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| ACT Government Education and Training Directorate Logo   |  | | --- | |  | |  |  |  |  | **RETURN TO**: | | |  | |  | |  |
|  |  |  |  |  | Student Exchange Coordinator – International Education Unit | | | | | | |  |
|  |  |  |  |  | ACT Government, Education and Training Directorate | | | | | | |  |
|  |  |  |  |  | PO Box 158 Canberra ACT 2601 | | | | |  | |  |
|  |  |  |  |  | Tel: 02 6205 6764 Fax: 02 6205 9235 | | | | |  | |  |
|  |  |  |  |  | Email: Tracy.rood@act.gov.au | | | | |  | |  |
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| OUTBOUND STUDENT REGISTER | | | | | | | | | | | | |
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| **Please complete and email to Tracy.rood@act.gov.au before the departure date** | | | | |  | | |  | |  | |  |
|  |  |  |  |  |  | | |  | |  | |  |
| **Surname** | **First Name** | **Gender M / F** | **D.O.B dd/mm/yyyy** | **School in Australia** | **Exchange Country/State** | | | **Overseas School** | | **Departure Date dd/mm/yyyy** | | **Return Date dd/mm/yyyy** |
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|  | Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | Post Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |  |
|  | Name of Exchange Coordinator/Contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |  |
|  | Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | Mobile: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |  |
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*The ACT Government Education and Training Directorate (the Directorate) collects this information to maintain a register of ACT students on exchange as per section 3.2.9 of the National Guidelines.*

*This is authorised by section 8 of the Education Act 2004 (ACT).*

***The Directorate usually gives some or all of this information to:*** *Commonwealth Department of Immigration and Citizenship (DIAC)*

*Minister for Education and Training*

*Commonwealth Department of Education Employment and Workplace Relations (DEEWR)*