

Gumley, Clair

From: Collits, John
Sent: Thursday, 8 May 2014 10:48 AM
To: Ebner, Joanne
Subject: Asbestos Management Plan
Attachments: Asbestos Management Plan v4.docx

Hi Jo

Attached doc for distribution to schools for inclusion in hazardous materials and asbestos report folder.

Cheers
John

John Collits | Advisor | Health Safety and Wellbeing | Ph: 62051736 | Mob: 0431010610
Human Resources | Education and Training Directorate | www.det.act.gov.au
ACT Government | Level 4 220 Northbourne Ave. | GPO Box 158 Canberra ACT 2601
Email: john.collits@act.gov.au



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ASBESTOS MANAGEMENT PLAN

1. Introduction

The Education and Training Directorate (ETD) acknowledges that due to the age of some school structures under its control there are buildings with asbestos containing material (ACM). ETD has an obligation to manage the ACM in accordance with legislative requirements to prevent health and environmental related risks. To achieve this ETD has adopted the Dangerous Substances (Code of Practice for the Management and Control of Asbestos in Workplaces) Approval 2012.

2. Statutory Requirements

Work Health and Safety Act 2011
 Dangerous Substances Act 2004
 Work Health and Safety Regulations 2011
 Dangerous Substances (Codes of Practice)

3. Background

Asbestos is a general term that covers a number of fibrous minerals. Asbestos is the fibrous form of mineral silicates belonging to the serpentine and amphibole groups with the most common types being crocidolite (blue asbestos), amosite (brown or grey asbestos), and chrysotile (white asbestos). Asbestos and ACM were used in a variety of domestic and commercial applications from 1950s up until the mid 1980s and potentially for some time after this in some areas of construction.

Asbestos materials in a bonded form (eg: asbestos cement sheeting or AC sheeting) do not present an immediate health risk, if they remain undisturbed and in good condition. It is the inhalation of fibres from friable forms of asbestos or dusts generated by disturbing bonded asbestos materials that may lead to the risk of asbestos related diseases.

4. General Principles

As part of this Asbestos Management Plan ETD will in all schools and associated buildings built prior to 2003:

- Carry out an annual survey and assess schools to identify the presence of ACM
- Maintain a Register that identifies the type and location of the ACM



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- Issue a copy of the Asbestos Register to each school
- Install in the foyer area of each school a colour copy of the plan (included in the Register) showing the location of the ACM.

5. Asbestos Management Plan

The key aspects of the National Occupational Health and Safety Commission (NOHSC) management and control of asbestos through a management plan are applied in the development of a plan for schools which includes:

- aiming for an asbestos free school environment
- labelling all identifiable asbestos containing materials and record in the register
- performing a risk assessment on all identified asbestos containing materials
- implement appropriate control measures based on the risk assessment
- ensure consultation is included in each part of the management plan to assess potential health risks and implement control mechanisms
- remove or control ACM posing an immediate health risk
- regularly review and monitor identified areas to ensure they are in good condition and do not pose an immediate health risk
- continue to work towards an asbestos free school environment.

6. Risk Management

A risk management approach will identify, evaluate, control and monitor sources of asbestos throughout schools, with an emphasis on all buildings and structures prior to 2003. The assessments will be carried out by a competent licensed/registered asbestos removalist and include:

- identification and location of all known asbestos containing material
- condition assessment of the asbestos containing material
- updating the asbestos register and location map
- asbestos management plan is reviewed and if necessary revised every five years
- The asbestos report is to be reviewed and, if necessary, revised annually or when asbestos is found, removed, disturbed, sealed or enclosed at the workplace.

The following hierarchy of controls will be used in dealing with asbestos discovery.

1. elimination or removal
2. isolation, enclosure or sealing
3. engineering controls
4. administrative controls
5. personal protective equipment



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If no single higher order control is suitable, then a combination of the above may be required.

7. Consultation

The preparation of the Asbestos Management Plan is to include consultation throughout the process. The consultation will include inspection procedures, identification, evaluation and controls to be implemented.

8. Training

The Directorate will provide Business Managers and Building Service Officers (BSOs), and other staff as appropriate, with asbestos awareness training where required.

9. Site Induction

Contractors and other workers will be inducted on site prior to commencing any work. The induction provides for an awareness and commitment to safe work practices including asbestos awareness and safe work practices involving potential ACM discovery and disturbance in schools.

10. Asbestos and Hazardous Materials Reports

Infrastructure and Capital Works Branch, Property Management and Maintenance (ICW/PMM) maintain an Asbestos and Hazardous Materials Report at the front office of each school. The report includes the following information:

- Asbestos Survey and Management Plan (prepared by licensed assessor)
- Asbestos Management and Remediation Action Plan
- Hazardous Materials Report Information.

The Management and Remediation Plan within the Register will be maintained and include the following for each school:

- the date of survey
- the type of ACM material including a sufficient description for identification
- condition of the material
- location of the material
- risk assessment details of the material
- actions proposed and taken to control
- accessibility of the information to staff and contractors.



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11. Records

Records must be kept of any works performed involving ACM and include:

- details and scope of the work performed
- name of company performing the work
- name of the person(s) performing the work
- dates of the work performed
- copies of clearance certificates.

12. Potentially hazardous processes

There are a variety of maintenance and service works that have the potential to disturb ACM. These include any processes that are likely to release asbestos fibres, and can include:

- removal of asbestos containing materials
- drilling, breaking and cutting
- sealing, painting and cleaning asbestos cement products
- cleaning gutters on asbestos cement roofs
- handling asbestos cement conduits, boxes or electrical mounting boards
- working on pipes with asbestos lagging.

13. Warning signs and labels

Signs and labels must comply with AS1319 – 1994 Safety Signs for the Occupational Environment. The positioning of signs must provide the necessary identification and information required to prevent inadvertent disruption to the ACM.

14. Asbestos discovery

Any exposure or discovery of possible ACM must be reported immediately.

- The site of discovery must not be disturbed other than to make safe, until ORS WorkSafeACT has been contacted ph: 6207 3000, and advice has been provided.
- Report the discovery to Education and Training Directorate, Health Safety and Wellbeing (HSW), for support and advice ph: 6205 1736 or 6207 3786.
- Email Accident/Incident Report to etdhealthandwellbeing@act.gov.au

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15. Potential Exposure

Record of Potential Exposure forms are provided within the Asbestos and Hazardous Materials Reports folder. The form provides for the registration of possible exposure to asbestos at a Directorate workplace as confirmed by investigation.

The form remains on the staff personnel file and where appropriate student records, consistent with the requirements of Privacy Legislation and is treated confidentially.

Further information on asbestos management and control:

Dangerous Substances (Code of Practice for the Management and Control of Asbestos in Workplaces) Approval 2012 www.legislation.act.gov.au

From: [Wolf, Felicity](#)
To: [Quodling, Tony](#)
Cc: [Schaidreiter, Robert](#); [Ebner, Joanne](#)
Subject: UH14-148 Yarralumla Primary Sub Floor
Date: Monday, 26 May 2014 12:32:02 PM
Attachments: [UH14-148 Yarralumla Primary Sub Floor.docx](#)

Hi Tony

Work order attached for hazardous materials testing/sampling as discussed for urgent attention

Jo- For your reference

Regards

Felicity



Felicity Wolf

6205 9506 ph | 6205 9162 fx | 0434 365 878 Mob |

[Infrastructure & Capital Works](#) | [Education & Training Directorate](#) | [ACT Government](#) |

Level 1, 220 Northbourne Avenue, Braddon ACT 2612 |

GPO BOX 158, Canberra City ACT 2601 | www.act.gov.au |



Date: 26 August 2020

Project # (LaPS to allocate)

School & Contact details:

Yarralumla Primary School – Loftus street
Business Manager , Sarah Malam ph: 6205 5766

Education and Training

ETD Officer & Contact Number:

Felicity Wolf, ph: 6205 9506

LaPS Project Officer Contact details:

Tony Quadling Ph: 6213 0700

Urgency Category:

Urgent YES
(within 4 hours)

Priority
(within 3 days)

Normal
(within 14 working days)

Description of work:

Unforeseen YES

Specific

UH14/148

Yarralumla Primary School, passageway

Please urgently engage Robsons Environmental to take samples and test; underfloor insulation, vinyl floor tiles and soil to underflooring area of passage way between art room, kitchen canteen and main hallway as inspected on Monday 26 May 2014.

Comments

Access to be organised with the Business Manager.

Bill to: ACT Dept of Education and Training
GPO Box 158
CANBERRA CITY ACT 2601

Completion date:

ASAP

Nafisi, Nivad

From: Nafisi, Nivad
Sent: Thursday, 8 January 2015 10:29 AM
To: Schaidreiter, Robert
Cc: Ebner, Joanne
Subject: FW: Book2.xlsx
Attachments: [REDACTED] Book2.xlsx

Hi Rob

Thanks for the update. [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Regards
Nivad

Nivad Nafisi | Project Officer |
Phone: +61 2 6207 0050 | Fax: +61 2 6205 9162 | Mobile: 0434 683 341
Email: nivad.nafisi@act.gov.au
Infrastructure and Capital Works | Education and Training | ACT Government |
Level 1, 220 Northbourne Ave, ACT 2601 | GPO BOX 158 Canberra ACT 2601 |
www.det.act.gov.au

From: Schaidreiter, Robert
Sent: Thursday, 8 January 2015 9:08 AM
To: Ebner, Joanne; Nafisi, Nivad
Subject: Book2.xlsx

Good Morning Jo/Nivad

Please see attached spreadsheet for the hazmat works.

I've updated Evans and Pete's but haven't had a chance to do the others

Hope this help s out

Cheers

Rob

Combined Works Programme 2014-2015									
Works	Project Officer	Facility	Category	Specific Works Requested	Project No:	Date Issued	DET Number	Invoiced	Comments

Hazmat	AD	Yarralumla Primary School	Please confirm if either acm or lead paint is present in the area of windows scheduled for upgrade over the school holidays prior to works commencing. The upgrade works are school managed project.	25784	10/12/2014	UH14-15 0068	Jo Ebner
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Ebner, Joanne

To: Salahshor, Mahbod
Cc: Schaidreiter, Robert; Hunter, Stuart
Subject: 7335_ACT Gov Schools_Annual Audit_2011_Spreadsheet_20110926.xls
Attachments: 7335_ACT Gov Schools_Annual Audit_2011_Spreadsheet_20110926.xls

Hi Mahbod

As requested yesterday, I have attached the proposed annual reinspection program for acm in schools from 2011.

Early on there were some delays in the program commencing however it has been underway for at least 2-3 years. I believe there may still be 1 or 2 schools outstanding.

Would you please determine the status of the reinspection program from the attached?

In addition, would you please confirm with Robson Environmental the difference between “inspect annually” as written into each Asbestos Register and the need to complete a review of the management plan and asbestos register “at least once in every 5 years”. Please also request if the “inspect annually” must be undertaken by a licensed asbestos consultant and should the responsible party be clearly identified in the Management Plan.

Your assistance in providing the correct interpretation and the legal obligation of ETD in relation to the new legislation and the frequency of inspections and/or reviews of known acm in schools would be appreciated.

Thank you

Joanne Ebner

Joanne Ebner | Project Officer

Phone: +61 2 6207 1050 | Fax: +61 2 6205 9333 | Email: joanne.ebner@act.gov.au

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1/10/15

New Job No	Job No.	Asbestos Reinspection & Detailed Plans - ACT Government Schools				Site work	Report			
7335	3741	Sub No.	Schools	Address	Suburbs	week commence	week complete	Business Manager/Facilities Manager	Contact	Email

New Job No	Job No.	Asbestos Reinspection & Detailed Plans - ACT Government Schools				Site work	Report			
7335	3741	Sub No.	Schools	Address	Suburbs	week commence	week complete	Business Manager/Facilities Manager	Contact	Email
7335-47	3741	47	Yarralumla Primary School, Gambarri Centre, Yarralumla Preschool, Montesorri Preschool, After School Care	24 Loftus Street	Yarralumla	28-Nov-11	12-Dec-11	Sarah Malam	6205 5766	Sarah.Malam@ed.act.edu.au

From: [Evans, Rohan \(ACTEDU\)](#)
To: [Bray, Rodney](#); [Huxley, Mark](#); [Colwill, Dean](#); [Mulligan, Jo](#); [DET, Security](#); [EDU, Risk Management and Audit](#); [CMTEDD WorkSafe](#)
Cc: [Morey, Teresa](#); [Nakkan, John](#); [Wickham, Ilona](#); [Ebner, Joanne](#); [Prowse, Wayne](#); [Hodgson, Chris](#)
Subject: RE: Asbestos removal. Yarralumla Primary School - Gambari Building: [REDACTED]
 Asbestos [SEC=UNOFFICIAL]
Date: Wednesday, 9 May 2018 3:26:42 PM
Attachments: [image001.jpg](#)

Dear All,

I have attached an incident report for Yarralumla Primary School and the Robson Environmental report for all parties to read.

Rohan Evans | Principal

Yarralumla Primary School | La Scuola Elementare Bilingue Italo-Inglese di Yarralumla

24 Loftus St, Yarralumla ACT 2600

Ph: 6142 3250 | Fax: 6142 3265 rohan.evans@ed.act.edu.au

Yarralumla PS logo



From: Bray, Rodney [mailto:Rodney.Bray@act.gov.au]

Sent: Wednesday, 9 May 2018 11:49 AM

To: Evans, Rohan; Huxley, Mark (ACTGOV); Colwill, Dean (ACTGOV); Mulligan, Jo (ACTGOV)

Cc: Morey, Teresa (ACTGOV); Nakkan, John (ACTGOV); Wickham, Ilona (ACTGOV); Ebner, Joanne (ACTGOV); Prowse, Wayne (ACTGOV); Hodgson, Chris (ACTGOV)

Subject: RE: Asbestos removal. Yarralumla Primary School - Gambari Building: [REDACTED]

[REDACTED]: Asbestos [SEC=UNOFFICIAL]

Hi Mark,

In response to your request I have informed Josh at the Minister's Office of the situation.

Rohan,

Would you please prepare an Incident Report and circulate (including WorkSafe ACT).

Dean,

Please take action as you think appropriate when you receive the Incident Report.

Jo Mulligan,

Would you please assist Rohan with the preparation of advice to the school community.

Thanks,

Rod Bray | Director

Phone 620 51289 | Mobile 0417 264 653

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From: Huxley, Mark

Sent: Wednesday, 9 May 2018 8:55 AM

To: Bray, Rodney <Rodney.Bray@act.gov.au>

Subject: Fwd: RE: Asbestos removal. Yarralumla Primary School - Gambari Building: [REDACTED]

[REDACTED]: Asbestos [SEC=UNOFFICIAL]

Hi Rod,

Please see Megs request below for notification to the office and WHS engagement with the school.

Wayne - I'm at 220 and will check with Meg on media and comms assistance for

drafting letter for school community.

Thanks

Mark

----- Forwarded message -----

From: "Brighton, Meg" <Meg.Brighton@act.gov.au>

Date: 9 May 2018 8:43 am

Subject: RE: Asbestos removal. Yarralumla Primary School - Gambari Building:

[REDACTED]: Asbestos [SEC=UNOFFICIAL]

To: "Huxley, Mark" <Mark.Huxley@act.gov.au>

Cc:

Dear Mark

Please ask Rod to inform the Office as well. WHS incident report should go around from P&P and WHS should confirm if notification to Worksafe Required. (Note: I assume if this was done under the supervision of Robsons that the staff were aware asbestos was there.)

Thanks

Meg Brighton | Deputy Director-General **Education Directorate** | ACT Government

T: [+61 2 6205 9458](tel:+61262059458) | E: meg.brighton@act.gov.au

Level 6, [220 Northbourne Ave](#) Braddon | GPO [Box 158 Canberra ACT 2601](#) | www.education.act.gov.au

From: Huxley, Mark

Sent: Wednesday, 9 May 2018 8:30 AM

To: Brighton, Meg <Meg.Brighton@act.gov.au>

Subject: Fwd: Asbestos removal. Yarralumla Primary School - Gambari Building:

[REDACTED]: Asbestos [SEC=UNOFFICIAL]

Hi Meg,

Heads up on an emerging issue at YPS. More to follow.

Cheers

Mark

----- Forwarded message -----

From: "Prowse, Wayne" <Wayne.Prowse@act.gov.au>

Date: 9 May 2018 8:08 am

Subject: Asbestos removal. Yarralumla Primary School - Gambari Building: [REDACTED]

[REDACTED]: Asbestos [SEC=UNOFFICIAL]

To: "Huxley, Mark" <Mark.Huxley@act.gov.au>, "Brown, Kirsty"

<Kirsty.Brown@act.gov.au>

Cc:

Mark

Please advise re type of Comms you require from us.

Kirsten

Please discuss pm today re incident report???

Yindyamarra

Speaking of gentleness, kindness and learning slowly but well. Wiradjuri language

Wayne Prowse Director School Improvement - South Weston

Phone: [+61 2 62057194](tel:+61262057194) | Fax: +61 2 62058327 | Email: wayne.prowse@act.gov.au

Office for Schools | Education | ACT Government

Level 4 Hedley Beare Centre for Teaching & Learning | Fremantle Drive, Stirling
ACT 2611 www.det.act.gov.au

P please consider the environment before printing this e-mail.

Begin forwarded message:

From: "Bray, Rodney" <Rodney.Bray@act.gov.au>
Date: 8 May 2018 at 4:05:39 pm AEST
To: "Evans, Rohan (ACTEDU)" <Rohan.Evans@ed.act.edu.au>, "Morey, Teresa" <Teresa.Morey@act.gov.au>
Cc: "Malam, Sarah (ACTEDU)" <Sarah.Malam@ed.act.edu.au>, "Prowse, Wayne" <Wayne.Prowse@act.gov.au>, "Sayers, Debra (ACTEDU)" <Debra.Sayers@ed.act.edu.au>, "Mulligan, Jo" <Jo.Mulligan@act.gov.au>, "Wickham, Ilona" <Ilona.Wickham@act.gov.au>, "Nakkan, John" <John.Nakkan@act.gov.au>, "Watson, Geoffrey" <Geoffrey.Watson@act.gov.au>, "Ebner, Joanne" <Joanne.Ebner@act.gov.au>, ICW Directors Office <ICWDirectorsOffice@act.gov.au>
Subject: RE: Yarralumla Primary School - Gambari Building: [REDACTED]
[REDACTED]: Asbestos [SEC=UNOFFICIAL]

Hi Rohan,

I am currently A/g Executive Director, Business Services until mid June 2018.

I will ask Teresa Morey (A/g Director, Infrastructure and Capital Works)

Teresa,

Would you please arrange for the relevant ICW staff and EDU: Media Unit to support Rohan.

Thanks,

Rod Bray | Director

Phone 620 51289 | Mobile 0417 264 653

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From: Evans, Rohan [<mailto:Rohan.Evans@ed.act.edu.au>]

Sent: Tuesday, 8 May 2018 2:58 PM

To: Bray, Rodney <Rodney.Bray@act.gov.au>

Cc: Malam, Sarah (ACTEDU) <Sarah.Malam@ed.act.edu.au>; Prowse, Wayne <Wayne.Prowse@act.gov.au>; Sayers, Debra (ACTEDU) <Debra.Sayers@ed.act.edu.au>; Mulligan, Jo <Jo.Mulligan@act.gov.au>; Wickham, Ilona <Ilona.Wickham@act.gov.au>; Nakkam, John <John.Nakkam@act.gov.au>; Watson, Geoffrey <Geoffrey.Watson@act.gov.au>; Ebner, Joanne <Joanne.Ebner@act.gov.au>

Subject: RE: Yarralumla Primary School - Gambari Building: [REDACTED]

[REDACTED] [SEC=UNOFFICIAL]

Hi Rodney,

You may be aware of the inspection that occurred today. Our BSO was cutting four man holes under the supervision of Robsons and [REDACTED]. After lifting one of the cut man holes the BSO was asked to replace it as Asbestos was seen on one of the old heater pipes under the building. Robson's have taken a sample.

We have been informed today that on the weekend the floor will be removed and the asbestos taken from the building.

Steps taken by the school

1. The school has placed pad locks on all the doors leading to this area. There are only two keys in the school that can open those padlocks which are held by the BSO and Business manager.
2. All cut holes have been covered over.
3. An email has been sent to all staff notifying them of the locked down area.
4. The cleaners have been notified of the area.
5. Tonight's external hirer has been notified and they have decided to cancel their language classes for the night.
6. The Italian Language School who uses the building on Saturday have been informed and will operate classes in the main building.
7. The community will be notified through the newsletter on Thursday of the ongoing works.

If there are any other procedures I need to follow please let me know. At this stage I am not sure if the carpet squares in that corridor will be taken as part of the process. I am also not sure of how far the asbestos spans under the building.

Many Thanks

Rohan Evans | Principal

Yarralumla Primary School | La Scuola Elementare Bilingue Italo-Inglese di Yarralumla

24 Loftus St, Yarralumla ACT 2600

Ph: 6142 3250 | Fax: 6142 3265 rohan.evans@ed.act.edu.au



From: Bray, Rodney [<mailto:Rodney.Bray@act.gov.au>]

Sent: Monday, 9 April 2018 4:00 PM

To: Evans, Rohan

Cc: Malam, Sarah; Prowse, Wayne (ACTGOV); Sayers, Debra; Mulligan, Jo (ACTGOV); Wickham, Ilona (ACTGOV); Nakkan, John (ACTGOV); Watson, Geoffrey (ACTGOV); Ebner, Joanne (ACTGOV)

Subject: Yarralumla Primary School - Gambari Building: [REDACTED]

[SEC=UNOFFICIAL]

Importance: High

Hi Rohan,

Thanks for letting me know about this issue.

Jo Ebner (Repairs and Maintenance – Project Officer) is aware of the proposed investigation work and is liaising with Robson Environmental.

We assume that it is safe for the students to still walk on the damaged floor in the corridor leading to the toilets.

If you think the floor is unsafe, then please stop the students from using the corridor immediately.

If you are unsure whether the floor is safe or not, please let me know and my staff will arrange for a structural engineer to inspect the floor and provide advice.

When the inspection [REDACTED] is completed over the school holiday, we will then know the extent of damage and what rectification work needs to be carried out.

[REDACTED]

If this rectification work can't be completed before the end of the holidays, we will need to plan for the students to access other toilets at the school or ICW will arrange for porta-loos to be delivered to the school.

Please keep me informed of how the [REDACTED] goes and don't hesitate to raise any concerns with me.

Thanks,

Rod Bray| Director

Phone 620 51289 | Mobile 0417 264 653

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From: Evans, Rohan [<mailto:Rohan.Evans@ed.act.edu.au>]

Sent: Monday, 9 April 2018 1:41 PM

To: Bray, Rodney <Rodney.Bray@act.gov.au>

Cc: Malam, Sarah (ACTEDU) <Sarah.Malam@ed.act.edu.au>; Prowse, Wayne <Wayne.Prowse@act.gov.au>; Sayers, Debra (ACTEDU) <Debra.Sayers@ed.act.edu.au>

Subject: [REDACTED] at Yarralumla Primary

Dear Rodney,

[REDACTED]

[REDACTED]

[REDACTED]

Robsons environmental were contacted to check the grey insulation material under the floor boards and the flakey glue that has remained on the boards under concern from [REDACTED] regarding asbestos.

[REDACTED]

[REDACTED]

Many Thanks

Rohan Evans | Principal

Yarralumla Primary School | La Scuola Elementare Bilingue Italo-Inglese di Yarralumla

24 Loftus St, Yarralumla ACT 2600

Ph: 6142 3250 | Fax: 6142 3265 rohan.evans@ed.act.edu.au

From: [Hunter, Ian](#)
To: [Nakkan, John](#); [Ebner, Joanne](#); [Williams, Gareth](#); [Mulligan, Jo](#)
Cc: [Morey, Teresa](#); [ICW EBM Office](#)
Subject: RE: URGENT: Yarralumla PS Asbestos investigation and works [REDACTED]
 [SEC=UNCLASSIFIED]
Date: Wednesday, 9 May 2018 3:37:41 PM

Thanks John

Ian Hunter | Senior Communications Officer

From: Nakkan, John

Sent: Wednesday, 9 May 2018 3:33 PM

To: Ebner, Joanne <Joanne.Ebner@act.gov.au>; Hunter, Ian <Ian.Hunter@act.gov.au>; Williams, Gareth <Gareth.Williams@act.gov.au>; Mulligan, Jo <Jo.Mulligan@act.gov.au>

Cc: Morey, Teresa <Teresa.Morey@act.gov.au>; ICW Directors Office <ICWDirectorsOffice@act.gov.au>

Subject: RE: URGENT: Yarralumla PS Asbestos investigation and works [REDACTED]
 [REDACTED] [SEC=UNCLASSIFIED]

Hi all,

I am happy to clear the attached letters and Ian's email below in Teresa's absence.

Regards,

John Nakkan | Senior Manager

Phone: +61 2 6207 1876 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au

School Infrastructure Management | Education | ACT Government

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From: Ebner, Joanne

Sent: Wednesday, 9 May 2018 3:27 PM

To: Nakkan, John <John.Nakkan@act.gov.au>

Subject: FW: URGENT: Yarralumla PS Asbestos investigation and works [REDACTED]
 [REDACTED] [SEC=UNCLASSIFIED]

Importance: High

Hi John

Are you able to assist in Teresa's absence?

Regards

Jo

From: Hunter, Ian

Sent: Wednesday, 9 May 2018 3:24 PM

To: Ebner, Joanne <Joanne.Ebner@act.gov.au>

Cc: Williams, Gareth <Gareth.Williams@act.gov.au>; Mulligan, Jo <Jo.Mulligan@act.gov.au>

Subject: URGENT: Yarralumla PS Asbestos investigation and works [REDACTED]
 [SEC=UNCLASSIFIED]

Thanks Joanne

you get them cleared by Toresa Morey ASAP?

Then we can provide to [REDACTED] with text below perhaps?

Cheers, Ian

Hi [REDACTED]

Please find attached copies of the letters to school communities from Rohan Evans, Principal, Yarralumla PS [REDACTED], about asbestos removal work being undertaken at the schools.

It is safe for staff to enter the school but on the condition that they do not enter the designated

work zones where the asbestos containing material is being removed.

| Director

Phone 620 51289 | Mobile 0417 264 653

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ASBESTOS REMOVAL WORKS

Dear parents and carers,

The Education Directorate have arranged for contractors to undertake works at Yarralumla Primary School over the coming months. Some of this work will involve accessing the subfloor under the Gambari Building.

We have been advised that materials containing asbestos have been identified in the subfloors. In order for planned works to continue, the asbestos containing materials must first be removed.

To minimise any potential risk to students or staff, the removal of this material will take place over this weekend, 12 and 13 May 2018.

The proposed work involves the removal of asbestos containing material from the sub-floor areas of the Gambari Building.

The safety of our students and staff is paramount and we would like to reassure you that all safety precautions will be in place. The Directorate is working closely with us, our after school care service providers and the contractors to ensure the works are completed with minimal disruption.

The Directorate will ensure that all work is carried out by a highly reputable, licensed asbestos removalist [REDACTED], in accordance with Work Health and Safety (How to Manage and Control Asbestos in the Workplace Code of Practice) Approval 2014. An officer from the ACT Property Group will be supervising the removal works. In addition to this, a licensed asbestos consultant (Robson's) will conduct an inspection of the completed works and carry out air quality testing before issuing a Clearance Certificate. A copy of the Clearance Certificate will be given to the school before students or staff are permitted to re-enter the spaces above the sub-floor areas.

Further information about asbestos is available from the WorkSafe ACT website www.asbestos.act.gov.au.

If you have any other questions, please don't hesitate to contact me on 6142 3253.

Rohan Evans
Principal
May 2018

From: [Nakkan, John](#)
To: [Morey, Teresa](#)
Subject: RE: REQUEST MIn18/494 YPS: ASBESTOS REMOVAL WORKS [SEC=UNCLASSIFIED]
Date: Thursday, 24 May 2018 5:31:00 PM
Attachments: [image001.jpg](#)
[image002.jpg](#)
[MIN18-494 Abestos removal works.docx](#)

Hi Teresa,

My apologies, my version control has failed me. Attached is the brief that you should have received, which I think addresses your questions. I have added your other edits also.

Regards,

John Nakkan | Senior Manager

Phone: +61 2 6207 1876 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au

School Infrastructure Management | Education | ACT Government

Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601

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From: Morey, Teresa

Sent: Thursday, 24 May 2018 5:03 PM

To: Nakkan, John <John.Nakkan@act.gov.au>

Cc: ICW Directors Office <ICWDirectorsOffice@act.gov.au>

Subject: FW: REQUEST MIn18/494 YPS: ASBESTOS REMOVAL WORKS [SEC=UNCLASSIFIED]

John, thank-you for preparing this communication.

I have reviewed the document and included some suggested changes and questions in the attached version of the letter. Please respond to these and then send the document back to me for clearance.

Regards,

Teresa

From: Wilsener, Daniela **On Behalf Of** ICW Directors Office

Sent: Thursday, 24 May 2018 9:31 AM

To: Morey, Teresa <Teresa.Morey@act.gov.au>

Subject: FW: REQUEST MIn18/494 YPS: ASBESTOS REMOVAL WORKS [SEC=UNCLASSIFIED]

Hi Teresa

Please see attached response to MIN 18/494. The original correspondence from the constituent is below.

Thanks,

Daniela Wilsener | A/G Office Manager, Infrastructure Capital Works

Education and Training Directorate | ACT Government

Phone: 6207 9047 | Fax: 6205 9162 | Email: Daniela.Wilsener@act.gov.au

Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601 | www.det.act.gov.au

From: Nakkan, John

Sent: Thursday, 24 May 2018 8:41 AM

To: ICW Directors Office

Cc: Wickham, Ilona; Ebner, Joanne

Subject: RE: REQUEST MIn18/494 YPS: ASBESTOS REMOVAL WORKS [SEC=UNCLASSIFIED]

Hi Daniela,

Response and supporting documentation attached.

Regards,

John Nakkan | Senior Manager

Phone: +61 2 6207 1876 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au

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 Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au | [Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#) | [Google+](#)

From: Wilsener, Daniela **On Behalf Of** ICW Directors Office

Sent: Wednesday, 23 May 2018 8:41 AM

To: Wickham, Ilona <Ilona.Wickham@act.gov.au>; Ebner, Joanne <Joanne.Ebner@act.gov.au>;
 Nakkan, John <John.Nakkan@act.gov.au>

Subject: FW: REQUEST MIn18/494 YPS: ASBESTOS REMOVAL WORKS [SEC=UNCLASSIFIED]

Importance: High

Good Morning All,

Please see below email from a parent at Yarralumla PS.

Can you please prepare a response and provide to Teresa for clearance by COB Friday 25 May 2018.

Thanks,

Daniela Wilsener | A/G Office Manager, Infrastructure Capital Works

Education and Training Directorate | ACT Government

Phone: 6207 9047 | Fax: 6205 9162 | Email: Daniela.Wilsener@act.gov.au

Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601 | www.det.act.gov.au

From: Abbott, Janet

Sent: Tuesday, 22 May 2018 4:41 PM

To: ICW Directors Office

Cc: Bray, Rodney; Quinane, Pauline; School Operations; EDUMCR

Subject: REQUEST MIn18/494 YPS: ASBESTOS REMOVAL WORKS [SEC=UNCLASSIFIED]

Afternoon

Title/Question	LETTER asbestos reports and removal Yarralumla PS [REDACTED]
Action	Ministerial responses please
Responsibility	ICW Cc SO for your information
Response type	Letter to [REDACTED]
TRIM	Min18/494
Date due	30/5/18 – ED BSD 6/6/18 – MO
Clearance	ED BSD
Comment	Please contact Janet Abbott at EDUDLO@act.gov.au if you have questions.

Kind regards

Janet Abbott

Education Directorate Liaison Officer

Phone + 61 2 6205 0291 | Email: EduDLO@act.gov.au

Office of Yvette Berry MLA

Minister for Education and Early Childhood Development



I acknowledge the traditional custodians of the lands and waters where we live and work and pay my respects to elders past, present and future.

From: [REDACTED]

Sent: Monday, 21 May 2018 10:33 PM

To: BERRY <BERRY@act.gov.au>

Subject: Fwd: YPS: ASBESTOS REMOVAL WORKS

Dear Minister Berry,

On 10th May I received the below email from Yarralumla Primary School in relation to asbestos removal.

I have [REDACTED] at the school.

It is the law in the ACT that property owners must disclose all information about asbestos to potential tenants and others who spend a substantial amount of time at a property. I would expect that as a parent of children at a school where asbestos has been identified I would be entitled to full access to all information regarding the asbestos that is located at the school. This would include copies of all historical and current asbestos reports. I feel that parents should be entitled to see the location of and types of asbestos to which our children may be exposed.

Much appreciated if the directorate of education could please email me a copies of all information and reports relating to asbestos at Yarralumla Primary School.

If a formal freedom of information process needs to be followed, much appreciated if you or a member of your staff could please provide details of what is required so that I can make a formal request and gain access to asbestos documentation related to the school.

Regards,

[REDACTED]

----- Forwarded message -----

From: **Smith, Teresa** <teresa.Smith@ed.act.edu.au>

Date: 10 May 2018 at 16:06

Subject: YPS: ASBESTOS REMOVAL WORKS

To:

Dear Parents/Carers

Attached is letter regarding Asbestos Removal works in Gambarri.

Teresa Smith | School Secretary

Yarralumla Primary School | La Scuola Elementare Bilingue Italo-Inglese di Yarralumla

24 Loftus St, Yarralumla ACT 2600

Ph: 6142 3250 | Fax: 6142 3265 | teresa.smith@ed.act.edu.au



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Yvette Berry MLA

Deputy Chief Minister

Member for Ginninderra

Minister for Education and Early Childhood Development

Minister for Housing and Suburban Development

Minister for the Prevention of Domestic and Family Violence

Minister for Women

Minister for Sport and Recreation



Thank you for your email of 21 May 2018 about asbestos removal works at Yarralumla Primary School. I understand your interest in information about asbestos at the school and am able to provide this to you.

The Asbestos Survey and Management Plan (ASMP) for Yarralumla Primary School is available at the front office of the school for review by all contractors, parents carers and people who spend time at the site. A colour coded building plan showing the known asbestos locations is located within a frame and installed to a wall at the front entry of the school.

The ASMP is a visual assessment only and is available upon request to the front office. Attached for your information is a copy of the ASMP and recent clearance certificates for completed removal works.

The Education Directorate works closely with ACT Public Schools that have asbestos containing materials, to maintain the safety of students and staff at all times. In general, asbestos containing materials do not present a health risk unless they are damaged or disturbed. All asbestos removal works are undertaken outside of school operational hours and clearance certification is obtained prior to reoccupying the area.

Yours sincerely

Yvette Berry MLA
Minister for Education and Early Childhood Development
[No date - Minister will handwrite this in]

Attachments:

Attachment A – Asbestos Survey and Management Plan

Attachment B – Asbestos Clearance Certificate – Lagging 13 May 2018

Attachment C – Asbestos Clearance Certificate – PVA glue encapsulation 14 May 2018

AUSTRALIAN CAPITAL TERRITORY LEGISLATIVE ASSEMBLY

London Circuit, Canberra ACT 2601, Australia
Phone +61 2 6205 0233

GPO Box 1020, Canberra ACT 2601, Australia
Email berry@act.gov.au



[Type here]

Attachment D – Asbestos analysis and risk assessment – pipe lagging

From: [Bray, Rodney](#)
To: [Nakkan, John](#); [ICW Directors Office](#)
Cc: [Busic, Philip](#); [Wickham, Ilona](#); [Ebner, Joanne](#)
Subject: FW: FOR CLEARANCE: MIN19-340 Condition of Yarralumla Pre-School Lee MLA
Date: Tuesday, 19 March 2019 12:47:43 PM
Attachments: [Berry re \[REDACTED\] About Yarralumla Preschool.pdf](#)
[image006.png](#)
[image007.png](#)
[image008.png](#)
[image009.png](#)
[image010.png](#)
[image011.png](#)
[MIN19_340 LETTER Yarralumla Preschool condition.DOCX](#)

UNCLASSIFIED

Hi John,

Thanks for preparing the attached Ministerial response.

Ell,

I have reviewed and cleared the attached letter for David's consideration.

Thanks,

Rodney Bray | Executive Branch Manager
 Phone: +61 2 6205 1289 | Mob: 0417 264 653 | Email: rodney.bray@act.gov.au
 Infrastructure Capital Works | Education | ACT Government
 Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601
www.education.act.gov.au

From: Stewart, Ell **On Behalf Of** ICW Directors Office
Sent: Tuesday, 19 March 2019 9:20 AM
To: Nakkan, John <John.Nakkan@act.gov.au>; Bray, Rodney <Rodney.Bray@act.gov.au>
Cc: ICW Directors Office <ICWDirectorsOffice@act.gov.au>
Subject: FOR CLEARANCE: MIN19-340 Condition of Yarralumla Pre-School Lee MLA

Thanks John.

Rod, letter for your clearance please.

Ell

From: Nakkan, John
Sent: Monday, 18 March 2019 5:38 PM
To: ICW Directors Office <ICWDirectorsOffice@act.gov.au>
Cc: Wickham, Ilona <Ilona.Wickham@act.gov.au>; Ebner, Joanne <Joanne.Ebner@act.gov.au>
Subject: RE: FOR RESPONSE: MIN19-340 Condition of Yarralumla Pre-School Lee MLA

UNCLASSIFIED

Hi Ell,

Please see attached response to Ms Lee's letter regarding maintenance issues at Yarralumla Preschool, for Rod's clearance.

Regards,

John Nakkan | Director

Phone: +61 2 6207 1876 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au

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From: Stewart, Ell **On Behalf Of** ICW Directors Office

Sent: Tuesday, 12 March 2019 1:58 PM

To: Nakkan, John <John.Nakkan@act.gov.au>

Cc: ICW Directors Office <ICWDirectorsOffice@act.gov.au>; Bray, Rodney <Rodney.Bray@act.gov.au>

Subject: FOR RESPONSE: MIN19-340 Condition of Yarralumla Pre-School Lee MLA

Importance: High

Hi John

Please provide a MIN response for the attached letter – see below for TRIM details (I've also attached a template).

Please provide your response to ICW inbox/EBM for clearance by **COB MON 18 MAR.**

Many thanks

Ell

Ell Stewart | A/g Office Manager

Infrastructure & Capital Works | Education | ACT Government

02 6207 9047 | ell.stewart@act.gov.au

Level 1 220 Northbourne Avenue Braddon | GPO Box 158 Canberra ACT 2601

www.education.act.gov.au



From: King, Ashley **On Behalf Of** Education DLO

Sent: Tuesday, 12 March 2019 1:16 PM

To: ICW Directors Office <ICWDirectorsOffice@act.gov.au>

Cc: EDU, EDBSD <EDBSD.EDU@act.gov.au>; EDUMCR <EDUMCR@act.gov.au>

Subject: MIN19-340 Condition of Yarralumla Pre-School Lee MLA

Importance: High

UNCLASSIFIED For-Official-Use-Only

Hello

Title/Question	Condition of Yarralumla Pre-School Lee MLA
Action	Ministerial Response please
Responsibility	ICW
Response type	Letter
TRIM	MIN19/340
Date due	MO 26/3/19 but ASAP if possible
Clearance	EGM BS – BY 19 MAR
Comment	Please contact Ashley King at EDUDLO@act.gov.au if you have questions.

Ashley
X50291

From: BERRY
Sent: Tuesday, 12 March 2019 12:11 PM
To: Education DLO <EDUDLO@act.gov.au>
Cc: Ceramidas, Joshua <Joshua.Ceramidas@act.gov.au>
Subject: FW: Letter RE Yarralumla Pre-School Issues

Please see the attached correspondence relating to Education. For appropriate action/response

Cheers,
Grace

From: LEE
Sent: Tuesday, 12 March 2019 10:06 AM
To: BERRY <BERRY@act.gov.au>
Subject: Letter RE Yarralumla Pre-School Issues

Dear Minister,

Please see the attached letter from Elizabeth Lee MLA.

Regards,

Joshua Gani | Adviser
Office of Elizabeth Lee MLA | Member for Kurrajong | ACT Legislative Assembly

lee



GPO Box 1020 Canberra ACT 2601
P: 6205 1919
E: lee@parliament.act.gov.au





Shadow Minister for Education

Shadow Minister for Disability

Shadow Minister for the Environment

Elizabeth Lee MLA

Australian Capital Territory

Ms Yvette Berry MLA
Minister for Education and Early Childhood Development
Legislative Assembly for the Australian Capital Territory
Civic Square, London Circuit
CANBERRA ACT 2600

By email only: berry@act.gov.au

Dear Minister,

CONCERNS ABOUT YARRALUMLA PRESCHOOL

A [REDACTED] has contacted me about the state of Yarralumla Preschool. The majority of the problems relate to a lack of adequate maintenance, as well as an apparent lack of funding.

The parent is concerned that there are a number of problems with the school which cannot be properly dealt with as there is only one dedicated maintenance officer and a lack of funds. The parent noted a range of problems [REDACTED]

[REDACTED] and lead based paint chipping away from the exterior walls of the preschool buildings.

Further, the greatest concern seems to be the floor of a classroom which was replaced last year due to [REDACTED] during which asbestos was found, treated, and ultimately left in the classroom. Can you confirm, as a matter of urgency, whether there is asbestos in any of the buildings at Yarralumla Preschool? Have the parents been notified? What steps is the government taking in order to keep children safe.

How does the directorate take into account increased costs of maintenance at such an old school? Furthermore, does the directorate give extra resources to schools that require higher funding for factors such as deciduous trees and other environmental factors?

Has Yarralumla Primary requested extra funding for maintenance of its preschool facilities?

I look forward to your response.

Yours faithfully

Elizabeth Lee MLA
Shadow Minister for Education
12 March 2019

Deputy Chief Minister

Minister for Education and Early Childhood Development

Minister for Housing and Suburban Development

Minister for the Prevention of Domestic and
Family Violence

Minister for Sport and Recreation

Minister for Women

Member for Ginninderra

Ms Elizabeth Lee MLA
Member for Kurrajong
ACT Legislative Assembly
GPO Box 1020
CANBERRA ACT 2601

Dear Ms Lee

Thank you for your letter of 12 March 2019 regarding maintenance and asbestos issues at Yarralumla Preschool.

The Asbestos Survey and Management Plan (ASMP) for Yarralumla Primary School (which includes the preschool) is available at the school reception for review by contractors, parents and carers. A colour-coded building plan showing the known locations of asbestos containing material (ACM) is displayed on a wall in reception area.

It should be noted that ACM can remain in-situ for normal building use provided it is not disturbed and the wall, ceiling and sub-floor access hatches remain sealed and/or locked. The presence of ACM is conveyed to contractors during the site induction process. Any maintenance work that may disturb the ACM is to be undertaken with the involvement of a licensed asbestos consultant and removalist as required. All works of this nature are performed after hours.

ACM is known to be present to the perimeter eave/soffit and to the wall sheet (behind ceramic tiles) within the toilet area of the preschool building. ACM is also presumed to be present to inaccessible sections of pipe lagging within the wall and floor cavities of the Gambarri building (this includes the two preschools).

With respect to the presence of lead paint on the external walls, paint samples were collected for testing in July 2009 to confirm whether lead paint materials were present at Yarralumla Primary School. The report states:

"The analytical results of paint sampling revealed that the paints at Yarralumla Primary School, Gambarri Centre and Yarralumla Preschool and Montessori Preschool are classed as lead free. Lead based paints were identified at the After-School Care to the exterior."

ACT Legislative assembly

London Circuit, Canberra ACT 2601, Australia GPO Box 1020, Canberra ACT 2601, Australia

Phone +61 2 6205 0233 **Email** berry@act.gov.au

@YvetteSBerry



YvetteSBerry



yvettesberry

Parents were advised in May 2018 of the maintenance work to be undertaken in the Gambarri building which involved removal of ACM from the sub-floor area.

As to your question concerning funding, the specific examples you have raised regarding asbestos, exterior paints and [REDACTED], these are all fully funded by the Directorate. Schools are funded via the School Operational Allocation to undertake relatively minor repairs and maintenance to their buildings (eg: internal painting, floor coverings and general maintenance). On those occasions where a school doesn't have the capacity to pay for larger repairs and maintenance work, the Directorate can reimburse the school on application.

Yours sincerely

Yvette Berry MLA
Minister for Education and Early Childhood Development

From: [Matthews, David](#)
To: [Bray, Rodney](#); [Nakkan, John](#)
Cc: [Busic, Philip](#); [Wickham, Ilona](#); [Ebner, Joanne](#); [ICW EBM Office](#); [EDU, EDBSD](#); [EDUMCR](#); [EDU Cabinet Liaison Officer](#)
Subject: RE: URGENT - NEW Assembly Brief - HOT TOPIC - Yarralumla Preschool - Lead Paint
Date: Friday, 29 March 2019 5:50:45 PM
Attachments: [NEW, ICW Yarralumla PreSchool Lead Paint.docx](#)

UNCLASSIFIED

Approved, with thanks.

David Matthews

From: Bray, Rodney
Sent: Friday, 29 March 2019 5:30 PM
To: Nakkan, John <John.Nakkan@act.gov.au>; Matthews, David <David.Matthews@act.gov.au>
Cc: Busic, Philip <Philip.Busic@act.gov.au>; Wickham, Ilona <Ilona.Wickham@act.gov.au>; Ebner, Joanne <Joanne.Ebner@act.gov.au>; ICW Directors Office <ICWDirectorsOffice@act.gov.au>; EDU, EDBSD <EDBSD.EDU@act.gov.au>; EDUMCR <EDUMCR@act.gov.au>; EDU Cabinet, Liaison Officer <EDUCabinet@act.gov.au>
Subject: FW: URGENT - NEW Assembly Brief - HOT TOPIC - Yarralumla Preschool - Lead Paint
Importance: High

UNCLASSIFIED

Hi John,

Thanks for preparing the attached brief.

David,

I have reviewed and cleared the attached brief for your consideration.

If you require additional information please let me know.

Thanks,

Rodney Bray | Executive Branch Manager
 Phone: +61 2 6205 1289 | Mob: 0417 264 653 | Email: rodney.bray@act.gov.au
 Infrastructure Capital Works | Education | ACT Government
 Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601
www.eduation.act.gov.au

From: Nakkan, John
Sent: Friday, 29 March 2019 4:56 PM
To: Bray, Rodney <Rodney.Bray@act.gov.au>
Cc: ICW Directors Office <ICWDirectorsOffice@act.gov.au>; Busic, Philip <Philip.Busic@act.gov.au>; Wickham, Ilona <Ilona.Wickham@act.gov.au>; Ebner, Joanne <Joanne.Ebner@act.gov.au>
Subject: RE: URGENT - NEW Assembly Brief - HOT TOPIC - Yarralumla Preschool - Lead Paint
Importance: High

UNCLASSIFIED

Hi Rod,

Please see attached draft assembly brief. Phil, Ilona and I visited Yarralumla School today to examine the condition of the painted surfaces first hand.

Regards,

John Nakkan | Director

Phone: +61 2 6207 1876 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au
 School Infrastructure Management | Education | ACT Government
 Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601

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From: Bray, Rodney

Sent: Thursday, 28 March 2019 5:48 PM

To: Nakkan, John <John.Nakkan@act.gov.au>; Matthews, David <David.Matthews@act.gov.au>

Cc: ICW Directors Office <ICWDirectorsOffice@act.gov.au>; Wickham, Ilona <Ilona.Wickham@act.gov.au>; Busic, Philip <Philip.Busic@act.gov.au>; Ebner, Joanne <Joanne.Ebner@act.gov.au>; EDU, EDBSD <EDBSD.EDU@act.gov.au>; EDU Cabinet, Liaison Officer <EDUCabinet@act.gov.au>; Metherell, Skye <Skye.Metherell@act.gov.au>

Subject: RE: URGENT - NEW Assembly Brief - HOT TOPIC - Yarralumla Preschool - Lead Paint

Importance: High

UNCLASSIFIED

Hi John,

Thanks for the update.

David,

Please see the advice below.

A brief will be ready tomorrow.

Regards,

Rodney Bray | Executive Branch Manager

Phone: +61 2 6205 1289 | Mob: 0417 264 653 | Email: rodney.bray@act.gov.au

Infrastructure Capital Works | Education | ACT Government

Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601

www.education.act.gov.au

From: Nakkan, John

Sent: Thursday, 28 March 2019 5:38 PM

To: Bray, Rodney <Rodney.Bray@act.gov.au>

Cc: ICW Directors Office <ICWDirectorsOffice@act.gov.au>; Wickham, Ilona <Ilona.Wickham@act.gov.au>; Busic, Philip <Philip.Busic@act.gov.au>; Ebner, Joanne <Joanne.Ebner@act.gov.au>

Subject: RE: URGENT - NEW Assembly Brief - HOT TOPIC - Yarralumla Preschool - Lead Paint

UNCLASSIFIED

Hi Rod,

We are assembling the requested information and plan to have a brief ready during tomorrow.

Jo has spoken to [REDACTED] who will have a response tomorrow. Phil has contacted ACT Health, who do not have any fact sheets on lead, but they are preparing some relevant advice for us by tomorrow.

In investigating records, we have identified a conflict in the information provided previously. In the response to Ms Lee's question MIN19-340, the July 2009 Hazardous Material Report was quoted as stating that Yarralumla Primary School, Gambarri Centre and Yarralumla Preschool and Montessori Preschool were classed as lead free. A later report, undertaken in 2017, has now been found and identifies lead paint in the Gambarri Building (doors, window frames, radiator pipes and skirtings).

In addition to this, the Australian Standard on determining what is to be classed as lead paint changed at the end of 2017 and now a number of previously inspected areas that were rated as lead free, will be classed as containing lead. Robson Environmental are revisiting our hazardous material reports to identify the impact of this change.

In practical terms this has little immediate impact as all the lead paint areas are sealed with non-lead paint. This will only become an issue should the paint start to flake or if there was sanding

done to the material. Longer-term it will mean that more areas of schools need to be classified as containing lead paint which will result in greater refurbishment costs.

Regards,

John Nakkan | Director

Phone: +61 2 6207 1876 | Mobile: 0466 015 922 | Email: john.nakkan@act.gov.au

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From: Bray, Rodney

Sent: Thursday, 28 March 2019 1:33 PM

To: Metherell, Skye <Skye.Metherell@act.gov.au>; Ebner, Joanne <Joanne.Ebner@act.gov.au>; Busic, Philip <Philip.Busic@act.gov.au>

Cc: EDU, EDBSD <EDBSD.EDU@act.gov.au>; Education DLO <EDUDLO@act.gov.au>; ICW Directors Office <ICWDirectorsOffice@act.gov.au>; Nakkan, John <John.Nakkan@act.gov.au>; Matthews, David <David.Matthews@act.gov.au>; Myers, Christina <Christina.Myers@act.gov.au>

Subject: FW: URGENT - NEW Assembly Brief - HOT TOPIC - Yarralumla Preschool - Lead Paint

Importance: High

UNCLASSIFIED

Hi Skye,

I have only just read this email trail.

It is very unlikely that we will have an Assembly Brief completed by tonight.

Jo,

Would you please seek some background advice from Robson Environmental on:

- the extent of use of lead based paint in the ACT;
- where lead based paint was typically used on buildings (eg: external surfaces); and
- the risks associated with lead based paint.

Phil,

Would you please contact ACT Health – Public Health Unit to seek advice on the health risks associated with lead based paint.

Thanks,

Rodney Bray | Executive Branch Manager

Phone: +61 2 6205 1289 | Mob: 0417 264 653 | Email: rodney.bray@act.gov.au

Infrastructure Capital Works | Education | ACT Government

Level 1, 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601

www.education.act.gov.au

From: Stewart, Ell **On Behalf Of** ICW Directors Office

Sent: Thursday, 28 March 2019 12:01 PM

To: Nakkan, John <John.Nakkan@act.gov.au>

Cc: ICW Directors Office <ICWDirectorsOffice@act.gov.au>; Bray, Rodney <Rodney.Bray@act.gov.au>

Subject: FW: URGENT - NEW Assembly Brief - HOT TOPIC - Yarralumla Preschool - Lead Paint

Importance: High

Hi John

Please see below request – if at all possible by early pm today please, for EBM clearance.

Many thanks

From: Metherell, Skye **On Behalf Of** EDU Cabinet, Liaison Officer

Sent: Thursday, 28 March 2019 11:29 AM

To: Bray, Rodney <Rodney.Bray@act.gov.au>; ICW Directors Office
<ICWDirectorsOffice@act.gov.au>

Cc: EDUMCR <EDUMCR@act.gov.au>; Education DLO <EDUDLO@act.gov.au>

Subject: URGENT - NEW Assembly Brief - HOT TOPIC - Yarralumla Preschool - Lead Paint

Importance: High

UNOFFICIAL

Hi Rodney,

Apologies for the short notice but David has asked if you could please put together an Assembly Brief on the Yarralumla preschool Lead paint issue?

May you please aim to have this updated by COB today? [P:\DET Fact Sheets\2019\3. Apr sitting\NEW. ICW Yarralumla PreSchool Lead Paint.docx](#)

If you have any queries please do not hesitate to ask.

Kind Regards,

Skye Metherell | Cabinet & Assembly Liaison

Ministerial & Commonwealth Relations | **Education Directorate** | ACT Government

T: 6213 3313 | E: skye.metherell@act.gov.au

Level , 220 Northbourne Avenue Braddon | GPO Box 158, Canberra, ACT 2601 |

Portfolio/s: Education and Early Childhood Development**ISSUE: YARRALUMLA PRESCHOOL - LEAD PAINT****Talking points:**

- Lead paint is present in two buildings at Yarralumla Primary School. The lead paint is located in the external window frames in the after school care building and the door and window frames, radiator pipes and skirting in the Gambarri building.
- The lead paint in the external window frames of the after school care building is in poor condition and requires removal or further encapsulating as a preventative measure. This work will be carried out as soon as possible.
- The lead paint in the Gambarri building is contained within a layer of non-lead paint which is in good condition, no hazards exist for regular building users.

Key information:

- Lead paint is present in the majority of ACT public schools constructed before 1970.
- In general lead paint presents a low hazard unless it becomes an airborne dust or fumes through sanding or excessive heating.
- In late 2017, the Australian Standard changed the definition of what constituted lead paint from 1.0% of material by weight to 0.1% by weight. Our consultant (Robson Environmental) is investigating the potential impact of this change on our management practices.
- Anyone with concerns regarding lead contamination should consult their General Practitioner.

Background information:

The Education Directorate has consulted with ACT Health on the latest advice on managing lead paint in buildings. ACT Health has directed us towards the Federal Department of the Environment and Energy and National Health and Medical Research Council publications for further information. The Directorate will source and review these publications to provide further advice to the Minister.

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