

# BOARD MEMBER

Works with other members to make the school board effective and ensure it functions in the best interests of the school and all its students.

Board role	Responsibilities
Compliance and administration	<ul style="list-style-type: none"> <li>&gt; Work with the other members to meet the board's responsibilities and obligations</li> <li>&gt; Monitor and review:               <ul style="list-style-type: none"> <li>• school performance</li> <li>• student performance through school-based and broader testing activities such as NAPLAN</li> </ul> </li> <li>&gt; Review the school's application of Education Directorate policies</li> <li>&gt; Review the school's compliance checklist</li> <li>&gt; Make recommendations to the Director-General about school issues and implement Director-General directions</li> <li>&gt; Act in line with the <i>Education Act 2004</i> or other Territory law and in good faith (members are not civilly liable for honest acts or omissions)</li> </ul>
Membership	<ul style="list-style-type: none"> <li>&gt; Sign and abide by the Code of Conduct</li> <li>&gt; Declare a real or perceived potential conflict of interest before the related board discussion happens</li> <li>&gt; Elect a chairperson and deputy chairperson (cannot be the principal or a staff member)</li> <li>&gt; Decide if the board should stagger appointments</li> <li>&gt; Appoint up to two members as Board appointed members</li> <li>&gt; Appoint an acting member to fill a vacant role</li> <li>&gt; Have one board member on a principal's recruitment panel</li> </ul>
Liaison	<ul style="list-style-type: none"> <li>&gt; Develop relationships between the school and the community (including community organisations)</li> <li>&gt; Encourage parents and carers to be involved in student learning</li> </ul>

Board reporting	Responsibilities
Finance	<ul style="list-style-type: none"> <li>&gt; Approve, monitor and review the school budget, ensuring that it is aligned with school priorities</li> <li>&gt; Publish a budget summary, 14 days after the board approves it, for the school community to access easily</li> <li>&gt; Set policies for effectively and efficiently using school assets, including financial assets</li> </ul>
Strategic and action plans	<ul style="list-style-type: none"> <li>&gt; Follow Education Directorate policies and requirements</li> <li>&gt; Set the school's strategic direction and priorities</li> <li>&gt; Approve the five-year school Strategic Plan and annual Action Plan</li> </ul>
General activities	<ul style="list-style-type: none"> <li>&gt; Report on school performance to the:               <ul style="list-style-type: none"> <li>• Director-General</li> <li>• school community, including parents and carers, staff and students</li> </ul> </li> <li>&gt; Approve and review the school curriculum within Australian Curriculum frameworks and Education Directorate requirements, and ensure alignment with the school's priorities</li> <li>&gt; Review and approve proposals (at concept stage) for overseas student excursions considering needs for:               <ul style="list-style-type: none"> <li>• financial support</li> <li>• students with a disability</li> </ul> </li> </ul>
For more information	<ul style="list-style-type: none"> <li>&gt; <a href="http://www.education.act.gov.au/school_education/school_boards">http://www.education.act.gov.au/school_education/school_boards</a></li> </ul>

