

## Freedom of Information Request – Schedule

**SUBJECT:** Records in possession of the ACT Government in relation to hazardous materials in ACT Government schools, specifically:

- Media statements/responses (including drafts) since 1 January 2020
- All records produced by and/or for the “expert team” referred to by the Education Minister in the article in the Canberra Times on 18 September 2020, including but not limited to reports, risk assessments, action plans, minutes, charter/terms of reference.’

**DATE OF REQUEST: 18/02/2021**

**FILE REFERENCE:**

Record Number	Description	Record Date	Decision (Full release, Partial release, Non-release)	Reason for Decision
Binder 1				
1 Page 1	Email L Larkin to A Jaques, FW: Yarralumla Primary	29/07/2020 11:59 AM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
2 Page 2 - 5	Email A Jaques to J Abbott, RE: Lead-based paint media enquiry	30/07/2020 6:10 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi) and out of scope
3 Page 6 -7	Email S Hunter to L Larkin, RE: FOR YOUR CLEARANCE: XXXX follow up media questions	31/07/2020 12:15 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi) and out of scope
4 Page 8 - 12	Email M Cursley to L Larkin, RE XXXX follow up Yarralumla PS	31/07/2020 5:34 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
5 Page 13 - 14	Email L Larkin to B Sloane, RE: Yarralumla – Forrest enquiry	05/08/2020 9:15 AM	Partial release	Schedule 2, 2.2 (a) (xi) and out of scope
6 Page 15 - 16	Email B Sloane to J Nakkam, M Young, RE: Yarralumla - Forrest enquiry -	05/08/2020 9:24 AM	Partial release	Schedule 2, 2.2 (a) (xi)

<p>7 Page 17 - 26</p>	<p>Email J Nakkan to S Hunter, B Sloane, RE: - MEDIA QUERY - ADDITIONAL QUESTIONS Yarralumla lead paint with attachments:</p> <p>A - XXXX Yarralumla - Forrest hazardous materials enquiry 05082020 - MO included.docx; B - 11181_CleaningLeadMethod_Yarralumla PrimarySchool_20200724.pdf</p>	<p>05/08/2020 1:44 PM</p>	<p>Partial release</p>	<p>Schedule 2, 2.2 (a) (ii), (xi)</p> <p>Attachment B is not released as it is publicly available at Yarralumla Primary School</p>
<p>8 Page 27 - 38</p>	<p>Email B Sloane to A Parkinson, Media Query – Additional questions Yarralumla Lead Paint With attachments:</p> <p>A - Forrest PS ASMP.pdf B - Forrest PS HMR.pdf C - Yarralumla PS ASMP.pdf D - Yarralumla PS HMSMP.pdf; E - Yarralumla PS LPMP.pdf;- F - XXXX Yarralumla - Forrest hazardous materials enquiry 05082020 - MO included.docx</p>	<p>05/08/2020 2:07PM</p>	<p>Partial release</p>	<p>Schedule 2, 2.2 (a) (ii), (xi)</p> <p>Attachments A, B and D are provided as attachments to Document 10</p> <p>Attachment C is not released as it is publicly available from the Education Directorate’s Disclosure Log - EDU_2020_012 - Stage 1, Part A, Doc 21</p> <p>Attachment E is not released as it is publicly available from the Education Directorate’s Disclosure Log - EDU_2020_012 - Stage 1, Part A, Doc 55</p>

<p>9 Page 39 - 46</p>	<p>Email B Sloane to M Cursley, RE: MEDIA QUERY - ADDITIONAL QUESTIONS With attachments:  A - XXXX Yarralumla - Forrest hazardous materials enquiry 05082020 - MO included.docx</p>	<p>05/08/2020 4:09 PM</p>	<p>Partial release</p>	<p>Schedule 2, 2.2 (a) (ii), (xi)</p>
<p>10 Page 47 - 50</p>	<p>Email B Sloane to XXXX, Media request – Yarralumla S and Forrest PS With attachments:  A - Forrest PS Asbestos Survey &amp; Management Plan.pdf; B - Forrest PS Hazardous Material Report.pdf; C - Yarralumla PS Asbestos Survey Management Plan.pdf; D - Yarralumla PS Hazardous Material Survey &amp; Management Plan.pdf 16.10.2009; E - Yarralumla PS Lead Paint Management Plan.pdf;</p>	<p>05/08/2020 5:30 PM</p>	<p>Partial release</p>	<p>Schedule 2, 2.2 (a) (ii), (xi)</p> <p>Attachments A &amp; B are not released as they are publicly available at Forrest Primary School.</p> <p>Attachment C is not released as it is publicly available from the Education Directorate’s Disclosure Log - EDU_2020_012 - Stage 1, Part A, Doc 21</p> <p>Attachment D is not released as it is publicly available at Yarralumla Primary School.</p> <p>Attachment E is not released as it is publicly available from the Education Directorate’s Disclosure Log - EDU_2020_012 - Stage 1, Part A, Doc 55</p>
<p>11 Page 51 - 54</p>	<p>Email B Sloane to S Porter, RE: Yarralumla Primary School</p>	<p>06/08/2020 3:25 PM</p>	<p>Partial release</p>	<p>Schedule 2, 2.2 (a) (ii), (xi)</p>

12 Page 55 - 59	Email S Hunter to B Sloane, J Nakkan, RE: - Response to opposition comments	06/08/2020 4:30 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
13 Page 60 - 64	Email B Sloane to A Parkinson, J Nakkan, S Hunter, RE: Response to opposition comments	6/08/2020 4:33 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
14 Page 65 - 70	Email B Sloane to M Cursley, RE: Response to Opposition comments	06/08/2020 4:35 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
15 Page 71 - 75	Email B Sloane to R Hobbs, M Cursley, RE: FOR URGENT CLEARANCE UPDATED RESPONSE: CANBERRA TIMES MEDIA QUERY Yarralumla Primary School	06/08/2020 5:58 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
16 Page 76 - 78	Email K Haire to B Sloane, RE: MEDIA REQUEST interview/response	07/08/2020 2:29 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
17 Page 79 - 83	Email M Cursley to B Sloane, Re: MEDIA REQUEST interview/response	07/08/2020 4:04 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
18 Page 84 - 89	Email B Sloane to A Parkinson, FW: Questions regarding Yarralumla Primary School	11/08/2020 1:46PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi) and out of scope
19 Page 90 - 96	Email B Sloane to S Hunter, A Parkinson RE: Questions regarding Yarralumla Primary School	11/08/2020 5:00PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi) and out of scope
20 Page 97 - 100	Email B Sloane to M Cursley, RE: Clarification on Yarralumla Primary School lead paint management CT	12/08/2020 5:09 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
21 Page 101 - 104	Email XXXX to L Larkin, Re: FW: Clarification on Yarralumla Primary School lead paint management	13/08/2020 5:30 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)

22 Page 105 - 109	Email B Sloane to S Hunter, A Parkinson, J Nakkan, Re: Response to lead contamination release	17/08/2020 3:40 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
23 Page 110 - 112	Email L Larkin to M, Cursley, FOR YOUR URGENT CLEARANCE: XXXX MEDIA QUERY Yarralumla lead issues 5pm deadline	18/08/2020 4:57 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi) and out of scope
24 Page 113 - 117	Email B Sloane to M Cursley, RE: FOR YOUR URGENT CLEARANCE: XXXX MEDIA ENQUIRY - Yarralumla lead issues 5pm deadline	18/08/2020 5:56 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi) and out of scope
25 Page 118 - 120	Email B Sloane to XXXX, RE: Yarralumla lead issues	18/08/2020 5:57 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi) and out of scope
26 Page 121 - 127	Email B Sloane to A Parkinson, S Hunter, J Nakkan, RE: Yarralumla	19/08/2020 1:48 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
27 Page 128 - 130	Email B Sloane to A Parkinson, S Hunter, J Nakkan, RE_ Questions regarding school maintenance	19/08/2020 5:01 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
28 Page 131 - 136	Email L Larkin to M, Cursley, RE: Yarralumla	20/08/2020 12:56 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
29 Page 137 - 141	Email B Sloane to XXXX, RE: Yarralumla	20/08/2020 8:35 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
30 Page 142 - 144	Email B Sloane to A Parkinson - Follow up questions	31/08/2020 4:55 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
31 Page 145 - 148	Email L Larkin to M, Cursley, FW: North Ainslie lead contamination	03/09/2020 4:36 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
32 Page 149 - 151	Email B Sloane to M Cursley, FW: North Ainslie lead contamination	3/09/2020 4:43 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
33 Page 152 - 153	Email B Sloane to L Larkin, P Short, FW: XXXX Statement Request	04/09/2020 3:33 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)

34 Page 154 - 157	Email H Southwell to B Sloane, EDU Media, L Larkin RE: FOR APPROVAL: XXXX Statement Request	07/09/2020 10:02 AM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
35 Page 158 - 159	Email B Sloane to A Parkinson, FW: Alfred Deakin High lead	07/09/2020 12:02 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
36 Page 160 - 163	Email B Sloane to M Cursley, FOR APPROVAL: Lead contamination in schools	07/09/2020 2:51 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
37 Page 164 - 166	Email B Sloane to M Cursley, RE: Alfred Deakin High lead	07/09/2020 3:17 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
Binder 2				
38 Page 1 - 5	Email XXXX to B Sloane, Re: - Lead contamination in schools	07/09/2020 5:02 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
39 Page 6 - 7	Email B Sloane to XXXX, RE: Alfred Deakin High School	08/09/2020 9:30 AM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
40 Page 8 - 10	Email B Sloane to XXXX - Final Response - XXXX Statement Request	08/09/2020 10:01 AM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
41 Page 11 - 12	Email B Sloane to XXXX, RE: Questions regarding hazardous materials	14/09/2020 3:58 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
42 Page 13 - 19	Email D Matthews to B, Sloane, RE: Questions regarding hazardous materials	14/09/2020 5:30 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
43 Page 20 - 23	Email B Sloane to K Haire, RE: FOR APPROVAL: Questions regarding hazardous materials	14/09/2020 5:36 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
44 Page 24 - 29	Email B Sloane to A Benson, RE: Lead paint management at Curtin Primary School - public communication advice With attachment:  A - Curtin Primary School Lead Paint letter 15092020_FINAL	15/09/2020 4:25 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)

45 Page 30 - 36	Email M McKinnon to A Parkinson, L Larkin, RE: FOR URGENT CLEARANCE: XXXX Media query - School maintenance Deadline: Thursday morning	19/11/2020 5:34 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
46 Page 37 - 41	Email B Sloane to M Cursley, FW: FOR URGENT CLEARANCE: XXXX Media query - School maintenance Deadline: Thursday morning	20/11/2020 9:28 AM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
47 Page 42 - 69	Email – P Steel to D Matthews and others. MEETING PAPERS - Hazardous Materials Expert Panel meeting #1 - Tuesday 8th December with attachments:  A – Item 5 Lead Paint Management Communications Strategy B – Item 5 North Ainslie FAQ C – North Ainslie Letter D – Item 3 ICW Hazardous materials management in public schools E – Item 4 – Ranking methodology F – Item 4 – Ranking G - Agenda– 20201208 H – Item 2 TOR	4/12/2020 7:02 PM	Partial release	Schedule 2, 2.2 (a) (ii)  Attachment H is provided at Record 51, Attachment B
48 Page 70 - 71	Email – P Steele to D Matthews and others. FOR REVIEW - Notes for Expert Panel Meeting Tuesday the 8th	7/12/2020 11:49 AM	Full release	
49 Page 72 - 74	Email B Sloane to XXXX, RE: XXXX query - school hazardous materials management plans -	08/12/2020 4:05 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)

50 Page 75 - 78	Email – M McKinnon to EDU EDBSD Office - Hazardous Materials Expert Panel meeting - 8 December 2020	13/12/2020 3:57 PM	Partial release	Schedule 2, 2.2 (a) (ii)
51 Page 79 - 86	Email – P Steele to D Matthews with attachments:  A – Panel meeting 1 Minutes and Actions B – Terms of Reference (TOR) independent expert panel	18/12/2020 10:12 AM	Partial release	Schedule 2, 2.2 (a) (ii)
52	Email – P Steele to Panel Members - Hazardous Materials Expert Panel - ACTION #2	21/12/2020 12:29 PM	Non release	This record is publicly available on the Education Directorate’s Disclosure log ref EDU_2021_004
53 Page 87 - 88	Email – P Steele to P Short. RE: Hazardous Materials Management Taskforce Meeting #6	13/01/2021 10:30 AM	Partial release	Schedule 2, 2.2 (a) (ii)
54 Page 89 - 90	Email B Sloane to D Matthews, A Parkinson - Lead paint follows ups	02/02/2021 10:08 AM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
55 Page 91 - 93	Email - McKinnon to M Taylor, P Short – RE: Hazardous Materials Expert Panel - ACTION #2	2/02/2021 10:16 AM	Partial release	Schedule 2, 2.2 (a) (ii)
56 Page 94 - 95	Email B Sloane to XXXX, RE: Media inquiry	02/02/2021 10:22 AM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
57 Page 96 - 98	Email A Parkinson to B Sloane, RE: XXXX – Lead Paint!	02/02/2021 12:03 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
58 Page 99 - 101	Email B Sloane to A Parkinson, RE: Toxic materials found in schools	02/02/2021 12:22 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
59 Page 102	Email - P Steele to D Matthews and others: Hazardous Materials Expert Panel Announcement today	2/02/2021 1:25 PM	Partial release	Schedule 2, 2.2 (a) (ii)



60 Page 103 - 104	Email D Matthews to B Sloane, RE: FOR APPROVAL: XXXX Lead Paint!	02/02/2021 1:41 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
61 Page 105 - 110	Email B Sloane to A Parkinson & others, RE: Follow up questions	02/02/2021 2:24 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
62 Page 111 - 113	Email B Sloane to A Parkinson, RE: FOR APPROVAL: Hazardous materials in Canberra school	02/02/2021 2:56 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
63 Page 114 - 115	Email M Cursley to B Sloane, RE: FOR APPROVAL: XXXX Lead Paint!	02/02/2021 3:05 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
64 Page 116 - 117	Email B Sloane to M Cursley, FOR USE: Follow up questions CT – Sloane, Cursley	02/02/2021 3:24 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
65 Page 118 - 121	Email B Sloane to D Matthews, RE: FOR APPROVAL: Toxic materials found in schools	02/02/2021 3:26 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
66 Page 122 - 124	Email B Sloane to D Matthews, RE: FOR APPROVAL: Hazardous materials in Canberra school	02/02/2021 3:29 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
67 Page 125 - 126	Email B Sloane to XXXX, RE: Hazardous materials in Canberra school	02/02/2021 3:54 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
68 Page 127 - 131	Email M Cursley to B Sloane, RE: UPDATED: FOR USE: Toxic materials found in schools	02/02/2021 3:54 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
69 Page 132 - 140	Email B Sloane to M Cursley, A Parkinson, RE: FOR APPROVAL: Richardson lead dust	02/02/2021 5:03 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
70 Page 141 - 147	Email B Sloane to XXXX, RE: Richardson Lead dust	02/02/2021 5:05 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
71 Page 148 - 150	Email B Sloane to A Parkinson – Hazardous materials funding	10/02/2021 1:38 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
72 Page 151 - 152	Email B Sloane to R Hobbs, RE: Richardson PS media questions	03/02/2021 2:33 PM	Partial release	Schedule 2, 2.2 (a) (ii)

73 Page 153 - 155	Email M McKinnon to B Sloane, D Mathews, RE: FOR APPROVAL: Hazardous materials fund	10/02/2021 3:09 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
74 Page 156 - 159	Email B Sloane to D Matthews, RE: FOR APPROVAL: Hazardous materials fund	10/02/2021 3:28 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
75 Page 160 - 162	Email – P Steele to D Matthews and others. ACTGOV Hazardous Materials Expert Panel - ACTION #2 with attachment:  A – Lead paint Fact Sheet	11/02/2021 1:49 PM	Partial release	Schedule 2, 2.2 (a) (ii)
76 Page 163	Email – P Steele to M McKinnon, A Parkinson - Re: Expert Panel Papers	11/02/2021 5:27 PM	Full release	
77 Page 164 - 166	Email – P Short to M McKinnon, EDU EDBSD, FOR APPROVAL: Expert panel media protocols with attachment:  A - Independent Expert Advisory Committee media protocols v.1_PS.docx	17/02/2021 3:56 PM	Full release	
78 Page 167 - 178	Email – P Steele to D Matthews and others. CLEARANCE: Surface lead dust acceptable project clearance criteria - DRAFT discussion paper with attachment:  A – Discussion Paper	18/02/2021 3:26 PM	Partial release	Schedule 2, 2.2 (a) (ii), (xi)
79 Page 179	Email – P Steele to D Matthews and others. UPDATE - Expert Panel Meeting #2	18/02/2021 3:32 PM	Full release	
80 Page 180 - 181	Email – P Short to M McKinnon and others RE: FOR APPROVAL: Expert panel media protocols.	18/02/2021 4:42 PM	Partial release	Schedule 2, 2.2 (a) (ii)