Board member

#### Works with other members to ensure the school board functions in the best interests of the school and its students, and to make the board effective

|  |  |
| --- | --- |
| Board role | Responsibilities |
| **Compliance and administration**  | * Work with the other members to meet the board’s responsibilities and obligations
* Monitor and review:
* school performance, including the school satisfaction survey and compliance checklist
* student performance through school-based and other activities such as NAPLAN
* Review the school’s application of Education Directorate policies
* Approve school-based arrangements that implement Education Directorate policies
* Make recommendations to the Director-General about school issues and implement Director-General directions
* Act in line with the Education Act 2004 or other Territory law and in good faith (Note: members are not civilly liable for honest acts or omissions)
 |
| **Membership** | * Sign and abide by the Code of Conduct
* Declare a real or perceived conflict of interest before the related board discussion happens
* Elect a chairperson and deputy chairperson (Note: cannot be the principal, a staff member or a Board Appointed Member)
* Decide if board appointments should be staggered
* Appoint up to two Board Appointed Members
* Appoint an acting member to fill a vacant role
* Have one board member on a principal’s recruitment panel (Note: usually the chairperson)
 |
| **Liaison**  | * Develop relationships between the school and the community (including community organisations)
* Encourage parents and carers to be involved in student learning
 |

| Board reporting | Responsibilities |
| --- | --- |
| **Finance** | * Approve, monitor and review the school budget, ensuring that it is aligned with school priorities
* Review and approve the school’s half-yearly financial statements
* Approve the spending of voluntary financial contributions and any funds held in reserve
* Publish a budget summary, 14 days after the board approves it, for the school community to access easily
* Set policies for effectively and efficiently using school resources, including financial resources
 |
| **Strategic and action plans** | * Follow Education Directorate policies and requirements
* Endorse the school’s strategic direction and priorities
* Oversee the implementation of the five-year School Improvement Plan and annual Action Plan
* Review the annual Impact Report
 |
| **General activities** | * Report on school performance via publication on the school’s website of the Annual School Board Report
* Review and approve the school curriculum within the context of the Australian Curriculum and Director-General’s requirements
* Review and approve proposals (at concept stage) for overseas student excursions considering needs for financial support and students with a disability
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| **For more information** | * <https://www.education.act.gov.au/public-school-life/get-involved-in-your-childs-school/school_boards>
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