

Freedom of Information Request - Schedule

SUBJECT: CO₂ MONITORING AND TELOPEA PARK SCHOOL

DATE OF REQUEST: 26/09/2022

FILE REFERENCE: FILE2022/11284

SCOPE:

1. In relation to the telephone call that was made by Robyn McEwin of Telopea Park Primary School from calling number 0261423367 to the applicant, at or around 2:41pm on 15/09/2022:
 - a) any documents concerning directions or instructions or suggestions made to Robyn McEwin about what was to be said to me in that call; and
 - b) any documents created as a result of that call.
2. The numerical values or data records of any measurements of CO₂ concentration in the air in occupied classrooms at ACT public schools measured during 2022, specifically
 - a) any data that is held centrally or has been reported outside individual schools rather than being kept within a school, and
 - b) any data about Telopea Park School that is held at the school.
3. Any summaries or reports or emails relating to the data of item 2, in particular any documents presenting the data for decision-making, or documentation of decisions based on the data, and documents stating whether the air quality was deemed to be acceptable or not, the criteria used for such a determination, and the source of these criteria.
4. Any documents concerning whether or not it is permitted for a teacher or other person in any ACT public school, to use a CO₂ monitor to monitor the air quality in a classroom or other area where students or staff members are present, including but not limited to policy documents or form letters.
5. Any documents informing any policy in item 4, including the name and position of the person who originally made that determination, including complete list of any scientific or engineering or medical qualifications that this person holds. Potentially invasion of privacy
6. A list of all journal articles, scientific papers or other evidence that was used in formulating policy concerning use of CO₂ monitors in schools.
7. The text of any and all rules that have been put in place that would prevent a teacher in an ACT government school from replying promptly and honestly to an email from a parent discussing the placement of a CO₂ monitor within a classroom of an ACT public school.
8. Any documents concerning the use of CO₂ measurements to decide whether it may be necessary to open more windows to increase ventilation or take other measures in the interest of the health of the occupants.

Record Number	Description	Record Date	Decision (Full release, Partial release, Non-release)	Reason for Decision
1	World Health Organisation Roadmap to Improve and Ensure Good Ventilation	20210301	Full release	
2	Centers for Disease Control and Prevention (CDC) (Ventilation Guide)	20210602	Non-release	s43(1)(d) and 45(a) Record 4 in EDU_2022_034
3	OzSage Safe- Indoor Air (Ventilation) Recommendations	20210906	Non-release	s43(1)(d) and 45(a) Record 7 in EDU_2022_034
4	OzSage Protecting Children from COVID-19 and Making Schools and Childcare Safer	20211001	Non-release	s43(1)(d) and 45(a) Record 13 in EDU_2022_034
5	ACTPS COVID-19 WHS Resource: Principles for Optimising Ventilation in ACT Workplaces	20211014	Non-release	s43(1)(d) and 45(a) Record 19 A -A in EDU_2022_034
6	ACTPS WHS COVID-19 Guidance: Considerations for Property Teams Ventilation in Workplaces (DRAFT)	20211014	Non-release	s43(1)(d) and 45(a) Record 19 A -B in EDU_2022_034
7	AIRAH COVID-19 Ventilation Optimisation Guide for Primary Schools and Secondary Schools	20211117	Non-release	s43(1)(d) and 45(a) Record 32 in EDU_2022_034

8	Email - P Yapp to B Mitchell - Sample CO2 RC-Reporter-CO2 Reports (Draft) with attachment: <ul style="list-style-type: none"> Indoor Air Quality (IAQ Report) Major Sites Overview 	20220121 1607	Full release	
9	AIRAH Guidance for School Buildings COVID-19 - Guidance for Schools	20220408	Non-release	s43(1)(d) and 45(a) Record 71 in EDU_2022_034
10	Education Victoria - Ventilation and Air Purification - Reducing Covid-19 Transmission Risk	20220408	Non-release	s43(1)(d) and 45(a) Record 72 in EDU_2022_034
11	Email from A Parkinson to P Yapp and others - OzSage document with attachment: <ul style="list-style-type: none"> A - OZSAGE Protecting Children from Covid-19 and making schools and childcare safer 	20220412 0930	Non-release	s43(1)(d) and 45(a) Record 73 in EDU_2022_034 Attachment is Record 13 in EDU_2022_034
12	Email A Parkinson to J Ryan, P Yapp, Re: IAQ Winter Plans - Documentation for review with attachment: <ul style="list-style-type: none"> Factsheet - IAQ Winter Ventilation 	20220504 0902	Partial release	Attachment is Record 80 in EDU_2022_034
13	Ventilation and Air Quality FAQ for staff flyer	20220505	Full release	
14	Email – C Graham to CMTEDD, ACTPG HVAC Services, IAQ 21-22/357 - Telopea Park School Library Co2 sensors	20220508	Full release	

15	CO2 Monitor Operation (Final)	20220610	Non-release	s43(1)(d) and 45(a) Record 89 in EDU_2022_034
16	CO2 Monitor Operation with Recalibration (Draft) Not Issued	20220726	Full release	
17	Email CMTEDD ACTPG HVAC Services - C Graham to CMTEDD, ACTPG HVAC Services, RE: IAQ 21-22/357 - Telopea Park School Library Co2 sensors	20220729 1243	Partial release	Outside of scope
18	Improving Ventilation In Indoor Workplaces COVID 19 - Safe Work Australia (SWA)	20220812	Full release	
19	Email - J Nakkam to D Matthews, K McMahon, RE: Dickson College Air Quality Report with attachment: <ul style="list-style-type: none"> Carbon Dioxide Airflow Assessment - Dickson College August 2022 	20220820 0833	Partial release	Schedule 2, 2.2(a)(ii), and 2.2(a)(xi)
20	Email J Holmes to A McGown, F Llopis, S Lassalvy & R McEwin, RE: XXXX	20220905 1429	Partial release	Schedule 2, 2.2(a)(ii)
21	Email – School Operations to L Lipscombe – FW: XXXX– with attachments: <ul style="list-style-type: none"> CO2.pdf; CO2.png (duplicate) 	20220905 1513	Partial release	Schedule 2, 2.2(a)(ii)
22	Email – A Nagy to School Operations – RE: XXXX	20220907 1255	Partial release	Schedule 2, 2.2(a)(ii)
23	Email – A Nagy to School Operations – RE: XXXX	20220907 1344	Partial release	Schedule 2, 2.2(a)(ii)
24	Email – A Nagy to School Operations – RE: XXXX	20220907 1356	Partial release	Schedule 2, 2.2(a)(ii) and 2.2(a)(xi)

25	Email McEwin to J Holmes, RE: XXXX	20220915 1449	Partial Release	Schedule 2,2.2(a)(ii) and 2.2(a)(xi) Outside of scope
26	Email McEwin to J Holmes, FW: CO2 monitors in schools	20220919 1512	Partial release	Schedule 2, 2.2(a)(ii)