**Student Exchange Organisation Details:**

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Organisation |  | | |
| Contact Person |  | | |
| Phone Number |  | Email Address |  |

|  |  |  |  |
| --- | --- | --- | --- |
| AASES Form No |  | | |
| Family Name |  | Given Name |  |

***ONLY update details below which have changed – If no change has occurred please leave fields blank.***

**Change of Program Dates**

|  |  |  |  |
| --- | --- | --- | --- |
| New Arrival Date |  | New Departure Date |  |
| New Enrolment Date |  | New Cessation of Enrolment Date |  |
| Reason for change |  | | |

**Change of Host family**

|  |  |  |  |
| --- | --- | --- | --- |
| Previous family |  | Date of change |  |
| New family |  | Address |  |
| Contact number | Home | Mobile | |
| Reason for change |  | | |

**Change of School** \*This request must be signed by the Principal or authorised person of the new host school and carry the appropriate school stamp.

***Schools please return the completed form to the appropriate Exchange Organisation***

School stamp

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Previous School | |  | | | | |
| New Host School | |  | | | | |
| Date of cessation from previous school | |  | Date of enrolment at new school | | |  |
| Name of Principal | | | |  | | |
| Signature of Principal |  | | | Date |  | |
| Reason for Change |  | | | | | |