













From: [Pasalic, Ana \(ACTEDU\)](#)
To: [ESO Infrastructure](#)
Subject: FW: 2023 - 24 Public School Infrastructure Renewal Program Submission
Date: Tuesday, 20 September 2022 1:10:50 PM
Attachments: [image001.png](#)
[2023-24 Public School Infrastructure Renewal Program Submission - Canberra High School .docx](#)

OFFICIAL

From: Pasalic, Ana
Sent: Tuesday, 20 September 2022 1:08 PM
To: ESInfrastr <ructure@act.gov.au>
Subject: 2023 - 24 Public School Infrastructure Renewal Program Submission

OFFICIAL

Good afternoon
Please find attached submission for Canberra High School.
Thank you for taking the time to read it and considering our request
Ana Pasalic
Business and Facilities Manager
Community Attitude Respect Excellence Safety
Canberra High School
61420805
ana.pasalic@ed.act.edu.au

Description: Description: picture CHS



Dear Principals and Business Managers,

The Education Directorate is funded to undertake small to medium works as identified in project categories at **Attachment A**. Upgrading facilities and infrastructure in ACT public schools through the annual Public School Infrastructure Renewal Program (PSIRP).

The Infrastructure and Capital Works (ICW) branch is seeking annual proposals from schools to assist in the development of the 2023-24 PSIRP. ICW is requesting input from your school and your school community. This is also an opportunity to update your previous infrastructure upgrade project priorities.

The annual PSIRP is endorsed by the Education Directorate and Minister for Education and Early Childhood Development each year as a rolling program.

Please review and complete the Request for Proposal Form at **Attachment B** and return to ESOInfrastucture@act.gov.au by **14 October 2022** with any supporting documentation for your proposal to be included with your submission.

If you have any questions regarding this proposal process, please do not hesitate to contact Richard Hooper at Richard.hooper@act.gov.au or on [REDACTED]

Regards,

John Nakkan
Acting Executive Branch Manager
Infrastructure and Capital Works

6 September 2022

Attachment A

Future Public School Infrastructure Renewal Program (PSIRP)- Request for Proposals Information

The PSIRP has sub-categories within the program. These categories are to ensure that all areas of the school infrastructure portfolio are considered at the school and system level. Schools are encouraged to consider each of these areas and to submit their proposal under the appropriate subcategory.

Project Categories:

CATEGORY 1: School Learning Area Improvements: Improvements to areas directly used for teaching and learning. Project examples such as upgrading teaching spaces (including preschools), learning support units, science labs, hospitality areas, technology, library area upgrades and modifications to increase school capacity.

CATEGORY 2: School Administration and Support Area Improvements: Improvements to the staff, administration and areas for community access to school facilities. Project examples such as upgrading administration areas, student and staff toilets, canteens, staffrooms and community meeting rooms.

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CATEGORY 4: School Infrastructure Revitalisation: Improvements to the base infrastructure of the school. Project examples such as upgrading heating and cooling systems, major roof repairs, sewer and stormwater rectification and electrical upgrades.

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Attachment B

Future Public School Infrastructure Upgrade Programs - Request for Proposals Form

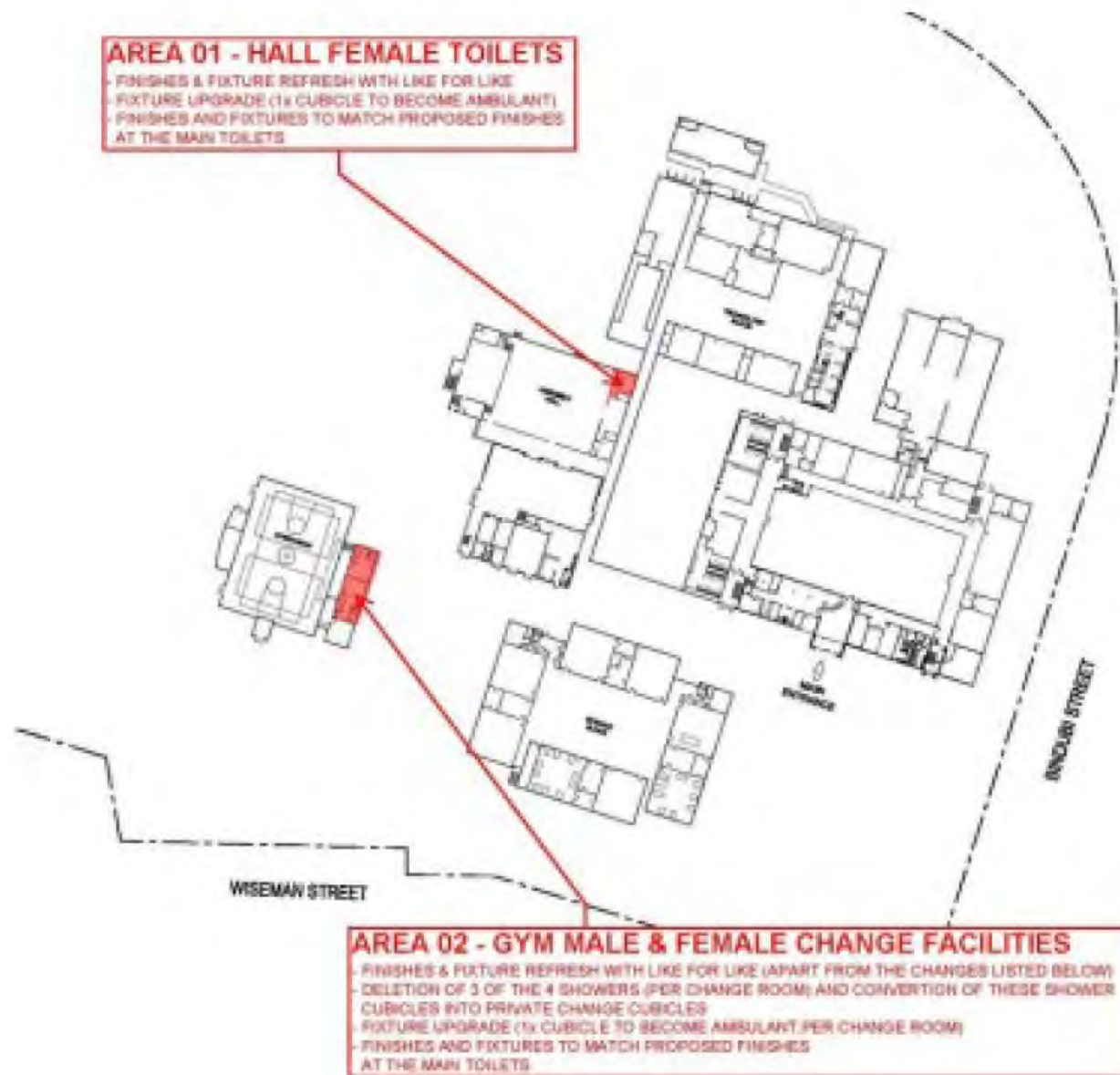
School Name:

Priority Number	Proposal Description	Project Category	Project Justification	Additional Information / Location (s) Design Documentation	Estimated Project cost (if known)
Please provide any information you have available at this point. As example below. There is no requirement to undertake any additional investigation prior to submitting this form (i.e.: just give us what you have).					
EXAMPLE ONLY	<i>Classroom upgrade</i>	<i>1</i>	<i>Expansion of classroom 1 to increase student numbers and provide class flexibility</i>	<i>Attached marked up floor plan showing classroom 1</i>	<i>Contractor's quote attached \$50k</i>
	<i>Gym bathroom/changeroom upgrade</i>	<i>1</i>	<i>Upgrade to our gym bathroom/changerooms. With 900 students accessing these every day the existing finishes are tired and damaged from years of use of students and hirers.</i>	<i>Attached plan refers to the area where the bathrooms are located</i>	
	<i>Hall toilets</i>	<i>2</i>	<i>Upgrade to our hall toilets. With 900 students accessing these every day the existing finishes are tired and damaged from years of use of students and hirers.</i>	<i>Attached plan of area. Attached plan refers to the area where the bathrooms are located</i>	
	<i>Food tech classroom and kitchen prep area</i>	<i>3</i>	<i>Upgrade to this area. Canberra High School runs VET hospitality classes and is seeing more interest in all aspects of our food courses. To enable us to expand VET we will need to upgrade the kitchen. The existing finishes are tired and damaged. Our Food prep area does not have a proper pantry and the existing food prep area is old and in need of an upgrade.</i>		

	<i>AB changerooms</i>	4	<i>Upgrade to the changerooms here as they are not fit for purpose. With 900 students accessing these every day the existing finishes are tired and damaged from years of use of students and hirers.</i>		
	<i>Main staffroom</i>	5	<i>Renovation of kitchen area. The school has over 100 staff members. We meet fortnightly for staff announcements. Staff meet in this space to work collaboratively, and we also hold meetings in this area. We use the kitchen to prepare platters that we share at staff announcements and where staff go to eat lunch.</i>		

School Principal Name: Samara Chisholm

Date: 20 September 2022



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<i>1</i>	<i>Junior playground soft-fall and equipment replaced</i>	<i>7</i>	<i>Soft-fall needs replacing for whole of the Junior playground area. Playground equipment aged.</i>	<i>Chapman PS Playground inspection report (attached)</i>	

School Principal Name: James M. Barnett

Date: 23/9/22



Chapman Primary School Perry Drive Chapman ACT

Playground Safety Inspection Report

Date: 5/04/2022 **Map ID:** A **Work Order:** 197527 **Project:** ACT Schools 2122 Group 10 Stage 1

The purpose of this report is to provide the playground operator with an assessment of the level of risk to children arising from hazards that may be present, (not to eliminate the risks). Advice on how to lower the level of risk to a level acceptable to the playground operator is included. Compliance with AS 4685.0 2017 Playground equipment and surfacing Development, installation, inspection, maintenance and operation, and the AS 4685 2021 series (Playground Equipment and Surfacing) is a core assessment factor in this safety audit. Playgrounds without risks, (or at least perceived risks) are of little value to children. Play value is an important consideration. The art of good playground design is to engage and challenge the child. In doing so the child can expand their horizons, develop strength and agility, improve their co-ordination, socialize or passively ponder; all whilst having fun. AS 4685.0 2017 emphasises the importance of Play Value. Play assets are identified according to their play activity (climbing, hanging, bouncing, sliding etc) to assist operators to assess the play value of the asset. If a playground is made as safe as possible it may achieve none of these attributes, indeed it may induce children to engage in activities that are dangerous to their well being. The age range of the children that the operator is providing for is also a factor in the challenges provided and the acceptable level of risk; though in unsupervised playgrounds children of all ages may choose to play on more challenging equipment. Design requirements are more stringent where playgrounds are easily accessible.

Most injuries occur from falls. To minimize the incidence of injury from falls, playground operators & designers should ensure that the supplier of undersurfacing (particularly unitary* surfacing) provides an independently tested certificate of compliance with AS 4685.0 2017 and tested to the requirements of AS 4422:2016- 'Playground surfacing- Specifications, requirements and test methods' for their installed work.

*Compounds formed into sheets, tiles or mats, or wetpour substances that set on-site.

At a minimum, unitary surfacing shall be tested in accordance with AS/NZS 4422 at least every 3 years.

Loose-fill surfaces need not be impact attenuation tested on a regular basis provided—

(a) the generic product has been certified to the requirements of AS 4685.0 2017 tested to AS 4422 2016 with accompanying report.

(b) that the material is maintained at a minimum depth of 300 mm (or greater where free heights of fall require a greater depth).

Playground operators are advised to ensure that the delivered pinebark has minimal whitewood in accordance with AS 4685.0 2017.

Level 3 Comprehensive and Handover audits include the surrounding playspace environs, not just the installed play equipment.




Actions taken or not taken in response to this report are the responsibility of the playground operator. This report assesses the risk level.

Operators are encouraged to exercise their duty of care, by identifying the level of risk that is unacceptable to them, and act accordingly.




Playground Safety Inspection					Inspect No:	5	Last Inspected:	12/05/2021	WO:	197527					
Site Type:	School-Pmy	Site	Map ID:	A	Date Inspected:	5/04/2022	Inspection conducted to AS 4685.0 2017 & AS 4685:2021 series and referenced documents & AS 4685.11 2012 by [redacted] RoPIA3 certified. Risk assessed to ISO 31000.								
Operator:	ACT Education	Chapman Primary School			Weather:	Fine									
Installer:	Unknown	Perry Drive Chapman ACT			Next inspect:	5/04/2023									
Inspection Type:	Comprehensive (L3)	Supplier:	Ausplay Kidspace		Install Date:	Unknown	Project:	ACT Schools 2122 Group 10 Stage 1							
Accessibility:	Easily accessible	Note: Not easily accessible playgrounds have less stringent compliance requirements than easily accessible (eg stair access) playgrounds in AS 4685. 2021													
ASSET					HAZARD			RISK		RECTIFICATION		PHOTO			
No	Item/Activity	Qty	Description	Condition	Type	Description	Comment	Probability	Severity	Value	Risk	Action/Comments	Cost \$	PHOTO	
A Documents & Marking															
Equipment Certification		Compliance to AS 4685:2021 series, AS 4685.0 2017, AS 4685.11 2012 and AS 4422 2016. for the installed, completed works					Not Sighted								
Undersurface Certification							Not Sighted								
As Built Plans							Not Sighted								
Manuals		Operation, inspection and maintenance					Not Sighted								
Warranty Certificate		In accordance with AS 4685:2021 series & AS 4685.0 2017 & AS 4685.11 2012					Not Sighted								
Supplier Instructions							Not Sighted								
Safety Mgmt System							Not Sighted								
High use		Specific notes for high use playgrounds					Not Sighted								
Equipment Identification		Name, address, ABN, of manufacturer/supplier. Equipment reference & Date of manufacture. Manufactured to AS4685.0 (& date) & AS4685.1-6 (&date) & AS 4685.11(&date) (where applicable)					Not present Important for spare parts, service and warranty claims								
Softfall Level Mark		Permanent mark on posts above top of footings Important for softfall depth monitoring of loose fill undersurfacing.					Not Applicable on wetpour Refer advisory note 1								





ASSET					HAZARD			RISK				RECTIFICATION		PHOTO
No	Item/Activity	Qty	Description	Condition	Type	Description	Comment	Probability	Severity	Value	Risk	Action/Comments	Cost \$	
B Environs														
	Drainage		OK				No visible problems							
	AnimalAccess		Limited				Accessible to small animals							
	CarerAccess		OK				Ladder access to cluster							
	DisabilityAccess		Low				Poor access to cluster							
	Electrical		OK				No major facilities close by							
	Industry		OK				None close by							
	Litter		OK				Clean site							
	MtceAccess		OK				Double gates							
	ShelterShade		Good				Trees & shelter							
	Usage		High				Intensive on weekdays							
	Supervision		Comprehensiv				Supervised							
	Transport		OK fenced				fenced with gates							
	Toilets		<50 metres				In Building							
	Water		OK				Good access to drinking water							
C Activity/Assets														
	Surface	1	RubberTiles	2	PGsurface	Cracks/Gaps	Shrinkage present at edges					Fill gap Refer Advisory Note 1 below	1500	
								2	2	4	L			


ASSET					HAZARD			RISK				RECTIFICATION		PHOTO
No	Item/Activity	Qty	Description	Condition	Type	Description	Comment	Probability	Severity	Value	Risk	Action/Comments	Cost \$	
	Hanging	1	Rings	2	Entrapment	Finger	In the S-hooks	3	4	12	H	Refer advisory note 2	200	
	Sliding	1	Bannister		Entrapment	Head/Neck	Between bannisters and grip handle	3	4	12	H	Replace grip handles with a rail above height 700-800mm This is a forced movement zone with greater consequence	500	
	Barrier	2	GripHandle	2	Entrapment	Head/Neck	Between handle & post The width of the gap between the griphandles is greater than 500mm	3	4	12	H	Replace with AS 4685 2021 compliant griphandles		



ASSET					HAZARD			RISK				RECTIFICATION		PHOTO
No	Item/Activity	Qty	Description	Condition	Type	Description	Comment	Probability	Severity	Value	Risk	Action/Comments	Cost \$	
	Sliding	1	SingleSlide	2	Structural	Vandalism	There is minor damage to the end of the runout section	1	1	1	VL	Panel beat the end of the slide to remove the lip and restore a minimum radius of 50mm This is a forced movement zone.	300	
	Hanging	1	Trak Ride	2	Obstacle	Impale/Cut	The leading edge of the platforms have a radius <25mm.	2	4	8	M	Install rubber buffer with radius of >25mm to the leading edge of the platforms.	800	
	Barrier	1	Slide Entry	2	Entrapment	Clothing/Hair	at panel mount	3	4	12	H	Fill gap This is in a forced movement zone	200	
	Surface	1	Edging	2	OK									

ASSET					HAZARD			RISK				RECTIFICATION		PHOTO
No	Item/Activity	Qty	Description	Condition	Type	Description	Comment	Probability	Severity	Value	Risk	Action/Comments	Cost \$	
	Barrier	5	TubeInfill	2	OK									
	PGstructure	30	Post	2	OK									
	Climbing	1	Arched	2	OK									
	Climbing	2	Ladder	2	OK									
	Climbing	1	Loop-full	2	OK									
	Climbing	1	Spiral	2	OK									
	Creative	1	Seat/Table	2	OK									
	Hanging	1	Ladder	2	OK									
	Shelter	1	Metal	2	OK		Over playground							
	Shelter	1	ShadeCloth	2	OK		Over sandpit							



ASSET					HAZARD			RISK				RECTIFICATION		PHOTO
No	Item/Activity	Qty	Description	Condition	Type	Description	Comment	Probability	Severity	Value	Risk	Action/Comments	Cost \$	
	Creative	2	SandPit	2	OK									
D Sums		45		2				2	3	61			3500	
		Total		Average				Avge	Total				Total	

The cost of repairs is indicative only. Pricing will vary according to how it is rectified and how much work is included in a single contract. Some repairs may be undertaken in-house.



Playground inspection Data Descriptions

The following code descriptions describe the meaning behind the Alpha numeric codes used in the

Condition

Value	Description
1	Excellent
2	Good
3	Average
4	Poor
5	Requires urgent attention

Probability/Likelihood

Value	Probability	Likelihood
1	Rare	Highly unlikely - within 5 years
2	Unlikely	Conceivable – within a year
3	Possible	Could occur – within 6 months
4	Likely	Likely to occur within a month
5	Very Likely	Likely to occur within a week

Severity/Consequences

	Description
1	Little or no injury
2	Minor injury requiring some first aid
3	Moderate injury causing absence from school
4	Serious injury, possibly long term absence from school
5	Very high, potentially fatal or major disability

Risk Level

Code	Description	Value	Action Recommended
VL	Very Low	1-2	No specific action required
L	Low	3-6	Monitor usage and deterioration
M	Medium	7-10	Attention in a timely manner of priority commensurate with the risk level. Repair within 14 days is recommended.
H	High	11-19	Requires immediate attention. At a minimum, isolation of the hazard is recommended until it is rectified.
VH	Very High	20-25	Requires immediate attention. At a minimum, comprehensive isolation of the hazard is recommended until it is rectified

The risk level of a hazard is dependent on factors including the likelihood of an occurrence and its potential for causing injury or death (consequence). The quantitative ratings are based on ISO 31000 Risk Management.

The level of risk is determined by multiplying the Likelihood of an injury by the Severity or Consequence of an injury should it occur.

Environments and assets are listed in order of their level of risk (highest first) to assist playground operators in their decision of which hazards should be rectified as a priority.

Playground usage varies considerably, broadly based on accessibility and popularity. High use playgrounds should be checked more frequently as the probability of an injury increases with the frequency, number and age range of children playing.

Likelihood ↓	Consequence				
	Little 1	Minor 2	Moderate 3	Serious 4	Very High 5
Rare 1	1	2	3	4	5
Unlikely 2	2	4	6	8	10
Possible 3	3	6	9	12	15
Likely 4	4	8	12	16	20
Very Likely 5	5	10	15	20	25



Chapman Primary School Playgrounds

Notes:

1: 1,000



DISCLAIMER

The map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current or otherwise reliable.

09-Mar-2018

Page 1 of 1



ACT
Government



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Future Public School Infrastructure Upgrade Programs - Request for Proposals Form

School Name: WANNIASSA SCHOOL

Priority Number	Proposal Description	Project Category	Project Justification	Additional Information / Location (s) Design Documentation	Estimated Project cost (if known)
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	Upgrade Staff toilets	2	Senior Campus staff toilets (male and female) are in original condition. Likely contain lead/asbestos. Very poor ventilation and are difficult to clean due to age.		Cost unknown (estimate 150k)
	Upgrade the gas "boiler" system used for heating to an electric reverse cycle inverter system	8 and 4	Senior Campus -The current system is noisy, expensive and inefficient, and does not suit the many redesign phases the school has been through over the past 40 or so years. ACT Gov has committed to "no gas" by 2035. More efficient use of the solar panels at our school.		Cost unknown – to be determined by Directorate
	Upgrade the gas "boiler" system used for heating to a reverse cycle inverter system	8 & 4	Junior Campus – as above		Cost unknown – to be determined by Directorate
	Install sails and/or waterproof cover to areas of playground	7	Senior Campus – the installation of shade sails at the back of the school or hardcover over cement side of building will provide better play spaces for our students and community hirers		Estimate of \$65000 (plus school co-

					<i>contribution for outdoor furniture)</i>
	Replace remaining roof	4 & 8	2022 saw part of the roof at the Senior Campus being replaced. Need to inspect and repair remaining roof area		<i>Cost unknown – to be determined by Directorate</i>
	Roof and gutter repairs	4 & 8	Junior Campus - the School has been subject to damage on several occasions due to roof leaks. Works have been done on previous occasions, but in an intense rain storm water inundates the school through the roof spaces.		<i>Cost unknown – to be determined by Directorate</i>
	<i>Red Unit</i>	1			<i>Cost unknown (similar work approx 300k)</i>
	<i>Bike track</i>	1 & 7	A bike track between the campuses to use as an outdoor learning space for health and PE classes Yr3-10, additional lunchtime activity can be supervised by teachers. A track onsite would encourage students to ride to school reducing traffic congestion. Both campuses have ample storage for student bikes as demand grows. This would be highly valued by our community outside of school hours. There are no similar facilities in the area. Most families do not have the resources to drive to Duffy PS, Chapman PS, Mount Stromlo HS, or Chisholm P-10 to access tracks for their children.		<i>Approximately 80k</i>
	<i>Security Fence around decommissioned building</i>	5	Senior campus – install a perimeter fence around a decommissioned building at the back of the school to reduce vandalism and increase security.		<i>Cost unknown</i>
	<i>Junior Campus grounds</i>	4	During heavy rainfall the grounds become conduits for small rivulets running through the school, taking softfall with it and damaging the grounds. There is insufficient storm water drainage on the grounds		<i>Cost unknown</i>

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School Principal Name:

Date:

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The Infrastructure and Capital Works (ICW) branch is seeking annual proposals from schools to assist in the development of the 2023-24 PSIRP. ICW is requesting input from your school and your school community. This is also an opportunity to update your previous infrastructure upgrade project priorities.

The annual PSIRP is endorsed by the Education Directorate and Minister for Education and Early Childhood Development each year as a rolling program.

Please review and complete the Request for Proposal Form at **Attachment B** and return to ESOInfrastucture@act.gov.au by **14 October 2022** with any supporting documentation for your proposal to be included with your submission.

If you have any questions regarding this proposal process, please do not hesitate to contact Richard Hooper at Richard.hooper@act.gov.au or on [REDACTED]

Regards,

John Nakkan
Acting Executive Branch Manager
Infrastructure and Capital Works

6 September 2022

Attachment A

Future Public School Infrastructure Renewal Program (PSIRP)- Request for Proposals Information

The PSIRP has sub-categories within the program. These categories are to ensure that all areas of the school infrastructure portfolio are considered at the school and system level. Schools are encouraged to consider each of these areas and to submit their proposal under the appropriate subcategory.

Project Categories:

CATEGORY 1: School Learning Area Improvements: Improvements to areas directly used for teaching and learning. Project examples such as upgrading teaching spaces (including preschools), learning support units, science labs, hospitality areas, technology, library area upgrades and modifications to increase school capacity.

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CATEGORY 4: School Infrastructure Revitalisation: Improvements to the base infrastructure of the school. Project examples such as upgrading heating and cooling systems, major roof repairs, sewer and stormwater rectification and electrical upgrades.

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Attachment B

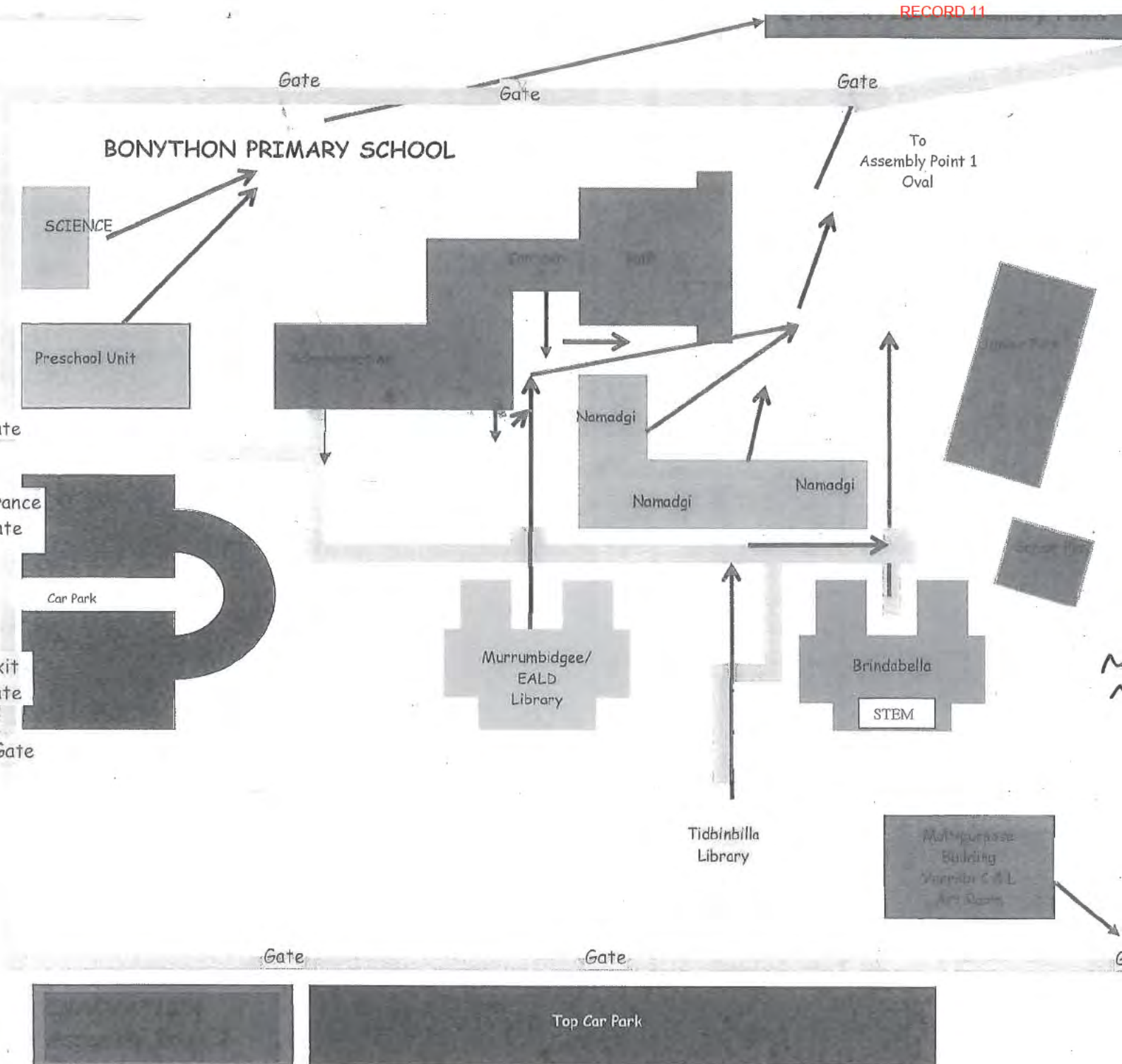
Future Public School Infrastructure Upgrade Programs - Request for Proposals Form

School Name:

Priority Number	Proposal Description	Project Category	Project Justification	Additional Information / Location (s) Design Documentation	Estimated Project cost (if known)
Please provide any information you have available at this point. As example below. There is no requirement to undertake any additional investigation prior to submitting this form (i.e.: just give us what you have).					
<i>EXAMPLE ONLY</i>	<i>Classroom upgrade</i>	<i>1</i>	<i>Expansion of classroom 1 to increase student numbers and provide class flexibility</i>	<i>Attached marked up floor plan showing classroom 1</i>	<i>Contractor's quote attached \$50k</i>
1	New carpets in classrooms & admin building	1 & 2	Replace worn and ripped carpet throughout	Please see attachment	\$153,000
2	Internal painting of classrooms	1	Paint classrooms – we have funded the painting of our admin building and the portables but all other classrooms need painting	Please see attachment	Approx \$80,000 - \$100,000

School Principal Name: Greg Terrell

Date: 12/10/22



Attachment B

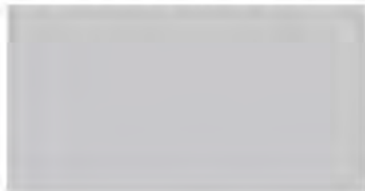
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EXAMPLE ONLY	Classroom upgrade	1	Expansion of classroom 1 to increase student numbers and provide class flexibility	Attached marked up floor plan showing classroom 1	Contractor's quote attached \$50k
	Disabled Bathroom for use by Staff and Students	1	Currently we have a staff member unable to use the Bathrooms in teaching area due to a disability. There are no disabled facilities in the block due to its age.	Currently there is a set of Girls and Boys bathrooms with a cleaner's cupboard and teachers' storeroom (Ground Floor S Block). Ideally these could be rearranged to allow for the addition of a disabled bathroom.	Unknown
	Reception Upgrade – for Security and Personal Safety	1	Currently the reception has no glass screens for personal safety and the College can not have a cash register as people on the other side of the counter can reach over. The built-in work bench is not deep enough for a computer to fit comfortably so ergonomically it is not suitable workplace.	Reception	Unknown

School Principal Name: Michelle Morthorpe

Date: 12/10/2022



Attachment B
Future Public School Infrastructure Upgrade Programs - Request for Proposals Form
School Name:

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<i>EXAMPLE ONLY</i>	<i>Classroom upgrade</i>	<i>1</i>	<i>Expansion of classroom 1 to increase student numbers and provide class flexibility</i>	<i>Attached marked up floor plan showing classroom 1</i>	<i>Contractor's quote attached \$50k</i>
<i>1</i>	<i>Relocate central stairwell to facilitate accessibility</i>	<i>3</i>	<i>Our school does not have the ability for access to all classes. We have an area at the top of the middle stairwell that has two steps to pass through to the Maths Classrooms. We would like the stairwell redesigned to enable access by all students</i>		
<i>2</i>	<i>Replace all windows and frames. Replace with double glazing</i>	<i>4 & 8</i>	<i>Our windows are very thin (only 3mm glass). They break easily. They do not seal properly, they leak, they rattle, they provide virtually no insulation/climate control ability.</i>		
<i>3</i>	<i>Repair/relay bitumen to south carpark, outdoor courts, and central quad.</i>	<i>4 & 6</i>	<i>The carpark has many potholes which we regularly fill in. The potholes reappear and create an enormous trip/fall hazard to staff. The basketball courts are cracked which creates trip hazards.</i>		

4	Turf School Ovals	7	We are losing our North/East oval as our new GYM will be located there. The back school oval is uneven and does not have good grass coverage		
5	Hard Fence Bike Compound	5	Replace the bike compound fencing with hard steel fencing that matches the school perimeter fencing. The current fencing is cut open frequently (average fortnightly) and bikes are stolen on a regular basis.		
6	Art Classrooms Upgraded	1	60 yr old classrooms modernised to encourage and facilitate student participation, engagement and safety		

School Principal Name

Date:



12/10/2022.


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Regards,

John Nakkan
Acting Executive Branch Manager
Infrastructure and Capital Works

6 September 2022

Attachment A

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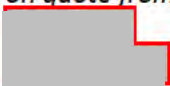
Attachment B

Future Public School Infrastructure Upgrade Programs - Request for Proposals Form

School Name:

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<i>EXAMPLE ONLY</i>	<i>Classroom upgrade</i>	<i>1</i>	<i>Expansion of classroom 1 to increase student numbers and provide class flexibility</i>	<i>Attached marked up floor plan showing classroom 1</i>	<i>Contractor's quote attached \$50k</i>
<i>1</i>	<i>Refurbishment of four Science Labs</i>	<i>1</i>	<p>An update to the Science labs are required as the labs are over 30 years old and in a bad state of repair. The following are all factors affecting workplace health and safety and directly impacting the teaching and learning for students:</p> <ul style="list-style-type: none"> • Bench tops in the labs have dents and chips, which could result in accidents (e.g. tripod getting caught and tipping over, resulting in spills, burns, chemical damage). • Tables and seats for benches are unsecured and wobbly and/or broken. The sinks and benches have chemical stains. • Sinks are cracked and the pipes have regular blockages and leaks when the main water is switched on resulting in puddles on the floor 	<i>Photos attached</i>	<i>Approx. \$400,000 based on the cost of the recent lab refurb at Lake Ginninderra College.</i>

			<p>underneath benches. In addition, the covers around the pipes are rusted in places.</p> <ul style="list-style-type: none"> • There is frequent need to replace gas and water taps. A significant number of tap knobs are loose and/or bent. • Safety shut offs are in inconvenient places and need upgrading • The position of the fume cupboards makes them difficult for students to view or use • Please see attached photos of current state. 		
2	<i>Male staff bathroom upgrade</i>	2	LTC have only one male staff bathroom with 1 cubicle and one long trough. We would like to see the trough reduced in size to a small wall mounted one and one additional cubicle with a floor mounted toilet installed to service the 40 male staff on site.	<i>Photos sent to your email</i>	<i>\$30,000 – awaiting quote</i>
3	<i>Gym lighting upgrade</i>	4	The lighting in the gym needs upgrading to LED lights to provide adequate lighting for exams held in the gym each term and the sitting of the AST and trial held bi-annually. In addition, the existing covers are severely damaged from constant impact from balls hitting them during PE classes. An upgrade to LED lights and covers would provide a safety impact rating of 10 avoiding the current safety risk associated with the current lights.	<i>Need to take some photos to attach</i>	<i>\$40,000 – awaiting quote</i>

4	<i>Gym floor upgrade</i>	1	<p>The gymnasium floor is parquetry timber and is 32 years old. It's currently being lacquered and line marked each year to attempt to keep the parquetry together as it cannot be sanded again because it's too thin.</p> <p>Unfortunately, the small slithers of timbers are now starting to fragment and come away from the floor. The college has been advised that it needs to be replaced.</p>	<i>Need to take some photos to attach</i>	<p><i>\$50,000 - Waiting on quote from</i> </p>
5	<i>Carpet replacement</i>	2	<p>Some classrooms, staff rooms and offices have the old pink carpet from when the school was opened 32 years ago. The school has been funding the replacement of the carpet over many years but quite a bit of pink carpet remains. It is now becoming very ragged and patchy and is becoming a hazard to needs replacing.</p>	<i>Photos sent to your email</i>	<p><i>\$30,000 – quote acquired</i></p>

School Principal Name: David Briggs

Date: 12 October 2022

From: [Edwards, Letitia \(ACTEDU\)](#)
To: [Taylor, Cameron \(ACTEDU\)](#)
Subject: Photos of Carpet for R&M Submission
Date: Friday, 30 September 2022 3:52:21 PM
Attachments: [image001.jpg](#)
[image002.jpg](#)
[image003.jpg](#)

OFFICIAL

Letitia

Letitia Edwards | Business Manager
Lake Tuggeranong College | Cowlishaw Street | PO Box 1188 | Tuggeranong ACT 2901
LEARN – THRIVE – CONNECT
Phone: 02 6142 3665 | Front Office: 02 6142 3660
Email: Letitia.edwards@ed.act.edu.au | Website: www.ltc.act.edu.au

From: Letitia Edwards [REDACTED]
Sent: Friday, 30 September 2022 3:51 PM
To: Edwards, Letitia <Letitia.Edwards@ed.act.edu.au>
Subject: Carpet

Caution: This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe. Learn why this is important<<http://www.act.gov.au/emailsecurity>>







Whyte, Charmaine

From: Sane, Sneha <Sneha.Sane@ed.act.edu.au>
Sent: Tuesday, 2 July 2019 11:57 AM
To: Edwards, Letitia (ACTEDU)
Subject: FW: photos of the concerned areas of our labs.
Attachments: IMG_1522.JPG; ATT00001.txt; IMG_1523.JPG; ATT00002.txt; IMG_1524.JPG; ATT00003.txt; IMG_1525.JPG; ATT00004.txt

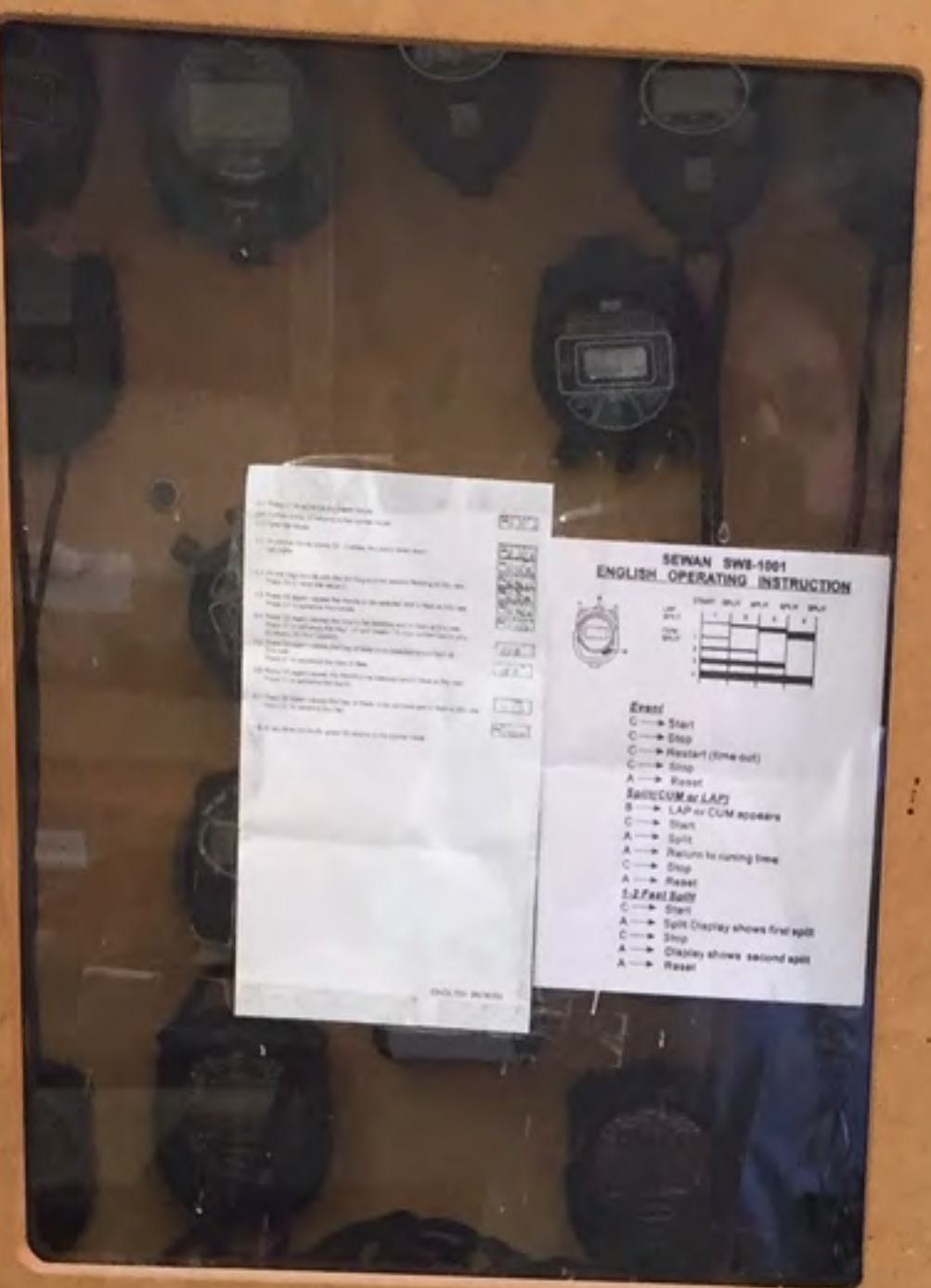
-----Original Message-----

From: sneha sane [REDACTED]
Sent: Tuesday, 2 July 2019 11:56 AM
To: Sane, Sneha <Sneha.Sane@ed.act.edu.au>
Subject: Re: photos of the concerned areas of our labs.







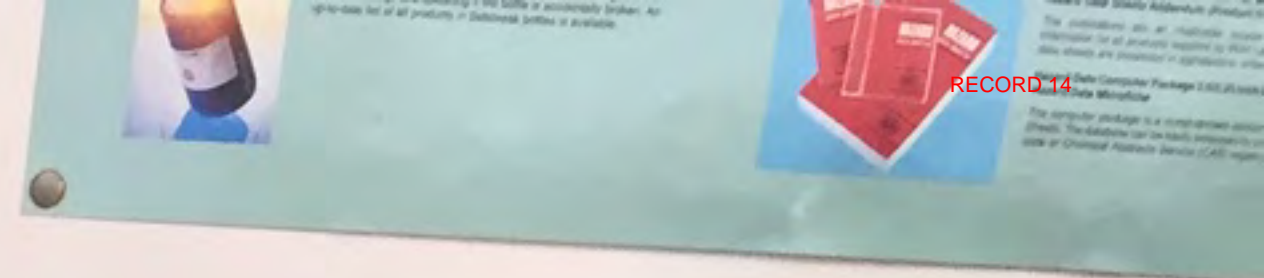


SEWAN DWS-1001
ENGLISH OPERATING INSTRUCTION

Start
C → Start
C → Stop
C → Restart (time out)
C → Stop
A → Start

STOP/CM or LAPS
B → LAPS or CCM appears
C → Start
A → Stop
A → Return to running time
C → Stop
A → Start

S.P. PAUSE Switch
C → Start
A → Light display shows first split
C → Stop
A → Display shows second split
A → Reset



Attachment B

Future Public School Infrastructure Upgrade Programs - Request for Proposals Form

School Name: LANYON HIGH SCHOOL

Priority Number	Proposal Description	Project Category	Project Justification	Additional Information / Location (s) Design Documentation	Estimated Project cost (if known)
<p>Please provide any information you have available at this point. As example below. There is no requirement to undertake any additional investigation prior to submitting this form (i.e.: just give us what you have).</p>					
1	Oval Upgrade	7	<p>The oval surface is uneven, with many divots and holes. A lot of the current condition of the oval has been caused by motorbikes been ridden on the oval so as part of the upgrade we will need to look at how we can stop the bikes from damaging the surface but still allowing for members of the local community and emergency services vehicles access to the area. This has made the oval unsafe for its intended use and could result in injury to students, staff and members of the community as the oval is not only available for the school to use but also the Conder community. We would like to get the whole oval resurfaced. We have already started doing what we can by getting as much moisture into the ground as required so it would make the process easier, but the school cannot afford the costs involved in getting the oval to a useable standard. As this oval is able to be accessed by the community, we feel that</p>		\$300,000-\$500,000

			it is a valuable resource for bringing the school and the local community together.		
2	Science Lab Upgrades	1	Our 6 science labs are in desperate need of upgrading and repair to varying degrees in each lab. The current layout of fixed desks and benches in the labs has impacted student and staff safety and makes it difficult to achieve student learning outcomes. Fixtures and fitting, such as the fuming cupboard and plumbing are consistently requiring maintenance and repair and need to either be removed or upgraded.		\$40,000-\$70,000 per lab
3	Gym Floor Resurfacing	1	Our Gym floor as become quite slippery over the years, especially during the colder months, which could lead to injuries for students, staff and visitors. Although the school has organised for regular deep cleaning of the area which does help, in the long term we would like to get the Gym floor resurfaced, which would involve stripping the current flooring finish and replacing it with a different product that would not be as slippery. It will also require all the line marking to be redone with the application of the new sealant.		\$12,000
4	Main Hallway Carpet	2	The carpet in our main hallway has suffered a lot of wear and tear over the years as well as suffered damaged that cannot be cleaned as a result the carpet makes the area look very unappealing, especially to visitors and potential		\$75,000 +

			students. Although the school has replaced some small sections when urgently required it is not within our budget to replace the whole corridor at the one time. Replacing the carpet would improve the aesthetics of the building and present a more appealing environment, especially to potential students, as well as aiding in keeping the area warm during the colder months		
--	--	--	--	--	--

School Principal Name: Barbara Monsma

Date: 13 October 2022

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Infrastructure and Capital Works

6 September 2022

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Attachment B

Future Public School Infrastructure Upgrade Programs - Request for Proposals Form

School Name: Maribyrnong Primary School

Priority Number	Proposal Description	Project Category	Project Justification	Additional Information / Location (s) Design Documentation	Estimated Project cost (if known)
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1	CARPARK Upgrade- increase car park spaces	6	To increase the number of spaces and improve the functionality of our school carpark. Supporting the safety of our community due to the growth of our school and additional cars during peak periods.	Arial Map below.	
2	Improving the level of confidentiality within the executive offices	2/5/4	The HVAC system requires the inclusion of vents to the doors in the executive offices. This increases the risk of confidential conversations being overheard.	Arial Map below.	
3	HVAC upgrades	4/8	Improve/update the heating and cooling spaces for our junior and middle school buildings. If possible, remove our dated boiler system and replace with similar to the senior building. Address the heating and cooling issues within the school hall.	Arial Map below.	

3.1	Improving the school administration and support areas	1/2	<p>Installing noise reducing material into the school hall. With the growth of the school the hall has become an extension of the classrooms, band practise, choir, music lessons, sports, before and afterschool care.</p> <p>The noise is impacting on the wellbeing and productivity of the administrations of the school. It can be extremely difficult to talk to families on the phone during these times.</p> <p>It is also disrupting classes within our school library.</p>	Aerial Map below.	
4	Outdoor learning spaces	1/7	<p>With the growth of our enrolment numbers and recent years weather the highlighted areas need updating. The school has invested in both the preschool and senior areas. We would like to build spaces that encourage exploration, investigation and fit with our sustainability goals.</p>	Aerial Map below.	

School Principal Name: Andrew Buesnel

School Contact Number: 02 6142 0570

Date: 13 October 2022

Yellow highlight: Priority 1: We would like to increase the number of carparks- possibly introducing 45° angle parking along Shannon Cct.

Blue highlight: Priority 2 & 3: HVAC upgrades

Pink Highlight: Priority 3.1: noise reducing in the school hall.

Green highlight: Priority 4



Attachment B

Future Public School Infrastructure Upgrade Programs - Request for Proposals Form

School Name: Aranda Primary School

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1	<i>BSO Courtyard upgrade</i>	2	<i>Replace existing courtyard gates and office doors due to age and wood condition. The doors are very heavy and hard to lock which is a WHS/security issue. We have had a significant increase in vandalism the last two year and have had intruders jump on the roof and into the courtyard and vandalise the area. Additionally, we would like to make the area enclosed and add an extension of the roof so no one could get access that way making it more secure.</i>	<i>Attached are photos of the area and doors in their current condition</i>	<i>Contractor's quote attached for gate doors and roof – \$40,929.60 ex GST waiting for additional quote from same contractor for the 3 office doors.</i>
2	<i>Preschool shopfront upgrade</i>	8	<i>Replace the preschool shopfront doors and windows so they are more insulated. They are not very secure and hard to lock/unlock. They also have big gaps even</i>	<i>Attached are photos of the area and doors in their current condition</i>	<i>Quote has been requested but have not received yet</i>

			<p><i>when fully closed which keeps it very cold in winter and hard to heat.</i></p> <p><i>Leaves/dirt/dust constantly blow in through the gaps.</i></p>		
3	<p><i>Multipurpose/basketball Court surface upgrade</i></p>	7	<p><i>Replace existing soft fall surface due to age and current condition. This is our most popular/used area on school grounds. It's also used for school events, concerts, band, and graduation. We have had to start patching holes which can be trip hazards.</i></p>	<p><i>Attached are photos of the current state and map with the area shown.</i></p>	<p><i>Quote has been requested through ACTPG – [REDACTED] have come out. Just waiting for them to send through the quote.</i></p>

School Principal Name: Phil Gray

Date: 14 October 2022

Po Box 777, Fyshwick, ACT, 2609

Telephone: 02 6213 0700 | Email: actpg@act.gov.au

ACT Property Group	Minor Quotes
---------------------------	---------------------

Quote Reference: RC02048

QUOTE DETAILS

Site address: Aranda Primary School	
Client name: Samantha Ginger	Phone no: 6142 3048
Quoting officer: Andrew Cooper	Phone no: 6213 0700
Quote amount: Option 3 Both Doors and roof cover \$40,929.60c Ex GST, Inc 12% Management Fee. Please note if option 3 is chosen 2 additional quotes for these works will be required.	Quote date: 21/09/2022

QUOTE DESCRIPTION

<p>DESCRIPTION: Above quote in relation to work order: 207028</p> <p>Scope of works: External doors and framing</p> <ul style="list-style-type: none"> - Remove existing doors and frames. - Supply and install a new framing with cement sheeting and a set of metal clad doors. - Final Clean and rubbish removal. <p style="padding-left: 40px;">Option 1 \$15,988.80c Ex GST, Inc 12% Management Fee</p> <p>Scope of works: Roof cover</p> <ul style="list-style-type: none"> - Supply and install timber framing with lazer light roof sheeting - Painting of the structure - Final clean and rubbish removal <p style="padding-left: 40px;">Option 2 \$24,940.80c Ex GST, Inc 12% management Fee</p>

QUOTE APPROVAL

	/ /	EX GST
--	-----	--------

(Client – If go ahead is authorised)

TERMS & CONDITIONS**ACCEPTANCE OF QUOTE**

The client can sign the actual quote and provide order details via email or fax: 6213 0734 ensuring that the relevant "Quote reference" is provided.

PAYMENT

Full payment is required within 14 days of invoice. For details of payment options please call ACT Property Group (ACTPG) Ph: 6213 0700, located at 255 Canberra Ave FYSHWICK ACT 2609

WARRANTY

- All new work is warranted for 6 months
- Maintenance work has 30 days warranty, excluding any effect from existing causes
- Proprietary items carry the manufacturer's full warranty

VALIDITY

This quote is valid for 30 days from the date of issue. ACTPG reserves the right to review the quote if not accepted within the validity period.

IMPROVEMENTS / COMPLAINTS

If you have any suggestions or issues in relation to our service, please contact the Property Projects & Services Manager on – Ph: 6207 6908

- Building, Fire, Electrical & Mechanical • Minor Building Construction • Complete Building Maintenance • 24 hr Emergency Maintenance • Planned / Periodic Maintenance • Maintenance Assessments & Reports

ACCREDITATION – QUALITY ASSURANCE CERTIFICATION ISO9001, ACT GOVERNMENT PRE-QUALIFIED

Priority 1 – BSO Courtyard Upgrade



Figure 1



Figure 2



Figure 3



Figure 4



Figure 5



Figure 6



Figure 7



Figure 8



Figure 9

Priority 3 - Multipurpose/basketball Court Surface Upgrade



Figure 1



Figure 2



Figure 3

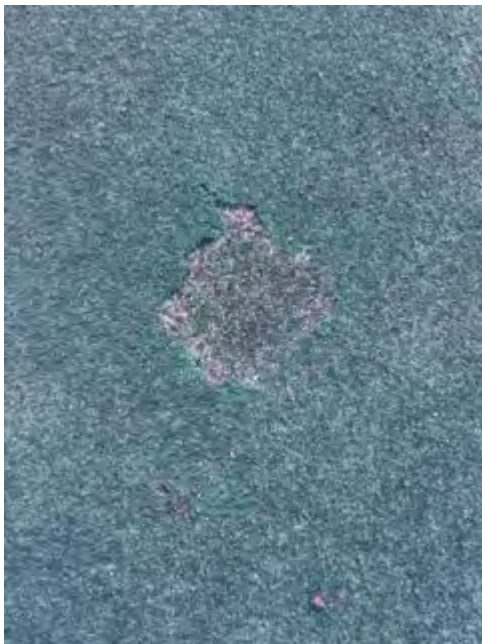


Figure 4

Priority 2 – Preschool Shopfront Upgrade



Figure 1



Figure 2



Figure 3



Figure 4



Figure 5



Figure 6



Figure 7



Figure 8



Figure 9



Figure 10



Figure 11



Figure 12

Dear Principals and Business Managers,

The Education Directorate is funded to undertake small to medium works as identified in project categories at **Attachment A**. Upgrading facilities and infrastructure in ACT public schools through the annual Public School Infrastructure Renewal Program (PSIRP).

The Infrastructure and Capital Works (ICW) branch is seeking annual proposals from schools to assist in the development of the 2023-24 PSIRP. ICW is requesting input from your school and your school community. This is also an opportunity to update your previous infrastructure upgrade project priorities.

The annual PSIRP is endorsed by the Education Directorate and Minister for Education and Early Childhood Development each year as a rolling program.

Please review and complete the Request for Proposal Form at **Attachment B** and return to ESOInfrastucture@act.gov.au by **14 October 2022** with any supporting documentation for your proposal to be included with your submission.

If you have any questions regarding this proposal process, please do not hesitate to contact Richard Hooper at Richard.hooper@act.gov.au or on .

Regards,

John Nakkan
Acting Executive Branch Manager
Infrastructure and Capital Works

6 September 2022

Attachment A

Future Public School Infrastructure Renewal Program (PSIRP)- Request for Proposals Information

The PSIRP has sub-categories within the program. These categories are to ensure that all areas of the school infrastructure portfolio are considered at the school and system level. Schools are encouraged to consider each of these areas and to submit their proposal under the appropriate subcategory.

Project Categories:

CATEGORY 1: School Learning Area Improvements: Improvements to areas directly used for teaching and learning. Project examples such as upgrading teaching spaces (including preschools), learning support units, science labs, hospitality areas, technology, library area upgrades and modifications to increase school capacity.

CATEGORY 2: School Administration and Support Area Improvements: Improvements to the staff, administration and areas for community access to school facilities. Project examples such as upgrading administration areas, student and staff toilets, canteens, staffrooms and community meeting rooms.

CATEGORY 3: Accessibility Compliance: Addresses access requirements for students and staff who require support and the provision of appropriate learning spaces for all students. Project examples such as access ramps, accessible toilets and specialty infrastructure installations. An occupational therapist report is required when developing significant proposals of this nature for individual students.

CATEGORY 4: School Infrastructure Revitalisation: Improvements to the base infrastructure of the school. Project examples such as upgrading heating and cooling systems, major roof repairs, sewer and stormwater rectification and electrical upgrades.

CATEGORY 5: School Security Improvements: Improvements to the security of ACT public schools and facilitation of access by the community. This could include a wide range of measures such as new school fences or modifications to existing fences to allow community access, external lighting, general security upgrades, front office security measures and responding to the Directorate's security initiatives.

CATEGORY 6: School Safety Improvements: Improvements to the safety of ACT public schools. Projects such as car park and traffic safety, removal of hazardous materials and addressing other issues as they arise.

CATEGORY 7: External Learning Environments: Upgrades of the external areas at ACT public schools. Projects include landscape master planning, play equipment upgrades, shade structures, outdoor learning environments, hardcourts, courtyards and tree planting.

CATEGORY 8: Building Envelope and Energy Efficiency Improvements: These are projects responding to the ACT Government's requirements for improved energy and operational efficiency, and sustainability performance. Projects may include double glazing, insulation, building control systems, auto doors/air locks, draught proofing and heating and cooling efficiency measures. Please note these proposals will be assessed in consultation with the Environmental Sustainability team within ICW and have the potential to be joint funded with the school through the Solar Feed in Tariff.

Attachment B

Future Public School Infrastructure Upgrade Programs - Request for Proposals Form

School Name: Campbell Primary School

Priority Number	Proposal Description	Project Category	Project Justification	Additional Information / Location (s) Design Documentation	Estimated Project cost (if known)
Please provide any information you have available at this point. As example below. There is no requirement to undertake any additional investigation prior to submitting this form (i.e.: just give us what you have).					
EXAMPLE ONLY	<i>Classroom upgrade</i>	<i>1</i>	<i>Expansion of classroom 1 to increase student numbers and provide class flexibility</i>	<i>Attached marked up floor plan showing classroom 1</i>	<i>Contractor's quote attached \$50k</i>
1	Installation of perimeter fencing and gates	5&6	Installation of perimeter fencing for full school. School is subject to OV report due to proximity to road, frequent vandalism, security issues, incursions by strangers and off leash dogs, electric scooters etc. Absence of fencing poses risk to students who run and also to preschool students transitioning and being cared for in the after-school care space. Fencing would greatly improve security and safety of the school and wider community.	Fence was in original scope of work for new build but was cut due to budget issues. Accurate plans, design and costing estimates should be available via the major works/capital infrastructure team. See Attachment.	Estimated \$500,000
2	Refurbishment of front counter space to include revised counter and 2 closable and lockable windows	2	There are some OH&S, ergonomic and safety issues with the current design. Current design allows for students and parents to climb the counter, is severely energy inefficient as it is directly across from front doors, plus does not provide adequate security for finance and records. Security of medication, cash, private student and staff records and physical safety of staff would be significantly improved with	Located at the front office which is the main access point for families and many students during start and end of day. Photos of current setup with notes for proposed work	Estimated \$15,000

			counter adjustments and installation of 2 lockable sliding glass windows at front counter and finance windows. The location of the desk to the counter means that the staff must twist/turn to talk with parents/visitors and then twist/turn back to use their computer. Also a separate window next to the receipting deck for all finance transactions.		
3	Re-sealing of school bus lane drop off and pick up area	2	Current bus turn out lane currently is in poor repair including potholes. Improved asphalt and signage would improve school and community safety.	Google map image of bus lane area Photos of current condition One way lane running from just after the entry point of the school carpark off Chauvel St and exiting on Vasey Crs, Campbell.	Estimated \$20,000

School Principal Name: Paula Kinsman

Date: 14/10/2022



Legend			
Description	Quantity	Unit	
New Fence & Mower Strip	494.19	m	
Pedestrian Gate	3	Count	
Vehicle Gate	6	Count	

File Name: P:\2019\191332_B3-S29-Campbell\04_CAD\4_2_Drawings\CIV\191332-drg-civ-al-0100.dwg

Rev	Description	Date	Drawn By
E	FOR DESIGN ACCEPTANCE	24.05.2021	
D	FOR DESIGN ACCEPTANCE	28.04.2021	
C	DESIGN ACCEPTANCE SUBMISSION	26.02.2021	
B	FOR TENDER SUBMISSION	14.01.2020	
A	FOR INFORMATION	12.12.2019	

Scales

0 10 15 20 25m

1:500 @ A1

North



DO NOT SCALE OFF DRAWINGS. VERIFY ALL DIMENSIONS ON SITE PRIOR TO WORK.
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NOT FOR CONSTRUCTION

Status	NOT FOR CONSTRUCTION		
Original Size	A1	Drawn By	Drafting Check
Date Plotted	30-Jun-21	Designed By	Design Check
Coordinate System	STROMLO GRID	Approved	Approved Date
Height Datum	AHD	Approved Signature	12/12/2019

Project Name and Location				
CAMPBELL PRIMARY SCHOOL				
BLOCK 3 SECTION 29 CAMPBELL				
Drawing Title				
SITE CONTEXT PLAN				
Project Number	Type	Discipline	Sub-Discipline	Drg No.
191332	DRG	CIV	AL	0100
Rev	E			

Attachment B
Future Public School Infrastructure Upgrade Programs - Request for Proposals Form
School Name: CHARLES CONDER P – 6 School

Priority Number	Proposal Description	Project Category	Project Justification	Additional Information / Location (s) Design Documentation	Estimated Project cost (if known)
Please provide any information you have available at this point. As example below. There is no requirement to undertake any additional investigation prior to submitting this form (i.e.: just give us what you have).					
<i>EXAMPLE ONLY</i>	<i>Classroom upgrade</i>	<i>1</i>	<i>Expansion of classroom 1 to increase student numbers and provide class flexibility</i>	<i>Attached marked up floor plan showing classroom 1</i>	<i>Contractor's quote attached \$50k</i>
1	Shade Structure Replacements: Jnr & Snr Outdoor Learning Spaces	4	Replacement of outdoor shade structures in Snr and Jnr outdoor learning spaces due to wood rot and storm water drainage issues.	Attached floor plan with Senior Learning Space and Junior Learning Space labelled.	Contractor quotes attached:  Approx \$80k
2	Preschool Landscaping & Drainage Works	7	On-going storm water erosion causing OHS issues throughout the playground including significant drainage issues. Need a safe play space for preschool children and OSHC programs.	Attached floor plan with Preschool Playground labelled. The school has approximately \$15k budgeted to go towards this project, with an additional \$15k being donated by the P&C to support these works.	Contractor PLANS & quotes attached:  Approx \$80k

3	Playground Upgrades	4 / 6	Upgrade playground structures to bring them to current safety codes.	Attached aerial site photo with playgrounds labelled.	Approx \$100k based on recent Caroline Chisholm upgrade
4	Senior Outdoor Learning Space Upgrade <i>(this may coincide with new transportable area)</i>	1 / 7	OT recommendations attached Supporting students with OVRA's for playground equipment upgrades.	Attached floor plan with Senior Learning Space labelled	
5	Car Park Extension	6	On-going enrolments pressures forcing school to use unsafe self-car parking adjacent to school, in particular dangerous at peak drop-off and pick-up times.		

School Principal Name: Jason Walmsley

Date: Friday, 14 October 2022



Charles Conder Primary School

SITE MAP

RECORD 19



	Storerooms
	Toilets
	Hopper / Water Tank
	Boiler Room
	Containers

12 August 2022

Attention: George Gulyas & Haley Websdane

Re: Charles Conder Primary School – Pergola Structural Integrity Repairs

This quotation is the Junior Learning Space to carry out structural integrity works to pergola, including supply and install.

- Remove and reuse roof sheets on larger pergola section
- New raked rafters to entire main pergola to adjust pitch of roofs to help create fall on 2 pergola wing sections. Larger size 190 x 45 timbers
- Reinstall roof sheets with new screws and flashings
- Rebuild roof sections on 2 winged pergola sections and create correct fall on roof to drain water off roofs – new oversize batons to create roof fall
- New roof sheets and flashings to 2-winged pergola roofs
- New 280 x 65 main beam through pergola due to failure x2
- Propping of pergola to carry out repairs
- Demolition and tipping of all redundant materials
- Site clean
- During normal hours works
- Follow OHS & covid safety procedures

Total - \$24,832.00 (GST Inclusive)

With regards

12 August 2022

Attention: George Gulyas & Haley Websdane

Re: Charles Conder Primary School – Pergola Structural Integrity Repairs

This quotation is the Senior Learning Space to carry out structural integrity works to pergola, including supply and install.

- Remove and reuse roof sheets on larger pergola section
- New raked rafters to entire main pergola to adjust pitch of roofs to help create fall on 2 pergola wing sections. Larger size 190 x 45 timbers
- Reinstall roof sheets with new screws and flashings
- Rebuild roof sections on 2 winged pergola sections and create correct fall on roof to drain water off roofs – new oversize batons to create roof fall
- New roof sheets and flashings to 2-winged pergola roofs
- New 280 x 65 main beam through pergola due to failure
- Propping of pergola to carry out repairs
- Demolition and tipping of all redundant materials
- Site clean
- During normal hours works
- Follow OHS & covid safety procedures

Total - \$24,165.00 (GST Inclusive)

With regards

QUOTE

george.gulyas@ed.act.edu.au

Date

24 Sep 2022

Expiry

24 Oct 2022

Quote Number

QU-0026

c/o George Gulyas

Charles Conder Primary School
Tom Roberts Avenue
Conder ACT 2906

Description	Quantity	Unit Price	GST	Amount AUD
<p>We attended Charles Conder Primary School and as per discussions with George, the inclusions for both Junior and Senior Learning Spaces OPTION 2 (supply and install new colourbond sheets) are:</p> <ul style="list-style-type: none"> • Demolition of existing pergola removal/disposal of all rubbish • Utilise acro props to support existing structure as required whilst work is carried out • Using existing posts, pitch new roof from center height in one slope down to fascia using 190mm x 45mm rafters and 70mm x 45mm battens • Supply and install new beam to replace existing damaged beam • Supply and install new colourbond roof sheets • Supply and install new screws and flashings (colour to be selected by client) • Extend lower posts to match new roof height • All area to be left clean and tidy and free of any debris caused by these works • All access, material, labour, demolition and disposal costs are included • All work to comply with Government regulations and procedures, including covid safe practices, Australian Standards, all OHS Regulations and Statutory Warranties 	1.00	86,182.90	10%	86,182.90

Description	Quantity	Unit Price	GST	Amount AUD
<ul style="list-style-type: none"> All work to be carried out during the Christmas school holiday period between 7am-4pm, Monday to Friday. 				
Notes:				
<ul style="list-style-type: none"> We have provided two options for you, Option 1 is using existing roof sheets, and Option 2 is using new colourbond roofing sheets. We recommend Option 2 as we can provide a 5 year workmanship guarantee and colourbond warranty. Any materials which can be repurposed will be sent for recycling. School to provide access as required including water and power. 				
			Subtotal	86,182.90
			TOTAL GST 10%	8,618.29
			TOTAL AUD	94,801.19

Terms

Exclusions: Gutters or anything not mentioned in this quote.

A deposit of 50% is required to book in the job and ordering of materials.

Payment within 7 days of completed works.

QUOTE

george.gulyas@ed.act.edu.au

Date
24 Sep 2022

Expiry
24 Oct 2022

Quote Number
QU-0025

c/o George Gulyas

Charles Conder Primary School
Tom Roberts Avenue
Conder ACT 2906

Description	Quantity	Unit Price	GST	Amount AUD
<p>We attended Charles Conder Primary School and as per discussions with George, the inclusions for both Junior and Senior Learning Spaces OPTION 1 (using existing sheets) are:</p> <ul style="list-style-type: none"> • Demolition of existing pergola removal/disposal of all rubbish • Utilise acro props to support existing structure as required whilst work is carried out • Using existing posts, pitch new roof from center height in one slope down to fascia using 190mm x 45mm rafters and 70mm x 45mm battens • Supply and install new beam to replace existing damaged beam • Remove existing roof sheets and reinstall • Supply and install screws and flashings (colour to be selected by client) • Extend lower posts to match new roof height • All area to be left clean and tidy and free of any debris caused by these works • All access, material, labour, demolition and disposal costs are included • All work to comply with Government regulations and procedures, including covid safe practices, Australian Standards, all OHS Regulations and Statutory Warranties 	1.00	79,982.80	10%	79,982.80

Description	Quantity	Unit Price	GST	Amount AUD
<ul style="list-style-type: none"> All work to be carried out during the Christmas school holiday period between 7am-4pm, Monday to Friday. 				
Notes:				
<ul style="list-style-type: none"> We have provided two options for you, Option 1 is using existing roof sheets, and Option 2 is using new colourbond roofing sheets. We recommend Option 2 as we can provide a 5 year workmanship guarantee and colourbond warranty. Any materials which can be repurposed will be sent for recycling. School to provide access as required including water and power. 				
			Subtotal	79,982.80
			TOTAL GST 10%	7,998.28
			TOTAL AUD	87,981.08

Terms

Exclusions: Gutters or anything not mentioned in this quote.

A deposit of 50% is required to book the job in and ordering of materials.

Payment within 7 days of completed works.



15 September 2022

Charles Conder Primary School
134 Tom Roberts Avenue,
Conder ACT 2906

Attn: Haley Websdane

Dear Madam,

RE: CONDOR PRIMARY SCHOOL PERGOLAS QUOTATION

is pleased to submit our quotation for the sum of **\$94,080.00 excluding GST** to complete the proposed fitout works at Conder Primary School Pergolas as per the scope of works & as per the following and the attached breakdown.

Scope of Works:

- Supply and install Structure No. 1
- Supply & Install Structure No. 2
- Demolition of both structures
- Structural Engineers Fees
- Architect Fees
- Certifier Fees
- Building Application Fee

We trust the above meets with your approval and look forward to your earliest possible response. Should you require further information in relation to the above, please do not hesitate to contact the undersigned.

Yours faithfully,

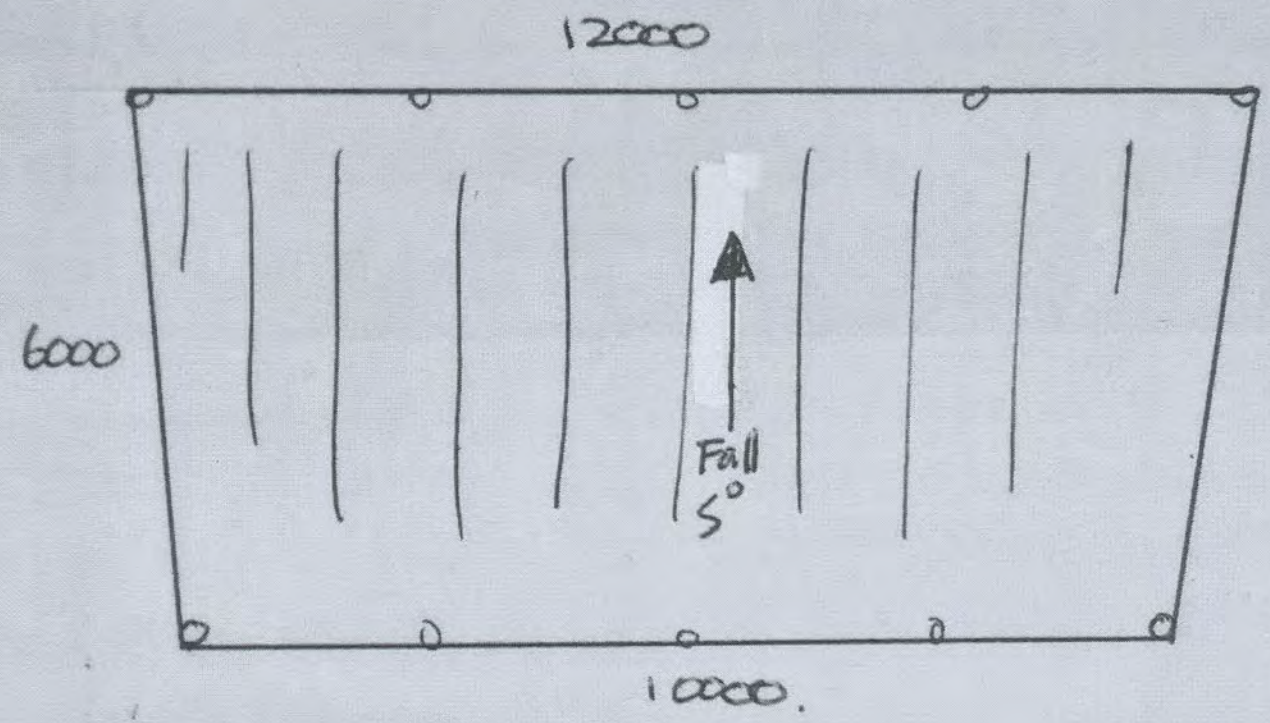


CONDOR PRIMARY SCHOOL PERGOLAS

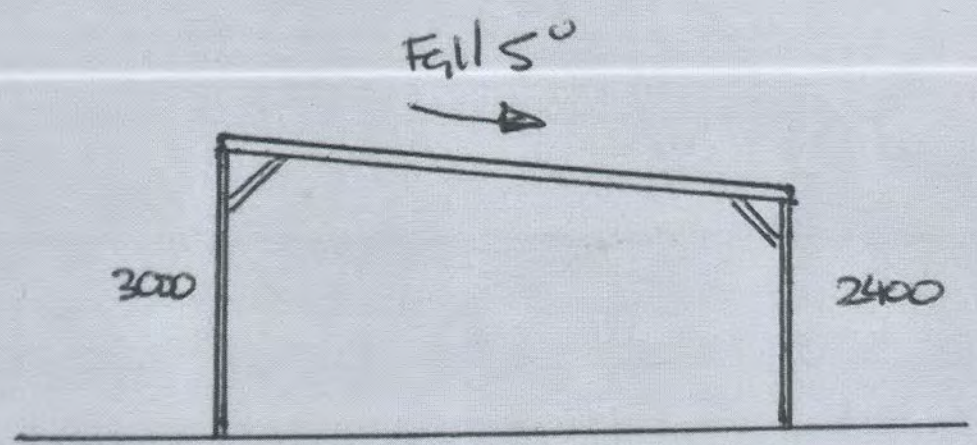
RECORD 19

Job Name : <u>T22-72 EST</u> Client's Name:	Job Description CONDOR PRIMARY SCHOOL CONSTRUCTION OF 2OFF TIMBER PERGOLAS
--	--

Trd No.	Trade Description	Trade %	Cost/m2	Trade Total
1	Supply and install Structure No.1	38.58		36,300
2	Supply and install Structure No.2	31.57		29,700
3	Demolition	6.70		6,300
4	Structural Engineer Fee	3.72		3,500
5	Architect Fee	4.46		4,200
6	Certifier Fees	3.72		3,500
7	Building Application Fee	1.74		1,640
8	Builder's Preliminaries and Margin	9.50		8,940
9				
10	TOTAL EXCLUDING GST			<u>94,080</u>
11				
12	TENDER CLARIFICATIONS			
13	* This tender has a validity period of 30 days			
14	* We have made no allowance for Development Approval.			
15	* Due to the current work load, our carpenter will not be able to deliver this project during the upcoming school holidays.			
16	* We have allowed for metal soffit lining to the underside of each structure. Should this not be required, there is a saving of \$7,300 + GST			
		100.00		94,080
Final Total : \$				94,080



custom orb
roofing & flashings
in selected colour
5mm Arhican
roof blanket

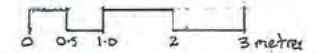


Timber roof framing
in single span
135 x 135 Posts.

soffit lining
- Panel rib Colourbond
in Selected Colour

CHARLES CONKER PRESCHOOL INTERACTIVE GARDEN - CONCEPT DESIGN SCALE 1:50

DESIGN BY [REDACTED] APRIL 2022



AFTER SCHOOL UNIT

CONCRETE PATH

MUD KITCHEN

PATH

SHED

SUPP

TREE SURROUND SEATING

LOG ROUNDS FOR BALANCING

ENTRY TO GARDEN CONCRETE CIRCLES OF VARYING SIZES. LARGE CIRCLES TO BE TEXTURED LIKE A SENSORY PATH. GATE

CONCRETE APRON AROUND TOP HOLDING POND FOR DRY CREEK BED WITH TILE MOSAIC WAYS

MUSICAL INSTRUMENT CORNER

SITTING CIRCLE UNDER TREE LOG ROUNDS AS SEATS PAVER ROUNDS TO CLOSE CIRCLE

GRASSED AREA

PRESCHOOL UNIT

STEPPING PADS OVER CREEK

BRIDGE

DRY CREEK BED

ENTRY PATH

WALK AND THINK PATH INWARD AND OUTWARD PAVERS TO BE DIFFERENT COLOUR TO DELINEATE CORRECT PATH TO FOLLOW

DRAINAGE GULLY FOR DRY CREEK BED

SPIRAL LAZY MINT

HEEDGE PLANTING

WEAVING LOOM FRAME

DOUBLE GATES

STONE STEPS

Table 1

Landscape Element.	Unit number	Unit price	Sub Total Cost inc. GST	Total Cost inc. GST
Entry path consisting of Concrete Circles representing bubbles.				
Sensory Bubbles. 1000mm diameter Sensory circles. These larger circles are a concrete base with textural finishes inlaid to create a Sensory Path using materials such as Artificial grass, pebble/ exposed aggregate finish, inlaid oversized pebbles, crazy stone, brushed finish, pine bark imprints etc. similar to the path in the Sensory Garden adjacent to the Library.	6	\$550.00	\$3300.00	
1000mm diameter concrete circle laid insitu with trowel finish	3	\$220.00	\$660.00	
600mm diameter concrete circle laid insitu with trowel finish	12	\$120.00	\$1440.00	
300mm precast concrete circles on mortar bedding	15	\$50.00	\$750.00	
				\$6150.00
Balancing Logs.				
Log rounds- bark removed and top end chamfered - erected vertically, 200mm into ground, ascending in height to 300mm to the centre log then descending again.	7	\$75.00	\$525.00	\$525.00
Spiral Labyrinth				
400x400 precast concrete pavers, in two contrasting colours to indicate the inward and outward spirals, bedded on mortar	93	\$40.00	\$3720.00	\$3720.00
Dry Creek Bed and Holding Pond				
Creek bed is approximately 13m in length x 1200mm wide. Concrete base 100mm thickness with light mesh with two built in Lochs.	30	\$195.00	\$5850.00	
Pebble rocks of varying grades to be affixed to creek bed surface using a water proof flexible adhesive glue, fine grade to represent beach area, coarser grade rocks for rapids in lower reach of creek above sump.	30	\$95.00	\$2850.00	
Sandstone feature landscape rocks along creek bed approximately 600w x 400h placed as indicated on the plan prior to pouring concrete of creek bed to replicate natural setting.	35	\$100.00	\$3500.00	
Sandstone stepping pads across lower creek section and stone steps along side cascades/ rapids. Rocks to have flat top surface. Steps and pads to be bedded on mortar base.	15	\$95.00	\$1425.00	
Bridge crossing. Two 1500x 200x 75 concrete sleepers with wood texture finish, 4x 125 mm diameter treated pine bollards with rounded tops 400mm above ground.	1	\$480.00	\$480.00	
				\$14105.00
Sitting Circle				
Logs rounds set on end and buried 200mm into ground, 300mm above ground in a semicircle. Hardwood with bark removed and tops chamfered.	10	\$75.00	\$750.00	
Precast concrete rounds 300mm in diameter laid in semicircle to close out circle with logs, laid on a mortar base.	9	\$50.00	\$450.00	
				\$1200.00
Bollard Signposts denoting activity areas and features e.g. Weaving Loom, Mud Kitchen, Music Corner, Spiral Labyrinth. Treated pine log bollards 125mm diameter, rounded tops 500 mm above grounds.	6	\$150.00	\$900.00	\$900.00
			\$0.00	
Edging between Grass and garden beds. 15m 100mmx100mm concrete insitu edge.	15	\$95.00	\$1425.00	\$1425.00
			\$0.00	
Garden Paths. 20m x 750mm wide x 100mm thick concrete paths	20	\$120.00	\$2400.00	\$2400.00
			\$0.00	

Plantings. Hedge around Spiral labyrinth - 15x Callistemon species, 25x Lomandra sp. along Creek Bed, 40x hardy ground covers	80	\$40.00	\$3200.00	\$3200.00
			\$0.00	
Garden Mulch. 160 square metres garden area. Playground grade Pine Bark mulch spread 100mm in depth.	160	\$25.00	\$4000.00	\$4000.00
Suggested seating around trees as indicted on the design. drafting.com.au ; Fawkner Curved Recycled 2500 x 2. Price on enquiry.			\$0.00	
Mud Kitchen, Music Corner and Weaving Loom not included in pricing .			\$0.00	
Total Cost of Major Landscape Elements of Interactive Garden				\$37625.00

Customer:

Charles Conder primary school

Tender Detail:

Entrance dry creek bed garden and decks

Tender valid: 7/10/22

Description	QTY	UOM	Rate	Total
Prelims, Insurances, locating services and Temporary fencing	1	Item	\$ 2,750.00	\$ 2,750.00
Demo retaining walls and fence. Replace fence to go to security gate	1	Item	\$ 3,327.00	\$ 3,327.00
Excavation, ripping existing ground, mixing in 4m3 of compost fines an 4m3 of into existing soil and form garden beds. Mulching with 14mm tanbark. Garden beds approx 65m2	1	Item	\$ 15,000.00	\$ 15,000.00
Mortared creek bed with sandstone oxide concrete. Pebbles of different sizes pushed into concrete to look like creek bed. Fall to existing sump.	1	Item	\$ 6,000.00	\$ 6,000.00
Supply and install boulders	40	No.	\$ 80.00	\$ 3,200.00
Supply and install Log rounds sanded and oiled to be used as balancing rounds and seats	24	No.	\$ 120.00	\$ 2,880.00
Logs between 3 - 4m long. Sanded and oiled to be used as balance beams and seats	6	No.	\$ 900.00	\$ 5,400.00
Eucalyptus mulch paths	50	M2	\$ 30.00	\$ 1,500.00
Supply and install mixture of native plants in 140mm pots. Includes water crystals, slow and fast release fertiliser's	270	No.	\$ 25.00	\$ 6,750.00
Hardwood Timber Bridge with 6 posts and rope between posts	1	Each	\$ 5,750.00	\$ 5,750.00
Australian Cypress sleeper (50mm) decks approx 2.4 x 3m and highest point 400mm of ground. Sides clad and all timber oiled twice.	1	Each	\$ 5,000.00	\$ 5,000.00
Bluestone steppers 400mm -600mm	25	Each	\$ 80.00	\$ 2,000.00
Hardwood sleeper steppers 200mm x 400-1200mm	25	Each	\$ 65.00	\$ 1,625.00
			Subtotal	\$ 61,182.00
			Gst	\$ 6,118.20
			Total	\$ 67,300.20

Customer:

Charles Conder primary school

Tender Detail:

Amphitheatre outdoor learning garden

Tender valid: 7/10/22

Description	QTY	UOM	Rate	Total
Prelims, Insurances, locating services and Temporary fencing	1	Item	\$ 2,750.00	\$ 2,750.00
Excavation, ripping existing ground, mixing in 4m3 of compost fines an 4m3 of into existing soil and form garden beds. Mulching with forest litter fines. Garden beds approx 65m2	1	Item	\$ 4,200.00	\$ 4,200.00
Swale creek bed with sand for kids to run up.	1	Item	\$ 450.00	\$ 450.00
Supply and install boulders	60	No.	\$ 80.00	\$ 4,800.00
Supply and install Log rounds sanded and oiled	20	No.	\$ 120.00	\$ 2,400.00
Logs between 3 - 4m long. Sanded and oiled	4	No.	\$ 900.00	\$ 3,600.00
Paver edge charcoal	25	M	\$ 50.00	\$ 1,250.00
compacted Red granite.	32	M2	\$ 35.00	\$ 1,120.00
Mud kitchen soil 200mm deep	1	Item	\$ 700.00	\$ 700.00
Supply and install mixture of native plants in 140mm pots. Includes slow and fast	120	No.	\$ 25.00	\$ 3,000.00
Hardwood Timber Bridge with 6 posts and rope between posts	1	Each	\$ 5,750.00	\$ 5,750.00
Bark hut. Little pergola 2m high with gable bark roof.	2	Each	\$ 3,950.00	\$ 7,900.00
Mud Kitchen table with sink.	1	Each	\$ 450.00	\$ 450.00
			Subtotal	\$ 38,370.00
			Gst	\$ 3,837.00
			Total	\$ 42,207.00

QUOTATION

Date: **19th September 2022**

Quotation No: **22.086**

Project Title: **Charles Conder Preschool**

Item No.	Description	Quantity	Unit	Rate \$	Total \$
	LANDSCAPE				
1	Site Establishment	1.00	Item	4,000.00	4,000.00
2	Design	1.00	Item	7,500.00	7,500.00
3	Demolition / Earthworks	1.00	Item	6,250.00	6,250.00
4	New pool fence	10.00	m	562.50	5,625.00
5	Single Gate	1.00	No	2,187.50	2,187.50
6	Garden Beds including topsoil / mulch	1.00	Item	6,250.00	6,250.00
7	Planting - 140mm pots (200 Nos)	1.00	Item	3,750.00	3,750.00
8	Concrete steppers	35.00	No	187.50	6,562.50
9	Boulders (400-500mm dia)	50.00	No	137.50	6,875.00
10	Timber Steppers	15.00	No	500.00	7,500.00
11	Edging	1.00	Item	4,375.00	4,375.00
12	Reinstatement of Grass	1.00	Item	3,125.00	3,125.00
Total Price					\$64,000.00
GST					\$6,400.00
Total Price inc GST					\$70,400.00

Project Specific Conditions;

- . No allowance has been made for
 - Seating surround tree.
 - Spiral Labyrinth
 - Irrigation
 - Consolidation

. Our cost for supply & install Synthetic Grass (150m2) - \$33,750.00 + GST. This amount not included in the above tender sum.



Dear Principals and Business Managers,

The Education Directorate is funded to undertake small to medium works as identified in project categories at **Attachment A**. Upgrading facilities and infrastructure in ACT public schools through the annual Public School Infrastructure Renewal Program (PSIRP).

The Infrastructure and Capital Works (ICW) branch is seeking annual proposals from schools to assist in the development of the 2023-24 PSIRP. ICW is requesting input from your school and your school community. This is also an opportunity to update your previous infrastructure upgrade project priorities.

The annual PSIRP is endorsed by the Education Directorate and Minister for Education and Early Childhood Development each year as a rolling program.

Please review and complete the Request for Proposal Form at **Attachment B** and return to ESOInfrastucture@act.gov.au by **14 October 2022** with any supporting documentation for your proposal to be included with your submission.

If you have any questions regarding this proposal process, please do not hesitate to contact Richard Hooper at Richard.hooper@act.gov.au or on

Regards,

John Nakkan
Acting Executive Branch Manager
Infrastructure and Capital Works

6 September 2022

Attachment A

Future Public School Infrastructure Renewal Program (PSIRP)- Request for Proposals Information

The PSIRP has sub-categories within the program. These categories are to ensure that all areas of the school infrastructure portfolio are considered at the school and system level. Schools are encouraged to consider each of these areas and to submit their proposal under the appropriate subcategory.

Project Categories:

CATEGORY 1: School Learning Area Improvements: Improvements to areas directly used for teaching and learning. Project examples such as upgrading teaching spaces (including preschools), learning support units, science labs, hospitality areas, technology, library area upgrades and modifications to increase school capacity.

CATEGORY 2: School Administration and Support Area Improvements: Improvements to the staff, administration and areas for community access to school facilities. Project examples such as upgrading administration areas, student and staff toilets, canteens, staffrooms and community meeting rooms.

CATEGORY 3: Accessibility Compliance: Addresses access requirements for students and staff who require support and the provision of appropriate learning spaces for all students. Project examples such as access ramps, accessible toilets and specialty infrastructure installations. An occupational therapist report is required when developing significant proposals of this nature for individual students.

CATEGORY 4: School Infrastructure Revitalisation: Improvements to the base infrastructure of the school. Project examples such as upgrading heating and cooling systems, major roof repairs, sewer and stormwater rectification and electrical upgrades.

CATEGORY 5: School Security Improvements: Improvements to the security of ACT public schools and facilitation of access by the community. This could include a wide range of measures such as new school fences or modifications to existing fences to allow community access, external lighting, general security upgrades, front office security measures and responding to the Directorate's security initiatives.

CATEGORY 6: School Safety Improvements: Improvements to the safety of ACT public schools. Projects such as car park and traffic safety, removal of hazardous materials and addressing other issues as they arise.

CATEGORY 7: External Learning Environments: Upgrades of the external areas at ACT public schools. Projects include landscape master planning, play equipment upgrades, shade structures, outdoor learning environments, hardcourts, courtyards and tree planting.

CATEGORY 8: Building Envelope and Energy Efficiency Improvements: These are projects responding to the ACT Government's requirements for improved energy and operational efficiency, and sustainability performance. Projects may include double glazing, insulation, building control systems, auto doors/air locks, draught proofing and heating and cooling efficiency measures. Please note these proposals will be assessed in consultation with the Environmental Sustainability team within ICW and have the potential to be joint funded with the school through the Solar Feed in Tariff.

Attachment B

Future Public School Infrastructure Upgrade Programs - Request for Proposals Form

School Name:

Priority Number	Proposal Description	Project Category	Project Justification	Additional Information / Location (s) Design Documentation	Estimated Project cost (if known)
Please provide any information you have available at this point. As example below. There is no requirement to undertake any additional investigation prior to submitting this form (i.e.: just give us what you have).					
<i>EXAMPLE ONLY</i>	<i>Classroom upgrade</i>	<i>1</i>	<i>Expansion of classroom 1 to increase student numbers and provide class flexibility</i>	<i>Attached marked up floor plan showing classroom 1</i>	<i>Contractor's quote attached \$50k</i>
1	Roller Door Replacement	4	Roller door has been deemed unfit for purpose by ACTPG Contractors as part of the school's original build by [REDACTED] managed the maintenance for 5 years and despite the door having multiple faults and failures it was only ever temporarily fixed. Now has been flagged for direct replacement as will be irreparable. Has only operated successfully in 50% of attempts. History with Stuart Finch ACTPG.	Attached Quote and location on Map. Last correspondence attached.	Quote attached \$27 560
2	Outdoor Pump Shelters	4	Outdoor plant rooms have been built without shelters over the top of them and over the years this has started causing significant deterioration of the pipework, irrigation/recycled water pump systems and associated infrastructure. Main oval irrigation pump has failed this year due to water ingress and significant weathering.	Locations of proposed pump shelters marked.	X2 quotes attached Expected 31-40K in total for all 3 plant rooms

			<i>Repair bill of up to 13K expected. Have been advised that covers over this infrastructure is crucial for longevity of these expensive assets.</i>		
3	<i>Lighting upgrades in Hall</i>	4	<i>Have been advised by electrical contractors that several light batons and ballasts have started failing in the light fittings in the hall. One unit has been disconnected completely due to failure and tripping the circuit. Exact Replacement parts for these particular fittings are no longer available off the shelf. Advised possible full replacement of lighting in the hall with high bay light fixtures with cages may be necessary if unable to partially replace existing lights that have failed.</i>	<i>Located in ceiling of hall building 7</i>	<i>No quote received yet.</i>

School Principal Name: Nicole Nicholson

School Contact Number: 6142 0404

Date: 14/10/2022



Quote Number: A161453

09/09/2022

CHARLES WESTON SCHOOL
 80 WOODBERRY AVE
 COOMBS ACT 2611

Job Address:
80 WOODBERRY AVE
COOMBS ACT 2611

Attn: STEVEN NIOVANNI

Good morning.

Thank you for letting us provide you with the following quotation.
 The approximate delivery time from receipt of acceptance is 60-90 days.
 Delivery date estimated as accurately as possible in good faith under existing conditions.
 We require a deposit of 40% of the amount quoted. Or if you have a current account with us, an official order is required before ordering the goods.

To supply and install one Renlita Style Series 1000 Single Leaf counter weight door to the Gymnasium Door to be 2430H x 6400W frame and Matching Insulated Colorbond panels Standard Colorbond colour New ATA 240 volt inverter automatic door opener with internal push button operation with lock out feature Price includes reoval of the old door	\$27,560.00
Note new door when open will extended 1/2 the door height externally and 1/2 internally opening as	
G.S.T component - \$2505.45	\$27,560.00

Yours sincerely,





Quote Number **A161453**

Acceptance of Quote - to accept this quote please complete and return this section or phone [redacted]

I hereby accept your quotation for: _____

For the total amount of \$ _____; Colour chosen if applicable: _____

I have enclosed a deposit of \$

Method of payment for deposit:

Cash	<input type="checkbox"/>	Bankcard	<input type="checkbox"/>
Cheque	<input type="checkbox"/>	Mastercard	<input type="checkbox"/>
AmEx	<input type="checkbox"/>	Visa	<input type="checkbox"/>
EFT	<input type="checkbox"/>		

If paying by credit card: Cardholder's Name _____

Card Number

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

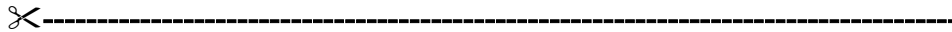
Signature: _____ Amount \$ _____ Expiry Date _____

Banking Details for EFT Payments:

BSB No:
 A/C No:

A/C Name:
 Bank:

Reference: A161453




IMPORTANT INFORMATION - PLEASE READ

(Retain for your records)

General

1. This Price Quotation is made subject to dimensions found on site remaining constant.
2. **Payment in Full** must be made on completion of installation of the goods.
3. Property in the Goods shall not pass to the purchaser until the purchaser has paid the total amount specified.
4. All Reasonable Care will be taken by the company during the installation of the goods purchased but no liability shall attach to the company for any damage occasioned by any means whatsoever to electrical wiring, plumbing, masonry or rendered surfaces.



17 March 2020

Attention: Charles Weston School - Steven Niovanni.

Re: Oval outdoor plant cover.

This quotation is to construct a pergola to protect the plant equipment as discussed on site and includes the following works.


- Site set up and purchase of materials.
- Set up of a safe zone compound with bollards and bunting.
- Construct a H3 pine timber rim joists and roof frame.
- The roof rafters will be set out at 450mm centres for each rafter.
- Paint all the timbers in exterior grade black to match existing colour of posts and fence.
- The roofing materials will be common to the external wall linings and be corrugated metal sheets coloured surf mist and fixed down with 65mm roofing screws.
- The roof will be flashed along the back wall and sides.
- As discussed on site the water will go to ground naturally off the overhung roof sheets and not captured.
- At the front and sides of the existing compound Ekodeck cladding will be installed to match the existing cladding of the other compounds up to a height of 1.8m.
- Remove from site all waste and responsibly recycle as best as possible.
- Clean all areas worked in.


Total - \$10,830.00 (Inc. GST)

This quotation is to be valid for 30 days from the quotation supplied date.

Please let us know if you have any questions.

Kind regards,





17 March 2020

Attention: Charles Weston School - Steven Niovanni.

Re: Zone 1 outdoor plant cover

This quotation is to construct a pergola to protect the plant equipment as discussed on site and includes the following works.


- Site set up and purchase of materials.
- Set up of a safe zone compound with bollards and bunting.
- Construct a H3 pine timber rim joists and roof frame with steel external posts.
- The roof rafters will be set out at 450mm centres for each rafter.
- Paint all the timbers in exterior grade black to match existing colour of posts.
- The external steel posts will be concreted into a 400mm x 400mm footing and painted black to match existing.
- The roofing materials will be common to the external wall linings and be corrugated metal sheets coloured surf mist and fixed down with 65mm roofing screws.
- The roof will be flashed along the back wall and sides.
- As agreed on site the water will go to ground naturally off the overhung roof sheets and not captured.
- At the front of the existing compound additional Ekodeck cladding will be installed to match (as close to as possible) the existing side cladding of the main building.
- Remove all waste from site and responsibly recycle as best as possible.
- Clean all areas worked in.


Total - \$9,630.00 (Inc. GST)

This quotation is to be valid for 30 days from the quotation supplied date.

Please let us know if you have any questions.

Kind regards,





17 March 2020

Attention: Charles Weston School - Steven Niovanni.

Re: Zone 2 outdoor plant cover.

This quotation is to construct a pergola to protect the plant equipment as discussed on site and includes the following works.


- Site set up and purchase of materials.
- Set up of a safe zone compound with bollards and bunting.
- Construct a H3 pine timber rim joists and roof frame.
- The roof rafters will be set out at 450mm centres for each rafter.
- Paint all the timbers that will be exposed to potential weather in exterior grade black to match existing colour of posts and fence. The rest of the internal timbers will be left in H3 original condition.
- The roofing materials will be common to the external wall linings and be corrugated metal sheets coloured surf mist and fixed down with 65mm roofing screws.
- The water egress will be captured and piped to the eastern existing downpipe via a new PVC gutter system installed on the new roof line.
- The roof will be flashed along the back wall and sides.
- The existing Ekodeck cladding may have to be modified to allow adequate light and airflow into the plant area. Or additionally new lighting will be required to be install.
An additional \$445 incl. GST will be added if this option is required.
- Remove from site all waste and responsibly recycle as best as possible.
- Clean all areas worked in.

Total - \$18,613.00 (Inc. GST)

This quotation is to be valid for 30 days from the quotation supplied date.

Please let us know if you have any questions.

Kind regards,



26 September 2022

Attention: Virginia Morcos & Steven Niovanni – Business Manager & Facilities Manager

Re: Charles Weston Primary – Shelters Area 1

This quotation is to supply and install roof structure as per onsite meeting and instructions including supply and install.

- Connected to existing building and fence
- Removal and tipping of all spoil
- Installation of roof structure above fence and attached to building at end of hall
- Site clean-up
- During normal hours works
- OHS & Covid documentation and procedures
- Drained into existing stormwater

Total - \$13,513.00 (GST Inclusive)

With regards



26 September 2022

Attention: Virginia Morcos & Steven Niovanni – Business Manager & Facilities Manager

Re: Charles Weston Primary – Shelters Area 2

This quotation is to supply and install roof structure as per onsite meeting and instructions including supply and install.

- Removal and tipping of all spoil
- Installation of roof structure over fence and connected to building
- Site clean up
- During normal hours works
- OHS & Covid documentation and procedures

Exclusions:

- Stormwater or gutter

Total - \$7,784.00 (GST Inclusive)

With regards





26 September 2022

Attention: Virginia Morcos & Steven Niovanni – Business Manager & Facilities Manager

Re: Charles Weston Primary – Shelters Area 3

This quotation is to supply and install roof covering for equipment as per onsite meeting and instructions including supply and install.

- Excavation for footings
- Removal and tipping of all spoil
- Scan ground for inground services
- Installation of roof cover end building over equipment
- Concrete footings
- Site clean up
- During normal hours works
- OHS & Covid documentation and procedures

Exclusions:

- Gutter and stormwater connection

Total - \$9,919.00 (GST Inclusive)

With regards



Dear Principals and Business Managers,

The Education Directorate is funded to undertake small to medium works as identified in project categories at **Attachment A**. Upgrading facilities and infrastructure in ACT public schools through the annual Public School Infrastructure Renewal Program (PSIRP).

The Infrastructure and Capital Works (ICW) branch is seeking annual proposals from schools to assist in the development of the 2023-24 PSIRP. ICW is requesting input from your school and your school community. This is also an opportunity to update your previous infrastructure upgrade project priorities.

The annual PSIRP is endorsed by the Education Directorate and Minister for Education and Early Childhood Development each year as a rolling program.

Please review and complete the Request for Proposal Form at **Attachment B** and return to ESOInfrastucture@act.gov.au by **14 October 2022** with any supporting documentation for your proposal to be included with your submission.

If you have any questions regarding this proposal process, please do not hesitate to contact Richard Hooper at Richard.hooper@act.gov.au or on

Regards,

John Nakkan
Acting Executive Branch Manager
Infrastructure and Capital Works

6 September 2022

Attachment A

Future Public School Infrastructure Renewal Program (PSIRP)- Request for Proposals Information

The PSIRP has sub-categories within the program. These categories are to ensure that all areas of the school infrastructure portfolio are considered at the school and system level. Schools are encouraged to consider each of these areas and to submit their proposal under the appropriate subcategory.

Project Categories:

CATEGORY 1: School Learning Area Improvements: Improvements to areas directly used for teaching and learning. Project examples such as upgrading teaching spaces (including preschools), learning support units, science labs, hospitality areas, technology, library area upgrades and modifications to increase school capacity.

CATEGORY 2: School Administration and Support Area Improvements: Improvements to the staff, administration and areas for community access to school facilities. Project examples such as upgrading administration areas, student and staff toilets, canteens, staffrooms and community meeting rooms.

CATEGORY 3: Accessibility Compliance: Addresses access requirements for students and staff who require support and the provision of appropriate learning spaces for all students. Project examples such as access ramps, accessible toilets and specialty infrastructure installations. An occupational therapist report is required when developing significant proposals of this nature for individual students.

CATEGORY 4: School Infrastructure Revitalisation: Improvements to the base infrastructure of the school. Project examples such as upgrading heating and cooling systems, major roof repairs, sewer and stormwater rectification and electrical upgrades.

CATEGORY 5: School Security Improvements: Improvements to the security of ACT public schools and facilitation of access by the community. This could include a wide range of measures such as new school fences or modifications to existing fences to allow community access, external lighting, general security upgrades, front office security measures and responding to the Directorate's security initiatives.

CATEGORY 6: School Safety Improvements: Improvements to the safety of ACT public schools. Projects such as car park and traffic safety, removal of hazardous materials and addressing other issues as they arise.

CATEGORY 7: External Learning Environments: Upgrades of the external areas at ACT public schools. Projects include landscape master planning, play equipment upgrades, shade structures, outdoor learning environments, hardcourts, courtyards and tree planting.



CATEGORY 8: Building Envelope and Energy Efficiency Improvements: These are projects responding to the ACT Government's requirements for improved energy and operational efficiency, and sustainability performance. Projects may include double glazing, insulation, building control systems, auto doors/air locks, draught proofing and heating and cooling efficiency measures. Please note these proposals will be assessed in consultation with the Environmental Sustainability team within ICW and have the potential to be joint funded with the school through the Solar Feed in Tariff.

Attachment B

Future Public School Infrastructure Upgrade Programs - Request for Proposals Form

School Name: Fadden Primary School

Priority Number	Proposal Description	Project Category	Project Justification	Additional Information / Location (s) Design Documentation	Estimated Project cost (if known)
Please provide any information you have available at this point. As example below. There is no requirement to undertake any additional investigation prior to submitting this form (i.e.: just give us what you have).					
EXAMPLE ONLY	<i>Classroom upgrade</i>	1	<i>Expansion of classroom 1 to increase student numbers and provide class flexibility</i>	<i>Attached marked up floor plan showing classroom 1</i>	<i>Contractor's quote attached \$50k</i>
1	<i>Preschool toilets upgrade and re carpeting of two classrooms</i>	1 and 3	<p>Toilets</p> <ul style="list-style-type: none"> <i>These toilets are in original condition (38years) and have an all-round unclean and unhygienic appearance to them. There is a lack of student privacy and we use bathroom curtains on each toilet instead of having proper partitions. In their current form the taps are hard for little hands to use, the floor tiles are hard to maintain cleanliness and the design is outdated, inadequate and doesn't comply with accessibility standards.</i> <p>Carpet</p> <ul style="list-style-type: none"> <i>The carpet in both classrooms is dated, worn and has an overall faded, grubby, unhygienic appearance. The acoustics of the</i> 	<i>Attached is the marked-up map and photos in folders named 'Preschool Student Bathrooms' and 'Preschool Carpets – Classrooms' of the preschool bathrooms and carpeted area of two classrooms</i>	<p><i>Combined email estimate from [redacted] – includes preschool and admin area</i></p> <p><i>Have requested estimate for carpet from [redacted]</i></p>

			<p><i>classroom provided by the carpet has diminished and the carpet pile is uneven in numerous areas which could result in a potential trip hazard. Replacing with hardy and durable carpet tiles will enhance the acoustics and appearance of the classrooms and will be easier to replace the tiles as needed.</i></p>		
2	<p>Administration area upgrade <i>Extension of staff room</i></p>	2	<p>Staff Room extension</p> <ul style="list-style-type: none"> <i>The staffroom isn't large enough to accommodate all staff and is not fit for purpose for staff collaboration and events, as well as staff wellbeing</i> 	<p><i>Attached is the marked-up map and photos named 'Administration Area' of the administration area including ladies and gents' bathrooms, staff room, sick bay toilet and old first aid room, front office.</i></p> <p><i>Some of these areas have a combination of internal brick and concrete walls, as well as gyprock walls, and duct work, which will impact the quote.</i></p>	<p><i>Combined email estimate from</i></p> 
3	<p>Administration area upgrade <i>Upgrade of staff toilets and sick bay toilet and current first aid room, upgrade of old sick bay room renewed layout of front office counter area</i></p>	2 and 3	<p>Staff Toilets</p> <ul style="list-style-type: none"> <i>The male and female staff toilets are in original condition (38 years) and require a complete overhaul. This will modernise facilities for our staff and parent community as well as bring into line with current accessibility standards. Benefits will include a more modern look and feel, a more sanitary environment, energy and water savings, odour control, greater comfort, and staff wellbeing.</i> 	<p><i>Attached is the marked-up map and photos named 'Administration Area' of the administration area including ladies and gents' bathrooms, sick bay toilet and old first aid room, front office.</i></p> <p><i>Some of these areas have a combination of internal brick and concrete walls, as well as gyprock walls, and duct work, which will impact the quote.</i></p>	<p><i>Combined email estimate from</i></p> 

			<p>Sick Bay Toilet and current First Aid room</p> <ul style="list-style-type: none"> • <i>The sick bay toilet is extremely small and is inaccessible for ambulant students that require the use of a toilet while in sick bay.</i> • <i>Upgrading this area will bring our facilities into line with accessibility standards.</i> • <i>Updating the current first aid room to include lockable cabinetry, new anti-slip flooring, new plumbing for sink area and may need to encroach on this area to increase the size of the sick bay toilet, for accessibility</i> <p>Old First Aid Room</p> <ul style="list-style-type: none"> • <i>This room is currently used as an isolation room for COVID first aid. We would like to re purpose this room into an extended front office via a sliding door, to have internal access from the current front office.</i> • <i>There is an electrical cabinet that will need to be relocated that is attached to the wall where the new door would go. There is also a sink and shower that will need to be removed.</i> • <i>Some internal windows would need to be installed, to improve visibility to current front office area, as well as carpet, electrical and data points.</i> 		
--	--	--	---	--	--

			<ul style="list-style-type: none"> • <i>Current windows are hard to access as they are positioned high and don't let in a lot of natural light. These will need to be a larger size.</i> • <i>Lighting will need to be upgraded and lockable cabinetry installed</i> <p>Front Office</p> <ul style="list-style-type: none"> • <i>The front office counter is not suitable to accessible standards. The layout is also not suitable for safest WHS practices and requires a re-configure for staff to have a more WHS friendly work area. WHS issues include fixed desks and poor layout.</i> <p>Print Room</p> <ul style="list-style-type: none"> • <i>New lockable cabinets and open shelving in print room</i> 		
5	<i>New landscaping of area adjacent to COLA</i>	7	<p><i>The landscaping of this area will provide students with an opportunity for exploration, and they will be exposed to natural textures and materials in a tiered playscape. Other benefits include neatness of immediate and surrounding areas.</i></p> <p><i>The area is adjacent to the COLA also poses a drainage issue to the rest of the playground, down the slope. The runoff fills the stormwater drains with dirt and this has been an ongoing expensive issue cleaning out silt in stormwater drains. By landscaping this area, the playground will become a low</i></p>	<p><i>Attached is the marked-up map and photos named 'Playground Landscaping'.</i></p>	<p>Waiting on estimates – to follow</p> <p><i>Have requested estimates from</i></p> <div style="background-color: #cccccc; width: 100px; height: 15px; margin-top: 5px;"></div>

			<i>maintenance area with appeal and the drainage will be redirected to the correct area.</i>		
6	<i>Shade Sail/Structure in senior courtyard</i>	7	<p><i>This area has had two trees removed, to minimise trip hazards from tree roots displacing paving and potentially encroaching onto the building envelope.</i></p> <p><i>With the need to keep shade in the area we would like to install a shade structure for students, to utilise the area as a covered outdoor learning environment for small group teaching and learning and for students to sit during play breaks.</i></p>	<i>Attached is the marked-up map and photos named 'Senior Courtyard Shade Structure'.</i>	<i>Have requested estimates from</i> [REDACTED]

School Principal Name: Jo Jefferson

Date: 14/10/22

From: [REDACTED]
To: [Wynne, Jennifer](#)
Subject: School Upgrades
Date: Thursday, 13 October 2022 1:12:32 PM
Attachments: [attachment.png](#)

Caution: This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe. [Learn why this is important](#)

Hi Jenny,

Thanks for your time on the phone today. The list below is a summary of the works we discussed on site -

- Admin staff toilet upgrades and making compliant with relevant Australian disability codes
- Changing sick bay and adjoining shower room to more usable room
- Removal of toilet next to sick bay
- 2 x toilet upgrades at preschool
- Foyer renovation
- New joinery in foyer/admin area
- Staff room extension

After going over some figures and liaising with my building contractor, the budget estimate for this would be \$300,000 - \$400,000

There are various options for these works and that would dictate the final price for this project/s.

If you have any questions, please give me a call.

Kind Regards,

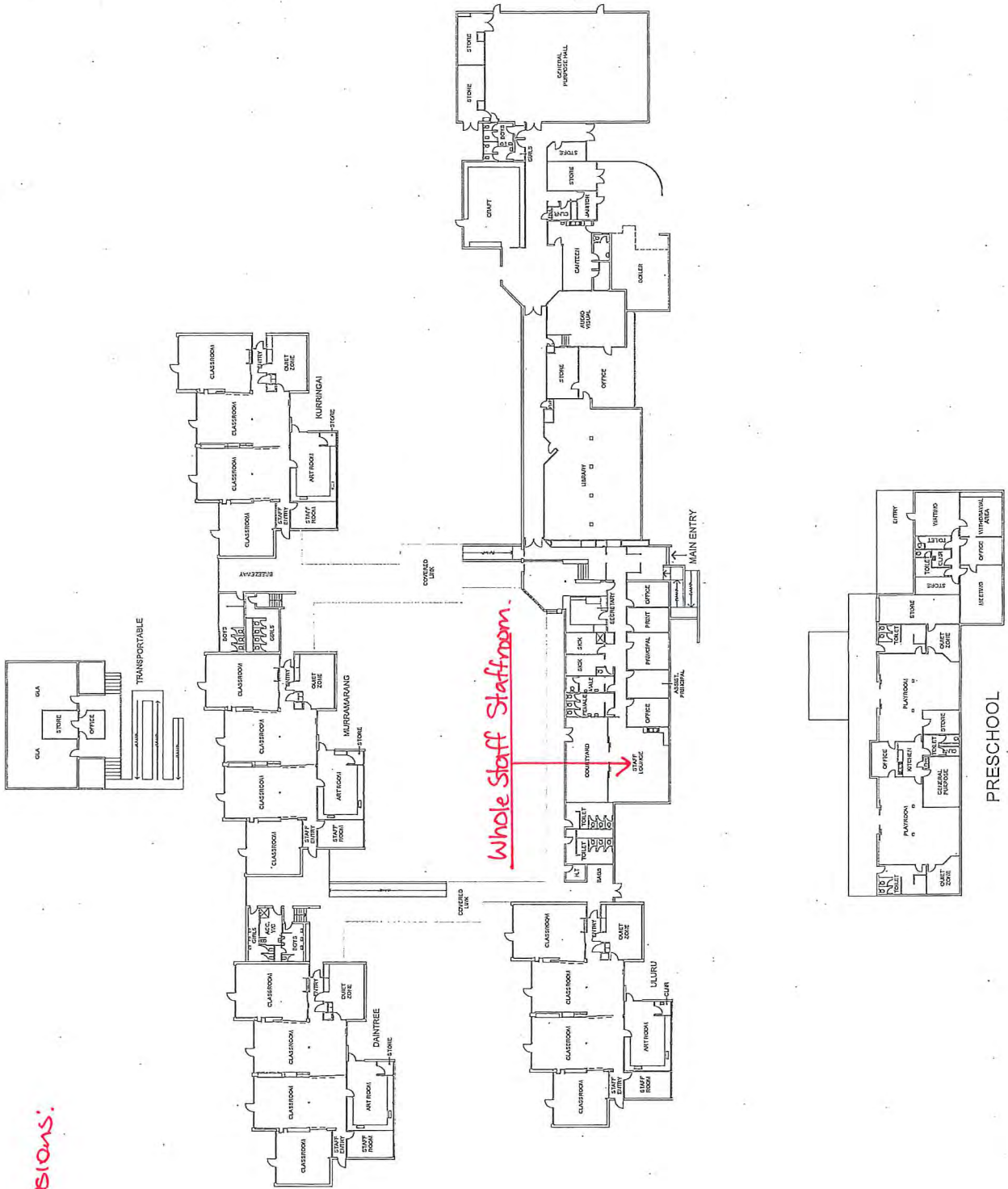
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]

Staff Room Location & Dimensions

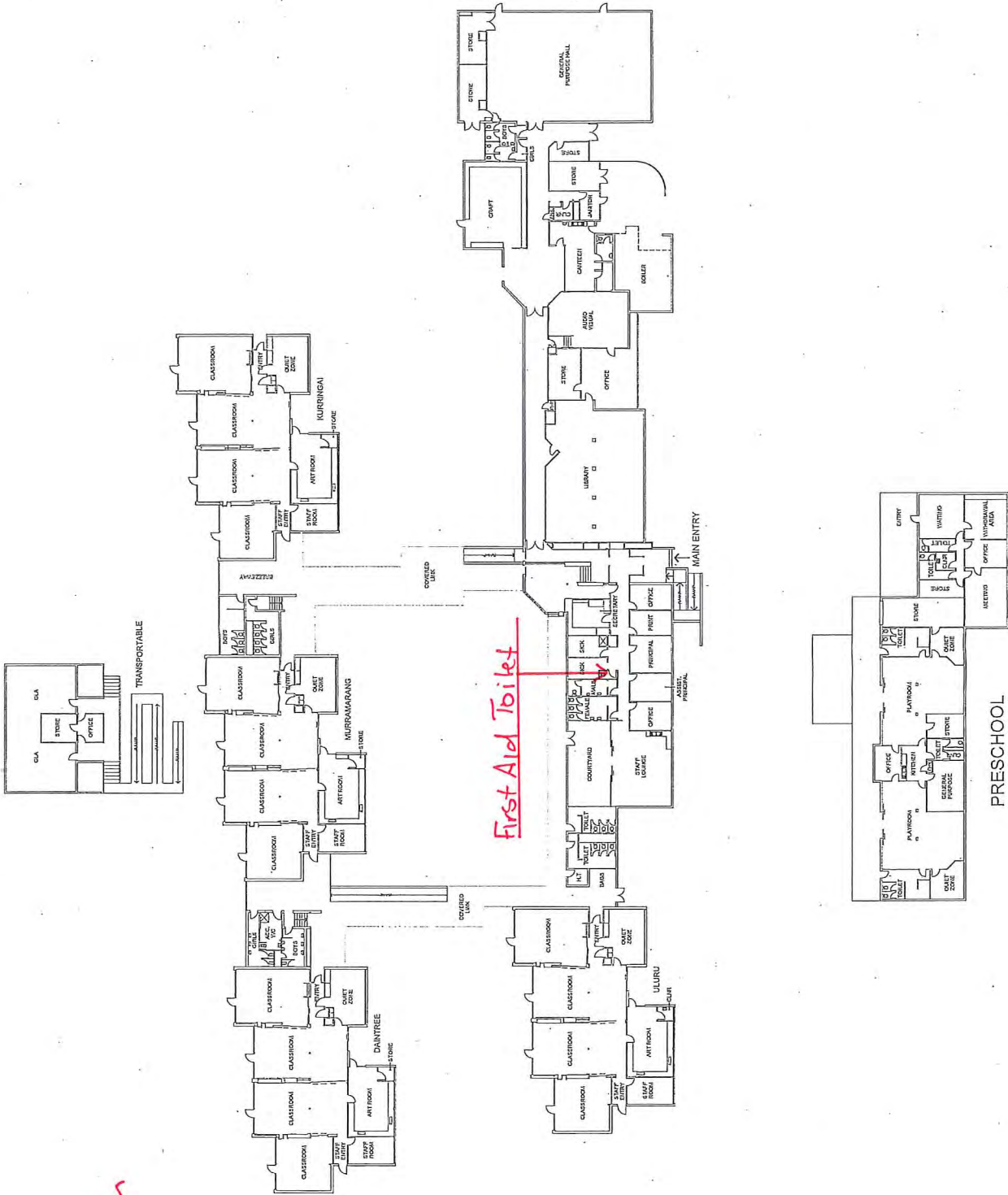
Staffroom dimensions:
8.4m x 7.3m



 ACT Government Education and Training	PROJECT FADDEN PRIMARY SCHOOL INFRASTRUCTURE & CAPITAL WORKS SCHOOL LAYOUT PLAN
	SCALE 1:500 DATE FEB 2016 DRAWING SHEET SIZE = A3
 Fadden Pursuing for Excellence	
DATE TIME DATE	DATE DATE DATE

First Aid Toilet Location / Dimensions

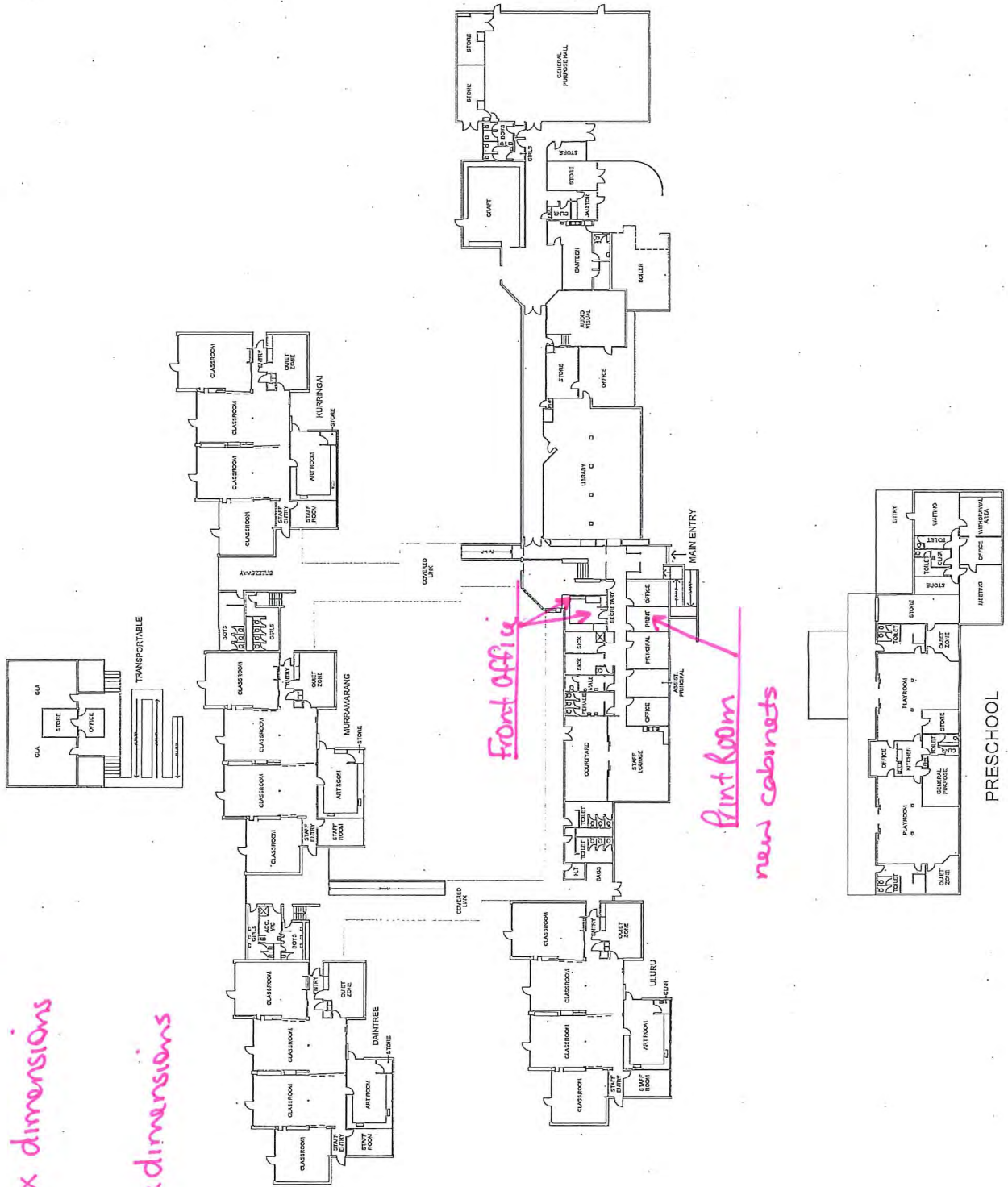
First Aid Toilet
820mm x 1780mm



 ACT Government Education and Training	PROJECT FADDEN PRIMARY SCHOOL INFRASTRUCTURE & CAPITAL WORKS SCHOOL LAYOUT PLAN
	SCALE: 1:500 DATE: FEB 2016 DRAWING SHEET SIZE: A3
 Fadden Group Planning for Excellence	
ISSUE ARGUMENT DRAWN (REV) DATE	

2023-2024 Infrastructure Upgrade Program

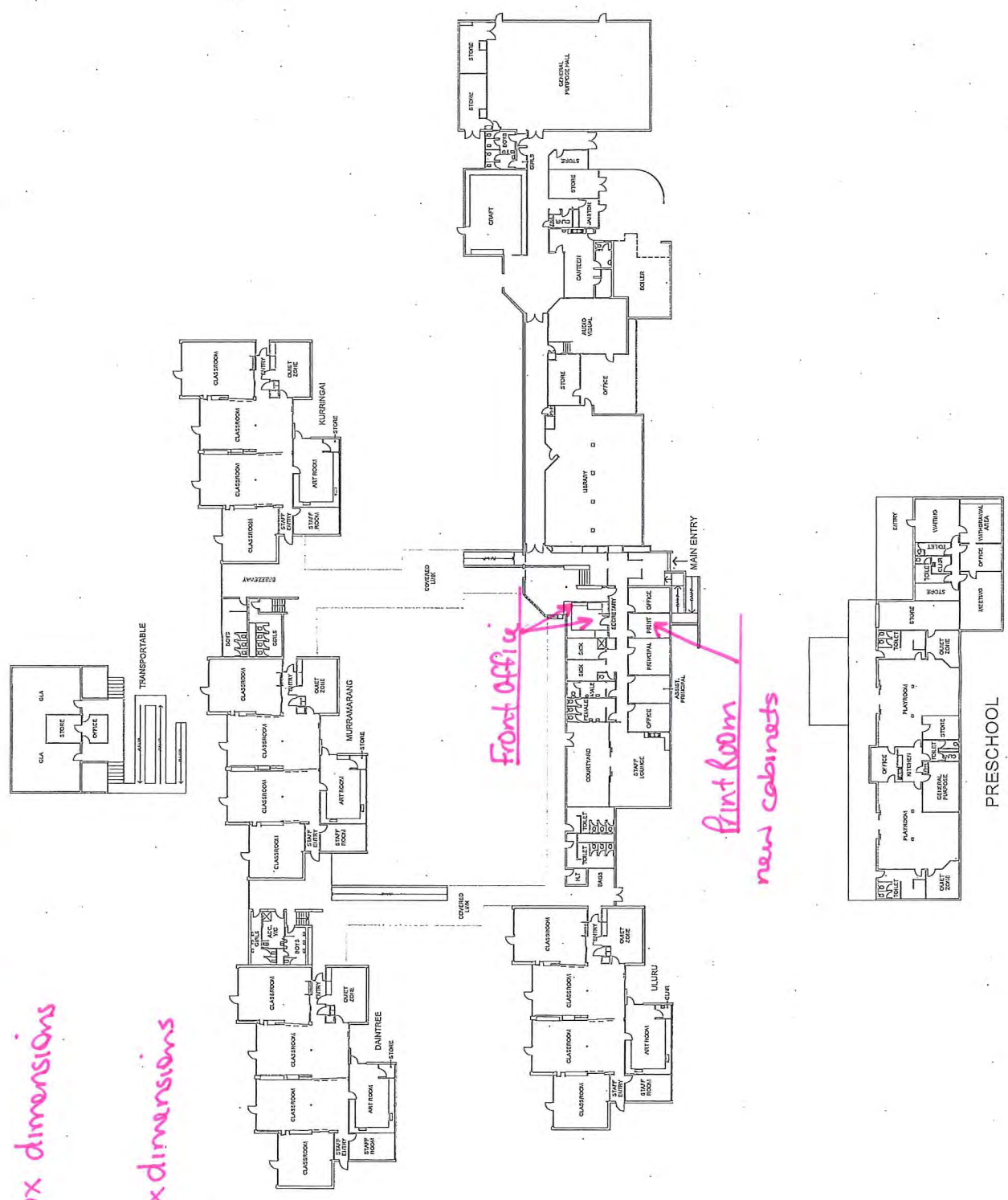
Front office approx dimensions
3x4m
Print Room approx dimensions
4x2.5m



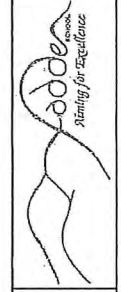
2023-2024 Infrastructure Upgrade Program

Front office approx dimensions
3 x 4m

Print Room approx dimensions
4 x 2.5m



ISSUE	AMENDMENT	DATE



SCALE 1:500
DATE FEB 2016
DRAWING SHEET SIZE = A3

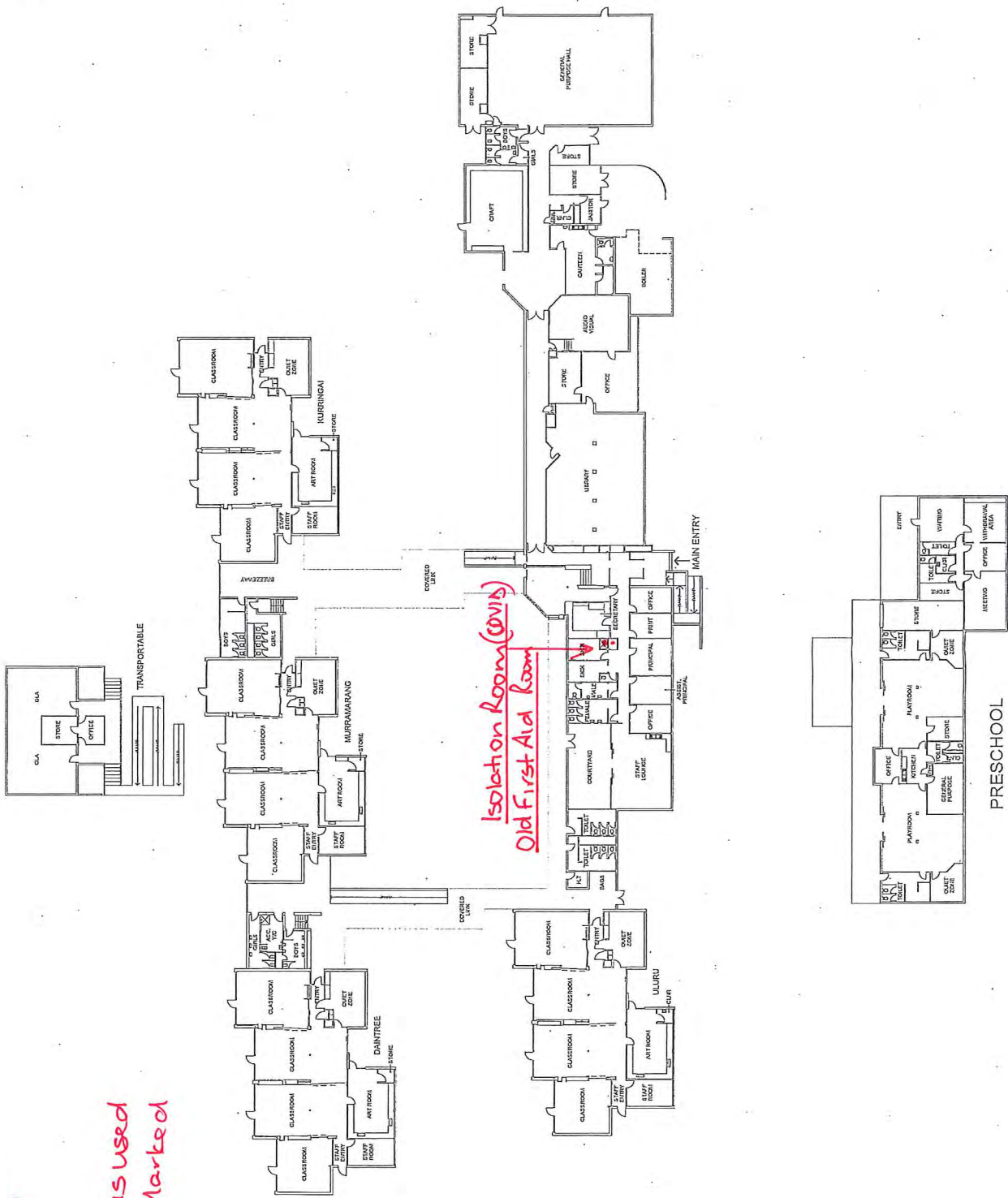


PROJECT
FADDEN PRIMARY SCHOOL
INFRASTRUCTURE & CAPITAL WORKS
SCHOOL LAYOUT PLAN

Isolation Room (Old first Aid Room) Location / Dimension

Old first Aid Room
2.21m x 3.8m.

This room has a disused
shower included. Marked
with red dots(2).



ISSUE	NO	DESCRIPTION	DATE

SCALE: 1:500
DATE: FEB 2016
DRAWING SHEET SIZE = A3

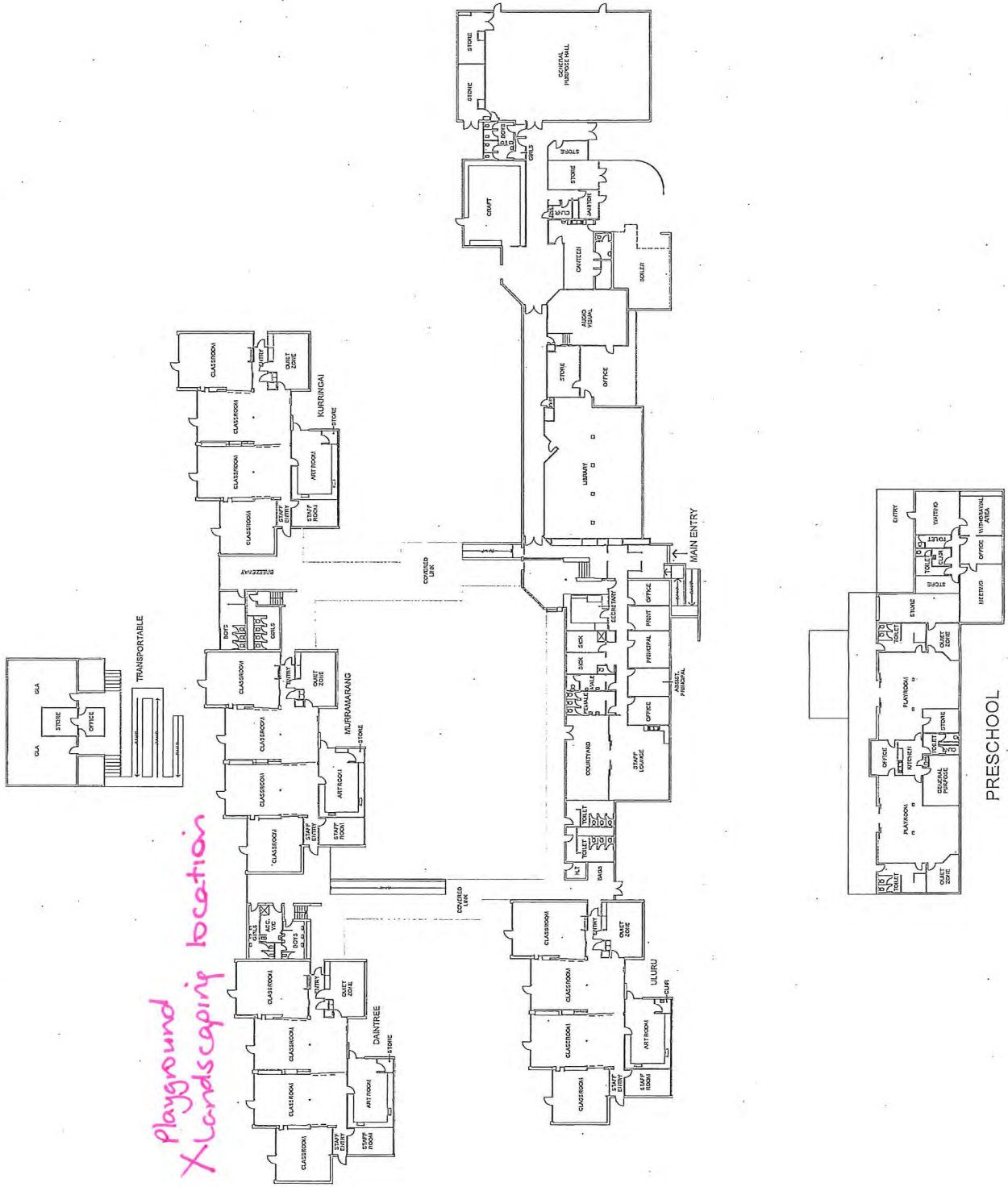
PROJECT: FADDEN PRIMARY SCHOOL INFRASTRUCTURE & CAPITAL WORKS SCHOOL LAYOUT PLAN

ACT Government Education and Training

Planning for Excellence

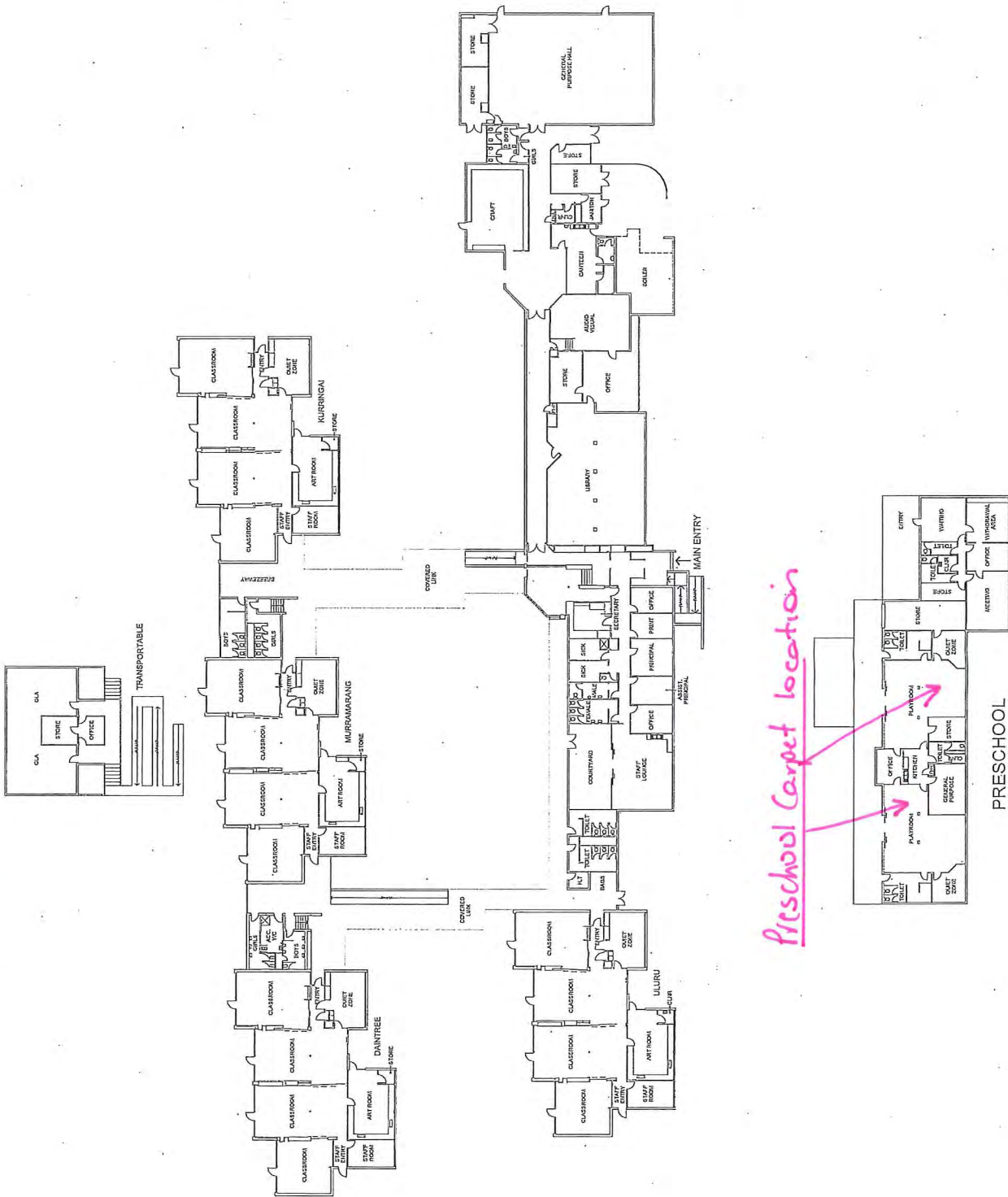
2023-2024 Infrastructure Upgrade Program

Playground
X Landscaping location



 ACT Government Education and Training	PROJECT FADDEN PRIMARY SCHOOL INFRASTRUCTURE & CAPITAL WORKS SCHOOL LAYOUT PLAN
	SCALE 1:500 DATE FEB 2016 DRAWING SHEET SIZE = 23
 Fadden Education Planning for Excellence	PROJECT FADDEN PRIMARY SCHOOL INFRASTRUCTURE & CAPITAL WORKS SCHOOL LAYOUT PLAN
	SCALE 1:500 DATE FEB 2016 DRAWING SHEET SIZE = 23
DRAWN (YTD) (MFD) DATE	

2023-2024 Infrastructure Upgrade Program



Preschool Carpet location

DATE	REVISION	BY	REVISED	DATE



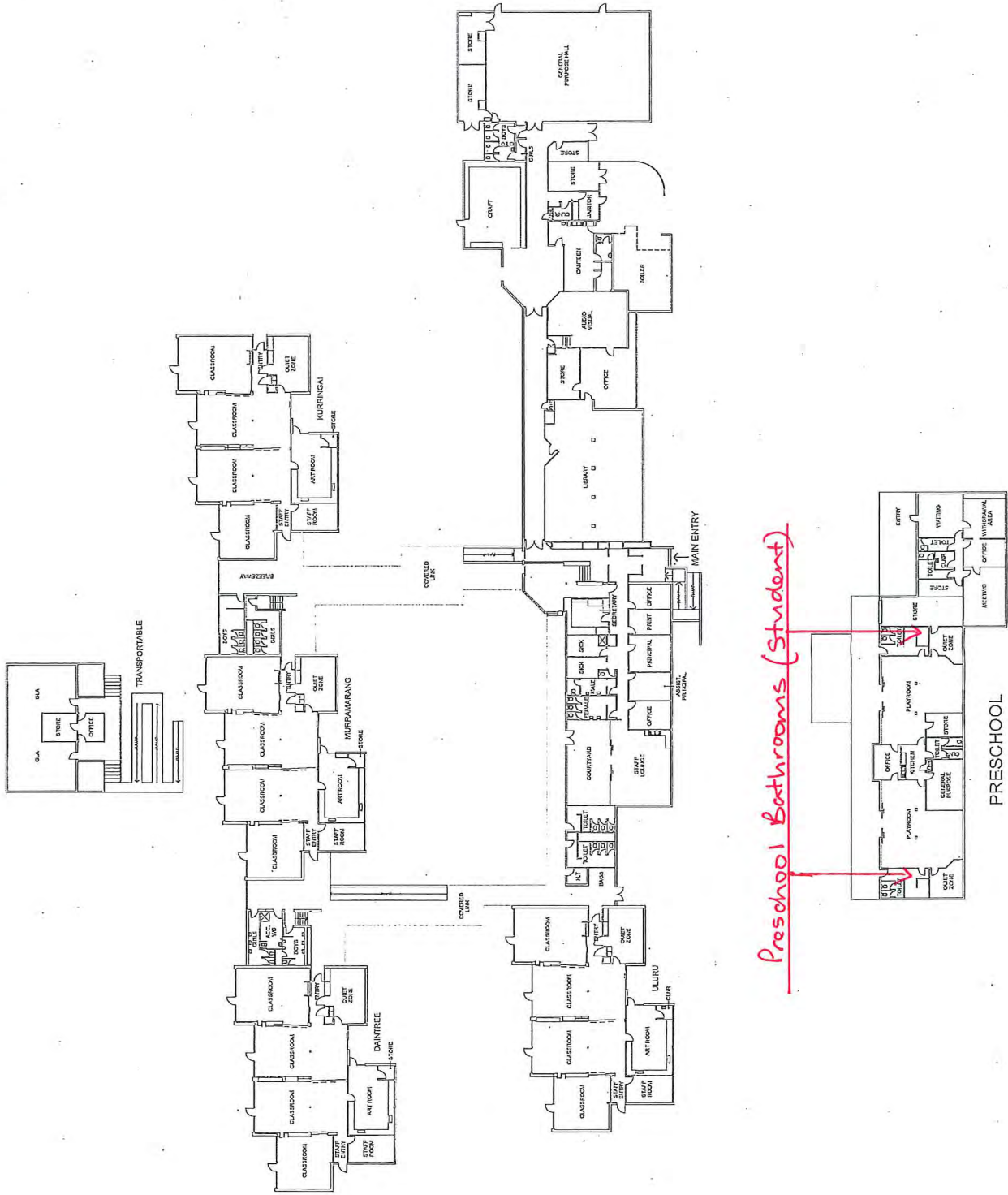
SCALE 1:500
DATE FEB 2016
DRAWING SHEET SIZE = A3



PROJECT
FADDEN PRIMARY SCHOOL
INFRASTRUCTURE & CAPITAL WORKS
SCHOOL LAYOUT PLAN

Preschool Bathrooms (Student) Locations | Dimensions

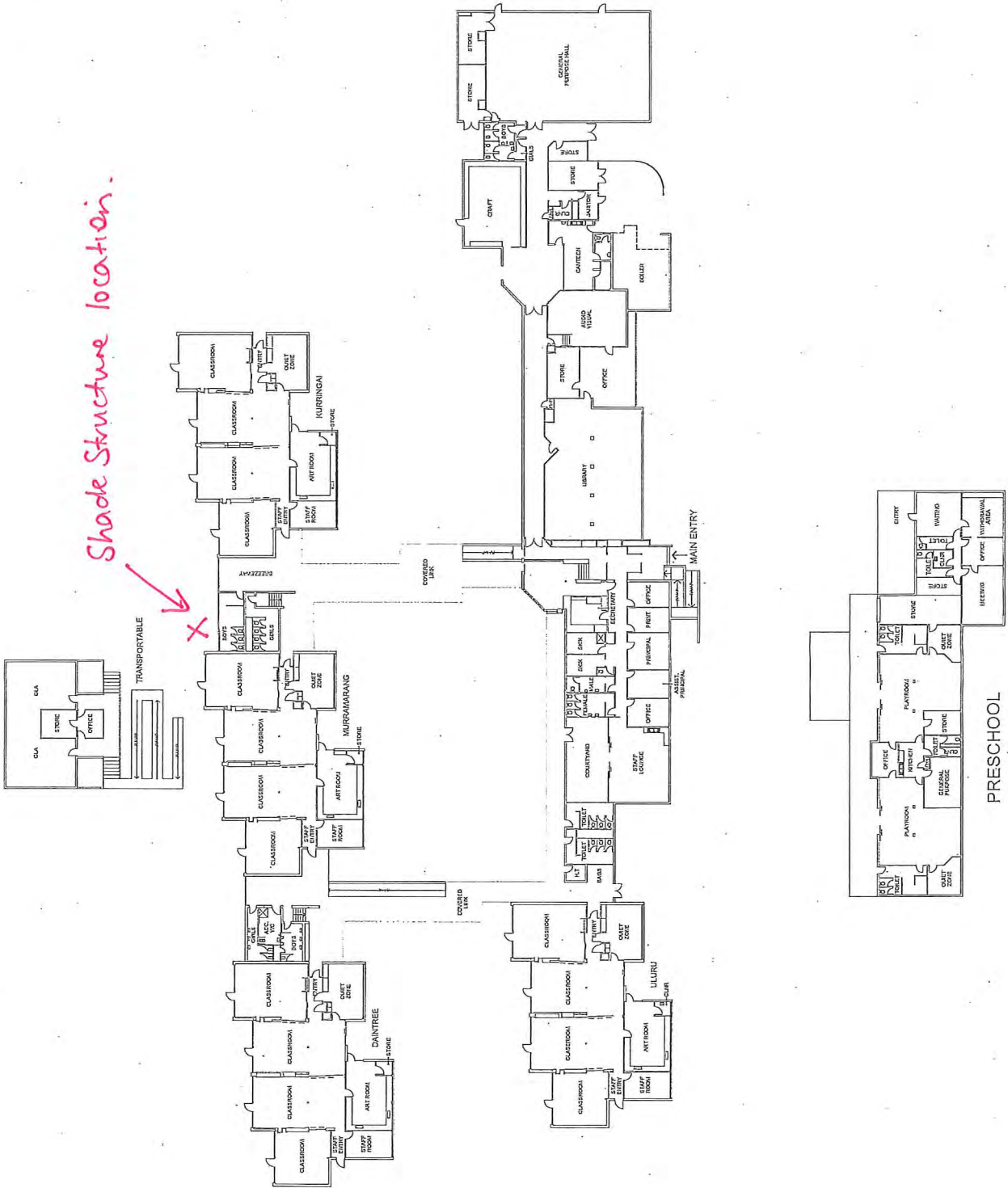
*Both bathrooms:
3.15m x 4.7m*



Preschool Bathrooms (Student)

2023 - 2024 Infrastructure Upgrade Program

Shade Structure location.



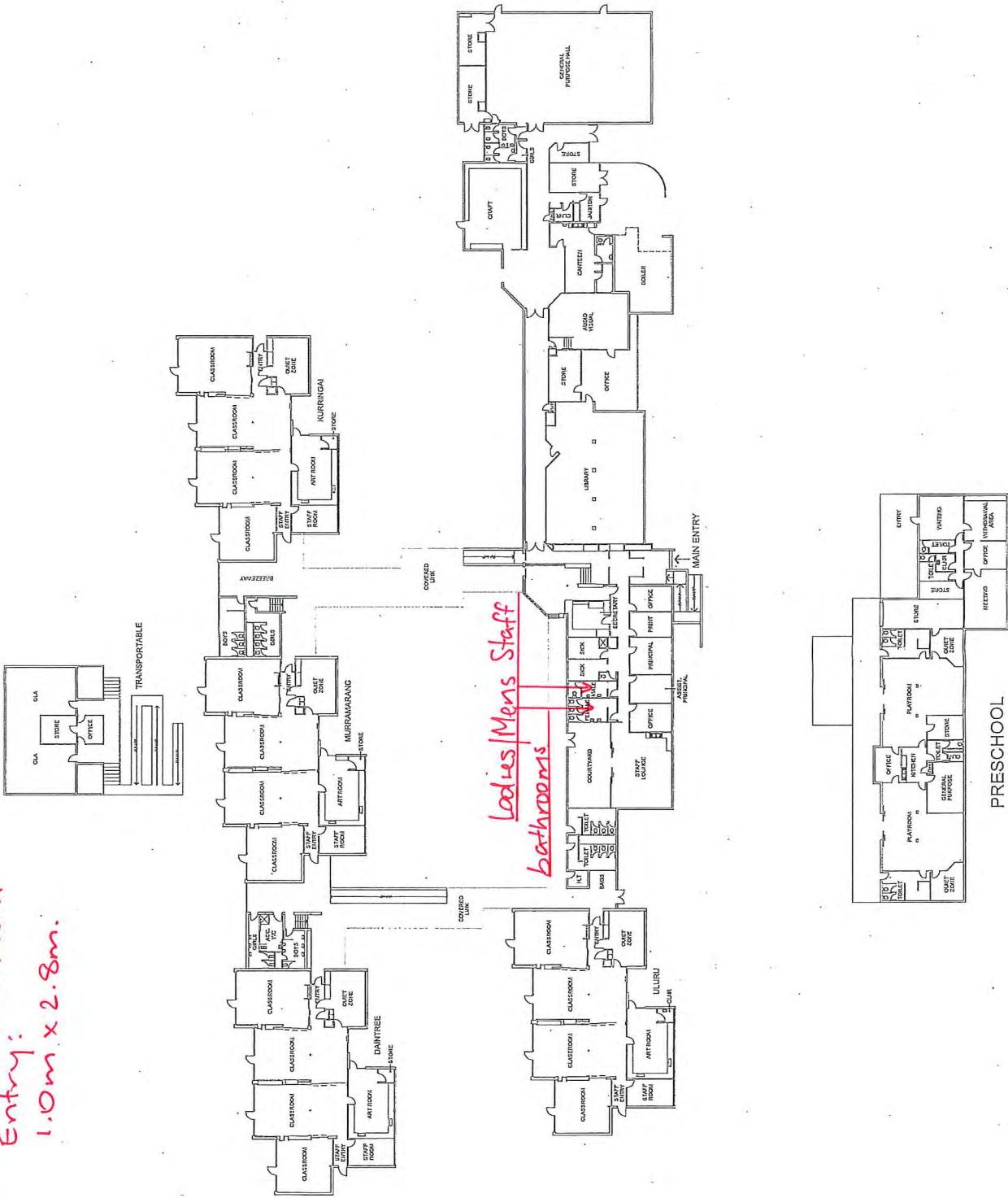
 ACT Government Education and Training	PROJECT FADDEN PRIMARY SCHOOL INFRASTRUCTURE & CAPITAL WORKS SCHOOL LAYOUT PLAN
	SCALE 1:500 DATE FEB 2016 DRAWING SHEET SIZE = 25
 Fadden Group Shaping the future	
SHEET NO. 1 REVISIONS NO. DATE 1 2 3 4 5 6 7 8 9 10	PREVIOUS SHEETS NO. DATE 1 2 3 4 5 6 7 8 9 10

Ladies / Mens Staff Bathrooms - Location / Dimensions

Ladies Bathroom
Dimensions:
2.8 x 3.8 m

Mens Bathroom
Dimensions:
Entry:
1.82 x 1.0m
Bathroom:
1.82 x 3.8m

Ladies Bathroom
Entry:
1.0m x 2.8m.



ISSUE / MODIFICATION	DATE