.au/prequalification/prequalification_document_downloads</p>

Evaluation Criteria: REOI

THRESHOLD CRITERIA - REOI		COMPLIES YES/NO
TC1	<p>Prequalification</p> <p>The Tenderer must be prequalified with the ACT to CB-F20 as at the date of close of tenders.</p> <p>The Respondent must maintain this prequalification to the required level at all times throughout the entire process, and the Territory may in its absolute discretion not consider (or not continue to consider) a Response further if the Respondent fails to maintain its prequalification to the required level.</p> <p>The Respondent must be prequalified to the required level as a precondition to participate in the Request for Tender stage of this process.</p> <p>You do not need to supply a copy of your Certificate; the Territory will verify your prequalification status when assessing this Expression of Interest.</p>	Yes/No
TC2	<p>Industrial Relations and Regional Contribution</p> <p>Part A. Secure Local Jobs Code Certificate</p> <p>The Respondent must hold a Secure Local Jobs Code Certificate as at the date of close of Tenders</p> <p>The Respondent does not need to supply a copy of their Certificate; the Territory will verify your certification status when assessing this Response.</p> <p><i>* Note – Under the Secure Local Jobs Code any subcontractor engaged to perform "Territory Funded Work" (as defined in the Government Procurement Act 2001) will</i></p>	Yes/No

Tender Evaluation Plan – Throsby P-6 School

	<p><i>also be required to hold a Secure Local Jobs Code Certificate. The Respondent is encouraged to note in their Response the subcontractors it intends to engage for Territory Funded Work, and whether they hold current Secure Local Jobs Code Certificate, noting that commencement of work by those subcontractors will be conditional on holding a Secure Local Jobs Code Certificate.</i></p> <p>Part B Labour Relations, Training and Workplace Equity Plan</p> <p>The Respondent must submit a Labour Relations, Training and Workplace Equity Plan with its Response using the applicable template available at https://www.procurement.act.gov.au/securelocaljobs.</p> <p><i>A completed LRTWE Plan is to be submitted by the Respondent in accordance with REOI WC 5 below.</i></p> <p>Part C Ethical Suppliers Declaration - Tender</p> <p>The Respondent shall complete and submit an Ethical Suppliers Declaration - Tender.</p> <p>The contents of the Declaration and, without limitation to any other part of the Tender, any other information made available to the Territory referable to the work health and safety and employment and industrial relations performance and record of the Tenderer and any Associated Entity of the Tenderer (as defined in the Declaration) may be considered by the Territory as part of its assessment of Tenders.</p>	
WEIGHTED CRITERIA - REOI		WEIGHTING
WC1	<p>Past performance</p> <p>Provide and describe past performance on completed similar projects in the past 5 years including:</p> <ol style="list-style-type: none"> Project scope, value, date and duration; Contact details of referees; Awards and commendations; Any liquidated damages deducted for late time performance; Environmental management and safety; Claims history including the original contract price and total variations claimed for each project; Current litigation/arbitration with the Principal on any other contracts; and Role of nominated personnel on the project. <p>Demonstrate experience with projects performed under similar contract forms and project delivery methodology:</p> <ol style="list-style-type: none"> GC21; and Design and Construct (D&C). 	20%

Tender Evaluation Plan – Throsby P-6 School

	<p><i>Note: Previous performance information held by the Territory may also refer to records of performance, claims, and compliance of Codes provided by other ACT Government Directorates or Consultants engaged by the ACT Government to determine the Tenderer's past performance on similar types of projects.</i></p>	
WC2	<p>Technical, Managerial Skills and Resources to complete the project</p> <p>Provide and describe the following:</p> <ol style="list-style-type: none"> a. Management structure and personnel including CVs of key personnel (down to level of Leading Hands) and an outline of each person's project role and responsibilities, including backup personnel; b. Professional / technical capability of key personnel to meet the requirements of this project, including; <ol style="list-style-type: none"> 1) Details of the Project Manager to lead the project across all phases. This should include details of relevant projects; 2) Design Management capability and capacity within the Consortium, including the name of the nominated Design Manager and the extent of previous experience in the role under Design and Construct (D&C) or Design Construct Maintain (DCM) education project delivery arrangements. This should include details of relevant projects; 3) CV's, for key design specialists and the extent of their proposed participation and availability in the following key roles: <ul style="list-style-type: none"> ▪ Education Planner; ▪ Education Design Architect; ▪ Design Architect; ▪ Landscape Architect ▪ Mechanical Engineer; ▪ Electrical Engineer; ▪ ICT Engineer ▪ Acoustic Engineer; ▪ Fire Engineer; ▪ ESD specialist; ▪ Structural Engineer; ▪ Civil Engineer; ▪ Hydraulics Engineer; and ▪ Any other specialist considered by the Respondent to add unique skills and capability to the design 	20%

Tender Evaluation Plan – Throsby P-6 School

	<p>team for this project e.g., environmentally sustainable design specialist.</p> <ul style="list-style-type: none"> c. Statement on the availability, percentage of time to be allocated on this project (over the entire project) and details of other commitments of all key personnel, including time the key personnel will spend on site; d. Ability to Manage the on-site relationships with the Throsby School leadership team to develop an effective and efficient contemporary learning environment and during post completion; e. Nominate an example of a Project Management Plan (including QA Plan) used on a similar project in the past 5 years; and f. Details of proposed subcontractors, including their relevant experience in the past 5 years on similar projects. <p><i>Note: If the nominated example PMP is from an ACT Government project, the tenderer does not need to provide a copy with the tender. Responses to this criterion may be summarised, where applicable, in a table or composite format.</i></p>	
WC3	<p>A clear understanding of the specification, associated contract documents, form of contract and delivery methodology.</p> <p>Provide and describe the following:</p> <ul style="list-style-type: none"> a. Demonstrated understanding of the project requirements, contract milestones, planned interface arrangements and the structure of any associated agreements between the Contractor, Consultants and Sub-Contractors, as applicable; b. Ability to manage and undertake effective communication with stakeholders and community representatives including Statutory Authority engagement and approvals; c. Ability to achieve value for money outcomes on the project; d. Design and construction methodology statement for the works, including statutory approvals and draft program (including an allowance for the two phase RFT process); e. Understanding / appreciation of key issues likely to affect the project and strategies to provide certainty of project delivery in accordance with the Education 	20%

Tender Evaluation Plan – Throsby P-6 School

	<p>Directorate's objectives, including identification of key risks and proposed methodology to properly manage those risks; and</p> <p>f. Provide and describe any elements of the innovation associated with the respondent's proposed approach to the project. It is necessary to demonstrate how such innovation will be of benefit to the Territory.</p> <p>g. Demonstrate experience with projects performed under similar contract forms and project delivery methodology: GC21; and</p> <p>Design and Construct (D&C).</p> <p><i>Note: Previous performance information held by the Territory may also be considered (if available) and the assessment will include consideration of any other significant risks associated with the delivery of this project.</i></p>	
WC4	<p>Demonstrated Work Health and Safety system to complete the project</p> <p>Provide evidence of the following:</p> <ol style="list-style-type: none"> An AS/ISO/OFSC accredited system to proactively manage the Work Health and Safety (WHS) requirements of the project; That nominated personnel have experience in implementation of a WHS site management system; Any fines or other penalties (including Prohibition Notices) issued by WorkSafe ACT (or similar organisation in another jurisdiction) in the past 5 years and describe how the issue/s was/were closed out; and Effective operation of the WHS site management system, including past performance related to safety. 	30%
WC5	<p>Industrial Relations and regional contribution</p> <p>A. Secure Local Jobs Code</p> <p>The Territory will assess the extent to which the Tenderer has demonstrated that it has systems and processes in place to comply with the Secure Local Jobs Code in the provision of the Works during the term of the proposed contract.</p> <p>For the REOI, Tenderers must complete and submit an indicative Labour Relations, Training and Workplace Equity Plan by completing the template plan available at https://www.procurement.act.gov.au/securelocaljobs</p>	10%

Tender Evaluation Plan – Throsby P-6 School

	<p>B. Local Industry Participation</p> <p>The Territory will assess the extent to which the Tenderer has demonstrated that it will ensure capable local businesses are given full, fair and reasonable opportunity to participate in the provision of the Works during the term of the proposed contract.</p> <p>Tenderers must complete and submit a Local Industry Participation Plan (LIPP). For this procurement (over \$5m) this LIP Plan is included in the Secure Local Jobs Code LRTWE template referenced at A. above.</p> <p>Further information on LIPP is available at: https://www.procurement.act.gov.au/canberra-region-lipp</p>	
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Evaluation Criteria : RFT

No.	THRESHOLD CRITERIA - RFT	COMPLIES YES/NO
TC1	<p>Prequalification</p> <p>The Respondent must be prequalified with the ACT to CB F20 as at the closing date for Tender Responses.</p> <p>You do not need to supply a copy of your Certificate; the Territory will verify your prequalification status when assessing this tender.</p> <p>The Tenderer must maintain this prequalification to the required level at all times throughout the entire process, and the Territory may in its absolute discretion not consider (or not continue to consider) a Tender further if the Tenderer fails to maintain it's prequalification to the required level.</p>	Yes/No
TC2	<p><i>The Tenderer shall detail the extent to which the following criteria have changed from the information provided with their response submission to the Request for Expression of Interest.</i></p> <p>Industrial Relations and Regional Contribution</p> <p>Part A. Secure Local Jobs Code Certificate</p> <p>The Tenderer must hold a Secure Local Jobs Code Certificate as at the date of close of Tenders</p> <p>You do not need to supply a copy of your Certificate; the Territory will verify your certification status when assessing this Tender</p> <p><i>* Note -- Under the Secure Local Jobs Code any subcontractor engaged to perform "Territory Funded Work" (as defined in the Government Procurement Act 2001) will also be required to hold a Secure Local Jobs Code Certificate. Tenderers are encouraged to note in their Tender the subcontractors it intends to engage for Territory Funded Work, and whether</i></p>	Yes/No

Tender Evaluation Plan – Throsby P-6 School

	<p><i>they hold current Secure Local Jobs Code Certificate, noting that commencement of work by those subcontractors will be conditional on holding a Secure Local Jobs Code Certificate.</i></p> <p>Part B Labour Relations, Training and Workplace Equity Plan</p> <p>The Respondent must submit a Labour Relations, Training and Workplace Equity Plan with its Response using the applicable template available at https://www.procurement.act.gov.au/securelocaljobs.</p> <p>Part C Ethical Suppliers Declaration - Tender</p> <p>Tenderers are to complete and submit an Ethical Suppliers Declaration - Tender.</p> <p>The contents of the Declaration and, without limitation to any other part of the Tender, any other information made available to the Territory referable to the work health and safety and employment and industrial relations performance and record of the Tenderer and any Associated Entity of the Tenderer (as defined in the Declaration) may be considered by the Territory as part of its assessment of Tenders.</p>	
No.	WEIGHTED CRITERIA - RFT	WEIGHTING
WC1	<p>Past Response</p> <p>The Tenderer is to confirm:</p> <ol style="list-style-type: none"> a. The allocation, availability and percentage time commitment of the same project team which was identified in their REOI response; b. Other Technical, Managerial Skills and Resources identified in the REOI response remain available; and c. Any changes to the demonstrated Work Health and Safety system capacity (including WorkSafe notices) identified in their REOI response. <p><i>Note: The Tender Evaluation Team may also use records of performance, claims, and compliance of Codes provided by other ACT Government Directorates or Consultants engaged by the ACT Government to determine the Tenderers past performance on similar types of projects.</i></p>	10%
WC2	<p>Technical, Managerial Skills and Resources to complete the project</p> <p>Demonstrate the following:</p> <ol style="list-style-type: none"> a. Confirmation or update of the tenderer's REOI response regarding: <ol style="list-style-type: none"> o the proposed Project Manager to lead the project across all phases; 	10%

Tender Evaluation Plan – Throsby P-6 School

	<ul style="list-style-type: none"> o the project team structure and personnel including an outline of each person's project role and responsibilities, including backup personnel; o the design manager and the extent of previous experience in the role under Design and Construct project delivery arrangements including details of relevant projects; <p>b. Updated details, as applicable, including CV's, for key design specialists and the extent of their proposed participation and availability to undertake this project;</p> <p>c. Statement on the availability, percentage of time to be allocated on this project (over the entire project) and details of other commitments of all key personnel, including time the key personnel will spend on site; and</p> <p>d. Details of proposed subcontractors, including their relevant experience in the past 5 years on similar education projects.</p>	
WC3	<p>A demonstration the project will be completed within the contract Period</p> <p>Provide and describe the following:</p> <ul style="list-style-type: none"> a. A program for the project to complete the works within the contract period, including allowance for design development, consultation, and Territory and other statutory approvals. The program is to comply with the requirements of the Contract, suitable for developing and forming the basis of the initial Contract Program and linked to detail all interdependencies and a critical path; b. Describe critical activities and methods of achieving project milestones and project completion dates; and c. Demonstrate a clear understanding of the specific staging of construction, approvals, utilities services and traffic management required to complete the works within the contract period. <p><i>Note: Previous performance information held by the Territory may also be considered (if available) and the assessment will include consideration of any other significant risks associated with the delivery of this project.</i></p>	20%
WC4	<p>A clear understanding of the project</p> <p>The Tenderer should provide sufficient information for the ACT Government to evaluate the designs for the school. In doing so, the key issues that will be considered include:</p> <ul style="list-style-type: none"> a. Design solution, the extent to which the Tenderer's design reflects the Principals Documents, design functionality and operational efficiency of the school facility; b. Design documentation, the extent to which the design documentation and associated information illustrates, 	30%

Tender Evaluation Plan – Throsby P-6 School

	<p>demonstrates and confirms the proposal in accordance with the requirements of the Principals Documents including Master Planning, architectural design, architectural design intent and features provided in the proposed design;</p> <ul style="list-style-type: none"> c. Design management processes including Quality Assurance for the Design and Construct delivery methodology and in particular, the Development Approval submission, Design Development and Construction Ready documentation stages; d. Planning framework, the extent to which proposals consider and respond to the planning and Development Approval framework and the requirement to complete construction by November/December 2020; e. Site access and traffic provisions, the access and traffic arrangements on and around the sites for pedestrian, bicycle and vehicular interaction; f. Engineering structures and services – the appropriateness, value for money and design intent of the site and building engineering structures and services; g. Innovation, the extent to which the proposals demonstrate innovation in each of the sub-criteria above; h. Functional and operational efficiency, the proposed site, landscape, building and engineering services design; i. Flexibility and adaptability, the extent to which the site and building design, including architecture and engineering structures and services, may be reconfigured or expanded to meet changing operational requirements over the life of the asset; j. Design departures, identification of departures from the Principals Documents and the implications for the cost, time and quality of the school facility over the life of the asset; and k. The value for money and quality of equipment, fittings and finishes included in the proposed design. 	
WC5	<p>Financial Offer</p> <p>The Territory will evaluate the extent to which the Tenderer has demonstrated that its' proposed pricing, when considered in conjunction with all other Assessment Criteria and other information taken into account (including risk), constitutes value for money.</p> <p>Provide the completed Tender Schedule with the Tenderer's financial offer.</p>	20%

Tender Evaluation Plan – Throsby P-6 School

<p>WC6</p>	<p>Industrial Relations and regional contribution</p> <p>A. Secure Local Jobs Code</p> <p>The Territory will assess the extent to which the Tenderer has demonstrated that it has systems and processes in place to comply with the Secure Local Jobs Code in the provision of the Works during the term of the proposed contract.</p> <p>Tenderers must complete and submit the applicable Labour Relations, Training and Workplace Equity Plan by completing the template plan available at https://www.procurement.act.gov.au/securelocaljobs</p> <p>B. Local Industry Participation</p> <p>The Territory will assess the extent to which the Tenderer has demonstrated that it will ensure capable local businesses are given full, fair and reasonable opportunity to participate in the provision of the Works during the term of the proposed contract.</p> <p>Tenderers must complete and submit a Local Industry Participation Plan (LIPP). For this procurement (over \$5m) this LIP Plan is included in the Secure Local Jobs Code LRTWE template referenced at A. above.</p>	<p>10%</p>
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4 Evaluation Report & Letters of Decline/Debriefings

4.1 Evaluation Report

The evaluation team will prepare the following information for inclusion with the evaluation report:

- a) background to the process;
- b) advice received from consultants, specialist advisors, technical analysis;
- c) the evaluation process, including comments (strengths and weaknesses) and scores against each criteria;
- d) the weighted score of each tender;
- e) value for money;
- f) proposed methods for management of tender specific risks;
- g) identification of any issues which should be resolved by negotiation; and
- h) recommendations to the Director General or approving Delegate.

4.2 Letters of Decline / Debriefings

Letters of decline will be sent to all unsuccessful Tenderers. Letters of decline and debriefings will comply with the requirements outlined in Procurement Circular 2007/05 *Debriefing Unsuccessful Tenderers*.

ATTACHMENT A - Risk Rating Table for use in Tender Evaluation

Descriptor	Sample Commentary	Rating
Superior	Highly convincing and credible. Response demonstrates superior capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. Comprehensively documented with all claims fully substantiated. Low risk.	10
Outstanding	Highly convincing and credible. Response demonstrates outstanding capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. Documentation provides complete details. All claims adequately demonstrated and substantiated. Low risk.	9
Excellent	Response complies, is convincing and credible. Response demonstrates excellent capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. Some minor lack of substantiation but the Tenderer's overall claim is supported. Low risk.	8
Very Good	Response complies, is convincing and credible. Response demonstrates very good capability, capacity and experience, relevant to, or understanding of, the requirements of the Evaluation Criterion. Minor uncertainties and shortcomings in the Tenderer's claims or documentation. Low risk.	7
Good	Response complies and is credible but not completely convincing. Response demonstrates adequate capability, capacity and experience, relevant to, or understanding of, the requirements of the Evaluation Criterion. Tenderer's claims have some gaps. Low risk.	6
Adequate	Response has minor omissions. Credible but barely convincing. Response demonstrates only a marginal capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. Medium risk.	5
Reservations	Barely convincing. Response has shortcomings and deficiencies in demonstrating the Tenderer's capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. Medium risk.	4
Poor	Unconvincing. Response has significant flaws in demonstrating the Tenderer's capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. High risk.	3
Very Poor	Unconvincing. Response is significantly flawed and fundamental details are lacking. Minimal information has been provided to demonstrate the Tenderer's capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. High risk.	2
Inadequate	Response is totally unconvincing and requirements have not been met. Response has inadequate information to demonstrate the Tenderer's capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. High risk.	1
Not Acceptable	Tenderer was not evaluated as it did not provide any requested information and/or contravened nominated restrictions. Extreme risk.	0

Attachment C - CONFORMITY OF TENDERS SCHEDULE

Response submitted on time		
Completed and signed Tender Declaration by authorised person		
Ethical Suppliers Declaration signed by authorised person		
Labour Relations, Training and Workplace Equity Plan (LRWTE)		
Evidence of SLJC Certification Compliance		
Prequalification to CB-F20		
Referee contact details have been included		
ACN / ABN Check		
Bid conforms with requested format scope and specifications in RFT		
Legal entity is clear and suitable for purposes of possible future contract		

SUMMARY OF PREFERRED TENDERER



Evaluation Worksheet Updated 17 July 2019

SUMMARY PREFERRED TENDERER

81002-RFT-001 Throsby Preschool to Year 6 School with Planning for an Early Childhood Education Centre (ECEC)

TENDERER	TOTAL SCORE	COST \$	RANKING
[REDACTED]	[REDACTED]	[REDACTED]	1
[REDACTED]	[REDACTED]	[REDACTED]	2

SUMMARY OF PREFERRED TENDERER.

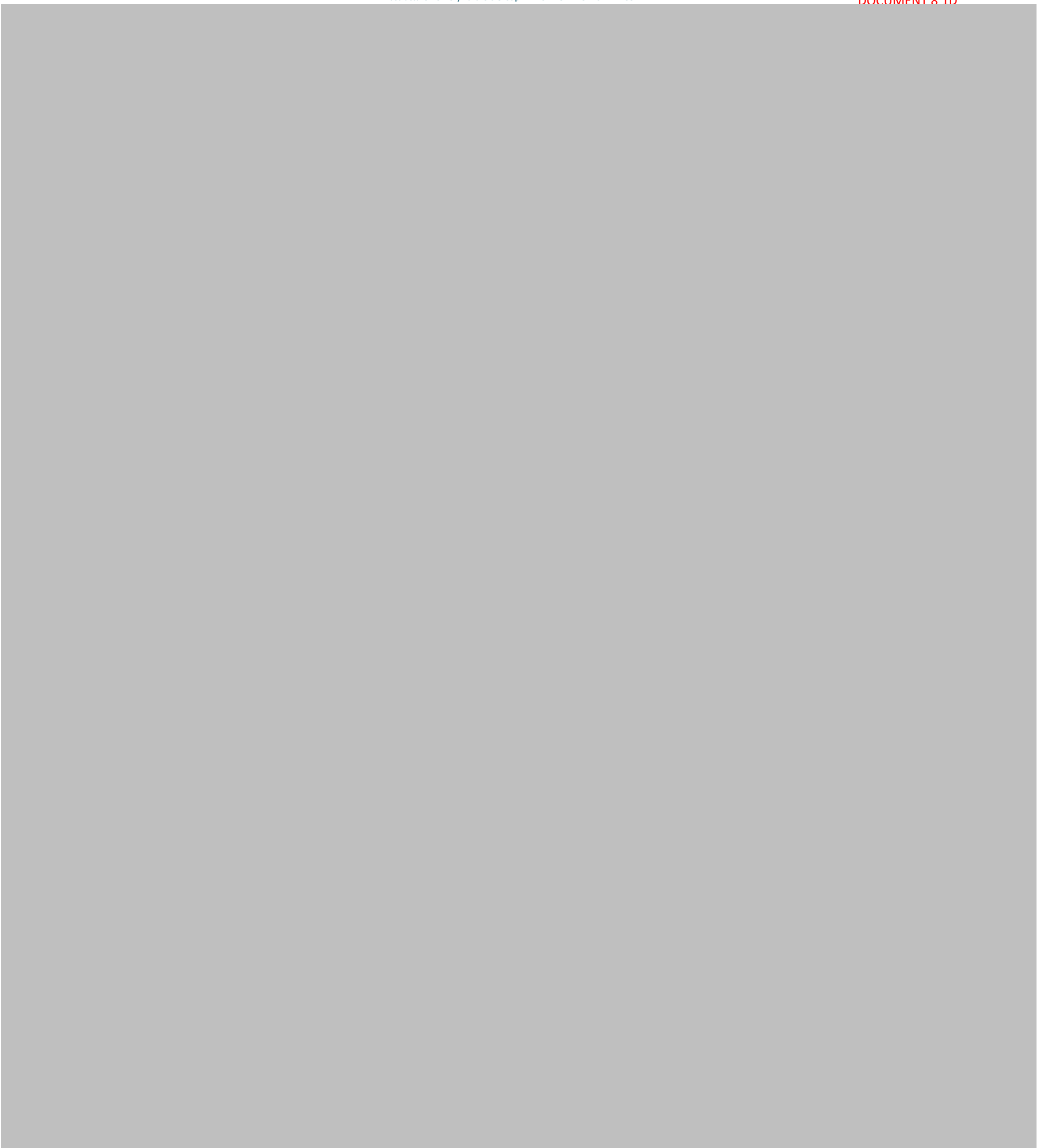
TENDER EVALUATION FORM

Tender Evaluations that are undertaken or facilitated by Infrastructure Delivery Partners Group, Major Projects Canberra.

Tender Evaluation undertaken in accordance with the approved Evaluation Plan/Request Tender documentation including Evaluation Criteria.

IFCW PO must confirm legal status of Preferred Tenderer before the Tender Evaluation Report proceeds to Delegate for signature.

Updated with (6) LABOUR RELATIONS, TRAINING AND WORKPLACE EQUITY PLAN - LIPP AND SLIC CRITERION NOTES FOR SLIC assessment of LWTREP on sheets 1-6 approved RP 06 May 2019







SCORING METHODOLOGY

10 = Superior	Highly convincing and credible. Response demonstrates superior capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. Comprehensively documented with all claims fully substantiated. Low risk.
9 = Outstanding	Highly convincing and credible. Response demonstrates outstanding capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. Documentation provides complete details. All claims adequately demonstrated and substantiated. Low risk.
8 = Excellent	Response complies, is convincing and credible. Response demonstrates excellent capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. Some minor lack of substantiation but the Tenderer's overall claim is supported. Low risk.
7 = Very Good	Response complies, is convincing and credible. Response demonstrates very good capability, capacity and experience, relevant to, or understanding of, the requirements of the Evaluation Criterion. Minor uncertainties and shortcomings in the Tenderer's claims or documentation. Low risk.
6 = Good	Response complies and is credible but not completely convincing. Response demonstrates adequate capability, capacity and experience, relevant to, or understanding of, the requirements of the Evaluation Criterion. Tenderer's claims have some gaps. Low risk.
5 = Adequate	Response has minor omissions. Credible but barely convincing. Response demonstrates only a marginal capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. Medium risk.
4 - Reservations	Barely convincing. Response has shortcomings and deficiencies in demonstrating the Tenderer's capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. Medium risk.
3 = Poor	Unconvincing. Response has significant flaws in demonstrating the Tenderer's capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. High risk.
2 = Very Poor	Unconvincing. Response is significantly flawed and fundamental details are lacking. Minimal information has been provided to demonstrate the Tenderer's capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. High risk.
1 = Inadequate	Response is totally unconvincing and requirements have not been met. Response has inadequate information to demonstrate the Tenderer's capability, capacity and experience relevant to, or understanding of, the requirements of the Evaluation Criterion. High risk.
0 = Not Acceptable	Tenderer was not evaluated as it did not provide any requested information and/or contravened nominated restrictions. Extreme risk.

81002-RFT-001 Throsby Preschool to Year 6 School with Planning for an Early Childhood Education Centre (ECEC)
Clarifications and Negotiations - TET Identified



Note: [redacted] has raised further areas for clarification within the Technical Assessments for both tenderers.

From: [Blom, Dylan](#)
To: [Evans, Ben](#)
Cc: [Jacobi, Chris](#); [Power, Rebecca](#)
Subject: RE: Throsby P-6 - Tender Evaluation [SEC=UNCLASSIFIED]
Date: Monday, 16 March 2020 10:44:31 AM

UNCLASSIFIED

Ben,

Delegate has approved the changes on the proviso that Erica is chair. Please ensure that IDP note this change in the eventual Tender Evaluation Report.

Please release the documents as soon as possible so evaluation can commence.

Thanks,

Dylan Blom | Senior Director, Major Projects

Phone: 6207 1411 | Mobile: 0466 313 607 | Email: dylan.blom@act.gov.au

Infrastructure and Capital Works | Education | ACT Government

Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601

www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

From: Evans, Ben <Ben.Evans@act.gov.au>
Sent: Friday, 13 March 2020 5:36 PM
To: Blom, Dylan <Dylan.Blom@act.gov.au>
Cc: Jacobi, Chris <Chris.Jacobi@act.gov.au>; Power, Rebecca <Rebecca.Power@act.gov.au>
Subject: RE: Throsby P-6 - Tender Evaluation [SEC=UNCLASSIFIED]

Hi Dylan

As I understand both you and RP have come to an agreement as to the composition of the Tender Evaluation Team for the Throsby Preschool to Year 6 School RFT. Can you please request delegate approval to amend the current TET (proposed in the PPM) to members noted below.

81002-RFT-001 Throsby Preschool to Year 6 School with Planning for an ECEC					
Current Evaluation Team Members			Proposed Evaluation Team Members		
Chairperson	John Hawkins	IDP – MPC	Chairperson	Ben Evans	IDP – MPC
Member	Ben Player	ICW – EDU	Member	Ben Player	ICW – EDU
Member	Chris Jacobi	ICW – EDU	Member	Chris Jacobi	ICW – EDU
Observer	Erica Pilgrim-Day	IDP – MPC	Member	Erica Pilgrim-Day	IDP – MPC

Once direction has been provided, we can then have TendersACT release the Tender documents to the team. If you have any questions or comments, please let me know.

Regards,

Ben Evans | Infrastructure Officer

Phone: (02) 6207 7892 | Email: Ben.Evans@act.gov.au

Infrastructure Delivery Partners – Commercial Branch | Major Projects Canberra | ACT Government

From: Evans, Ben

Sent: Wednesday, 26 February 2020 4:00 PM

To: Jacobi, Chris <Chris.Jacobi@act.gov.au>

Cc: Player, Ben <Ben.Player@act.gov.au>; Hawkins, John <John.Hawkins@act.gov.au>

Subject: Throsby P-6 - Tender Evaluation [SEC=UNCLASSIFIED]

Hi Chris

As discussed, there are some proposed changes to the evaluation team. Noting your comments yesterday, and having discussed it within MPC, please see the proposed changes below.

81002-RFT-001 Throsby Preschool to Year 6 School with Planning for an ECEC					
Current Evaluation Team Members			Proposed Evaluation Team Members		
Chairperson	John Hawkins	IDP – MPC	Chairperson	Ben Evans	IDP – MPC
Member	Ben Player	ICW – EDU	Member	Ben Player	ICW – EDU
Member	Chris Jacobi	ICW – EDU	Member	Chris Jacobi	ICW – EDU
Observer	Erica Pilgrim-Day	IDP – MPC	Observer	John Hawkins	IDP – MPC

Regards,

Ben Evans | Infrastructure Officer

Phone: (02) 6207 7892 | Email: Ben.Evans@act.gov.au

Infrastructure Delivery Partners – Commercial Branch | Major Projects Canberra | ACT Government

Level 2, Nature Conservation House, 153 Emu Bank, Belconnen ACT 2617 | PO Box 158 Canberra City ACT 2601 | www.act.gov.au

From: [Whitehouse, Michael](#)
To: [Evans, Ben](#)
Subject: RE: 81002-RFT-001 Throsby Preschool to Year 6 School with Planning for an Early Childhood Education Centre (ECEC) - WHS Assessment [SEC=UNCLASSIFIED]
Date: Thursday, 26 March 2020 10:16:11 AM

Ben

I'm happy for the original assessment to still stand and be acceptable.

Regards
Michael

From: Evans, Ben
Sent: Thursday, 26 March 2020 10:00 AM
To: Whitehouse, Michael <Michael.Whitehouse@act.gov.au>
Cc: Keir, Tanya <Tanya.Keir@act.gov.au>; Pilgrim-Day, Erica <Erica.Pilgrim-Day@act.gov.au>
Subject: 81002-RFT-001 Throsby Preschool to Year 6 School with Planning for an Early Childhood Education Centre (ECEC) - WHS Assessment [SEC=UNCLASSIFIED]

Hi Michael

As discussed, the RFT for the Throsby Primary School project has recently closed. The shortlisted tenderers are ICON SI (Aust) Pty Ltd and [REDACTED]

The tenderers were asked to identify any changes to their Work Health and Safety system capacity (including Worksafe notices received) since their submission during the previously completed REOI process.

Both tenderers have confirmed that there have been no changes to their systems as described in their responses to the REOI.

Can you please confirm that these systems as previously assessed remain acceptable.

Regards,

Ben Evans | Infrastructure Officer

Phone: (02) 6207 7892 | Email: Ben.Evans@act.gov.au

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From: Edghill, Duncan <Duncan.Edghill@act.gov.au>
Sent: Tuesday, 14 April 2020 12:41 PM
To: Parkinson, Andrew <Andrew.Parkinson@act.gov.au>; Piani, Adrian <Adrian.Piani@act.gov.au>
Subject: RE: ACT Infrastructure Group

UNCLASSIFIED

Many thanks Andrew.

From: Parkinson, Andrew <Andrew.Parkinson@act.gov.au>
Sent: Tuesday, 14 April 2020 12:39 PM
To: Edghill, Duncan <Duncan.Edghill@act.gov.au>; Piani, Adrian <Adrian.Piani@act.gov.au>
Subject: Re: ACT Infrastructure Group

UNCLASSIFIED

I've spoken to [REDACTED] & explained how the Canberra architects are connected with [REDACTED] to undertake the local work.

We also had a good chat about changing the way major education projects are procured in the future and what's coming out from education as stimulus work.

I think it went well and [REDACTED] now has my number to call.

Andrew Parkinson | a/g Executive Group Manager
Business Services | Education Directorate | ACT Government
Phone 02 6205 4593 | Mobile 0478 301 085

From: Edghill, Duncan <Duncan.Edghill@act.gov.au>
Sent: Thursday, April 9, 2020 6:00:39 PM

To: Parkinson, Andrew <Andrew.Parkinson@act.gov.au>; Piani, Adrian <Adrian.Piani@act.gov.au>
Subject: FW: ACT Infrastructure Group

UNCLASSIFIED

Andrew,

Please see below. Might you be able to give [REDACTED] a call please on the other side of the weekend?

A quick call between Adrian, you and I ahead of then might be worthwhile please.

Carolina – may you set up a 3 way call for Andrew, Adrian and I on Tuesday morning please?

Thank you.

Duncan

From: Edghill, Duncan
Sent: Thursday, 9 April 2020 5:59 PM
To: Michael Hopkins <mhopkins@mba.org.au>; Shannon Battison <shannon@themilldesign.com.au>
Subject: RE: ACT Infrastructure Group

UNCLASSIFIED

[REDACTED]

Thank you for the feedback. I don't know what other factors might have been in play in the evaluation, but I'll ask Andrew Parkinson of Education to give you a call.

Kind Regards
Duncan

Duncan Edghill | Chief Projects Officer
Major Projects Canberra

T 02 6205 3842 | M 0431 882 470 | E duncan.edghill@act.gov.au
GPO Box 158, Canberra ACT 2601



From: [REDACTED]
Sent: Thursday, 9 April 2020 2:29 PM
To: [REDACTED] Edghill, Duncan <Duncan.Edghill@act.gov.au>
Subject: RE: ACT Infrastructure Group

Thanks for raising this [REDACTED]

Duncan, we have received similar feedback.

From: [REDACTED]
Sent: Thursday, 9 April 2020 2:11 PM
To: Edghill, Duncan <Duncan.Edghill@act.gov.au>; [REDACTED]
Subject: ACT Infrastructure Group

Hi Duncan,

Apologies for not raising this in the meeting but I didn't want to dampen that wonderful spirit at closing! We have had some very unhappy members over night with the announcement of the Throsby School tender, with it going to an ACT builder and a Melbourne architect. Could we please add an agenda item for early next week that asks Education

to detail how they intend to meet the no travel requirements when appointing an interstate firm to carry out a project here (especially in light of the fact that the other shortlisted team were an all Canberra team)?

I am getting a lot of flack over this particular decision after so many assurances that ACT government was supporting the stay local and prioritising local projects for local jobs, and I would appreciate hearing a response from Education on how it will be handled.

Thanks so much and have a wonderful Easter break.

